

AGM and The Group Chat Minutes; 6th April 2022 3pm

| Item | | Action | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------------|---|-------------------|---------------|---|--------------|-----------|---|-------------|---|---|---------------|--------------------------------|---|---------------|---|---|-----------|---|----|--------------|------------------|---|------------------|------------------------------|---|------------|-----------------------------|---|-----------------------|-------------------------------|---|-------------|------------------------------|---|-------------|---------------------------------|---|---------------|------------------------------|---|----------------------|-------------------------------|---|-------------------|------------------------------|---|----------------------|-----------------------------------|---|-----------|------------------------------------|---|------------------|---|---|--------------|--|---|---------------------------|---------------------------------|---|-------------|--------------------------------|---|-----------------|--------------------------------|---|--------------|--------------------------------|---|-------------------|---------------------------------|---|------------------------|-------------------------|---|------------|--------------------|---|-----------------------|-------------------------------------|---|---------------|-------------------------|---|--|
| 1. | <p>1.1 Attendance P = Present, Ap = Apologies, A = Absent</p> <p>1.1.1 Members</p> <table border="1" data-bbox="213 595 1334 1601"> <tr><td>Samantha Rothwell</td><td>Student Chair</td><td>P</td></tr> <tr><td>Cavya Antony</td><td>President</td><td>P</td></tr> <tr><td>Sobin Sojan</td><td>Vice President: Arts, Humanities, and Social Sciences</td><td>P</td></tr> <tr><td>Ashique Salim</td><td>Vice President: Business & Law</td><td>P</td></tr> <tr><td>Divya Agarwal</td><td>Vice President: Health Education Medicine & Social Care</td><td>P</td></tr> <tr><td>Kevin Joy</td><td>Vice President: Science and Engineering</td><td>Ap</td></tr> <tr><td>Abbie Harper</td><td>AHSS Faculty Rep</td><td>A</td></tr> <tr><td>Wonda Grobbelaar</td><td>B&L Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Abu Suresh</td><td>B&L Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Ines Da Silva Correia</td><td>HEMS Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Lucy Barton</td><td>HEMS Faculty Rep (Cambridge)</td><td>P</td></tr> <tr><td>Elle Rimmer</td><td>HEMS Faculty Rep (Peterborough)</td><td>A</td></tr> <tr><td>Ruime Azumara</td><td>S&E Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Olubenga Oluwatomiyi</td><td>BME Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Joshua Olasehinde</td><td>BME Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Tiegan-Leigh Everitt</td><td>Disabled Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Emma Wong</td><td>Disabled Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Akshay Kumbalath</td><td>International Students Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Robin Robert</td><td>International Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Charlotte Fraser-Williams</td><td>LGBT+ Students Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Kat Persaud</td><td>LGBT+ Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Maddison Taylor</td><td>Mental Health Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Alina Clarke</td><td>Mental Health Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Sascha Wasilewska</td><td>Trans Students' Rep (Cambridge)</td><td>A</td></tr> <tr><td>Chelsea-Marie Cochrane</td><td>Women's Rep (Cambridge)</td><td>A</td></tr> </table> <p>1.1.2 Observers</p> <table border="1" data-bbox="213 1675 1334 1794"> <tr><td>Emma Howes</td><td>Engagement Manager</td><td>P</td></tr> <tr><td>Fraser Luther-Yarwood</td><td>Democracy and Campaigns Coordinator</td><td>P</td></tr> <tr><td>John Valerkou</td><td>Chief Executive Officer</td><td>P</td></tr> </table> <p>1.2 Students 7 other students attended the meeting via teams, 10 attended in 92 (Chelmsford) and 38 attended via Facebook. Total: 66 student members</p> <p>1.3 Welcome SR: Welcome to our Executive Committee, Officers and Students to our Student member meeting and AGM; The Group Chat.</p> <p>1.4 Minutes of the last meeting</p> | Samantha Rothwell | Student Chair | P | Cavya Antony | President | P | Sobin Sojan | Vice President: Arts, Humanities, and Social Sciences | P | Ashique Salim | Vice President: Business & Law | P | Divya Agarwal | Vice President: Health Education Medicine & Social Care | P | Kevin Joy | Vice President: Science and Engineering | Ap | Abbie Harper | AHSS Faculty Rep | A | Wonda Grobbelaar | B&L Faculty Rep (Chelmsford) | A | Abu Suresh | B&L Faculty Rep (Cambridge) | A | Ines Da Silva Correia | HEMS Faculty Rep (Chelmsford) | P | Lucy Barton | HEMS Faculty Rep (Cambridge) | P | Elle Rimmer | HEMS Faculty Rep (Peterborough) | A | Ruime Azumara | S&E Faculty Rep (Chelmsford) | P | Olubenga Oluwatomiyi | BME Students Rep (Chelmsford) | A | Joshua Olasehinde | BME Students Rep (Cambridge) | A | Tiegan-Leigh Everitt | Disabled Students Rep (Cambridge) | A | Emma Wong | Disabled Students Rep (Chelmsford) | A | Akshay Kumbalath | International Students Rep (Chelmsford) | P | Robin Robert | International Students Rep (Cambridge) | A | Charlotte Fraser-Williams | LGBT+ Students Rep (Chelmsford) | P | Kat Persaud | LGBT+ Students Rep (Cambridge) | A | Maddison Taylor | Mental Health Rep (Chelmsford) | P | Alina Clarke | Mental Health Rep (Chelmsford) | A | Sascha Wasilewska | Trans Students' Rep (Cambridge) | A | Chelsea-Marie Cochrane | Women's Rep (Cambridge) | A | Emma Howes | Engagement Manager | P | Fraser Luther-Yarwood | Democracy and Campaigns Coordinator | P | John Valerkou | Chief Executive Officer | P | |
