

17Executive Committee Meeting Minutes
30/08/17 12:00-2:00

Item No		Action
1	<p>Attendance</p> <p>1.1 Present</p> <p>Laura Douds VP of S&T</p> <p>Michael Graham LAIBS Faculty Rep (Cambridge)</p> <p>Johanna Korhonen VP of ALSS</p> <p>Eliza Torres VP of FSHCE & MS</p> <p>Jamie Smith President</p> <p>Stewart Watson FST Faculty Rep (Cambridge)</p> <p><i>In Attendance</i></p> <p>Bethan Dudas Advocacy & Engagement Director</p> <p>Linda Collett Minute Taker</p> <p>1.2 Apologies</p> <p>Eve Hawes LGBT+ Rep (Cambridge)</p> <p>Kirran Khan VP of Business</p> <p>Leigh Rooney FHSCE Faculty Rep (Chelmsford)</p> <p>Kyia Thompson Women’s Rep (Cambridge)</p> <p>1.3 Absent</p> <p>Maggie Raleva ALSS Faculty Rep (Cambridge)</p> <p>Joel Tyson ALSS Faculty Rep (Chelmsford)</p> <p>Giovanna Mead FHSCE Faculty Rep (Cambridge)</p> <p>Kathryn Dunnill FMS Faculty Rep (Cambridge)</p> <p>Bobby Hughes FST Faculty Rep (Chelmsford)</p> <p>Joy Awoh LAIBS Faculty Rep (Chelmsford)</p> <p>Christiane Kouassi Black and Minority Ethnic Students' Rep (Chelmsford)</p> <p>Grant Rose Disabled Students’ Rep (Cambridge)</p> <p>Gill Jacob Disabled Students’ Rep (Chelmsford)</p>	

	<p>Harsha Revanna International Rep (Cambridge) Eve Hawes LGBT+ Students' Rep (Cambridge) Imogen Davnall LGBT+ Students' Rep (Chelmsford) Michael Turner Trans* Students' Rep (Cambridge)</p> <p>1.4 Declaration of Interest None</p>	
2	<p>Acceptance of Previous Minutes</p> <p>2.1 Accuracy The minutes were accepted as a true record of the meeting.</p> <p>2.2 Matters Arising</p> <p>4.1 – President report – All actions to be addressed by emailing students when they return in September. JS</p> <p>4.2 – VP ALSS – Social media training to be posted on Facebook. JK</p> <p>Free printing – JK was still working on this. JS to meet with Julie Walkling. JK</p> <p>4.4 – VP FHSCE – Carried forward to the next meeting. ET</p> <p>4.5 – VP S&T – Men’s rep – This would be addressed in September when students return. LD</p> <p>6.1 – Against cuts to education – Information to be sought from Katie Potts. LD to liaise with the International office. LD</p> <p>6.2 – Against NHS cuts – JS to chase and to meet Roderick Watkins to discuss. JS</p> <p>6.3 – Gender neutral toilets – LD and MG still to meet with Active Anglia. LD/MG</p> <p>6.4 – Increased equality for vegan students – JK had met with catering and would continue the conversation. The data provided was out dated. JK</p> <p>7.3 – Graduation ceremonies in summer – JS to discuss with Julie Walkling at her next one to one. JS</p> <p>7.9 – Free parking – KK to meet Julie Walkling. KK</p> <p>7.11 – Make cheerleading an Active Anglia sport – JS had met with Active Anglia and had negotiated for Cheer to use both Sawyers Gym and Mildmay gym when it was available. JS to push Active Anglia for more time to be made available. JS</p> <p>7.12 – Allowing food in Library – JS had spoken to Nicky Kershaw who had confirmed that food could not be allowed in the Libraries. However a scheme to reserved seats whilst students went to eat was being investigated. JS to meet bi-monthly with Julie Walkling. JS</p> <p>7.14 – Money money money FMS students travel costs – LD to support. LD</p> <p>Terms of reference As the meeting was inquorate, it was agreed not to cover this in the meeting. It was suggested that this be put at the beginning of specific committees.</p>	
3	<p>Permanent items</p> <p>3.1 Executive officer reports President – The retention report would need to be re-written following a discussion on the data and what impact the SU has on retention. This would take about a year but an update would be provided for the next committees. JS</p>	

