

Executive Committee (FVC and LEDIC) Minutes; August 2019

Item		Action																																																																								
1	<p>1.1 Attendance P = Present, Ap = Apologies, A = Absent</p> <p>1.1.1 Members</p> <table> <tr><td>Matt Hayes (Chair)</td><td>President</td><td>P</td></tr> <tr><td>Kerdisha Ali-Arab</td><td>Women's Rep (Cambridge)</td><td>A</td></tr> <tr><td>Angela Atuahene</td><td>Women's Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Amanda Campbell-White</td><td>Vice President: Arts, Humanities and Social Sciences</td><td>Ap</td></tr> <tr><td>Mary Copsey</td><td>Vice President: Business and Law</td><td>Ap</td></tr> <tr><td>Gold Dominic</td><td>International Students' Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Keeva Doyle</td><td>Trans Students' Rep (Cambridge)</td><td>A</td></tr> <tr><td>Siobhan Fouche</td><td>Vice President: Science and Engineering</td><td>P</td></tr> <tr><td>Damien Francis</td><td>B&L Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Luca Girardi</td><td>LGBT+ Students' Rep (Cambridge)</td><td>A</td></tr> <tr><td>Ganesh Gupta</td><td>BME Students' Rep (Cambridge)</td><td>P</td></tr> <tr><td>Jose Hermosilla</td><td>S&E Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Ashleigh Jackson</td><td>HEMS Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Marta Kalista</td><td>HEMS Faculty Rep (Peterborough)</td><td>A</td></tr> <tr><td>Anna Kiss</td><td>International Students' Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Tiegan Lawson</td><td>HEMS Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Imogen Lay</td><td>HEMS Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Emily Long</td><td>S&E Faculty Rep (Cambridge)</td><td>P</td></tr> <tr><td>Fraser Luther-Yarwood</td><td>Vice President: Health, Education, Medicine and Social Care</td><td>P</td></tr> <tr><td>Alessia Mevoli</td><td>B&L Faculty Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Sarah Strachan</td><td>AHSS Faculty Rep (Cambridge)</td><td>P</td></tr> </table> <p>1.1.2 Observers</p> <table> <tr><td>Emma Howes</td><td>Engagement Manager</td><td>Ap</td></tr> <tr><td>Hannah Belcher</td><td>Campaigns and Academic Enhancement Coordinator</td><td>P</td></tr> <tr><td>Rachel Wilkenson (minutes)</td><td>Representation Coordinator (HEMS)</td><td>P</td></tr> </table> <p>1.2 Terms of Reference There have been no changes to the terms of reference</p> <p>1.3 Minutes of the last meeting – 9219FVCLEDIC The minutes were accepted as an accurate reflection of the meeting.</p>	Matt Hayes (Chair)	President	P	Kerdisha Ali-Arab	Women's Rep (Cambridge)	A	Angela Atuahene	Women's Rep (Chelmsford)	P	Amanda Campbell-White	Vice President: Arts, Humanities and Social Sciences	Ap	Mary Copsey	Vice President: Business and Law	Ap	Gold Dominic	International Students' Rep (Chelmsford)	A	Keeva Doyle	Trans Students' Rep (Cambridge)	A	Siobhan Fouche	Vice President: Science and Engineering	P	Damien Francis	B&L Faculty Rep (Chelmsford)	A	Luca Girardi	LGBT+ Students' Rep (Cambridge)	A	Ganesh Gupta	BME Students' Rep (Cambridge)	P	Jose Hermosilla	S&E Faculty Rep (Chelmsford)	A	Ashleigh Jackson	HEMS Faculty Rep (Chelmsford)	P	Marta Kalista	HEMS Faculty Rep (Peterborough)	A	Anna Kiss	International Students' Rep (Cambridge)	Ap	Tiegan Lawson	HEMS Faculty Rep (Cambridge)	A	Imogen Lay	HEMS Faculty Rep (Chelmsford)	P	Emily Long	S&E Faculty Rep (Cambridge)	P	Fraser Luther-Yarwood	Vice President: Health, Education, Medicine and Social Care	P	Alessia Mevoli	B&L Faculty Rep (Cambridge)	Ap	Sarah Strachan	AHSS Faculty Rep (Cambridge)	P	Emma Howes	Engagement Manager	Ap	Hannah Belcher	Campaigns and Academic Enhancement Coordinator	P	Rachel Wilkenson (minutes)	Representation Coordinator (HEMS)	P	
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1.4 Actions Arising

