

Executive Committee (FVC and LEDIC) Minutes; 27th October 15:00 – 17:00

Item			Action
1.	1.1 Attendance P = Present, Ap = Apologies, A = Absent		
	1.1.1 Members		
	Shankar Sreenath	President	P
	Akshay Kumbalath	Vice President: Arts, Humanities and Social Sciences (Chair)	P
	Nithin-Raj Govindan-Krishnan	Vice President: Business & Law	P
	Rohit Dhyani	Vice President: Health Education Medicine & Social Care	P
	Rahman Abdul-Salam	Vice President: Science and Engineering	P
	Sharmeen Jawad	Vice President: Healthcare Practice	Ap
	Srujith Raj Yatelly	B&L Faculty Rep (Cambridge)	A
	Louise Still	HEMS Faculty Rep (Chelmsford)	A
	Graydon Thorpe	HEMS Faculty Rep (Chelmsford)	A
	Natas Senakh	S&E Faculty Rep (Cambridge)	A
	Jeffin Francis	S&E Faculty Rep (Chelmsford)	P
	Emma Wong	Disabled Students Rep (Chelmsford)	A
	Murthy Peddinti	International Students Rep (Cambridge)	A
	Ramees Nazar	Mental Health Rep (Cambridge)	P
	Swetha Amoolya Malladi	Women's Rep (Cambridge)	Ap
	Madji Carvalho	AHSS Faculty Rep	P
	Jade Campbell	Disabled Students' Rep (Cambridge)	P
	Lucy Barton	HEMS Faculty Rep (Cambridge)	P
	Haritha Nair	HEMS Faculty Rep (Cambridge)	A
	Merin Clare Manoj	B&L Faculty Rep (Chelmsford)	P
	Paige Palframan	LGBT+ Students' Rep (Cambridge)	A
	Hephzibah Oppong	Race Equality Rep (Cambridge)	A
	Ridley Green	Trans Students' Rep (Cambridge)	A
	Nana Boakye	Women's Rep (Chelmsford)	A
	James Fowler	LGBT+ Students' Rep (Chelmsford)	A
	Connie Battram	Mental Health Rep (Chelmsford)	A
	Arjun Murali	International Students' Rep (Chelmsford)	P
	1.1.2 Observers		
	Fraser Luther-Yarwood	Democracy and Campaigns Coordinator	P
	Jo Bunkle	Campaigns and Representation Coordinator	Ap

	<p>1.2 Terms of Reference*, noted a new Executive Committee has been elected Acknowledgment of new members elected through the Bye Election</p> <p>1.3 Minutes of the lasting meeting The Minutes were approved as accurate</p> <p>1.4 Actions & matters arising from the last meeting Action for FLY to meet with AK and SS to discuss the role of Deputy President Complete Action for all members to send FLY a recommendation for a charity to be considered to be an NSS beneficiary Not Complete Action for all members to complete their exec update reports before the next committee Not Complete Action for NS to take SCI and equipment concerns to FPT Not Complete Action for NS and NR to meet and plan how to communicate to international students on UK drivers' licence applications Complete Action AK and SM to contact Wellbeing Complete Action SM to contact charities; research mechanics of screening; talk with medical societies and others (dance society has done things historically) Not Complete Action Exec Members to contact FLY & JB for website profiles and social media showcasing Not Complete Action for Exec to publicise rep elections to any and all students Complete Action for JF and AK to discuss putting together info on British Public Transport rules Complete</p>	
2.	<p>2. Items for Discussion</p> <p>2.1. Welcoming New Members Members went round and introduced themselves</p> <p>2.2 The Student Summit FLY shared with the committee the details of the re-design for the Student Summit and encouraged all reps to engage with the promotion of the events itself. Faculty and Campaign Reps will be expected to attend their respective campuses Student Summit. Reps can attend the other one too if they want to, but it isn't expected.</p> <p>Action: FLY to circulate comms materials and event information to the committee Action: FLY to circulate Exec Update documents ahead of the Student Summit</p>	
3.	<p>3. Faculty Rep Updates:</p> <p>3.1. LB – Having been elected to post LB is looking to return to talk to students and taking their feedback to the relevant people or committee. Looking to arrange a HEMS/Healthcare final year ball Planning in person events and activities for Nursing & Midwifery Week Raising issues and concerns from students in the faculty regarding placements. Action LB to meet with FLY & SJ to explore issues and take to faculty</p> <p>MC – Through LGBT+ Alphabet posters and info screens, sharing awareness of these different identities and building a more inclusive campus and culture Within the faculty look to support students sharing their own personal artwork Action MC to meet with SS, FLY & JB</p>	