	<p>VP ALSS – Catering – JK had received the survey results from catering and now needs to study and put together a comms plan. The data from Cambridge and Chelmsford would be compared. JK to meet with the Comms co-ordinator to plan a survey on what students think value for money should be. The chef would be sending menus and would increase the vegan options. A food forum would be arranged and will meet with the Vegan society. JK would also be looking at visiting other University catering services.</p> <p>Comms – JK would be holding a forum on feedback for each faculty. She had met with the Communications Manager and was awaiting information on SU and University communications. She would also be arranging a meeting with University communications staff.</p> <p>Free printing – JK had met with faculty staff about hidden course costs with students needing to print every week and would be arranging a further meeting in September. JK was now working on collecting data and evidence. She would be arranging a meeting with the Environment team about sustainability issues and would continue to push for online submissions. The contract from All I want is print had not yet been received. Students would be asked to raise the issue at SLC meetings.</p> <p>International student events – JK would be planning provisionally and would work with the International society president and the International rep.</p> <p>VP Business – Personal tutoring – KK had met with Ruth Taylor (see report).</p> <p>LikeBike – KK was looking at a bike bundle of lock and lights to be sold in the SU shop. The Commercial Services manager would be talking to students about safety tips and what they would like in a bike bundle.</p> <p>VP HSCE and MS – Cultural GIAGS – ET had met with the Comms team and would be running a teaser campaign from 8 December.</p> <p>De-stress events – ET had met the Commercial Services manager about events’ content. She had also sources resources from Amanda Human and met with Dan Fow. A variety of events were planned, with events every week during Black History month which would include Men’s and Women’s empowerment sessions with speakers, networking opportunities and a fashion show.</p> <p>VP S&T – LGBTQ+ and Black History – A variety of events were being planned, including a panel on terminology, a club night and a social media campaign. LD had spoken to Accommodation who had agreed to change the wording on the website.</p> <p>Clubs and societies – LD had finalised the aims and would be meeting with the Student Activities manager.</p>	<p>JK</p> <p>JK</p> <p>JK</p> <p>JK</p> <p>JK</p> <p>JK</p> <p>JK</p> <p>LD</p>
4	<p>Appointments</p> <p>Deputy president – KK</p> <p>FVC – Ben Morris</p> <p>LEDIC – Imogen Davnall</p> <p>Vice LEDIC – still vacant</p>	
5	<p>Policies</p> <p>5.1 Against cuts to education</p> <p>Yet to meet but have plans to do so. JS to chase KK regarding an update</p> <p>5.2 Against NHS cuts</p>	<p>JS</p>

	<p>ET to discuss when students return in September</p> <p>5.3 Gender neutral toilets LD had emailed Sandy Lynam who had confirmed that GNTs would be included in the design brief for contractors in future. LD noted that there was now no gendered accessible toilet in Coslett and agreed to gain student feedback on this.</p> <p>5.4 Increased equality for vegan students JK to meet with Sarah when students return in September.</p> <p>5.5 KWAF JS to email students when they return in September. This also needed to be discussed with sports clubs.</p> <p>5.6 Liberating the curriculum A meeting to be arranged with James Hampton-Till.</p> <p>5.7 Save our space A meeting had taken place between Active Anglia and the activities team on who had ownership of the dance studio. Students were continually being consulted on how they feel about space. It was noted that the VC was being most helpful on this.</p> <p>5.8 TEF LD and KK to discuss</p> <p>5.9 Trans not trans* MG had sent an email regarding change to bye-laws but this would need to go to Council and would need to contain rationale. LD to include Trans* on the next update.</p> <p>5.10 Up your grants LD had taken over ownership of this. JS to provide a handover.</p>	<p>ET</p> <p>LD</p> <p>JK</p> <p>JS</p> <p>LD/KK</p> <p>LD</p> <p>JS</p>
6	<p>Ideas SU permanent bar in Cambridge – Conversations with the University had been positive but the reality was probably three years away. Books Plus card used for printing – This was part of the free printing campaign. Summer graduation - Completed Stop charging for hot water – Catering had refused to stop charging for hot water. Once the SU move to PTH was complete, free hot water would be available there for students. JS to provide an update at the next meeting Therapy dogs – Completed. Accessible microwave – Risk assessments and PAT testing were needed before these could be in use. Free graduation guest fee – The University refused to shift on this. Halal food – Catering confirmed that all chicken in catering outlets was halal. JK to talk to catering about labelling and discuss with the Chaplain. Free parking – This is not possible. KK to write an update for the website. Jacket potatoes – JK to obtain recipe ideas and discuss with catering. Cheerleading – The society have access to more facilities with the SU. Students to be consulted when they return in September. Food in Library – Currently working on a variety of initiatives.</p>	<p>JS</p> <p>JK</p> <p>KK</p> <p>JK</p> <p>JS</p>

	Lab coats – Completed Money money money – To be discussed with ID when she returns in September.	
7	<p>Any other business</p> <p>Mental Health day campaign – LD had had a positive exchange with the University of Derby SU and agreed to circulate a template to the Executive committee along with the deadline for completion.</p> <p>Budget – JS explained the options of how the budget had been distributed in the past. JS to meet with the Finance manager to discuss options going forward and put a vote online.</p> <p>Rainbow lanyards – MG to establish whether other faculties had been consulted and copy in JS.</p>	<p>JS</p> <p>MG</p>
	<p>Date and Time of Next Meeting: TBC</p>	