



Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)

3:00pm – 5:00pm, 20 December 2017

Members

Jamie Smith	President	FVC/LEDIC	
Johanna Korhonen	Vice President (Arts, Law and Social Sciences)	FVC/LEDIC	
Kirran Khan	Vice President (Business)	FVC/LEDIC	
Eliza Torres	Vice President (Health, Social Care, Education and Medical Science)	FVC/LEDIC	
Laura Douds	Vice President (Science and Technology)	FVC/LEDIC	
Margarita Raleva	ALSS Faculty Rep (Cambridge)	FVC	
Joel Tyson	ALSS Faculty Rep (Chelmsford)	FVC	
Leigh Rooney	FHSCE Faculty Rep (Chelmsford)	FVC	
Clarissa Devey-Smith	FHSCE Faculty Rep (Cambridge)	FVC	
Kathryn Dunnill	FMS Faculty Rep (Cambridge)	FVC	
Benjamin Morris	FMS Faculty Rep (Chelmsford)	FVC	
Stewart Watson	FST Faculty Rep (Cambridge)	FVC	
Bobby Hughes	FST Faculty Rep (Chelmsford)	FVC	
Michael Graham	LAIBS Faculty Rep (Cambridge)	FVC	
Aysha Goodwin	LAIBS Faculty Rep (Chelmsford)	FVC	
Christiane Kouassi	Black and Minority Ethnic Students' Rep (Chelmsford)	LEDIC	
Blessing Rami	Black and Minority Ethnic Students' Rep (Cambridge)	LEDIC	
Grant Rose	Disabled Students' Rep (Cambridge)	LEDIC	
Gill Jacob	Disabled Students' Rep (Chelmsford)	LEDIC	
Antonia Vetter	International Rep (Cambridge)	LEDIC	
Roman Ivanov	International Rep (Chelmsford)	LEDIC	
Imogen Davnall	LGBT+ Students' Rep (Chelmsford)	LEDIC	
Luca Girardi	LGBT+ Students' Rep (Cambridge)	LEDIC	
Michael Turner	Trans* Students' Rep (Cambridge)	LEDIC	
Kyia Thompson	Women's Rep (Cambridge)	LEDIC	
Anita Mieзах	Women's Rep (Chelmsford)	LEDIC	

In attendance

Daniel Login	Engagement and Volunteer Centre Manager	
Megan Bennett	ARU London and Democracy Coordinator	
Jonathan Malton	Executive/Representation Assistant	

Agenda

Welcome, apologies and absences	Jamie Smith	<i>To note</i>	
Minutes of the last meeting	Jamie Smith	<i>To approve</i>	112/17
Actions and matters arising from last meeting	Jamie Smith	<i>To discuss</i>	113/17
Terms of reference	Megan Bennett	<i>To note</i>	114/17
Executive Officer work plans			
President	Jamie Smith	<i>To discuss</i>	115/17
Vice President (Arts, Law and Social Sciences)	Johanna Korhonen	<i>To discuss</i>	116/17
Vice President (Business)	Kirran Khan	<i>To discuss</i>	117/17
Vice President (Health, Social Care, Education and Medical Science)	Eliza Torres	<i>To discuss</i>	118/17
Vice President (Science and Technology)	Laura Douds	<i>To discuss</i>	119/17
FVC/LEDIC Reps update	All	<i>To note</i>	Verbal
	Blessing Raimi	<i>To note</i>	120/17
Policies			
Against cuts to education	Kirran Khan/Eliza Torres	<i>To discuss</i>	121/17
Against NHS cuts	Eliza Torres	<i>To discuss</i>	122/17
Gender neutral toilets	Michael Graham/Laura Douds	<i>To discuss</i>	123/17
Increased equality for vegan students	Johanna Korhonen	<i>To discuss</i>	124/17
KWAF	Stewart Watson/Jamie Smith	<i>To discuss</i>	125/17
Liberating the curriculum	Imogen Davnall/Laura Douds	<i>To discuss</i>	126/17
Save our space	Stewart Watson/Jamie Smith	<i>To discuss</i>	127/17
TEF	Laura Douds/Kirran Khan	<i>To discuss</i>	128/17
Trans not trans*	Michael Graham/Laura Douds	<i>To discuss</i>	129/17
Up your grants	Laura Douds	<i>To discuss</i>	130/17
New policy	Jamie Smith	<i>To discuss</i>	131/17-137/17
Ideas	All	<i>To discuss</i>	138/17
Budget			
LGBT History Month	Laura Douds	<i>To approve</i>	139/17

Let's Be Honest Posters	Jamie Smith	<i>To approve</i>	140/17
Part-time Jobs Fair	Kirran Khan	<i>To approve</i>	141/17
AOB			
Support for Carers	Christiane Kouassi	<i>To discuss</i>	Verbal
Space project update	Jamie Smith	<i>To note</i>	Verbal
Date of next meeting(s)	TBC		

17 Executive Committee Meeting Minutes

27/11/17 17:00-19:00

Item No		Action																																										
1	<p>Attendance</p> <p>1.1 Present</p> <table><tr><td>Laura Douds</td><td>VP (Science & Technology)</td></tr><tr><td>Kirran Khan</td><td>VP (Business)</td></tr><tr><td>Johanna Korhonen</td><td>VP (Arts, Law & Social Sciences)</td></tr><tr><td>Eliza Torres</td><td>VP (Health, Social Care, Education & Medical Science)</td></tr><tr><td>Imogen Davnall</td><td>LGBT+ Students’ Rep (Chelmsford)</td></tr><tr><td>Clarissa Devey-Smith</td><td>FHSCE Faculty Rep (Cambridge)</td></tr><tr><td>Michael Graham</td><td>LAIBS Faculty Rep (Cambridge)</td></tr><tr><td>Bobby Hughes</td><td>FST Faculty Rep (Chelmsford)</td></tr><tr><td>Benjamin Morris</td><td>FMS Faculty Rep (Chelmsford)</td></tr><tr><td>Michael Turner</td><td>Trans* Students’ Rep (Cambridge)</td></tr><tr><td>Blessing Raimi</td><td>Black and Minority Ethnic Students’ Rep (Cambridge)</td></tr><tr><td>Maggie Raleva</td><td>ALSS Faculty Rep (Cambridge)</td></tr><tr><td>Stewart Watson</td><td>FST Faculty Rep (Cambridge)</td></tr></table> <p><i>In Attendance</i></p> <table><tr><td>Daniel Login</td><td>Engagement and Volunteer Centre Manager</td></tr><tr><td>Jonathan Malton</td><td>Representation/Executive Assistant</td></tr><tr><td>Rose Williamson</td><td>Campaigns and Education Enhancement Coordinator</td></tr></table> <p>1.2 Apologies</p> <table><tr><td>Kathryn Dunnill</td><td>FMS Faculty Rep (Cambridge)</td></tr><tr><td>Leigh Rooney</td><td>FHSCE Faculty Rep (Chelmsford)</td></tr><tr><td>Kyia Thompson</td><td>Women’s Rep (Cambridge)</td></tr><tr><td>Michael Turner</td><td>LAIBS Faculty Rep (Cambridge)</td></tr><tr><td>Joel Tyson</td><td>ALSS Faculty Rep (Chelmsford)</td></tr></table>	Laura Douds	VP (Science & Technology)	Kirran Khan	VP (Business)	Johanna Korhonen	VP (Arts, Law & Social Sciences)	Eliza Torres	VP (Health, Social Care, Education & Medical Science)	Imogen Davnall	LGBT+ Students’ Rep (Chelmsford)	Clarissa Devey-Smith	FHSCE Faculty Rep (Cambridge)	Michael Graham	LAIBS Faculty Rep (Cambridge)	Bobby Hughes	FST Faculty Rep (Chelmsford)	Benjamin Morris	FMS Faculty Rep (Chelmsford)	Michael Turner	Trans* Students’ Rep (Cambridge)	Blessing Raimi	Black and Minority Ethnic Students’ Rep (Cambridge)	Maggie Raleva	ALSS Faculty Rep (Cambridge)	Stewart Watson	FST Faculty Rep (Cambridge)	Daniel Login	Engagement and Volunteer Centre Manager	Jonathan Malton	Representation/Executive Assistant	Rose Williamson	Campaigns and Education Enhancement Coordinator	Kathryn Dunnill	FMS Faculty Rep (Cambridge)	Leigh Rooney	FHSCE Faculty Rep (Chelmsford)	Kyia Thompson	Women’s Rep (Cambridge)	Michael Turner	LAIBS Faculty Rep (Cambridge)	Joel Tyson	ALSS Faculty Rep (Chelmsford)	
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	<div>1.3 Absent</div> <div><div>Aysha Goodwin</div><div>LAIBS Faculty Rep (Cambridge)</div></div> <div><div>Gill Jacob</div><div>Disabled Students' Rep (Chelmsford)</div></div> <div><div>Christiane Koiassi</div><div>Black and Minority Ethnic Students' Rep (Chelmsford)</div></div> <div><div>Anita Miezar</div><div>Women's Rep (Chelmsford)</div></div> <div><div>Grant Rose</div><div>Disabled Students' Rep (Cambridge)</div></div> <div><div>Kyia Thompson</div><div>Women's Rep (Cambridge)</div></div> <div><div>Michael Turner</div><div>Trans* Students' Rep (Cambridge)</div></div> <div>1.4 Declaration of Interest</div> <div>None</div>	
<div>1</div> <div>2</div>	<div>Acceptance of Previous Minutes</div> <div>Members agreed minutes</div> <div>2.2 Matters Arising</div> <div>7. 7. Rainbow lanyards; VP to send emails</div> <div>JK – clip on badge from ALSS</div> <div>ET – waiting for email from Luca</div> <div>LD – Waiting for email</div> <div>Follow up from Michael</div> <div>Family day – DBS Check</div> <div>ET – on hold – only required if working with students</div> <div>5.7 Gender Neutral Toilets</div> <div>LD has sent email, but no reply</div> <div>5.9 Trans</div> <div>LD posted update on website</div> <div>5.10 Grants</div> <div>Back to council</div> <div>6. Free Parking</div> <div>KK to provide feedback</div> <div>Free Graduation – carry over</div> <div>Money</div> <div>RW – Money back talks to be discussed</div> <div>JK wants to open it to more students</div> <div>KK wants a map to display clearer guidelines</div> <div>Terms of reference</div> <div>No Change</div>	<div>VP's</div>

