

17Executive Committee Meeting Minutes  
25/10/17 11:00-14:00

Item No		Action																																												
1	<p><b>Attendance</b></p> <p><b>1.1 Present</b></p> <table border="0"> <tr> <td>Jamie Smith</td> <td>President</td> </tr> <tr> <td>Laura Douds</td> <td>VP (Science &amp; Technology)</td> </tr> <tr> <td>Kirran Khan</td> <td>VP (Business)</td> </tr> <tr> <td>Johanna Korhonen</td> <td>VP (Arts, Law &amp; Social Sciences)</td> </tr> <tr> <td>Eliza Torres</td> <td>VP (Health, Social Care, Education &amp; Medical Science)</td> </tr> <tr> <td>Grant Rose</td> <td>Disabled Students' Rep (Cambridge)</td> </tr> <tr> <td>Gill Jacob</td> <td>Disabled Students' Rep (Chelmsford)</td> </tr> <tr> <td>Christiane Kouassi</td> <td>Black and Minority Ethnic Students' Rep (Chelmsford)</td> </tr> <tr> <td>Imogen Davnall</td> <td>LGBT+ Students' Rep (Chelmsford)</td> </tr> <tr> <td>Ben Morris</td> <td>FMS Faculty Rep (Chelmsford)</td> </tr> <tr> <td>Michael Turner</td> <td>Trans* Students' Rep (Cambridge)</td> </tr> <tr> <td>Stewart Watson</td> <td>FST Faculty Rep (Cambridge)</td> </tr> <tr> <td>Bobby Hughes</td> <td>FST Faculty Rep (Chelmsford)</td> </tr> <tr> <td>Maggie Raleva</td> <td>ALSS Faculty Rep (Cambridge)</td> </tr> </table> <p><b><i>In Attendance</i></b></p> <table border="0"> <tr> <td>Daniel Login</td> <td>Engagement and Volunteer Centre Manager</td> </tr> <tr> <td>Jonathan Malton</td> <td>Representation/Executive Assistant</td> </tr> </table> <p><b>1.2 Apologies</b></p> <table border="0"> <tr> <td>Leigh Rooney</td> <td>FHSCE Faculty Rep (Chelmsford)</td> </tr> <tr> <td>Kyia Thompson</td> <td>Women's Rep (Cambridge)</td> </tr> <tr> <td>Michael Graham</td> <td>LAIBS Faculty Rep (Cambridge)</td> </tr> <tr> <td>Joel Tyson</td> <td>ALSS Faculty Rep (Chelmsford)</td> </tr> <tr> <td>Kathryn Dunnill</td> <td>FMS Faculty Rep (Cambridge)</td> </tr> <tr> <td>Harsha Revanna</td> <td>International Rep (Cambridge)</td> </tr> </table>	Jamie Smith	President	Laura Douds	VP (Science & Technology)	Kirran Khan	VP (Business)	Johanna Korhonen	VP (Arts, Law & Social Sciences)	Eliza Torres	VP (Health, Social Care, Education & Medical Science)	Grant Rose	Disabled Students' Rep (Cambridge)	Gill Jacob	Disabled Students' Rep (Chelmsford)	Christiane Kouassi	Black and Minority Ethnic Students' Rep (Chelmsford)	Imogen Davnall	LGBT+ Students' Rep (Chelmsford)	Ben Morris	FMS Faculty Rep (Chelmsford)	Michael Turner	Trans* Students' Rep (Cambridge)	Stewart Watson	FST Faculty Rep (Cambridge)	Bobby Hughes	FST Faculty Rep (Chelmsford)	Maggie Raleva	ALSS Faculty Rep (Cambridge)	Daniel Login	Engagement and Volunteer Centre Manager	Jonathan Malton	Representation/Executive Assistant	Leigh Rooney	FHSCE Faculty Rep (Chelmsford)	Kyia Thompson	Women's Rep (Cambridge)	Michael Graham	LAIBS Faculty Rep (Cambridge)	Joel Tyson	ALSS Faculty Rep (Chelmsford)	Kathryn Dunnill	FMS Faculty Rep (Cambridge)	Harsha Revanna	International Rep (Cambridge)	
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	<p><b>1.3 Absent</b> None</p> <p><b>1.4 Declaration of Interest</b> None</p>	
<p>1</p> <p>2</p>	<p>Congratulations were given to the new members of FVC &amp; LEDIC Luca Girardi – LGBT+ Students’ Rep (Cambridge) Blessing Raimi - BME Students’ Rep (Cambridge) Anita Miezah – Women’s Rep (Chelmsford) Aysha Goodwin – LAIBS Faculty Rep (Chelmsford)</p> <p><b>Acceptance of Previous Minutes</b> Members agreed minutes</p> <p><b>2.2 Matters Arising</b> 4.5 LD has contacted JT but awaiting a response. 6.1 LR has had discussions with course mates, a lot have sourced their own placements. Education and Childhood Studies running out and being replaced by Primary Education Studies. 6.3 MG has e-mailed Director of Sport to have a gender neutral changing room and further discussion will take place.</p> <p>7.11 JS circulated an updated</p> <p>3.1 On the agenda 3.1 Completed 5.3 No issues have been raised 5.6 DVC (Education) will start in December 5.8 Meeting being arranged 5.10 Completed 6 On the agenda 6 KK to write an update for website 7 Rainbow lanyards. Action: VPs to send follow up e-mails to their Deputy Deans -- 3.1 KK meeting BM on 26/10/2017. 3.1 Meeting arranged 3.1 Officers meeting MP for Cambridge on 05/12/2017 3.1 Action: ET to double check on DBS checks 3.1 KT working on a campaign plan 5.4 5.5 Complete 5.10 6 KK to do further work on this</p>	<p>MG/VP’s</p> <p>ET</p>