ITEM	ACTION	OWNER	UPDATE
Carried over actions: 2018/19			
6.1	BM to share MP correspondence relating to Paramedic Support Campaign with MH and ACW	FLY	Completed
6.2	ACW to investigate lack of tutor support for dissertation students in BA Film and Media	ACW	Ongoing.
7.2	MH to raise concerns about placement student access to counselling services at the Wellbeing Steering Group	MH	Ongoing.
7.5	MH to explore examples of good practice at other SUs relating to the Equal Access to Education Policy.	MH	Initial contacts made. Ongoing
7.8	MH to raise 'inclusivity training' as a suggestion for sports team welfare officers	MH	Ongoing.
7.8	MT to share resources for sports coaches relating to inclusivity when completed.	MT	TL to request information from MT- Ongoing.
8.1	BM to confirm availability of free menstrual products through HEMS in Chelmsford	BM	Checked availability in WHB but missing products in men's and disabled toilets.
9.	FLY & BM to raise concerns about presentation marking processes in HEMS FPT meeting.	FLY / BM	Ongoing.
New actions: 23.07.19			
2.1	MH to seek updates on roll out of Crisp Packet recycling trial.	MH	Awaiting response
2.2	EH to arrange Sustainability and Media Law training for interested members.	EH	Completed
2.4	MH to arrange contact between GD & GG and NUS support opportunities	MH	MH put GG into contact with NUS but the other opportunity has been cancelled.
3.1.3	MC to meet with DF to discuss lecture capture projects	MC	Ongoing
3.1.3	SF to meet with MC to discuss lecture capture projects	SF	Ongoing
5.2.3	SS to explore options for free condoms.	SS	Ongoing
6.1.1	MC and GD to discuss international student support options	MC	Ongoing
6.1.4	MH to add 'University Savings Initiatives' to the next agenda	MH	Completed.

[illegible]

	<p>7.1.2 VP: Business and Law – 9719FVCLEDIC MC: Absent Updates taken as read. MH posted question from MC's report: Would exec support the students union involvement within the people's vote if ARU students wanted the Union to support this** (thinking about the students that did not get to vote and referring back to the impact on education and the brexit policy** GG and EL asked for clarification on what people's vote is. MH and FLY explained it's the push for the people to have a final say. Discussion around suspension of parliament and MC's efforts to find out students' opinions on Brexit.</p> <p>7.1.3 VP: Arts, Humanities and Social Sciences – 9819FVCLEDIC ACW: Absent. FLY: Updates taken as read. No questions.</p> <p>7.1.4 VP: Health, Education, Medicine and Social Care – 9919FVCLEDIC FLY: Rent almost finalised and should have it sent to Comms by the end of the week. Continuing to work with AC and Counselling and Well-Being. Looking into events to host with Global Sustainability Institute. Looking to bring sustainability into Union strategy. Updates taken as read. IL: What is happening with International Nurses Day? FLY: Will be looked into closer to event (end of semester 2).</p> <p>7.1.5 VP: Science and Engineering – 10019FVCLEDIC SF: Taken as read. No questions.</p>	
8.	<p>8.1 Campaign and Faculty Rep Updates</p> <p>Campaigns</p> <p>8.1.1. GG: Has got a position as a PAL leader. Presenting at Course Leaders' Conference. Plan to speak to someone from the Civil Service and thinks the schemes are great for students. Black history month begins October and wants help for this. HB to put in a 1:1 with GG and Activities to plan.</p> <p>8.1.2 AA: Reached out to a charity (CARA) to get them to speak at Freshers' Fair but they need further information. Met with TB and he gave her his business card to share with the charity. Wanted further clarification on what to do. IL: World Mental Health Day is another opportunity to invite charities that cannot go to Freshers. EL: Currently working with TB and externals can find information packs on the SU's website. EL to send email to AA with the information and links. GG: Does an officer have details on planning for Black History Month? MH: Some things have already been planned and are in calendar. MH to share with GG.</p> <p>Faculty</p>	<p>HB</p> <p>EL</p> <p>MH</p>