3	<p>Permanent items</p> <p>3.1 Executive officer reports</p> <p>President</p> <p>Retention Campaign</p> <p>No change- carry over to next month</p> <p>VP (ALSS)</p> <p>Recipe Suggestion</p> <p>Have had over 250 suggestions since the campaign began</p> <p>There will be an online vote for the top 10</p> <p>This will need to be agreed by the catering team.</p> <p>There will need to be an extra budget</p> <p>Trail menu will start soon after</p> <p>Communication</p> <p>Meeting before Christmas</p> <p>No website information for the Snow Ball</p> <p>Free Printing</p> <p>Surveys to all reps</p> <p>Specific questions regarding submissions</p> <p>VC – practicalities needed before being considered</p> <p>Sticker campaign – January – budget required</p> <p>iCentre contacted – more courses to be moved to online submission for coursework.</p> <p>International Student Outreach</p> <p>Society will be organised in the new year</p> <p>JK described it as a ‘Speed Friending’ event</p> <p>Vegan Pledge</p> <p>Sign up still available</p> <p>Islamic Prayer Room</p> <p>Catch-up meeting soon</p> <p>Halal chicken already served in canteen – needs to be advertised.</p> <p>VP (Business)</p> <p>Personal Tutoring</p> <p>Recruited a new member of staff for this role</p> <p>Mapped the project plan – undergoing a literature review</p> <p>End of January – interview before semester starts.</p>	
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	<p>Part Time Job Fair This will take place on both campuses on the 2nd February. Currently contacting companies</p> <p>Bike Safety No update – waiting for environment team</p> <p>VP (FHSCE & FMS) Monthly de-stress campaign is under budget LUSH event in December, planning is on schedule</p> <p>Black History Month Positive reports from students More sessions to be planned for later in the year</p> <p>Monthly Drop-in Working with communications Money out of budget (£40.00)</p> <p>Cultural Give It A Go Extra £50 needed</p> <p>VP (FST) Clubs and Societies Cost Still in talks</p> <p>Diversity Projects Budget needed – addressed at the end of meeting Random Act of Kindness – 16th February 2018 This will be done in partnership with the Academic g LD has planned a month of events During the event, appropriate flags will be hung. Transport to Cambridge for Friday 23rd February Action: minibus from Chelmsford to Cambridge needed.</p> <p>Women’s Rep Update KT: The Talk – Consent Happening in February – talks with other universities currently ongoing</p> <p>Michael – Gender Neutral Toilets – Discussed later Blessing – Coordinating Informal Forums – discussed at later meetings Stewart – Movember: £1000 raised</p>	LD
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	<p>Student led forums</p> <p>3rd January exam period</p> <p>Paul Baxter update – can't be moved</p> <p>Action: Paul Baxter email from LD and Stewart</p> <p>Take to Faculty Forum</p> <p>No consulting with exam/in-class tests</p> <p>Feedback in 20 working days – needs to be quicker</p>	LD/SW
4	<p>Appointments</p> <p>None</p>	
5	<p>Policies</p> <p>5.1 Against cuts to education</p> <p>Students action day</p> <p>Pay £75 – as no Cambridge students signed up</p> <p>Free education banner in Chelmsford has been signed by 30 students</p> <p>5.2 Against NHS cuts</p> <p>No update to website</p> <p>Students currently on placement</p> <p>5.3 Gender neutral toilets</p> <p>No reply to original email – will be emailed again</p> <p>Changing rooms – chase up faculties</p> <p>Not enough signs in Chelmsford</p> <p>Accessible toilet sign in Cambridge PTH</p> <p>'Toilets for All' – Mel in Communication</p> <p>5.4 Increased equality for vegan students</p> <p>No update</p> <p>5.5 KWAF</p> <p>Resubmitted to council</p> <p>Many courses still have busy Wednesdays</p> <p>Action: Request list of all courses who have busy Wednesday afternoons</p> <p>Detailed look at timetables for nursing students</p> <p>5.6 Liberating the curriculum</p> <p>LD: No update</p> <p>5.7 Save our space</p> <p>No update</p> <p>JS & Stewart to meet in new year</p> <p>5.8 TEF</p> <p>Article written for website</p> <p>KK & LD went to House of Lords to discuss</p> <p>5.9 Trans not trans*</p> <p>Article on website</p> <p>Michael – needs to go to council for bylaw change</p> <p>5.10 Up your grants</p>	JS

	LD: Left over money will go to societies Action: LD to meet with JS for update	LD
6	Ideas SU permanent bar in Cambridge – Ongoing Books Plus card used for printing – Ongoing Summer graduation – Remove – bring back when required Stop charging for hot water – Kettle has not arrived Accessible microwave – Microwave has not arrived Free graduation guest fee – Ongoing Halal food and prayer room – ongoing Free parking – No update Jacket potatoes – Campaign still ongoing Cheerleading – ongoing Food in Library – ongoing Lab coats – Completed (Remove) Money money money – MR to work with JK and Campaigns and Education Enhancement Coordinator to deal with issue of students who are having to travel in to hand in work.	
7	Budgets Let's be honest launch £470 approved JK £400 approved (Increased Recipe Variety – Recipe Trial) JK £150 approved ('Free' Printing Campaign - Stickers) LD £947 approved (LGBT+ History Month) RW £200 approved (Let's Be Honest Printing – 50 Copies) RW £450 approved (Let's Be Honest Mental Health Training) No AOB	
	Date and Time of Next Meeting: TBC	

Actions and matters arising from last meeting

27th November 2017

ITEM	ACTION	OWNER	UPDATE
Carried over			
7	Rainbow lanyards – VPs waiting for follow up e-mails to their Deputy Deans	MG/VP's	LD – Waiting for Luca's email
3.1	Family Day – DBS checks might be required if they are working with students	ET	ET – on hold
5.3	Gender Neutral Toilets: LD sent email to estates, no reply	LD	Have emailed Sandy Lynam 16/11/2017
5.10	Up Your Grants: JS to meet with Finance Manager	JS	Ongoing
6	Free Parking: KK to provide feedback	KK	Ongoing
	Free graduation guest fee – JS to get feedback from graduations	JS	Ongoing
	Money money money: MR/JK to work with Campaigns and Education Enhancement Coordinator to deal with issue of students who are having to travel in to hand in work	MR/JK	
	Diversity projects, minibus from Chelmsford to Cambridge needed	LD	
	Paul Baxter email from LD/SW – take to faculty forum?	LD/SW	
	KWAF – Request list of courses who have busy afternoons	JS	
	Up Your Grants – LD to meet with JS for update	LD	

BYE LAW 2 – Executive Committee

2.1 Membership

2.2.1 The Executive Committee as defined in the Union's Articles of Association shall be made up of the:

- (a) Faculty Voice Committee; and
- (b) Liberation, Equality, Diversity and Inclusion Committee.

2.2 Faculty Voice Committee

2.2.2 Initiation and frequency

- (a) The Faculty Voice Committee will be held monthly.
- (b) Other Faculty Voice Committee meetings may be called by a simple majority vote of the Faculty Voice Committee.

2.2.3 Organisation

Notice of at least five days shall be given for a Faculty Voice Committee meeting.

2.2.4 Membership

There will be a maximum of sixteen members, being the Student Members who hold the following positions within the Union:

- (a) President;
- (b) Vice President (Arts, Law and Social Sciences);
- (c) Vice President (Business);
- (d) Vice President (Health, Social Care, Education and Medical Science);
- (e) Vice President (Science and Technology);
- (f) ALSS Faculty Rep (Cambridge) and (Chelmsford);
- (g) FHSCE Faculty Rep (Cambridge), (Chelmsford) and (Peterborough);
- (h) FMS Faculty Rep (Cambridge) and (Chelmsford);
- (i) FST Faculty Rep (Cambridge) and (Chelmsford); and
- (j) LAIBS Faculty Rep (Cambridge) and (Chelmsford).

2.2.5 Chair and Vice Chair

- (a) The Chair of the Faculty Voice Committee will be the President.
- (b) The Vice Chair of the Faculty Voice Committee will be nominated by the Faculty Voice Committee.

2.2.6 Duties

The duties of the Faculty Voice Committee will include to:

- (a) plan and implement ideas and projects to improve the experience of students;
- (b) implement Policy;
- (c) discuss and draw together key issues and/or themes across faculties; and
- (d) plan and deliver campaigns.

2.2.7 Quorum

Quorum shall be at least half of the elected members.

2.3 Liberation, Equality, Diversity and Inclusion Committee

2.3.1 Initiation and frequency

- (a) The Liberation, Equality, Diversity and Inclusion Committee will be held monthly.
- (b) Other Liberation, Equality, Diversity and Inclusion Committee meetings may be called by a simple majority vote of the Liberation, Equality, Diversity and Inclusion Committee.

2.3.2 Organisation

Notice of at least five days shall be given for a Liberation, Equality, Diversity and Inclusion Committee meeting.

2.3.3 Membership

There will be a maximum of seventeen members, being the Student Members who hold the following positions within the Union:

- (a) President;
- (b) Vice President (Arts, Law and Social Sciences);
- (c) Vice President (Business);
- (d) Vice President (Health, Social Care, Education and Medical Science);
- (e) Vice President (Science and Technology);
- (f) Black and Minority Ethnic (BME) Students' Rep (Cambridge) and (Chelmsford);
- (g) Disabled Students' Rep (Cambridge) and (Chelmsford);
- (h) International Rep (Cambridge) and (Chelmsford);
- (i) LGBT+ Students' Rep (Cambridge) and (Chelmsford);
- (j) Trans* Students' Rep (Cambridge) and (Chelmsford); and
- (k) Womens' Rep (Cambridge) and (Chelmsford).

2.3.4 Chair and Vice Chair

The Chair and Vice Chair of the Liberation, Equality, Diversity and Inclusion Committee will each be a Campaign Rep nominated by the Liberation, Equality, Diversity and Inclusion Committee.

2.3.5 Duties

The duties of the Liberation, Equality, Diversity and Inclusion Committee will include to:

- (a) ensure campaigns consider and promote liberation, equality, diversity and inclusion;
- (b) scrutinise and monitor engagement with minority groups and support the development of related action plans;
- (c) advise the Faculty Voice Committee on the implementation of ideas and projects to improve the experience of students; and
- (d) plan and deliver campaigns.

2.3.6 Quorum

Quorum shall be at least half of the elected members.



CAMPAIGN UPDATE REPORT

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017
Prepared by:	Jamie Smith	Role:	President

Summary: *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

Retention	
Aim: Does involvement with the SU correlate with good student retention/continuation rates?	
Objective(s):	
1. Email key stake holders to register interest and begin process	COMPLETE
2. Collect Data and analyse	NOT STARTED
3. Create Report	NOT STARTED
4. Use Recommendations to Create Working Group	NOT STARTED

Updates:

1. Email was sent to key stake holders and experts. Awaiting reply to finalise data needed and then will begin data analysis.
2. I collected data however an issue with data protection has meant re-contacting Teesside to discuss how they got around this. Conversations about how we move around this seem positive and will be picked up in the New Year. Currently we receive data two years behind (so I would be working with data from 2014/15 which makes our research out of date before it's even begun. I'm talking to Ash McGregor (Academic Registry) and Ruth Taylor (ProVice Chancellor for Retention) around the the possibility of using our data before it's sent to the regulator and becomes out of date. The meeting will be early in the new year.
The report will be in the style of our Let's Be Honest report in keeping with our strong feeling that what we do to improve student mental health will ultimately improve retention.

Teaching Excellence	
Aim: Lobby the university to create an internal teaching excellence framework which has students as partners to actually measure teaching excellence	
Objective(s):	
1. Lobby the university to create an internal measurement for teaching excellence	IN PROGRESS
2. Create a working group of university and students to feed into the definition of ARU teaching excellence	NOT STARTED
3. ARU feedback mechanisms fit for purpose review	NOT STARTED
4. Lobby the university to use this measure to benefit students	NOT STARTED

Updates:

1. Emailed Adam Longcroft (Anglia Learning and Teaching) to discuss my proposal. He suggested emailing a colleague as they already looked into this

however the idea was dropped when the government mandated TEF was introduced. Waiting for a reply.

Other relevant updates:

Conversations about graduation being moved to July have restarted and are looking positive. This does however, mean re-submitters will not be able to graduate with their class in the ceremony.

UPDATE 20/12 Chasing the Academic Registry to be a member of the group which discusses this. Unlikely to be in time for 2019 graduations.

The Union is about to enter into an agreement with CoWA (College of West Anglia) regarding Veterinary Nursing students and their ability to use our services which is an exciting step forward! **UPDATE:** This has now happened! Vet Nursing Students can now be committee members of societies!

I'll be looking into vision visits to the open university to look into how we can better represent degree apprenticeship students. **UPDATE:** Email has been sent, waiting to secure dates for visits.

I'm writing to local MPs to discuss the Let's Be Honest report as well as the possibility of student discounted public transport in Cambridge. **UPDATE:** Both MPs have replied, setting up dates currently.

UPDATE 20/12: Daniel Zichner came to visit the union on Friday 8th to discuss the Let's Be Honest report. Overall he agreed nothing in the report was a surprise. He discussed taking the report to his parliamentary group and we will continue to chase in the new year.