	<p>MM – Would like to have cricket screened in 92 as a way for students to meet up and socialise Action MM & NR to speak to commercial manager about the possibility to screen the cricket</p>	
4.	<p>4. Campaign Rep Updates 4.1. JC – Provide greater awareness and action for student with different disabilities and hidden disabilities Address issues regarding length of time given for dissertation at 12 weeks when most have 12 months Action for JC to send over details of the issue Action for NR & FLY to speak with B&L Rep Coordinator to gather further feedback and take to faculty</p> <p>AM – There are issues arising on campus from students who are living too far from campus so will raise in the accommodation forums and survey around the accommodation and cost of living issues Action SS to send accommodation survey to AM</p>	
5.	<p>Executive Officer Updates:</p> <p>5.1 President Looking at providing business week opportunities to students so they can sell their own products, currently looking at the Black Friday period to promote them through the SU website Working with the SU and university on addressing Cost of Living issues Increasing the provision of Getting IT Sorted and helping give students the skills they need to use different IT software.</p> <p>5.2 VP AHSS Working on the Cost of Living campaign internally but also with NUS to circulate surveys as well as encouraging students to contact their local MP to share their stories as well as exploring the accessibility of the hardship fund Looking at providing an AHSS forum to gather feedback from students and address what support they need such as additional portfolio sessions The filming for the first 2 mental health podcasts has begun so will hopefully be circulated soon and planning some mental health related events. Improving SU visibility on campus by providing proper signage with estates and facilities</p> <p>5.3 VP B&L Arranging a Business Panel for students to find out the story of a businessman, ask question and seek inspiration, should hopefully happen end of November. Improving placement awareness in the faculty so students can be aware of the processes and start earlier to ensure the number of students who don't do placements decreases Publishing an article and a video sharing UK Driving Rules on Youtube, canvas and on the SU webpage including tips from the local driving instructor.</p> <p>5.4 VP S&E Improving the awareness and visibility of Nightline for those who need the support and service Working with estates and facilities to address growing issues around accommodation, holding a forum on Friday in Cambridge and hopefully one to be scheduled in Chelmsford. Also addressing concerns for the January intake. Supporting the planning and development of different History Months on campus.</p>	

	<p>5.5 VP HEMS Working on developing Student Service & SU awareness videos to be published online for students to become more familiar with different services and their staff Planning an Online Gaming tournament across the 4 campuses with round 1 hopefully taking place at the end of November Meeting Heads of School to discuss issues around Misconduct & Plagiarism and supporting the International Office in promoting good practise and tips to avoid these issues.</p> <p>5.6 VP Healthcare Practice Communicating with the chaplaincy, ISoc and other students to feed into the development plans for the prayer spaces and making sure the space is fit for purpose Working with the faculty placement travel to share information on how to save costs for placement as well as exploring additional ways the faculty can support students Working to develop the SU EDI strategy and working with university staff to deliver staff EDI training sessions</p>	
6.	<p>6. Budgets Not quorate so went to online voting LGBT+ Alphabet - £47 Wider Faculty Rep and Campaign Rep Spending - £600</p> <p>Action all members to vote for the budget request to reach quoracy</p>	

ITEM	ACTION	OWNER	UPDATE
Actions Carried Over:			
2.2	Action for all members to send FLY a recommendation for a charity to be considered to be an NSS beneficiary	All	
2.4	Action for all members to complete their exec update reports before the next committee	All	
3.1	Action for NS to take SCI and equipment concerns to FPT	NS	
4.1	Action SM to contact charities; research mechanics of screening; talk with medical societies and others (dance society has done things historically)	SM	
4.1	Action Exec Members to contact FLY & JB for website profiles and social media showcasing	All	
New Actions: October 2022			
2.2	FLY to circulate comms materials and event information to the committee	FLY	
2.2	FLY to circulate Exec Update documents ahead of the Student Summit	FLY	
3.1	LB to meet with FLY & SJ to explore issues and take to faculty	LB	
3.1	MC to meet with SS, FLY & JB	MC	
3.1	MM & NR to speak to commercial manager about the possibility to screen the cricket	MM & NR	
4.1	JC to send over details of the issue	JC	
4.1	NR & FLY to speak with B&L Rep Coordinator to gather further feedback and take to faculty	NR & FLY	
4.1	SS to send accommodation survey to AM	SS	

6.1	All members to vote for the budget request to reach quoracy	All	
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