| Samantha Rothwell | Student Chair | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cavya Antony | President | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sobin Sojan | Vice President: Arts, Humanities, and Social Sciences | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ashique Salim | Vice President: Business & Law | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Divya Agarwal | Vice President: Health Education Medicine & Social Care | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kevin Joy | Vice President: Science and Engineering | Ap | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Abbie Harper | AHSS Faculty Rep | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wonda Grobbelaar | B&L Faculty Rep (Chelmsford) | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Abu Suresh | B&L Faculty Rep (Cambridge) | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ines Da Silva Correia | HEMS Faculty Rep (Chelmsford) | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lucy Barton | HEMS Faculty Rep (Cambridge) | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Elle Rimmer | HEMS Faculty Rep (Peterborough) | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ruime Azumara | S&E Faculty Rep (Chelmsford) | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Olubenga Oluwatomiyi | BME Students Rep (Chelmsford) | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Joshua Olasehinde | BME Students Rep (Cambridge) | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tiegan-Leigh Everitt | Disabled Students Rep (Cambridge) | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Emma Wong | Disabled Students Rep (Chelmsford) | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Akshay Kumbalath | International Students Rep (Chelmsford) | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Robin Robert | International Students Rep (Cambridge) | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Charlotte Fraser-Williams | LGBT+ Students Rep (Chelmsford) | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kat Persaud | LGBT+ Students Rep (Cambridge) | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Maddison Taylor | Mental Health Rep (Chelmsford) | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alina Clarke | Mental Health Rep (Chelmsford) | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sascha Wasilewska | Trans Students' Rep (Cambridge) | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Chelsea-Marie Cochrane | Women's Rep (Cambridge) | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Emma Howes | Engagement Manager | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fraser Luther-Yarwood | Democracy and Campaigns Coordinator | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| John Valerkou | Chief Executive Officer | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | | |
|----|--|--|
| | SR: No corrections noted – minutes accepted as accurate | |
| 2. | <p>2. Items for Discussion</p> <p>2.1 Engagement CA: The pandemic has affected how the SU and ARU engage with our student body. A lot has changed, and communication and understanding had been difficult. Global week brought the campuses alive and face to face events were great for engagement.</p> <p>SR: Floor opened for discussion – no comments</p> | |
| 3. | <p>3. AGM Matters</p> <p>3.1 Trustee Report SR: The report is shared in the chat CA: Our trustee board is made of 5 officers, external trustees and 2 student trustees. We look ahead at how our SU will work. We are proud of our work: our executive team, officers and course level representation to have feedback at all levels from granular course level. Over 600 students used our SU advice team last year and we work closely with students to support them. There are over 100 societies, and more students are engaging in this way. Everything we do is aimed to improve students and we have feedback from students taken to meetings at all levels. We are there for you to approach and ask questions at any time.</p> <p>3.2 Accounts of the Union JV: As the CEO I am presenting the accounts. They are publicly available online and cover the year ending July 2021. We recorded an increase in our reserves of over £113,000. We spent £730,664 on advice and representation, £372,304 on student activities and £272,901 on comms and marketing. The deficit on venues and entertainments decreased. We have a reserve policy of 3 – 6 months and due to pandemic the trustee board approved to increase reserves to maintain the staffing pay and financial obligations for 3 months. We have a historic pension deficit of £722,445 due to legacy pension. We are now in position of surplus (£242,258) if the pension deficit were called in. We are paying the pension deficit over 15 years, and we are confident that we will continue to cover this. We are in a healthy financial position.</p> <p>SR: Floor opened for questions.</p> <p>3.3 Affiliations of the Union JV: We have 5 affiliations – these are organisations we pay to have links to. They are: NUS (National Union of Students) costing £37,000 p/a. This includes NUSSL (National Union of Students Limited) for access to purchasing collectives, advice support and campaigns. AQS (Advice Quality Standard) This group ensures that our advice is professionally accredited, and we achieve high certified standards. NCVO Partnership of Volunteering England, National Council of Voluntary Organisations The Living Wage Foundation. This accredits that all staff including student staff are paid at the appropriate rate.</p> <p>SR: Floor opened for questions.</p> | |
| 4. | <p>4. Executive Committee Reports SR: Cavya will introduce the Executive Committee reports.</p> | |