Dance Studio

UPDATE 20/12: The Students' Union and Active Anglia are in conversations about who/how the dance studio will be ran. We are very much keen to give students priority and Active Anglia are working collaboratively to ensure a good partnership.

FVC/LEDIC are asked to **DISCUSS**



CAMPAIGN UPDATE REPORT

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017
Prepared by:	Johanna Korhonen	Role:	ALSS Vice President

Summary: *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

INCREASED FOOD VARIETY

Aim: To offer a wider variety of food that reflects student feedback and is good value for money

Objective(s):

1. Analysis of catering survey and agreement of the process with the head of Catering (Terry Hope)
2. Recipe suggestion website is set and in action!
3. Recipe suggestion period happened from 13th till 24th November
4. Collated the recipes into categories and students voted for their favourites – top 10 have been presented to the catering team to trial
5. Recipe trial dates: 29th January - 9th February
6. Collect feedback during recipe trial to indicate which recipes students want to have permanently introduced, and to gain a better understanding of what students mean by 'good value for money'

COMPLETED

COMPLETED

COMPLETED

COMPLETED

IN PROGRESS

Updates:

1. Recipe Suggestion is complete
2. Recipe Trial will take place in the first two weeks of second semester

CLEARER COMMUNICATION

Aim: Students can easily access information, it is clearly signposted, and communication with students is coherent across the different parts of the University. Students have an understanding of what events are happening and who they can talk to.

Objective(s):

1. University Comms and Marketing teams have put together 'a student applicant journey' with an aim to make communication with students clearer
2. I met Kate Powell (project manager for LMS – Canvas) to see where SU would fit in regarding Canvas: it is for educational purposes only and is not aimed to be a communications platform
3. I will set a SU Comms Focus group on Facebook before Christmas
4. University Comms, Marketing and Student Experience staff are running an experiment to make the application process easier

COMPLETED

COMPLETED

COMPLETED

IN PROGRESS

5. I have chased the student Comms 'profile' with Andrea Turley (what information/emails students receive and when to avoid duplication) which has been collated by the University Comms teams. She will keep me updated in the process	IN PROGRESS
6. I have put together an Actions list of Comms for Andrea Turley to take in a meeting with her (coherent information about the SU across university platforms, Comms plan for the Uni to promote the SU, clear distinction between Uni and SU Comms, Intranet project)	IN PROGRESS
7. SU will have a weekly show on Cam FM with Johanna and Laura presenting – it has been paid for and we are waiting to get trained	
8. Laura has completed Cam FM training, Johanna is in process so we can start broadcasting in January!	

Updates:

1. Meeting Andrea Turley was cancelled, rescheduled for the first week of January
2. SU Comms Focus Group has been set up on Facebook – anyone interested to join let me know!
3. Officers will be live weekly on Cam FM!

FREE PRINTING

Aim: Reduce the amount of hard copy printing students have to do, as well as provide means to pay for printing documents that are required for their courses

Objective(s):

1. Faculty specific printing surveys have been sent to reps, waiting for some more responses from FST & LAIBS
2. Free Printing campaign prompt included in SSLC Agendas - reps have given us feedback about printing
3. Met Chris Whellams (iCentre Manager) regarding online submissions – iCentre is ready for more courses to be moved online
4. 'This Costs Me and the Earth!' Stickers have been ordered!
5. Iain Martin (VC) said that we can do a University wide push for moving to online submissions – finding out what the next steps are
6. I have contact details for Faculty Admin Managers who submit all the information regarding online submissions so they will have the data I need – have sent an email, waiting for reply
7. Free Printing 'This costs me and the Earth!' stickers have been ordered – first submissions will be on 8th December and the iCentre will assist us!

COMPLETED

COMPLETED

IN PROGRESS

Updates:

1. Printing surveys have been sent and many responses received
2. Sticker campaign is happening starting from 3rd January – 1000 stickers ordered for each campus!
3. Once data from Faculty Admin Managers and reps is gathered I will write a paper propose new modules to have default online submission
4. I'm looking into getting SU policies regarding printing and seeing what policies University has in place

INTERNATIONAL STUDENT OUTREACH	
Aim: There is a greater feel of international community in ARU - international and EU students are engaged and international societies are thriving	
Objective(s):	
1. Committee is together and International society is set!	COMPLETED
2. I will meet the Committee in the new year to see how I can support and how the International Office can support (Caroline Shanahan is happy to help with events and activities)	IN PROGRESS
3. I'm planning a Speed Friending event for February where international and home students can make friends	
4. Caroline Shanahan is working on a Student Comms 'profile' of an international student, which she will share with me once it is done	
5. I met the new Cambridge International Students' Rep and discussed campaigns/collaboration	
Updates:	
1. International Society is set up	
2. International Students' Reps for both Cambridge and Chelmsford have been elected!	
3. Speed Friending event is being planned for February/March	
Other relevant updates:	
Vegan Policy:	
1. 30 days Vegan Pledge is almost finished, 20 th November till 19 th December	
2. I have looked into pop-up vegan catering but haven't confirmed anything	
Halal Food & Prayer Room:	
1. I have contacted Islamic society to discuss their thoughts of the prayer room and halal food – have not received a reply	
2. Halal food came up in Fairtrade, Sustainable Purchasing and Food Group - I will continue the discussion with Nigel Cooper and Terry hope after talking to students	

FVC/LEDIC are asked to **DISCUSS**



CAMPAIGN UPDATE REPORT

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017
Prepared by:	Kirran Khan	Role:	Vice President (Business)

Summary: *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

A More Personal Tutoring System

Aim: To review the PT system, ensuring that it is effective for more students

Objective(s):

1. Conduct primary research in the form of a survey

IN PROGRESS

2. Generate a series of recommendations to improve the PT system

NOT STARTED

Updates:

1. Ruth Taylor (Dean FHSCE & ARU lead on retention) and I are working together, and have agreed to survey both students and personal tutors to determine barriers to engagement with current system. Survey period will be late October / November.

2. Not started – pending student feedback in form of survey

3. Ruth and I have advertised for a data analyst to conduct survey / focus groups and then collate information. The role should start in late November.

4. We have successfully recruited for the role, starting on the 20th November. This person will then begin to do a literature review, whilst simultaneously conducting focus groups of staff and students.

Part Time Jobs Fair

Aim:

Objective(s):

1. To provide students with the opportunity to meet with employers and secure part time jobs

IN PROGRESS

Updates:

1. I have met with the Employability Team and agreed that the PTJF will take place in late January / early February

2. I'm also set to meet with Tony Bickley (SU Sales) to talk about the companies that could feature at the PTJF

3. We have set a date of Friday 2nd February for PTJF on both campuses simultaneously. In the process of contacting companies to see interest – thinking about retail companies in particular

Bike Safety

Aim: Generate awareness of safer cycling practices

Objective(s):

1. Speak to a large proportion of students who cycle into campus

IN PROGRESS

2. Provide offers on cycle lights / locks

IN PROGRESS

3. Provide maintenance checks


IN PROGRESS

4. Provide cycling proficiency training	IN PROGRESS
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Updates:

1. Have already asked for initial feedback on Facebook, need to gather more accurate / representative feedback by going out and talking (GOATing) to students
2. Working with Tom (Commercial Services Manager) to implement an offer
3. Working with Environment Team, need to meet to confirm what they can do to help
4. Working with Environment Team, need to meet to confirm what they can do to help
5. 27/11 No Update

FVC/LEDIC are asked to **DISCUSS**

		Vice President Health Social Care, Education and Medical Science	
Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017
Prepared by:	Eliza Torres	Role:	HSCE/MS Vice President
Summary: <i>This paper provides an update on the implementation of the campaign(s) of the Executive Committee member</i>			
Priority campaign(s) and objective(s)			
<ol style="list-style-type: none"> Let's Be Honest: To improve mental health services on campus, encourage the ARU community to have more honest conversations about mental health and equip them to support one another. We will be rolling out our "You are irreplaceable" campaign to support this Monthly distress events To allow all ARU students access to free event and space to relax and take a break from daily stresses of life Monthly drop ins- To ensure all students are able to express and raise any questions, comments or concerns regarding their course, module, faculty etc. Cultural GIAG – Empower students to share their love of their culture with the ARU community and bring a bit of home to ARU. Family day – Aims to cater to mature students and students whom 9-5 working hours don't allow them to access services that they need. Whilst also providing an open house / bring your family to uni fun activities day. 			
Progress on priority campaign(s)			
<p>2. Monthly distress events</p> <ul style="list-style-type: none"> - The aim of this campaign is to extend last year's distress fest into a more frequent occurrence on both small and large scales. - How I am going to achieve this aim is through working out the events and dates so that as many students as possible can attend. - What I have done so far I have collaborated with student services on one event and we will be running another together. I have some dates and places already insight so please check out the attachments. There is also a budget break down for what is needed and why. - What my next steps are to put all of these in the staffs calendars, set up events pages on the website and get the communications out there so everyone can join in on the fun! <p>Update November</p> <ul style="list-style-type: none"> - "Snacks on us" was a great success we gave out fruit and water to 120plus students! I was also £21.57 under budget. - Students are looking forward to the December LUSH cosmetics distress event. Please do continue encouraging people to sign up online as there is a 60 person limit for the activity. - I am requesting money for the next two de-stress events that are occurring in January and February. Budget for the Fresh Check day on both campuses is 220£ (Mab foyer/ hel street) student services, student money advice, international 			In progress

office it will offer a fair like vibe with music, games, giveaways. All aimed at checking in with our current students and connecting with our second intake of students, whilst shouting about our services in an informal way. £110 budget will be given to each campus to pay for the free tea, coffee, snacks, games and giveaways. For the Paint night event 6 canvases for £9.35 (6x4=24=37.4) (£74.80) little glass of non-alcoholic wine/finger food treat (£15) (£30 paint) Request £120. The paint cost will go towards providing anything if needed that the arts and crafts soc does not have within their supplies.

Black History Month

- The aim of this campaign is to empower students through representation and a celebration of culture. Last years first ever black history month was large and we aim to have the same kind of buzz.
- I will achieve this through running successful and student lead events for the month.
- So far I have worked closely with Katie P, to get other administrators in the University to get involved. We have had by in and have had our most expensive expenses for BHM covered! There is a calendar of events out and weekly events happening. I also have NUS president Shakira Martin in to speak as well as Lionheartfelt a TEDx and BBC international speaker.
- Booked all the needed rooms, made adjustments and finalized the times.
- A variety of societies are involved and excited to partake!
- ACS will be hosting a fashion show and Katie and I have been working closely on everything to ensure it's a success.

Update 25/10/17

- *The BHM kick-off event with our poet Lionheartfelt 50 students came for food, 36 for the talk, as of today our online video has had more than 127 views.*
- *Women's empowerment Shakira Martin talk- Just an update that the live stream from Shakira's talk has generated more than 158 views and we had an audience of 26 people.*
- *Both of the BHM events we have live streamed have been watched over 100 times and we will continue to do this for further guest speakers so that students whom are unable to attend don't miss out in participating.*

Update November

- *As I promised students BHM will not be contained to one month it is a continued celebration and as such the 3V's (Voice, Visibility, Validation) Campaign is continuing its work. The three main events for this campaign will roll out during Global Week☺*

3. Monthly drop- ins

As Vice President of two different faculties I appreciate and embrace the fact that each faculty has their own students with different individual needs. Bearing this in mind I would like to host monthly drop in sessions allocated to different key areas dependent upon which campus I am on. The chat would be a time where you could express questions, concerns, happiness or any other feelings regarding your course. I will do my best to improve and help change things that are widely and deeply felt by students within the FHSCE and FMS student body.