	<p>8.1.3 HEMS</p> <p>AJ and IL met with BM to review campaigns from last year and brainstorm areas for campaigns for this year. Learning support fund is an area of particular concern as it cuts off before students technically finish. Looking into childcare support for HEMS students, want to reach out to nurseries in the area and education courses to see if there are better options.</p> <p>EL: Suggested having a chat with Parents in Education society, they have a large membership and it could be useful to liaise. AJ and IL agreed.</p> <p>IL: Ruskin Modules, staff meetings ongoing so will wait to assess after.</p> <p>IL has organised to meet with RW to review disability gap in HEMS and assess issue.</p> <p>8.1.4 S&E</p> <p>EL: Attended Sustainability training, eye-opening to see statistics. Wants to do more work with FLY and would like to meet with FLY and SF.</p> <p>Met with DS on data gathering to assess employment options.</p> <p>Contacted by a course leader to arrange a trip and a change to a module, meeting with TP to better assess what to do this year.</p> <p>Wants to discuss assessment and feedback with SF.</p> <p>Wants to speak with GD on culture shock and gap for international students. HB mentioned MC would like to discuss that as well.</p> <p>Running an event Saturday 28 September- 'Fate or Fun Day'. Softer introduction to societies, second opportunity to have a conversation after Freshers. Liaising with Sustainability Society, Team ARU, and Residential Services to attend. Happening in Cambridge but if it goes well will plan for Chelmsford as well. Taking place in courtyard. Want SU stalls, calmer and more catered to new students. EL to circulate flyers. EL spoke to Tom about running in 92 potentially. In planning stages. Invited to IL to assist with planning.</p> <p>SF to email AA to talk about campaign for survivor support. AA raised the issue that the support offered at the University is not accessible and SF said they are working with the University to improve this.</p>	
9.	<p>9.1 Budgets</p> <p>9.1.1 Budget Request: BUCS 2019 – 10119FVCLEDIC</p> <p>Not quorate: vote to go online.</p> <p>FLY: Request for funds for BUCs Conference. Related to competitive activities at universities. Opportunity to network with Unions that do and do not have sports internally. Also opportunity to raise trans inclusion in sports.</p> <p>SF: If anyone knows of any Sports Reps, please let SF or FLY know so they can reach out to them.</p> <p>9.1.2 Budget Request: Drugs Harm Reduction – 10219FVCLEDIC</p> <p>MH: Have to reapply because wasn't able to spend it last year.</p> <p>9.1.3 Budget Request: Raise The Bar – 103FVCLEDIC</p> <p>ACW: MH: On 16th of September there will be a placard and banner making session for Occupy Helmore event. This is to demand a bar from the University. Funds going towards making the materials, for stickers and for batteries for a megaphone.</p> <p>EL: Asked if cardboard could be used instead of foam board. Not easily recyclable. Would like something more environmentally friendly.</p>	EH

	<p>MH: it was chosen as it is easy to use, but materials aren't set in stone. MH will raise sustainability of materials issue with ACW regarding Raise the Bar placard making.</p> <p>9.1.4 Rent Campaign: Rent report (late paper) FLY: 21-22 pages, funds used to print copies. EL: Does it need to be printed? MH: Will have more impact as a printed report.</p>	MH
10.	<p>10.1 AOB:</p> <p>MH: Asked that everyone please read the papers before attending the meeting to save time and allow everyone to ask questions.</p> <p>SS: Can we skype into this meetings? This is an accessibility issue. HB: Reps can still put things into the agenda. SS: Would prefer not to do that and be present for the discussion. HB: Will ask about options for skype / other access to exec meetings.</p> <p>GG: Sustainability goals of facilities information available, happy to share website.</p> <p>SF: TB said if anyone wanted to man a table at Freshers from Exec, they are able to.</p> <p>Date of next meeting TBD.</p>	