	<p>JS and KK will be involved in the recruitment of the new University Librarian</p> <p>Free Parking, rollover</p> <p>7. Rainbow lanyards, rollover</p> <p>Completed</p> <p>On the agenda</p> <p><b>Terms of reference</b></p> <p>Noted</p>	
3	<p><b>Permanent items</b></p> <p><b>3.1 Executive officer reports</b></p> <p><b>President</b></p> <p>Let's be honest project plan is not completed yet but is included. JS is working on it. It gives an outline of the priorities for this year which include the launch of the report. The launch date will be changed and is likely to be 8th December. Work is still to do but wanted to give an update to the FVC/LEDIC members.</p> <p><b>VP (ALSS)</b></p> <p>Suggestion period will take place for two weeks from 13th November. Recipes will be voted on and the 10 most popular will be trialled during January. Trialled in Cambridge, those that are successful will be made permanent and taken to Chelmsford. The suggestion card has been designed and gone to print.</p> <p>Officers to have a weekly show on CAM FM.</p> <p>Free printing. JK meeting with iCentre Manager. Free printer has not been followed up as there were a few issues and was only considered short-term option.</p> <p>Will be a priority for discussion with the new Director of Student Services. Current Director of Student Services has been against it being included within Books Plus.</p> <p><b>VP (Business)</b></p> <p>Funding for a role to support the personal tutoring system has been agreed, the role advertised and hopefully the successful candidate will be in place later in the year.</p> <p>15th November demo. KK looking to provide an opportunity for students to take place.</p> <p>BM updated that Dean of FMS is looking at reducing the time students should expect to hear from staff within 24-48 hours.</p> <p>JS suggested KK contacted people that he needs to speak to via e-mail.</p>	

	<p><b>VP (HSCEMS)</b> ET outlined the costs that she would request and they would be considered later in the meeting.</p> <p><b>VP (ST)</b> LGBT History Month project plan has been developed and is included. LD to attend C&amp;S Forum to discuss ideas.</p>	
4	<p><b>Appointments</b> None</p>	
5	<p><b>Policies</b></p> <p><b>5.1 Against cuts to education</b> No update</p> <p><b>5.2 Against NHS cuts</b> Ongoing</p> <p><b>5.3 Gender neutral toilets</b> LD wants them in Helmore and will chase up. Apparently there is one in P'boro</p> <p><b>5.4 Increased equality for vegan students</b> Vegan pledge from 20th November. Vegan options have increased and are selling well.</p> <p><b>5.5 KWAF</b> Will ask VC for the timetable and identify which course have scheduled commitments on a Wednesday afternoon. Course Reps will be contacted for feedback. SW has been affected and is currently unable to play sport. Timetable review is also due to take place.</p> <p><b>5.6 Liberating the curriculum</b> Emailed Essex SU who have also implemented a similar policy. Partially waiting for the new DVC (Education). BM added that the topic is being discussed at the national Paramedic Science Conference at the weekend.</p> <p><b>5.7 Save our space</b> Bar is still on the long term agenda. Space has improved with the move to PTH and the re-development of Tindal.</p> <p><b>5.8 TEF</b> KK will aim to have a definition within a month.</p> <p><b>5.9 Trans not trans*</b> Ongoing. LD to write an article for the website.</p> <p><b>5.10 Up your grants</b> JS to meet with Finance Manager</p>	<p>LD</p> <p>LD</p> <p>JS</p>
6	<p><b>Ideas</b></p> <p><b>SU permanent bar in Cambridge</b> – Ongoing.</p> <p><b>Books Plus card used for printing</b> – JK asked that it is raised in SSLCs.</p> <p><b>Summer graduation</b> – This has been reopened, JS to lead</p> <p><b>Stop charging for hot water</b> – Completed – needs to be communicated to students.</p> <p><b>Accessible microwave</b> – Risk assessments and PAT testing were needed before these could</p>	

	<p>be in use.</p> <p><b>Free graduation guest fee</b> – JS to chase feedback from graduations</p> <p><b>Halal food and prayer room</b> – ongoing</p> <p><b>Free parking</b> – KK to add update to the website</p> <p><b>Jacket potatoes</b> – Part of the Better Food campaign/Recipe suggestion</p> <p><b>Cheerleading</b> - ongoing</p> <p><b>Food in Library</b> – ongoing</p> <p><b>Lab coats</b> – Completed</p> <p><b>Money money money</b> – MR to work with JK and Campaigns and Education Enhancement Coordinator to deal with issue of students who are having to travel in to hand in work.</p>	<p>JS</p> <p>KK</p> <p>MR/JK</p>
7	<p><b>Any other business</b></p> <p>MT has been meeting with trans students to understand their access needs at ARU. Posters will be redistributed.</p> <p>Toilet signs at PTH will be changed and tampon dispenser will be removed. Free sanitary products will be available.</p> <p>LR suggested that MT meet with staff from Facilities and Estates. Campaigns and Education Enhancement Coordinator to organise.</p> <p>JS presented a paper on Student retention</p> <p><b>Budgets</b></p> <p>Let's be honest launch £470 approved</p> <p>JK £50 approved</p> <p>KK £150 approved</p> <p>ET £505 approved</p> <p>JS £300 approved</p> <p>MT £30 approved</p>	
	<p><b>Date and Time of Next Meeting:</b></p> <p>TBC</p>	