The drop in sessions would also be a time where students can come in and generally meet other students within their faculties and relax. I am aware that some students won't be able to make day time hours, due to this I will also try and host evening sessions so as it's more inclusive and accessible.

Update 25/10/17

- *Working with communications to get shareable images, dates and a little pop up poster to make them stick out and relevant to students.*
- *Will be working on an article to help promote the drop-ins to students.*

Update November

- *Still working with comms to get this shareable image done. I have been meeting with lots of students and am collaborating with a few of them on upcoming campaign events.*

4. Cultural GIAG

The idea behind this is that I was homesick and I thought that it would be great to have GIAG activities centered on learning about different cultures. Students teaching others about their cultures, doing some activities and enjoying great food from around the world. I thought it would be a great way for students to embrace where they are from and to share it with the ARU community.

Update 25/10/17

- *I've been working with communications to get the adverts together and the type of language we will use.*
- *Looking for authentic cuisine for the event so students truly are able to have a taste of "Home or Nigeria".*
- *Waiting on the budget to see how much money I will have for the event, food and activities. Thus determining the scale I am able to deliver at.*

Update Nov 17

- Cultural GIAG inflatables budget ran over by £40 due to shipping. I ask that the £40 be taken out of my communications budget to pay it back.
- Teaser videos and most of the communications has also been done. Passports and boarding passes look amazing!
- The event is now live on the website as well as on Facebook. So please feel free to share that!

<ul style="list-style-type: none"> - I am contacting the Jerk station to have them cater the event and am asking for an extra £50 for food. The projected £150 would not be enough to cover the service charge for food service. - 	
<p>5. Family day: the one stop shop</p> <p>Work in progress, I will update better once I get the other campaigns rolling and out. From the talks I have had with different faculty members there is a major buy in to this and im really excited/ looking forward to working more on this to roll it out for term 2!</p> <p>Update 25/10/17</p> <ul style="list-style-type: none"> - <i>Will begin looking over notes and contacting those whom have key interest in this to begin creating actions and next steps.</i> <p>Update November</p> <ul style="list-style-type: none"> - <i>Contacting relevant university staff to try and get this rolling for the third trimester.</i> 	In progress
<p>Day to day updates</p> <ul style="list-style-type: none"> - I am working on developing a campaign that is an extension and continuation of BHM 3V's. I can share a exemplar of what global weeks events will look like as this is the role out for my campaign. - I have also been meeting with more students, collaborating on ideas and that has been amazing! - I have been officially elected as a National Conference Delegate which I am super excited about and looking forward to. 	



CAMPAIGN UPDATE REPORT

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017
Prepared by:	Laura Douds	Role:	Vice President (Science and Technology)

Summary: *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

Clubs and Societies Count

Aim: Improve the quality and membership of clubs and societies on campus

Objective(s):

1. Increase the amount of fundraising	IN PROGRESS
2. Increase the amount of external volunteering done by societies	IN PROGRESS
3. Increase the number of clubs and societies	IN PROGRESS
4. Increase the number of societies achieving our highest level of award	IN PROGRESS
5. Have nominations and wins at the National Society Awards	NOT STARTED
6. Increase membership nos.	IN PROGRESS
7. Societies should feel supported by at least one officer	IN PROGRESS

Updates:

1. Have a comms plan to support societies – need to get student statements about how societies have helped them
2. Have been attending forums where possible
3. Have been attending society meetings where possible to support and be a point of contact.

Diversity Projects

Aim: To promote EDI on campus, and aid understanding of minority groups.

Objective(s):

1. Raise awareness of liberation group issues	IN PROGRESS
2. Provide safe spaces for students	IN PROGRESS
3. Promote intersectionality	IN PROGRESS
4. Inform students of historical and present-day minority figures	IN PROGRESS

Updates:

1. LGBT+ History Month comms are D O N E
2. Need budget requests for speakers etc
3. Need a driver for the opening (in Cambs) the party (in Cambs) and possibly for the closing (in Chelms)
- 4.

Other relevant updates:

- | |
|---|
| - Academic skills report is finished and just needs fixing up, see attached – possibly going to launch further investigation in the new year. Sending recommendations to several university contacts – eg study skills plus, student services, Adam Longcroft, Julian Priddle |
| - Hope everyone has a wonderful break from uni/work! |
| - |
| - |

FVC/LEDIC are asked to **DISCUSS**

Academic Skills Survey Report.

BASIC RESULTS

The survey was administered between the 27th October 2017 and 11th November 2017. There were 46 respondents who completed all 6 questions.

Question 1 was regarding where the respondents came from. 36 respondents were from the UK, 5 from the EU or Europe, and 5 from elsewhere in the world. This corresponds to university data that suggests that x number of students are from the EU and y number of students are international.

39, or 85% of respondents told me that their first language was English.

43 students, or 93%, said that they completely understood the university's statement defining plagiarism. 3 students, or 7%, said they mostly understood it. This means that nobody said they understood some, little or none of the statement – which is great!

When students were asked to evaluate the statement “I have received enough support with my academic skills at university,” the following statistics were found:

13% said they strongly agreed

67% said they agreed

11% said they neither agreed nor disagreed

4% disagreed

0% strongly disagreed

4% said they didn't think they needed support.

WHAT IS KNOWN ABOUT VS WHAT IS USED?

Questions 4 and 5 were about the services the university offers to assist with academic skills and their usage. 89.1% of the respondents knew about the Study Skills Plus workshops, though only 67.4% knew of the one-to-one sessions, and only 56.5% knew of the online services. 84.7% of respondents knew about the library's referencing guide, but only 58.7% were aware that each course or subject area had an associated librarian. 10.8% of people listed knowing of academic support from another source, and 1 person (2.1%) said they were unaware of any of the aforementioned services.

These numbers differ from what students were actually using, as shown in the table below:

Service	Percentage of students who know about service (no of students)	Percentage of students using service (no of students)
STUDY SKILLS+ WORKSHOP	89.10% (41)	21.71% (10)
STUDY SKILLS+ ONE-TO-ONE	67.39% (31)	8.69% (4)
STUDY SKILLS+ ONLINE	56.52% (26)	23.91% (11)
LIBRARY REFERENCING GUIDE	84.78% (39)	73.91% (34)
COURSE LIBRARIAN	58.70% (27)	28.26% (13)
OTHER	10.87% (5)	6.52% (3)
NONE	2.17% (1)	19.57% (9)

As the table lays out, it is clear that there are significant differences between what students know about and what they actually use. No one resource is used as often as it is known about (obviously we exclude the 'none' option from this).

It's pleasing to see that most students who know of the library referencing guide have made use of it in their essays. It may be the case that the students who know of it but haven't used it had not needed to write an essay at the point of taking the survey, however cannot say this for sure.

WHY ARE SO MANY NOT USING ANYTHING?

What is perhaps most alarming is the number of students saying they hadn't used *any* resources. Almost 1/5 of the participants said they used none of the resources listed. This would be understandable if the same number said they'd heard of none of the resources. However, 8 out of the 9 students had heard of at least one of the resources. This begs the question: why are they not using them?

Interestingly, when we look at the other characteristics of the students who haven't used any of the services, we find the following info:

- Only 3 (33%) of the students knew about the library referencing guide, compared to 85% of students overall
- The best known service amongst these students was the Study Skills+ workshops, with 55% (5) recognition of the service. However it is worth noting that this is well below the 89% of students overall who recognised this service.
- None of these students strongly agreed that the university had supported their academic skills (7 agree – 77%, better than the average – 1 neither agree nor disagree - 11%, average – and 1 disagree – 11%, worse than average)
- No students recognised all of the services compared to 30.4% of all respondents who recognised all 5 of the main services listed (we discounted 'other' for these purposes).
- 7 of these students were both from the UK and had English as a first language; one of them was not from the UK and another did not have English as a first language.
- They all claimed to completely understand the university's definition of plagiarism.

Based on the above data, I think it is fair to say that there is a not-insignificant minority of students who have not been reached by the university advertising its services.

I see a number of possibilities to explain the unusual results found surrounding the referencing guide and the plagiarism statement.

1. The students are all extremely competent, and don't need to be aware of or use the referencing guide as they believe they know how to do it already.

2. The students are on a course where they don't ever write essays or need to reference for other reasons, and therefore have no need for a referencing guide or need to know that it exists.

3. The students were wrong about understanding plagiarism, and have not been referencing correctly through not using the guide.

There may be other options that I have not considered, and I make no attempt to suggest which of the above may be the most correct.

WHAT ABOUT INTERNATIONAL STUDENTS?

22%, or 10, of the respondents were from places other than the UK.

- 9/10 of the respondents said they understood the plagiarism definition entirely. The remaining respondent mostly understood.
- 7/10 of the respondents agreed that the university had supported their academic skills. 1 person strongly agreed, 1 neither agreed nor disagreed, and the final person didn't believe they needed support.
- Study Skills+ workshops were known about by 9 of the participants
- The referencing guide was known about by **all** of the participants
- The least known named resource was the Study Skills+ Online resources, with 50% of the respondents saying they were aware of that resource. However given the sample size of this group, this would be an expected percentage.
- 8/10 of the students have used the library referencing guide.
- The group had a higher incidence of using the Study Skills+ One to One sessions – 3/10 of the respondents have used this resource.

It's really positive to see that the library guide is so well known about in this demographic.

PEOPLE WHO DON'T AGREE THEY'VE HAD HELP

Seven respondents said either that they neither agreed nor disagreed, or disagreed with the statement that the university had supported their academic skills.

- Most (6/7) of the people who were not positive that the university had supported their academic skills (ie people who chose disagree or neither agree nor disagree) were from the UK.
- 2 of the respondents (including the non-UK respondent) had a language other than English as a first language.
- 3 of the students had used only one of the resources offered to them (2 incidences of the library guide, one instance of 'other')
- 2 students had used **none** of the services offered to them. One of these students claimed not to know about any of the 5 named resources.
- 1 student identified and has used all 5 resources. The remaining student used two resources.
- All respondents except one said they knew about at least 2 of the resources on offer.

It is fair (perhaps even obvious) to say that there is a link between using the resources offered and feeling supported. There is no real way to examine why people don't use the resources on offer

(especially when they do know about the help available) using this data, however further investigation could focus on the following:

1. Are there barriers to accessing resources (eg mental health issues such as anxiety, or fear that it might get back to module leaders or personal tutors)?
2. Do students think they are okay without it?
3. Do students want help to be brought to them rather than accessing it themselves?

OTHER INTERESTING RELATIONS:

- Of students who had a first language other than English, 71% agreed that the university had supported their academic skills. The remainder neither agreed nor disagreed.
- Of the 6 people who said their academic skills were strongly supported, 5 of them were from the UK with English as a first language, and the other person was from outside the EU with English as a first language.
- 50% of people who said they were strongly supported knew about all 5 named services. One person said they knew of 4 services and the others knew of 3.
- Of the 43 people who said they understood the plagiarism statement entirely, 31 of them (or 72%) had used the library guide to referencing

Project name	BME Student Experience
Project manager	Blessing Raimi
Project sponsor	Rose Williamason
Date agreed	11/12/17
Agreed by	TBC

Project brief

The aim of the project is to find out the positives and negatives of the student experience at Anglia Ruskin University for Black & Minority Ethnic (BME) students, raise more awareness of this and see what changes can be made to make improvements.

Feedback Forms will be produced to gauge viewpoints and experiences across various faculties, these will be handed out at a forum open to all BME students at the university. There will be refreshments provided and this will be a relaxed environment for students to speak out about anything concerning them and the opportunity for an open discussion.

If there is anything significant discovered within this data, I will produce infographics to express this and raise more awareness to the wider student body.