4.1 Executive Committee Updates

CA: The Officers, faculty and campaign reps form the Executive Committee and I chair this committee. A summary paper and minutes of our meetings are available online.
Our work has included approving 2 student trustees and 2 lay trustees to take on a new term of office
We attend Senate and its subcommittees such as Faculty Education Committees
A new VP role was approved by Executive Committee for healthcare practice students
We provided feedback and supported the development of the race Equality Charter launched in 2021
We provided feedback and support in writing the new Education strategy
We collectively create change through campaigns and attending committees – please ask any questions about the Executive Committee minutes or our work.

4.2 Officer updates**4.2.1 President**

CA: Our team campaign has been on international fees and the support available to international students. We have all been working on individual aspects of this project. Many students were unaware of the support available – we are working with each faculty to improve information and make inductions mandatory.
I am also working on a platform for students to discuss, ask and unlearn about unconscious bias and create a more respectful environment. I am also working on consent issues.

4.2.2 VP Arts Humanities and Social Sciences:

SS: I have been working on supporting international students to attend inductions but also to avoid seeking support from external or inappropriate sources. Induction would help student know where to seek support without getting into trouble.
We celebrated Holi (an Indian festival) to bring student communities together and overcome racial differences.

4.2.3 VP Health, Education, Medicine and Social Care:

DA: I completed a campaign and the university now provide free sanitary products in Chelmsford and Cambridge and this will be extended to Peterborough
I am also working on a food bank to be set up at the SU.
I want to work on barriers to wellbeing particularly on Men's mental health and language barriers. I will be working with MT on this.
For the team campaign I am working on the HEMS inductions. This is ongoing
I have introduced a HEMS student newsletter we are working on the second edition at the moment.

4.2.4 VP Business & Law:

AS: My placement campaign has been successfully completed. The faculty of B&L accepted the need to provide additional placements, and these are being introduced at the moment.
Working on accommodation. I have discussed with NUS to collaborate on a project – this will be a wider campaign.
Ramadan events – we will provide Iftar meals from Thursday around 140 meals per day for those fasting. Please share the link with any student who would benefit (link shared in chat)

4.2.5 VP Science and Engineering:

CA: KJ is off sick – he is working on Canvas site accessibility and what support / guidance is available. He has been lobbying the faculty to make inductions more useful / mandatory for international students.
He has been trying to work with his faculty on recruitment fairs with external employers.

Student question (via teams):

DA

Divya, the period poverty campaign (a great one by the way!) will this continue to be funded year on year by ARU?

DA: Yes, but we may need someone to keep looking at this from the SU. I think this is going to carry on each year, but I will check and get back to you.

Student comment (via teams):

Ashique, Ifthar meals is a very good campaign. Wishing all the best

4.2 Wider Executive Committee Updates

SR: Would any members of the Executive Committee like to provide an update or comment on their reports?

4.2.1 International Students Rep (Chelmsford)

AK: I hope to make the SU more accessible and friendly – I intend to introduce information about the SU on canvas as this is the most used and accessible space for student to use.

I want to work with DA on the language support project for international student.

4.2.2 HEMS Faculty Rep (Cambridge)

LB: A lot of my work this year has been faculty level feedback and course based improvements. My main project is nursing and midwifery week in May – there will be talks, pets as therapy, boxes for positive comments for nurses and midwives. I am working on student drop ins with IC

4.2.3 Mental Health Rep (Chelmsford)

Maddison Taylor: This is the first year my role has existed, and I wanted to establish the role. I set up a good partnership with the counselling and wellbeing team to work collaboratively – we worked on improving their website to make it more accessible and identifying and clarifying the 3 levels of service they provide. We discussed waiting times and barriers to accessing the service. There are long term plans to create ‘a day in the life’ videos and other resources so the students know who they are and what they do. We want this to take away some of the fear and make it more user friendly.

