



Executive Committee Meeting Minutes
31/10/18 14:00 – 16:00

Item No		Action
1	<p>1.1 Attendance</p> <p>Alex Mead ALSS Faculty Rep (Cambridge) Blessing Raimi BME Students' Rep (Cambridge) Matt Hayes Vice President (Science and Technology) Kyia Thompson Women's Rep (Cambridge) Laura Douds President Niamh Cubitt LGBT+ Students' Rep (Cambridge)</p> <p>Bethan Dudas Director of Advocacy and Engagement Megan Bennett ARU London Manager & Democracy Coordinator</p> <p>1.2 Apologies</p> <p>Amanda Campbell-White Vice President (Arts, Law and Social Sciences) Fraser Luther-Yarwood Vice President (Health, Social Care, Education and Medical Science)</p> <p>Iqrah Afzal LAIBS Faculty Rep (Chelmsford) Jamie Smith FST Faculty Rep (Cambridge) Mary Copsey Vice President (Business) Tatiana Sapiano FHSCE Faculty Rep (Chelmsford) Tiegan Lawson FHSCE Faculty Rep (Cambridge) Antonio Dimitrov LGBT+ Students' Rep (Chelmsford) Courtney-Lee Collins Women's Rep (Chelmsford) Vesela Mihova International Rep (Cambridge) Louis Abou Nader International Rep (Chelmsford) Angela Sizer Disabled Students' Rep (Chelmsford) Rafael Araujo LAIBS Faculty Rep (Cambridge)</p>	

	<p>1.3 Absences</p> <p>Tavonga Magwenzi FST Faculty Rep (Chelmsford)</p> <p>Miranda Gayle Black & Minority Ethnic (BME) Students' Rep (Chelmsford)</p> <p>Juliet Onuoha Disabled Students' Rep (Cambridge)</p>																																									
2	<p>2.1 Acceptance of Previous Minutes</p> <p>The minutes of the previous were accepted as accurate.</p> <p>2.2 Matters Arising</p> <p>Actions: 26th Sept 2018</p> <table border="1" data-bbox="159 1064 1372 2027"> <thead> <tr> <th>ITEM</th> <th>ACTION</th> <th>OWNER</th> <th>UPDATE</th> </tr> </thead> <tbody> <tr> <td>3.1.2</td> <td>SU page in student handbook (seen through Course Re Approval). Ongoing, will be taken to relevant committee identified in the new structure.</td> <td>LD</td> <td>Ongoing.</td> </tr> <tr> <td>3.2</td> <td>Financial review: LD to address possibility of bursary counting 'against' applications to the hardship fund with Andrea Cheshire</td> <td>LD</td> <td>Complete: bursaries</td> </tr> <tr> <td></td> <td>LD to address concerns around the carers support fund</td> <td>LD</td> <td>To be completed</td> </tr> <tr> <td>3.1.1</td> <td>Food in the library: to include Cambridge in the conversations – LD to raise in upcoming meetings</td> <td>FLY/LD</td> <td>Complete: Library will be reviewing the policy.</td> </tr> <tr> <td></td> <td>Halal food: LD to ask new uni staff to mark food appropriately</td> <td>LD</td> <td>To be completed: waiting for new head of catering</td> </tr> <tr> <td></td> <td>Student nurses 1:1's TL to check and gather feedback re: Trust policy</td> <td>TL</td> <td>Pending</td> </tr> <tr> <td>3.1.2</td> <td>Policy: MB to share link to current policy</td> <td>MB</td> <td>Complete</td> </tr> <tr> <td></td> <td>Exec to specify which policy they would like to prioritise/be involved in before Nov Exec</td> <td>All</td> <td>Complete</td> </tr> <tr> <td>4.1</td> <td>GRA Consultation: LD to submit response</td> <td>LD</td> <td>Complete.</td> </tr> </tbody> </table>	ITEM	ACTION	OWNER	UPDATE	3.1.2	SU page in student handbook (seen through Course Re Approval). Ongoing, will be taken to relevant committee identified in the new structure.	LD	Ongoing.	3.2	Financial review: LD to address possibility of bursary counting 'against' applications to the hardship fund with Andrea Cheshire	LD	Complete: bursaries		LD to address concerns around the carers support fund	LD	To be completed	3.1.1	Food in the library: to include Cambridge in the conversations – LD to raise in upcoming meetings	FLY/LD	Complete: Library will be reviewing the policy.		Halal food: LD to ask new uni staff to mark food appropriately	LD	To be completed: waiting for new head of catering		Student nurses 1:1's TL to check and gather feedback re: Trust policy	TL	Pending	3.1.2	Policy: MB to share link to current policy	MB	Complete		Exec to specify which policy they would like to prioritise/be involved in before Nov Exec	All	Complete	4.1	GRA Consultation: LD to submit response	LD	Complete.	
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	4.1.4	PTJF: FLY to confirm where money will go from non-attenders	FLY	To be completed		
	4.1.7	KT to meet with Donna-Louise Cobban to clarify existing procedures/consider appropriateness re: ARU Bullying policy	KT	Postponed until next week.		
	<p>2.3 Terms of Reference MB clarified the meaning of terms of reference</p>					
3.	<p>Current Policy LD outlined the policy areas that received the most support from exec: Meaningful mental health campaigns Liberate the curriculum Against Cuts to Education Against Cuts to the NHS</p> <p>The Executive Committee voted as follows; Meaningful Mental Health; Ben, Tatty, Jamie, Laura, Fraser, Kyia, Amanda, Tiegan, Mary, Mike, Vesela, Joao, Angela, Niamh - TOTAL: 14</p> <p>Against NHS Cuts; Ben, Tatty, Jamie, Laura, Fraser, Amanda, Tiegan, Mary, Vesela, Joao, Angela, Niamh TOTAL: 12</p> <p>Against Education Cuts; Tatty, Laura, Fraser, Kyia, Amanda, Mary, Mike, Vesela, Joao, Angela, Niamh TOTAL: 11</p> <p>Wheels In Motion; Ben, Tiegan TOTAL: 2</p> <p>Liberate The Curriculum; Ben, Tatty, Jamie, Laura, Fraser, Kyia, Amanda, Mary, Mike, Vesela, Joao, Angela, Niamh TOTAL: 13</p> <p>Democracy Review; Ben, Jamie, Kyia TOTAL: 3</p> <p>TEF; Tatty, Laura, Fraser, Kyia TOTAL: 4</p> <p>Up Your Grants; Tavonga, Jamie TOTAL: 2</p> <p>Save Our Space; Jamie, Amanda TOTAL: 2</p> <p>Printing; Tiegan TOTAL: 1</p>				LD	