Aims and objectives

<i>Broad statements of intent about what the project is trying to achieve.</i>	<i>List the tangible outcomes and benefits that will be achieved. They should be specific and measurable etc. We should be able to refer back to these at the end of the project to check whether the work has been successful.</i>	<i>How will you measure success?</i>
I will hand out feedback forms to BME students	To determine what is going well with their student experience	
	To determine what needs to be improved regarding their student experience	
	To gather data to inform my campaign	
I will hold a forum for BME students to have a chat and share their experiences	To create a safe space for BME students where they can be open and relate with one another	

Scope

Several sentences outlining what is within the scope of the project and what is not. If necessary this section should clarify the boundary between this project and other work to ensure there is no overlap or duplication. This section should clarify what is specifically excluded from the activity.

This campaign is only for students who identify as black or other ethnic minorities, including those of mixed ethnicity (I.e. Caucasian/black African). The feedback forms will only be filled out by these students and the forum will be a safe space for them.

Deliverables

List the outputs of the project.

Feedback forms
Data on BME student experience
Forum session
Infographics
Testimonials?

Key stakeholders (including bme students and student union)

This should list all parties (internal and external) with an interest in this piece of work.

ARU BME Students
ARU Student's Union
Anglia Ruskin Education Committees
CUSU?

Project team: roles and responsibilities

<i>List all those who have a role to play in the project.</i>	<i>Include a summary of their responsibilities.</i>
Blessing Raimi	Producing Feedback forms
Blessing Raimi	Handing out feedback forms

Blessing Raimi	Holding forum for BME students
Blessing Raimi	Producing infographics based on data collected

Implications for the organisation

Include here any impact this area of work may have on other parts of the organisation.

May bring to light issues with the university's marking and teaching quality and also any issues based on discrimination. May also bring to light gaps in BME student experience regarding extra curricular activities

Risk

<i>Students not feeling included if their ethnicity is left out on the feedback form</i>	<i>Students not wanting to fill the feedback form because the information may be shared as part of the campaign</i>

Costs (put here and in funding form)

As well as direct costs this should include an estimate of the staff resource required and the amount of time from each person/area.

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Timescales (when events will happen, how long it'll take to process data. Will help inform report)

An estimate of when project activities will happen. (Keep in mind collection and sharing it with exec committee)

1) What's your ethnicity?

Caucasian/Black African

Indian

Black African

Caucasian/Black Caribbean

Chinese

■ Black Caribbean

Caucasian/Chinese

■ Pakistani

Other

If Other, state here:

2) What is your faculty?

ALSS



3) How do you feel your ethnicity impacts your experience at ARU?

■ Strong positive impact

■ Strong negative impact

4) Do you feel there are enough activities to represent your culture?

■ None

■ Some

■ A lot

5) What would you like to see?

Celebrations

 Informative

■ Social

■ Other

If Other, please specify:

6a) Does your course content includes diverse cultures/ethnicity?

■ Yes, a wide range

■ Some

☒ A lot

b) If not, what would you like to see?

7) I feel my course submissions are fairly marked:

☐ Yes ☐ No Please elaborate:

8) Do you think you are treated fairly in ARU?

☐ Yes ☐ No Please elaborate:

Please contact **blessing.raimi@student.anglia.ac.uk**
if you have any questions.



AGAINST CUTS TO EDUCATION POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017 Due to lapse 06/02/2018
Prepared by:		Role:	
Summary: <i>This paper provides an update on the implementation of the policy</i>			
1. To stand and campaign against all proposed cuts to the education field.			IN PROGRESS
2. To support student campaigns against cuts to prospective education and teacher training students.			NOT STARTED
3. To support local community campaigns against cuts to education.			NOT STARTED
4. To liaise with local teacher's union groups to strengthen the knowledge base.			NOT STARTED
Updates:			
1. In progress			
2. Not started			
3. Not started			
4. Not started			

FVC/LEDIC are asked to **DISCUSS**

30/08 - In about a week a survey poll will go out to get everyone's availability to get this rolling.
ET

30/08 –NO UPDATE KK

25/10 – KK is working with CUSU to see if we can split the cost of a coach to transport students to London for the Free Education Demo on 15th November

27/11 – Arranged a coach to take students from Cambridge to London for the demo, but unfortunately no students turned up for the coach – despite a number having signed up online. In Chelmsford, the student action day comprised of students writing the reasons why they wanted Free Education on a banner. A number of students did just this and then took a photo with the banner outside the MAB building.



AGAINST NHS CUTS POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017 Due to lapse 16/11/2017
Prepared by:		Role:	

Summary: *This paper provides an update on the implementation of the policy*

1. To stand and campaign against all proposed cuts to NHS services	IN PROGRESS
2. To support student campaigns against cuts to the Nursing and Allied Healthcare students	IN PROGRESS
3. To support local community campaigns against cuts to NHS services.	IN PROGRESS

Updates:

1. We supported Giovanna (FHSCE Faculty Rep Cambridge) in organising a group of students to attend the NHS March 4th March 2017 in London.
2. We supported Giovanna (FHSCE Faculty Rep Cambridge) in organising a group of students to attend the NHS March 4th March 2017 in London.
3. Need to further liaise with local campaigns to support any local action they are taking.

FVC/LEDIC are asked to **DISCUSS**

30/08 - My only update is that closer to the time that people are back at Uni and off of holiday I will schedule a meeting so we can begin coming up with ideas and things. ET



GENDER NEUTRAL TOILETS POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017 Due to lapse 06/02/2018
Prepared by:		Role:	

Summary: *This paper provides an update on the implementation of the policy*

1. To campaign to Estates and Facilities to create university regulations which ensure that all university owned buildings have at least one accessible GNT.	IN PROGRESS
2. To encourage Estates and Facilities to not only develop GNTs in the future but create or convert toilets that are gender neutral as appropriate.	IN PROGRESS
3. To proactively encourage or co-ordinate a Gender Neutral Toilets Audit of ARU core campuses (Cambridge, Chelmsford and Peterborough) to look into the practicality of converting any gendered toilets to become GNTs.	NOT STARTED
4. To actively review, amend and change policy on GNTs for future developments such as gendered/non gendered signage of toilets and expanding this policy to accommodate gender neutral single cubical changing room facilities for the gym.	IN PROGRESS

Updates:

1. Have emailed again on 14/12/2017 RE Helmore buildings.
2. See 1.
3. Not started.
4. Emailed Active Anglia, myself and MG will be organising a meeting with Estates and AA after Christmas.

FVC/LEDIC are asked to **DISCUSS**



INCREASED EQUALITY FOR VEGAN STUDENTS POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12//2017 Due to lapse 16/11/2017
Prepared by:		Role:	

Summary: *This paper provides an update on the implementation of the policy*

1. More vegan options will first be provided in the existing catering services around university.	COMPLETED
2. All clubs and societies will be required to provide vegan alternatives at any event they hold or, if not possible, to inform their attendees that vegan options will not be available.	
3. Vegan options within the catering services at university will be placed separately from the non-vegan options – this is to allow ease of access for vegan students.	NOT STARTED
4. Vegan options will be widely advertised and actively promoted throughout university.	NOT STARTED
5. The University's Environment Team will be encouraged to consider the impact of meat, dairy and egg consumption on the environment and to take steps to address this issue.	IN PROGRESS
6. All catering services around university will be required to participate in "Meatless Mondays".	IN PROGRESS
7. 30 day Vegan Pledge will be advertised throughout university	IN PROGRESS

Updates:

1. Catering have added two weeks to their menus (was 4, now 6 week rolling menu) ensuring that there is a vegan option every day
2. Vegan alternatives are offered in all clubs and societies events and mentioned in emails, training and literature
3. 30 days Vegan Pledge happening from November 20th till 19th December

FVC/LEDIC are asked to **DISCUSS**



KWAF POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017 Due to lapse 16/11/2017
Prepared by:	Jamie Smith	Role:	President

Summary: *This paper provides an update on the implementation of the policy*

1. We will lobby the University to make an ongoing commitment to avoid the scheduling of lectures for all courses after 12pm on a Wednesday.	IN PROGRESS
2. We will lobby the University to commit to support students to change teaching times and assessed sessions after 12pm on a Wednesday where possible and provide alternative methods for affected students to access materials or resources.	IN PROGRESS
3. We will ensure students are informed of their responsibility, where lectures are still in place, to receive permission to be absent from their Course Leader as early as possible.	IN PROGRESS

Updates:

1. I have attended an NUS campaign planning day and created a report which I took to the Vice Chancellor. He expressed his support in the principle of KWAF and has provided valuable information on the current lecture scheduling on a Wednesday afternoon. I will now be contacting students on courses where lectures fall at this time to see how they would like me to take this forward.
2. The Vice Chancellor has signed my KWAF pledge (and took a cute picture with me) committing to keeping Wednesday afternoons free for undergraduate students. I'm intending to discuss with postgraduate reps how we can best support them if they feel Wednesday Afternoons Free isn't applicable to them.
UPDATE 20/12
We have received the spreadsheet from timetabling and have been given a new contact so we can receive it earlier in the year. Next steps are to look at the data and see how many courses now have Wednesday afternoon lectures.
3. Ongoing

FVC/LEDIC are asked to **DISCUSS**



LIBERATING THE CURRICULUM POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017 Due to lapse 03/04/2018
Prepared by:		Role:	

Summary: *This paper provides an update on the implementation of the policy*

1. Lobby the university to increase representation of lecture content from the perspectives of liberation and protected groups.	IN PROGRESS
2. Lobby the university to make sure that all modules should make sure that they strive to be inclusive of all liberation groups particularly within modules that mention terms to do with liberation within their names.	NOT STARTED
3. Further lobby the university to particularly focus on the improvement of Trans experiences within modules themed around LGBT+ experiences.	NOT STARTED
4. Lobby the university to make sure that within the life sciences and other areas of the curriculum more studying that can resonate with disabled students occurs.	NOT STARTED
5. That once these changes are implemented the Students Union must investigate data from the Let's Be Honest report that focuses on liberation groups in the coming year. Liberating the curriculum may help this due to the fact liberation groups will feel better represented.	IN PROGRESS
6. Work with NUS, who are running a national campaign on liberating the curriculum, to support and advise us in implementing these changes.	NOT STARTED
7. That all appropriate faculties, such as the Faculty of Health, Social Care, & Education and the Faculty of Medical Science should provide compulsory lectures that include information on trans healthcare. These lectures would provide information on some of the issues that transgender people may face in the healthcare system. These might include: pronouns (and the importance of respecting them), gender dysphoria, hormone therapy, urological care, surgical complications, birthing for transmen/non-binary individuals, and cancer screening techniques in	NOT STARTED

transmen/transwomen/non-binary individuals. These lectures would be particularly important in courses such as Midwifery but also Nursing, Surgical Care, Public Health, Mental Health, etc.	
8. That appropriate online resources regarding LGB and transgender issues are made available to faculty members. This would mean that faculty members have more support and direction in modifying the lectures to introduce such issues.	NOT STARTED
Updates:	
1. Aletta has started and so I will be meeting with her in due course to discuss.	
2. See 1	
3. See 1	
4. See 1	
5. LBH report is complete: will be read in full and appropriate data used to support arguments that we need better curriculum.	
6. Not started, potentially not particularly needed.	
7. See 1	
8. See 1	

FVC/LEDIC are asked to **DISCUSS**



SAVE OUR SPACE POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017 Due to lapse 06/02/2018
Prepared by:	Jamie Smith	Role:	President

Summary: *This paper provides an update on the implementation of the policy*

1. To lobby the institution for new multipurpose recreational spaces on campus and to prioritise student-led activities.	IN PROGRESS
2. To lobby the university to actively seek spaces (on or off campus) for clubs/societies to undertake activities to fulfil their aims and objectives.	IN PROGRESS
3. To lobby the institution to guarantee that any space that becomes available will be discussed with the Students' Union as to what its purpose will be.	IN PROGRESS
4. To gather and use student feedback when making decisions on the use of new space.	IN PROGRESS

Updates:

1. In progress. There is recent news that there will be a Dance studio reinstated on the Cambridge campus from December 2017. LR/JS are due to have conversations with the Director of Student Services to decide who will facilitate/take ownership of the space.
2. In progress
3. This could be stronger. JS role as a Governor will allow these kinds of conversations to happen at early stages.
4. In progress. The student consultation for Peter Taylor House and Tindal is complete. This will inform the kind of furniture that is sought for the spaces.