I ran a few small events, including get to know me events. I organised a guest speaker event on gambling, addiction, and mental health. I also want to work with DA to organise men’s mental health events similar to effective models being used in sports teams.

4.2.4

CA: what was everyone’s highlight of the year for Exec?

For me, last Friday when we celebrated Holi. It was so nice to see students together and celebrating despite the temperature (-1), they were still happy to be there and celebrating in person together.

I have never thought of myself as an activist. Recently we collaborated with Cambridge SU on Reclaim the Night – a rally for women and non-binary people. We started the rally with me giving a speech in the rain! It was great to support work opposing violence against this group. I never thought I would speak at an event like that!

SR: It is great to hear your passion for such positive things!

DA: every little win is a win for me. It’s the first time I’ve done a role like this, so each thing is new – Christmas boxes were a highlight; we collaborated with the university to deliver Christmas gifts to those students on campus over Christmas

MT: Working with the Exec in general. I was not aware of many international student issues and feel my mind has been opened up to these issues, and cultural broadening. The exec away day was great fun!

SS: Speaking publicly in English has helped me to improve this skill and this has been a great opportunity to do this.

| | | |
|----|--|--|
| | <p>AS: As well as in B&L I made real changes for students – a student came to the SU homeless and about to lose her Visa – personal support and listening and signposting to the advice service means she will complete her placement and her studies.</p> <p>SR: What lovely examples – it is so nice to hear about all of these things.</p> <p>CA: It is easy to work with one student and then keep working and not stop to celebrate the wins – we have 3 more months to keep doing this!</p> <p>Student question: What happens with the leftover Iftar meals? CA: there is a registration system so meals will only be ordered for those who will take them. There should not be leftover meals. Islamic society and AS will make sure they do not go to waste if there are any. Please share the link to make sure students who need them can register for these meals.</p> | |
| 5. | <p>5. Policy Development SR: Policies will be discussed, and you can vote on them online</p> <p>5.1 Good Speech CA: I outlined in the last group chat a proposal for a good speech policy. The university have created their own guidance and we wanted to make something student friendly – the policy asks us to create a guide about respectful and considerate speech. This won't need to be reinstated as a policy each year. SR: Floor opened for questions.</p> <p>5.2 Mental health and wellbeing DA: I worked with MT on mental health and wellbeing – this is a new version of an older policy which the SU held and looks at how our SU and ARU collaborate on supporting mental health. For the policy to be put in place please vote! SR: All students can vote on the policies – the link is in the chat box.</p> <p>5.3 NUS affiliation CA: This policy talks about our affiliation to the NUS and this year we want a referendum so that the students are aware of the pros and cons of NUS affiliation. It will be good to see NUS campaigns and future officers may choose to take a side on this debate. Please ask any questions you may have SR: Floor opened for questions.</p> <p>5.4 Sustainability AS: We have a current sustainability policy and we looked at the People and Planet league table to try to improve it. We have been ranked on green stats and the policy aims to improve the scores. It asks us to work internally and with ARU. The policy outlines what we 'resolve' to do. SR: opened floor to ask questions about policies. Voting link and reminder shared in the chat.</p> | |
| 6. | <p>AOB: 6.1 Policy procedure proposal FLY: A proposal has been made to this AGM for how policies are submitted in the future. The key feature are; Policy must be submitted 10 days before the AGM. A template will be made available on the website. Policy can be submitted by any registered student or officer or trustee. Voting will be open to all students and the officer team. A quoracy will be set at 50. Voting will take place online at angliastudent.com and policy would stand for 1 year if approved. You will be able to vote on this proposal online (linked shared in the chat)</p> | |

| | | |
|--|---|--|
| | <p>6.2 Bye-election 2022</p> <p>FLY: Roles on the executive committee that were not filled in the March election will be available in the bye election which will take place in Trimester 1. Applications will open in September. Please encourage students to consider these roles and let us know if you want to hear more or stand for a position yourself.</p> <p>SR: closed the meeting with thanks to attendees and executive committee members. The date of the next meeting will be confirmed for November 2022.</p> | |
|--|---|--|

Matters Arising:

| ITEM | ACTION | OWNER | UPDATE |
|-------------------------|--|-------|--------|
| New Actions: April 2022 | | | |
| 4.2 | Divya to provide an update to the Executive committee on the period poverty campaign for future years. | DA | |