	<p>Living Wage; Tiegan, Angela TOTAL: 2</p> <p>KWAF; Mary, Vesela TOTAL: 2</p> <p>Equal Access; Mike TOTAL: 1</p> <p>GNTs; Mike, Niamh TOTAL: 1</p> <p>Officers will decide which policies they will lead on and get in touch with Exec members who have expressed an interest</p>	
4.	<p>Group Chat</p> <p>MB presented an overview of the changes to our Student Council model, which is being changed to “Group Chat”.</p>	
5	<p>Executive Officer reports</p> <p>5.1 President: LD</p> <p>Rent campaign: survey re housing has been finalised and will be published at 9am on Monday morning. This will be a big comms push. It will close around Christmas. LD, MH & ACW had a productive meeting with the Residential team to share the campaign and build relationships.</p> <p>LD asked for help in promoting the survey. NC suggested sharing with course reps as they will be having SSLCs soon. LD agreed with this. LD to leave business cards in each office for Exec to pick up and share with students.</p> <p>Exec are asked to share & encourage students to fill in the survey.</p> <p>History Months: Black History Month is now over. BR was fantastic on the panel last week – LD thanked BR for her work. An evaluation of the events will be taking place.</p> <p>Disability History Month 22nd Nov – 22nd Dec. National theme is music. There will be sign language Christmas carolling. There will be a panel discussion in Chelmsford. There is still time to get involved in the planning, please let LD know if you are interested.</p> <p>LGBT History Month Feb: planning is yet to start on this. MT & NC expressed interest in supporting this event.</p> <p>Exec agreed to share events for all the activities</p> <p>Christmas events: Detailed updates at the next meeting.</p>	<p>LD</p> <p>Exec</p> <p>Exec</p>