FVC/LEDIC are asked to **DISCUSS**



TEACHING EXCELLENCE FRAMEWORK POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017 Due to lapse 06/02/2018
Prepared by:		Role:	

Summary: *This paper provides an update on the implementation of the policy*

1. To lobby ARU to create a definition and internal benchmark of teaching quality informed by staff and student opinion.	NOT STARTED
2. To campaign to local MPs to stand against the TEF with us.	IN PROGRESS
3. To hold events which inform students of what the TEF is and how they can take action to encourage genuine teaching quality while standing against harmful metrics.	IN PROGRESS
4. To stand in opposition to the metrics used in the TEF and to decide each year what our relationship to these metrics will be.	IN PROGRESS
5. To work together with ARU's UCU branch against the TEF if they want to join us.	NOT STARTED
6. To empower student reps to influence the educational direction of ARU on this level.	IN PROGRESS
7. To raise awareness of tuition fee increases.	COMPLETED
8. To lobby the Vice Chancellor to not raise fees for students after they have started their degree.	COMPLETED

Updates:

1. Not started
2. Spoke with Nicola Dandridge when she visited RE the TEF and our stance on it.
3. None planned as of yet.
4. No update.
5. KK and Jonathan Malton tried to arrange a meeting but he's not getting back to us.
6. No update.

FVC/LEDIC are asked to **DISCUSS**



TRANS NOT TRANS* POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017 Due to lapse 03/04/2018
Prepared by:	Laura Douds	Role:	Vice President (Science & Technology)

Summary: *This paper provides an update on the implementation of the policy*

1. That we should stop referring to Trans students as Trans*	COMPLETE
2. That the title of Trans* Rep should be changed to Trans Rep	COMPLETE

Updates:

COMPLETE

FVC/LEDIC are asked to **DISCUSS**



UP YOUR GRANTS POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017 Due to lapse 16/11/2017
Prepared by:	Laura Douds	Role:	Vice President (Science & Technology)

Summary: *This paper provides an update on the implementation of the policy*

1. To increase the grant pot by 15% each year for both Cambridgeshire and Chelmsford campuses.	COMPLETED
2. For this money to be sought from Union budgets that do not relate to Clubs and Societies activities and Extra-curricular student experience.	IN PROGRESS
3. To lobby the University to continue to fund off campus facility hire.	IN PROGRESS
4. We will still actively encourage clubs and societies to fundraise to increase the resources being put into their societies to reach their aims and objectives.	IN PROGRESS

Updates:

1. This was accepted by the board and will be implemented as of next year.
2. To be approved by the Trustee Board/CEO/relevant senior managers.
3. Ongoing.
4. Ongoing. In committee training/1-1's with coordinators and Activities Officers/Part of the Bronze, Silver, Gold accreditation scheme/SU Awards (Fundraising Group of the year) JS is also looking into restructuring the grants procedure to compliment this, a presentation is being taken to forum and then to a Students' Union Activities meeting following on from this.

Spoke to Alexis Mannion (Finance Manager) in early November regarding Up Your Grants. She was not optimistic that we would be able to secure extra funding from other budgets to finance this. The policy has lapsed and Laura is resubmitting to council.

FVC/LEDIC are asked to **DISCUSS**



EQUAL ACCESS POLICY

Title:	Equal Access	Date of Student Council:	05/12/2017
Proposer name:	Grace Anderson	Role:	MA Sociology Rep
Seconder name:	Michael Turner	Role:	Trans* Students' Rep (Cambridge)

Union Notes:

1. The Union's values state that: "We champion equality, diversity and inclusion. We respect the needs of the individual and the wider student community."
2. The Union supports the concept of tuition free education (signified by continuous support for the National Campaign Against Fees and Cuts (NCAFC) national demos) which at its core is to ensure everyone can access higher education.
3. Refugees in the UK and asylum seekers appealing to the UK are treated as international students in ARU's Higher Education Funding System.
<https://www.theguardian.com/education/2011/may/31/asylum-seekers-overseas-students-fees>
4. Refugees in the UK are given an allowance of £36 a week to live on. www.star-network.org.uk

Union Believes:

1. That refugees have a right to seek education in their country of residence and that this should be made accessible to them.
2. That being a refugee, forced to seek asylum in another country, is very different from being an international student, who chooses to study in the UK and can return to their home country at any time.

Union Resolves:

1. To campaign for ARU to classify all those seeking asylum as home students for fee purposes.
2. To campaign for ARU to offer at least 10 scholarships that cover study and maintenance costs for people who have come to the UK seeking refugee protection.
3. To campaign for ARU to publicise their Equal Access policies and make them easily locatable, so that potential students can easily apply for these scholarships.
4. To publicise its support for refugees and their right to education during Refugee Week.
5. To publicise its support for refugees and their right to education during relevant political votes in the Houses of Parliament, including encouraging local MPs to vote in support of refugee needs.



INCREASED EQUALITY FOR VEGAN STUDENTS POLICY

Title:	Increased equality for vegan students	Date of Student Council:	05/12/2017
Proposer name:	Sarah Gradidge	Role:	President, Vegan Society and Treasurer, Ruskin RAG
Seconder name:	Kirsten Cope	Role:	Administrator, Vegan Society

Union Notes:

The Union has a responsibility to protect all students and to cater for the lifestyles of all different types of students. Veganism is a protected belief system under international human rights law (The Vegan Society, <https://www.vegansociety.com/resources/solutions>). However, vegans are still sometimes marginalised and are associated with many negative stereotypes (Burgess, Carpenter, & Henshaw). The Union recognises that vegan students and staff members should be protected from marginalisation, and providing vegan options can be seen as both a preventative measure and a solution.

However the provision of only one vegan option does not allow for choice and especially does not cater for vegans who may have food allergies. Moreover, in order to find the vegan options at the catering services in university, vegans often have to search among all of the non-vegan options.

Veganism continues to become more and more visible within the university environment (such as ARU's Vegan Society). In fact, the largest current population of vegans in the UK is the 15-34 age bracket (The Vegan Society, 2016, <https://www.vegansociety.com/whats-new/news/find-out-how-many-vegans-are-great-britain>), and a large majority of university students fall within this bracket, with most people entering university at the age of 18 (Department of Education, last updated September 2016, https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/552886/HEIPR_PUBLICATION_2014-15.pdf).

Also, 1 in 5 16-24 year olds currently identify as vegan or vegetarian (Mintel, 2014, <http://www.express.co.uk/life-style/health/517246/Vegetarians-are-on-the-increase-in-Britain>).

Union action will enable acceptance and protection to vegan students and staff members, who, despite currently being a minority, are an emerging group that deserve to be recognised.

Furthermore, the Union has demonstrated their commitment to the environment and sustainability, for instance providing the Society Green Fund and actively encouraging ARU societies to advertise ARU's Travel Survey. However, the consumption of meat, dairy and eggs has a direct effect on the environment, contributing to increased greenhouse gas emissions (especially beef, cheese and pork - Carlsson-

Kanyama, & Gonzalez, 2009), increased water footprint (Hoekstra, & Chapagain, 2007) and deforestation (Kaimovitz et al., 2004). Through implementing this policy, the Union can continue to champion for environmental issues through encouraging the university to promote and provide more environmentally-friendly vegan products.

Union Believes:

The Union believes in equality for all students and believes that all students have the right to choose. It will champion for options that increase equality and it will recognise differing lifestyles and belief systems of students. It will recognise the differing needs of various students and will implement steps to address these needs.

Further, it is the responsibility of the Union to be involved in the protection of the environment. This has already been demonstrated through ideas such as the Society Green Fund. By increasing vegan options throughout university, the Union can help to reduce the university's environmental impact.

Union Resolves:

In order to carry out this policy, the following actions will need to be taken:

1. More vegan options will be provided in the existing catering services around university.
2. All clubs and societies will be required to provide at least one vegan option at any event they hold or, if not possible, to inform their attendees that vegan options will not be available.
3. Vegan options within the catering services at university will be placed separately from the non-vegan options – this is to allow ease of access for vegan students.
4. Vegan options will be widely advertised and actively promoted throughout university.
5. The University's Environment Team will be encouraged to consider the impact of meat, dairy and egg consumption on the environment and to take steps to address this issue.
6. All catering services around university will be required to participate in "Meatless Mondays".
7. 30 day Vegan Pledge will be advertised throughout university

The proposer and seconders of this policy are happy to help with every step of the process of implementing this policy, such as by suggesting vegan foods. We are also happy to provide information on vegan statistics and through aiding those who take the Vegan Pledge.



KEEP WEDNESDAY AFTERNOONS FREE POLICY

Title:	Keep Wednesday Afternoons Free	Date of Student Council:	05/12/2017
Proposer name:	Laura Douds	Role:	Vice President (Science and Technology)
Seconder name:	Johanna Korhonen	Role:	Vice President (Arts, Law and Social Sciences)

Union Notes:

1. Students attend Anglia Ruskin University to enhance themselves academically through a certificate, a degree, masters or PHD. However, the importance of students gaining additional skills through extra and co-curricular activities is widely agreed.
2. Over 7000 students participated in volunteering, societies or representation within the Students' Union last academic year. Currently we have 2059 volunteers, 1547 society members and 484 reps.
3. According to a recent study into students' mental health, extra/co-curricular activities have proven to improve mental health in students and increase how worthwhile students rate their lives. These should be encouraged by Higher Education Institutions. - "The invisible problem? Improving students' mental health" - Higher Education Policy Institute, 2016
4. Anglia Ruskin University was recognised as the Entrepreneurial University of the Year (2014) and it is this focus among others on the value of extra/co-curricular activities that have shown a significant growth in student numbers.
5. BUCS matches and sports training frequently occurs on Wednesday afternoons and evenings.

Union Believes:

1. Wednesday afternoons should be free for the entire student body to get involved in not only extra/co-curricular activities, but also catching up on assignments, practice good self-care or spending time with their family.
2. Academic and personal commitments such as part-time employment mean that students are either unable to participate in extra/co-curricular activities **or** are forced to miss these commitments to attend.
3. The University and Union has shown dedication to developing enterprising transferable skills in their members, and every student has the right to take advantage of these opportunities.
4. With fewer lectures scheduled on a Wednesday afternoon, it would allow for the university to also focus their extra/co-curricular activities at this time, such as employability programmes and counselling & wellbeing services. It would also allow time for academics to use this time for team meetings for example.

Union Resolves:

1. We will continue to lobby the University to make an ongoing commitment to avoid the scheduling of lectures for all courses after 12pm on a Wednesday.
2. We will lobby the University to commit to support students to change teaching times and assessed sessions after 12pm on a Wednesday where possible and provide alternative methods for affected students to access materials or resources.
3. We will ask students on courses which do have teaching or other academic obligations beyond 12pm on a Wednesday about how it is affecting them. If necessary we will report to the university on our findings.
4. We will ensure students are informed of their responsibility, where lectures are still in place, to receive permission to be absent from their Course Leader as early as possible.



