

## BYE-LAW 6

### EXECUTIVE COMMITTEE AND ITS SUB-COMMITTEES

Purpose: This Bye Law outlines the roles, responsibilities and ways of working of the Executive Committee and its two Sub-Committees.

1. Terms of Reference
  - 1.1 The purpose of the Executive Committee shall be to:
    - 1.1.1 Ensure policies passed by Student Members are upheld and implemented appropriately
    - 1.1.2 Lead the delivery of the representation and campaigning work of the Union
    - 1.1.3 To consider and recommend the adoption of ideas suggested by students
    - 1.1.4 To oversee the use of the Union campaigns budget
    - 1.1.5 To ensure Union representation and campaigns consider and promote liberation, equality, diversity and inclusion.
    - 1.1.6 To elect a Deputy President from within the Full Time Officer Team.
2. Membership
  - 2.1 The Executive Committee shall be made up of the Elected Officers of the Union:
    - 2.1.1 The Full Time Officers (President; Vice President (Arts, Humanities and Social Sciences); Vice President (Business and Law); Vice President (Health, Education Medicine and Social Science); Vice President (Science and Engineering);
    - 2.1.2 The Faculty Reps (Arts, Humanities and Social Science Faculty Reps (Cambridge) and (Chelmsford); HEMS Faculty Reps (Cambridge x2), (Chelmsford x2) and (Peterborough); Science & Engineering Faculty Reps (Cambridge) and (Chelmsford); and Business and Law Faculty Reps (Cambridge) and (Chelmsford).
    - 2.1.3 The Campaign Reps (Black and Minority Ethnic (BME) Students' Rep (Cambridge) and (Chelmsford); Disabled Students' Rep (Cambridge) and (Chelmsford); International Rep (Cambridge) and (Chelmsford); LGBT+ Students' Rep (Cambridge) and (Chelmsford); Trans Students' Rep (Cambridge) and (Chelmsford); and Women's Rep (Cambridge) and (Chelmsford).
3. Organisation
  - 3.1 Meetings shall be held monthly during term time on a date set by the Chair, with at least five working days' notice.
  - 3.2 The Chair shall be the President.
  - 3.3 Extraordinary meetings may be called at the discretion of the Chair or by request of a simple majority of ordinary members to the Chair.

4. Faculty Voice Committee
  - 4.1 The Faculty Voice Committee shall be a Sub-Committee of the Executive Committee and meet as necessary to:
    - 4.1.1 Discuss and draw together key issues and/or themes across faculties
    - 4.1.2 Plan and implement ideas, projects and campaigns to improve the educational experience of students in their Faculties
  - 4.2 The membership of the Faculty Voice Committee shall be all Full-Time Officers and all Faculty Reps
  - 4.3 The Committee shall elect a chair from within their membership.
  - 4.4 Meetings of the committee shall be called as deemed necessary by the Chair of the committee or at the request of a simple majority of members.
  
5. Liberation, Equality, Diversity and Inclusion Committee
  - 5.1 The Liberation, Equality, Diversity and Inclusion Committee shall be a Sub-Committee of the Executive Committee and meet as necessary to:
    - 5.1.1 Discuss and draw together key issues and/or themes relating to the liberation, equality, diversity and inclusion of students.
    - 5.1.2 Plan and implement ideas, projects and campaigns to improve the experience of the students they represent within their named portfolios.
  - 5.2 The membership of the Liberation, Equality, Diversity & Inclusion Committee shall be all Full-Time Officers and all Campaign Reps.
  - 5.3 The committee shall elect a Chair from within their membership.
  - 5.4 Meetings of the committee shall be called as deemed necessary by the Chair of the committee or at the request of a simple majority of members.
  
6. Quorum & Accountability
  - 6.1 Quorum for all committees and sub-committees shall be at least half of the elected members of that committee.
  - 6.2 Executive Committee Members shall be held to account through the Student Members Meeting.