	<p>Other activity: met with Ellis May, our NUS contact. Attended NUS Zones Conference with ACW. Both LD & ACW are running for volunteering positions. Team had an away day to continue their team development. Spoke at Cambridge Labour Club's event about student issues. Building closer relationships with Cambridge Uni SU and Writtle University College</p> <p>5.2 Vice President (Business & Law) Written report submitted</p> <p>5.3 Vice President (Health, Education, Medicine & Social Care) Written report submitted. NC asked about the Love Societies project following staff turnover. LD & FLY have spoken about taking it forward with the new activities team.</p> <p>5.4 Vice President (Science & Engineering) Access Denied (Compass House): Has approval from FSE & AHSS for a 24/7 trial of opening hours. Society Skills: Following a reassessment of workload & priorities MH has decided to push this project back to Semester 2. BR & MH will also hopefully be doing a Graphic Design workshop in the middle of Sem 2. MH will speak with BM re what would be appropriate for Chelmsford.</p> <p>Other update: Best Night Out/Best Night in was a big success. It will be re-run in Chelmsford on 21st Nov. MH will confirm times. Due to time constraints the Dec Camb event will not go ahead, as they do not feel they could put on the quality event they wanted and instead will focus on Sem 2 events. Sat on Volunteer of the Month panel. Attended the Faculty Education Committee. Won NUS National Conference place. NC raised concerns that students are expressing about losing access to facilities – NC to send any examples of any changes happening to MH. MH to raise at FSE FPT</p> <p>5.5 Vice President (Arts, Humanities & Social Sciences) Written report received. Note the change of date in report to 21st Nov.</p>	<p>MH</p> <p>NC & MH</p>
6	<p>Campaign Rep Updates</p> <p>6.1. – Collier Road (KT) Lighting on Collier Road very poor. KT contacted local Councillor who asked for evidence for students taking issue with this. KT will be gathering evidence in the near future. KT would like some volunteers to help her gather this info.</p> <p>KT spoke with Uni about it, and they said it was on the agenda, but would take a long time.</p>	

	<p>6.2 Black History Month (BR) Pleased with the events. Students have fed back that they are pleased things are happening. Dean of AHSS has asked to meet with BR to further discuss issues that were raised with staff.</p> <p>6.3 Pronoun badges MT to speak with Rose Guy about getting pronoun badges for students.</p>	MT
7.	<p>Faculty Rep Updates</p> <p>7.1 FSE (JS) Written update. Exec agreed to support JS to take forward bike lock issue.</p> <p>7.2 FSE (TM) Written update received. MH to arrange a meeting with TM</p> <p>7.3 AHSS (AM) Is seeking to arrange a meeting with Demi Smith – awaiting for final list of course reps so he can get in touch. Attended FPT. Taking forward discussions around buddy scheme. AM to speak with FLY. LD to put AM in touch with SU comms team</p> <p>7.4 HEMS (BM) 24 hr CPR-athon. Raised £350 for Herts & Essex air ambulance. Met with ACW to bring Best Night In/Out to Chelmsford. Medical students have raised concern about their lecturers pushing them to “take over” Med Soc but medical students don’t want to do that. BM to arrange meeting with Gareth Thomson</p> <p>7.5 HEMS (TL) Written update received</p>	JS MH AM & FLY
8.	<p>Paramedic Support Package (BM)</p> <p>BM outlined the issue. Paramedic students are not allowed to access the NHS Learning Support Fund, unlike Nurses, Midwives and other health professionals. ARU have a means tested fund in place which students can claim back for travel. This is working inconsistently at the moment.</p> <p>BM stated he would like NUS to take this up as a national issue. LD suggested that Exec develop a policy for national conference. BM & LD to meet with BD to develop a draft policy.</p>	LD. BM & BD

9.	<p>Big Ideas & New Policies</p> <p>There were no budget requests. LD noted that there was a significant underspend on Black History Month</p>	
9	<p>Any Other Business</p> <p>Health Services for harder to reach students</p> <p>Essex CCG was looking to speak to harder to reach students in Chelmsford about their experiences of health services in Essex. LD to send around.</p> <p>MB to find out when uniform will be arriving.</p> <p>Eating in Webb</p> <p>Can Cambridge exec please share MH's post about the ability to eat in Webb.</p>	LD
10	<p>Date and Time of Next Meeting:</p> <p>28th Nov 2018, 2pm – 4pm</p>	