UP YOUR GRANTS POLICY

Title:	Up Your Grants	Date of Student Council:	05/12/2017
Proposer name:	Laura Douds	Role:	Vice President (Science and Technology)
Seconder name:	Johanna Korhonen	Role:	Vice President (Arts, Law and Social Sciences)

Union Notes:

1. Clubs and societies are consistently requesting more than what we can provide, which often means we cannot provide societies with the funds they may need to reach their full potential.
2. With the lack of on campus facilities available to some clubs and societies, grant requests have to cover facility hire and transport to various facilities as well as the regular requests from previous years.
3. Many clubs and societies purchases are cheaper options than what is ideal, or second hand, which often puts members at a disadvantage. Equipment is also prone to damage through length of use and in need of replacement.
4. In line with our new strategic plan we will be working to increase the number of course based societies to have one on each course, which will impose a strain on the activities budget if not increased.

Union Believes:

1. The adequate financial support of clubs and societies leads to them being more sustainable and able to increase membership and satisfaction with the club/society.
2. That students getting involved in any student activities either in societies or clubs is to be encouraged, as it improves the overall student experience.
3. That we need more space or access to more space for clubs/societies which will come at a financial cost.
4. With a greater expectation of The Union and the University on societies to become more active, it is unfair for us to ask for greater output with less resource.

Union Resolves:

1. To increase the grant pot by 15% each year for both Cambridgeshire and Chelmsford campuses.
2. For this money to be sought from Union budgets that do not relate to Clubs and Societies activities and Extra-curricular student experience.
3. To lobby the University to continue to fund off campus facility hire.
4. We will still actively encourage clubs and societies to fundraise to increase the resources being put into their societies to reach their aims and objectives.



WE LOVE THE LIVING WAGE POLICY

Title:	We Love The Living Wage	Date of Student Council:	05/12/2017
Proposer name:	Grace Anderson	Role:	MA Sociology Rep
Seconder name:	Laura Douds	Role:	Vice President (Science and Technology)

Union Notes:

1. The Living Wage is based on the amount a person needs to earn to cover the basic costs of living.
2. It is set at £8.75 an hour outside London (£10.20 in London). This is higher than the national living wage, which is £7.05 for adults aged over 21, and £7.50 for adults aged over 25.
<https://www.livingwage.org.uk/what-real-living-wage>
3. The Living Wage enables a person to have a minimum acceptable standard of living with less reliance on benefits, and is calculated annually according to the cost of living in the UK.
4. 53 employers in Cambridge pay the Living Wage: <https://www.cambridge.gov.uk/living-wage>. 20 employers in the Chelmsford area pay the Living Wage. <https://www.livingwage.org.uk/employer-map>
5. The Living Wage assessed by the Living Wage Foundation is different to the government's Living Wage, which is in fact a minimum wage. <https://www.livingwage.org.uk/what-real-living-wage>
6. Anglia Ruskin University are certified as a Living Wage Employer.
7. ARU Students' Union are certified as a Living Wage Employer.

Union Believes:

1. That there is a correlation between student retention and financial worries.
2. That there is a correlation at ARU between financial worries and bad mental health.
3. That paying students the living wage can alleviate some of their financial stress.
4. That financial support for students from the government is a regular target for budget cuts, with the recent loss of maintenance grants and the NHS bursary.
5. That ARU should treat student staff equally to others they employ.
6. That the living wage set by the Living Wage Foundation is the real living wage as it is assessed specifically to help cover a persons living costs.
7. That if an employer cannot pay a living wage they cannot afford to be in business.
8. That students deserve a living wage and should be supported in accessing one.

Union Resolves:

1. To use any employability events the Union is involved in to promote that students deserve a living wage and to talk to students about why they should seek a living wage employer when looking for work.
2. To take part actively in the next living wage weeks while this policy is active.
3. To put the Union's commitment to the Living Wage into their recruitment practices and internal policies.



WHEELS IN MOTION POLICY

Title:	Wheels in Motion	Date of Student Council:	05/12/2017
Proposer name:	Kirran Khan	Role:	Vice President (Business)
Seconder name:	Benjamin Morris	Role:	FMS Faculty Rep (Chelmsford)

Union Notes:

Students and ARU staff are offered a discount for buses in Chelmsford but not in Cambridge. The discount in Chelmsford varies from 10% to 17% depending on the type of service and the type of ticket (daily, weekly, monthly, or annually) you purchase. See:

<http://web.anglia.ac.uk/estates/environment/travel/bus.php> for full breakdown of discounts available.

Students and staff in Cambridge have to pay for both the parking of their vehicle, and the bus travel. They pay the normal rate without the option for a student discount (with NUS card, Unidays, or by presenting a valid student ID Card)

Union Believes:

Students and staff in Cambridge should be offered a discount for using the park and ride service, equivalent to that offered in Chelmsford. This will then actively encourage members of the ARU community to consider using the service rather than driving in to Cambridge and parking – saving them money, causing less traffic in the city centre, and less complaints from local residents.

Union Resolves:

To explore potential partnerships with Cambridge Regional College; Cambridge University Students Union; College of West Anglia; and other educational providers in Cambridge, to lobby Cambridge County Council to acknowledge the issue and work towards offering a student discount for the park and ride service in Cambridge.



AGAINST NHS CUTS POLICY

Title:	Against NHS Cuts	Date of Student Council:	05/12/2017
Proposer name:	Eliza Torres	SID/Role:	Vice President (Health, Social Care, Education and Medical Science)
Seconder name:		SID/Role:	

Union Notes:

1. Bursaries have been cut for nursing students, which has introduced high levels of debt. This has been predicted to drive down recruitment and allied health students at ARU.
2. ARU is the largest provider of Health, social care and Education course in the East of England, with over 10,000 students and the university has been named one of the top 10 places in the country to study nursing.
3. Cuts to healthcare services means students will be seeking more Mental Health assistance from universities which will mean that there will be a larger demand for services that may not be met. The ratio of students to counsellors is 1:1,358, which shows just how stretched counsellors are to provide services for students.

Union Believes:

1. Cuts against the NHS affect students on multiple levels and create barriers to accessing these courses for various demographics of students.
2. Cuts to community health care also affects the wellbeing of students their ability to access needed care from facilities in a timely manner with regards to mental health and other presenting health issues.
3. ARU SU is against future cuts to the NHS and rising of fees. Cambridge ARU students attended a demonstration for free education in London and Chelmsford students created banners in support of the free education campaign.

Union Resolves:

1. To stand and campaign against all proposed cuts to NHS services
2. To support student campaigns against cuts to the nursing and allied health professions
3. To support local community campaigns against cuts to NHS services



IDEAS

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	20/12/2017
Prepared by:	Executive Officers	Role:	

Summary: *This paper provides an update on the implementation of ideas*

SU permanent bar on Cambridge campus!

Amanda Campbell White

- This was taken to our Union Steering Group (Exec Officers and SU Management Team). Officers will be collating all evidence from NSS results, comments on the ideas page, comments and feedback from the current space consultation and a proposal will be written and taken to the Deputy VC with responsibility for estates.

-Being taken forward by LR & JS TM.

-LR and JS have a meeting with HV on 16/03/17.

-Conversations have been positive and the general need for an SU ran social space has been widely accepted by the university. Currently the SU is undergoing multiple developments and it was agreed that we would revisit the conversation when we were 'settled' with our current ventures.

28/06 UPDATE: JS brought the paper to the university and it was acknowledged that it would be a priority in the future. Considering the SU have got a few projects currently ongoing with space it was agreed it would be too overwhelming to attempt to implement this right now. JS will keep this at the forefront and continue to push as a priority.

IN PROGRESS

Books Plus card funds should be allowed to be used for printing

Johanna Korhonen

- See campaign plan update for Free Printing for details

IN PROGRESS

Graduation Ceremonies in Summer and October

Leigh Rooney

Leigh has gone through all comments and has created a draft report/proposal to take forward to the Vice Chancellor on Monday 16th Jan, encompassing feedback from students over the last two years.

-The team had a meeting with the Vice Chancellor on 16/01/17, he agreed with the idea in principle, but a conversation around the logistics and how it can be done well and affordably needs to be had. Leigh will request a meeting with the graduation team to discuss further.

- LR has met with the Graduation Team regarding this. Currently it is impractical to have 'summer' ceremonies because there is no time of year in that bracket that will suit the entire student body. The current ceremonies in October does suit everyone, albeit it isn't the most desirable to everyone, particularly international students whose Visas run out beforehand. There are future opportunities to continue to talk about this, with the potential of the academic calendar being altered etc. LR will keep this on the SU's radar until there is a reasonable solution. LR has written a detailed update on the website:

IN PROGRESS

<https://www.angliastudent.com/news/article/Representationpage/Graduation-ideas-update/>

Update: Completed

UPDATE 20/12/2017: This has been moved back to in progress as the university are now open to this conversation. I am awaiting the dates for the working group.

Stop charging for hot water

Andrene Love Sutherland

28/06 UPDATE: The head of catering said no to this. He expressed that it would cause a deficit in the budget and is not feasible. I would suggest escalating this to more senior members of staff to see if anything can be done.

23/10/17 Kettle will be provided in the new Students' Union space in Peter Taylor House!

IN PROGRESS

Therapy Dogs

Marissa Lewis

UPDATE: We will be including this in our de-stress events we are holding during exams season in May as part of the Let's Be Honest campaign, which are being led on by Thea (Environmental and Community Rep, Chelmsford). Leigh is in the process of contacting other Unions for recommendations as to how best take this forward.

-Leigh has contacted guide dog charity again and is awaiting a reply.

- As part of Destress Fest, led by the Chelmsford Environment and Community Rep and supported by the Officer Team, we brought a mobile zoo of therapy animals onto the Cambridge campus to help student mental health difficulties. This was originally for both campuses however there was a last minute cancellation for Chelmsford. This did not feature dogs, as the price of this was too high, but there were a variety of animals and we had positive feedback from students who came along.

UPDATE: Completed.

COMPLETED

Accessible microwave

Victor Clemente Junior

Leigh arranged a forum which took place cross campus on Wednesday 8th Feb, 5pm – 6:30pm to collate feedback on all issues relating to the catering services. Leigh is now in the process of using this feedback to create a report to be taken to the Head of Catering.

In the meantime Leigh is looking into the feasibility of the Students' Union Lounge in Chelmsford providing a microwave for student use and also whether this could be included in future building plans.

-Leigh has completed the risk assessment for a microwave in the Student Lounge in Chelmsford. Awaiting relevant union staff to edit/approve and then buy the microwave ready for use.

-LR is working with SU staff on how this will be done. We will have a microwave in the new SU spaces.

UPDATE: Completed. Risk assessment currently being approved by internal commercial services staff. To be implemented ASAP.

23/10/17 A microwave will be provided in the new Students' Union space in Peter Taylor House!

COMPLETED

Free graduation guest fee

Precious Nwanze

IN PROGRESS

Precious has been speaking to Officers from other Universities to see how their graduation ceremonies work and compare ticket prices vs what's included.

This will then be taken forward to the next meeting with the Vice Chancellor.

-This will be taken to the Graduation team along with the timings of ceremonies to explore possible alternative prices.

-LR met with the Graduation Team to discuss this. They expressed that they currently don't make any profit on the event through the guest ticket fee. This year they will not be able to reduce the price of the guest ticket but they are making improvements to ensure the event is better value for money. PN will be compiling feedback on what would make this more value for money to give to the Graduation Team.

28/06 UPDATE: Leigh met with the graduation team and it was made clear that: •The price of the standard graduation guest ticket is £25. This has remained the same for the past 6 years.

•Graduation team colleagues claim to research other institutions and they have found that ARU is in line, if not slightly cheaper than others' fees.

•They are constantly looking into how they can make the event better value for money, as they have received informal feedback to say that currently it is not. Keep eyes peeled for new things introduced this year.

•For the first time, this year they are actively gathering feedback from students and guests after 2017's ceremonies have taken place. I endorsed this as this data can be used to actively plan the following year's ceremonies, responding directly to student feedback.

In summary;

•They expressed that they currently don't make any profit on the event through the guest ticket fee. This year they will not be able to reduce the price of the guest ticket but they are making improvements to ensure the event is better value for money.

<https://www.angliastudent.com/news/article/Representationpage/Graduation-ideas-update/>

HALAL FOOD & PRAYER ROOM

Ashraf Adnan Mohammed

Leigh arranged a forum which took place cross campus on Wednesday 8th Feb, 5pm – 6:30pm to collate feedback on all issues relating to the catering services. Leigh is now in the process of using this feedback to create a report to be taken to the Head of Catering.

Kat has created a survey for prayer room feedback, to take the chaplaincy who are now looking at how they can make improvements to these areas.

This survey has been sent to students and Kat will now be taking this forward.

-KY will be sending this survey to another group of students.

23/10/17 UPDATE: Johanna has arranged to meet Islamic Society to hear their views to clarify the objectives for this idea

Terry Hope and Nigel Cooper met regarding halal food:

- The poultry is already Halal. Terry will arrange for a mark to appear against this on the digital menu and monitor responses

- It is only the red meat that is non-Halal and Muslim students can eat the vegetarian and vegan hot meals and soups as well as all the salads and fish

12/12/17 Still waiting to hear from Islamic Societies

Free parking

IN PROGRESS

IN PROGRESS

<p>Stephen Adeyemi</p> <p><i>Leigh will be raising this with the University's Secretary & Clerk, the Deputy Vice Chancellor and also contacting Cambridge University Students' Union and Daniel Zeichner (Cambridge MP).</i></p> <p><i>-Leigh has raised with CUSU and had a response, she is yet to respond.</i></p> <p><i>Leigh will also be raising this with Helen Valentine.</i></p> <p><i>-LR has spoken to Helen and will update further soon.</i></p> <p><i>22/11/17 See Policy submitted to Council</i></p>	
<p>Jacket Potatoes to be available in the canteen all day</p> <p>Adele Grant-Johnson</p> <p><i>Leigh arranged a forum which took place cross campus on Wednesday 8th Feb, 5pm – 6:30pm to collate feedback on all issues relating to the catering services. Leigh is now in the process of using this feedback to create a report to be taken to the Head of Catering.</i></p> <p><i>-LR has met with the Head of Catering and will update further in the meeting.</i></p> <p><i>28/06- I forgot to add this to the meeting with catering (sorry!) but they expressed that students should contact the head of catering directly with feedback: terry.hope@anglia.ac.uk</i></p> <p><i>23/10/17 UPDATE: JK has arranged for a recipe trial in the Cambridge canteen as part of the Better Food campaign</i></p> <p><i>18/12/17 This will be brought up in a meeting with Terry when Recipe Trial is over</i></p>	IN PROGRESS
<p>Make Cheerleading an Active Anglia sport!</p> <p>Laura Douds</p> <p><i>Jamie and Leigh are contacting both Cheer committees to arrange a meeting to discuss this further and decide the best next steps.</i></p> <p><i>-Leigh and Jamie are currently in communications with Active Anglia about our strategic partnership and Leigh has developed a document which outlines what is considered an SU club and an AA club. Once this document has been signed by both parties; we can then revisit the cheerleading discussion.</i></p> <p><i>28/06 UPDATE: No update currently</i></p>	IN PROGRESS
<p>Allowing food in the library</p> <p>Katie-Rose McGuire</p> <p><i>Grace has since met with the Head of the Library who explained why currently this is not an option. Grace is requesting a copy of their policy on this and will be arranging a focus group for any students to attend to discuss recommendations for the library on this matter.</i></p> <p><i>The Officers are researching other institutions to see what their policies on food consumption in their libraries.</i></p> <p><i>-Grace has received a copy of the policy and will now be looking to arrange the focus group.</i></p> <p><i>-GA has met with the library staff. They are still hesitant about allowing food into the library even if it's just snack food/cold food.</i></p> <p><i>20/10/2017 UPDATE: With a change in staff, there is potential to start this conversation again in the new year.</i></p>	IN PROGRESS
<p>Washing the lab coats</p> <p>Gemma Twinn</p> <p><i>-Grace is contacting Ruth, FST Faculty Rep and Linda King to take forward.</i></p>	COMPLETED

<p>-Grace is arranging a meeting with Gemma and Matt Bristow to see if this is a quick thing to sort out or what the next steps are.</p> <p>-FST now have more funding to wash lab coats more regularly. The longest any lab coat will be in use without being washed will be 4 weeks.</p> <p><i>UPDATE: Completed.</i></p>	
<p>Money, money, money!! Shannon Williams</p> <p>Grace has contacted the Deputy Dean of FMS and is meeting them about the constraints currently stopping this and what we can do going forward.</p> <p>-Because of the funding scheme that some students in FMS are on, it is not possible for travel costs to be reimbursed. GA is writing to the Department of Health to query this and looking into potential carpooling schemes.</p> <p>-GA is chasing Health Education England to ask for further funding as directed by the Department of Health. GA has also found a carpool model that ARU could set up and will be presenting this to FMS.</p> <p><i>Laura and Imogen to meet in the near future to discuss.</i></p> <p><i>Laura has been given feedback about this issue by paramedic students in Chelms.</i></p> <p><i>Laura is attempting to contact the original student to discuss further.</i></p>	IN PROGRESS
<p>Grad ball Sophie Griffiths</p> <p>"End of year grad ball for all third years to celebrate graduating!"</p>	NOT STARTED
<p>A Student's Guide to Renting Private Accommodation Natalie Brown</p> <p>"I am amongst hundreds of students who have had bad experiences renting private accommodation either from private landlords or through estate agents. It is my view that students are taken advantage of by rogue landlords. Please support me as I create a guide full of tips for students looking to rent privately. The guide will cover the importance of READING A TENANCY AGREEMENT BEFORE SIGNING, how to avoid walking into your tenancy blindly and being aware of your rights as tenants."</p>	NOT STARTED
<p>Reduce the price of canteen food Tracey Dwamenah</p> <p>"The prices for the healthy food at the canteen are too expensive! Please reduce"</p>	NOT STARTED
<p>New Accessible Toilet Signs Michael Graham</p> <p>"To help reduce the stigma of invisible illnesses and disabilities and working with Facilities to implement new signage on disabled toilets on campus. Adopting signage that is becoming more common practice by replacing the name 'Disabled Toilet' with 'Accessible Toilet'. Ideally wording around 'every disability is not visible' and this will reduce the stigma of invisible illnesses. Let's become more inclusive than ever and make this idea a reality!"</p>	NOT STARTED

FVC/LEDIC are asked to **DISCUSS**

Executive Committee Request For Funds

Name	LAURA DOUDS
Position	VP FST
Date Of Request	01/12/2017
Name Of Campaign	LGBT HISTORY MONTH
Date Of Campaign	1/2/2018-28/2/2018

Item Description	Cost	Why You Need This	Web Links To Product	Amount Given
Guest speaker no.1 (Jacob Joyce, an artist)	£250.00	To speak at the opening ceremony (note, Katie Potts may potentially pay for this but she's been hard to contact)	http://jacobvjoyce.com/	
Guest speaker no.2 (Amie Taylor, editor of the LGBTQ Arts Review)	£150.00	To speak at the closing ceremony	https://lgbtqarts.com/	
Art kit for a collaborative art piece (rainbow scratch art sheets and long rolls of paper for everyone to draw on) after the first guest speaker	£50.00	To provide a sense of the community coming together to create something		
snacks for first guest speaker talk	£35.00	partially an incentive to come		
500 wristbands for you're irreplaceable and random acts of kindness day	£135 (Eliza to provide other £135 for her 500)	create a community feel	see attached picture	
travel expenses for guest 1	£50.00	to get them to campus		
travel expenses for guest 2	£30.00	as above		
Total Requested	£565.00		Total Allocated	£0.00

Funds Authorised By	
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Date Authorised	
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← → ↺ | [gowristbands.co.uk/debossed-custom-silicone-wristbands](#)

☐ 1/4 Inch
Most Classy

☒ 1/2 Inch
Most Popular

☐ 3/4 Inch
Limited Edition

☐ 1 Inch
Most Trending

☐ 1.5 Inch
New Arrival

☐ 2 Inch
New Arrival

☆ | ≡ | ✎ | 🔔 | ⋮

Step 3

Choose your wristband color

Click Here
Next Step

Total Qty: 1000 + 100 FREE | Price: £270.00

Colors: ☒ All Colors ☐ Solid ☐ Segmented ☐ Swirl ☐ Glow In The Dark

Yellow,Lime Gr

☒ Custom

Toddler Youth Adult

Qty Qty 500

Solid

Light Blue,White

☒ Custom

Toddler Youth Adult

Qty Qty 100

Solid

Blue,Lavender,

☒ Custom

Toddler Youth Adult

Qty Qty 100

Solid

Black,Gray,Whi

☒ Custom

Toddler Youth Adult

Qty Qty 100

Solid

Red,Orange,Ye

☒ Custom

Toddler Youth Adult

Qty Qty 200

Solid

Online

Windows Taskbar: 14:50 13/12/2017

Executive Committee Request For Funds

Name	Jamie Smith
Position	President
Date Of Request	20/12/2017
Name Of Campaign	Let's Be Honest
Date Of Campaign	N/A

Item Description	Cost	Why You Need This	Web Links To Product	Amount Given
15 A1 Posters	£150.00	Promotion of the recommendations and headlines of the Let's Be Honest report	*See Design Brief*	
Total Requested	£150.00		Total Allocated	£0.00

Funds Authorised By	
Date Authorised	

DESIGN BRIEF – LBH Posters

NAME: Jamie Smith

DEPARTMENT: Executive Committee

BUDGET: We will discuss this before we order any of the marketing material

STEP 1	BACKGROUND
A brief description of the project:	Publicity of the LBH report findings
What is the aim of the project?	Build on last year's poster campaign and create shareable content

STEP 2	THE MESSAGE
<p>Please insert the exact text that needs to be included.</p> <p><i>This is essential and all literature must be spell / grammar checked before submitting, as I will copy and paste what you supply.</i></p>	<p>Poster 1: 'Two thirds of students said that their studies had contributed to their mental health problems'</p> <p>Poster 2: 'Over half of students were worried about their own mental health and/or a friend's'</p> <p>Poster 3: 'The majority of students did not know about other services available; Money Advice, Student Advisors, The Students' Union Advice Team, Study Skills Plus'</p> <p>Poster 4: 'Make Mental Health Awareness/Mental Health First Aid Training compulsory for personal tutors/supervisors and other members of ARU staff with regular student contact'</p> <p>Poster 5: 'The highest contributor to poor mental health of our students is fees and finances'</p> <p>To be included on all posters: LBH logo & hashtag</p> <p>(Please attach below to bottom of all posters)</p>

	If you or someone you know someone who is struggling please contact www.angliastudent.com/advice or wellbeing@anglia.ac.uk
Who is the target audience?	Student and the university

STEP 3	DELIVERY OF THE MESSAGE
Specifications/ Creative requirements <i>Media; format; color pallet; dimensions; print finishes:</i>	On brand with LBH previous posters
References <i>Any visual references, style guides, mood boards</i>	LBH campaign brand

STEP 5	WHAT NEED TO BE PRODUCED?
Flyers (printed on uncoated 130gsm stock unless requested) <ul style="list-style-type: none"> A6 – 2500 for £50, 5000 for £65 A5 – 2500 for £80, 5000 for £120 Folded or a shape (ask for a quote) 	
Posters <ul style="list-style-type: none"> A3 - £35 per 100 A1 (for the solar frames and a-boards) - £10 each A0 - £15 each 	30 A3 landscape (Printed in house) (2 of each poster for three campuses) 15 A1 (5 per campus) (£150)
Pull up banners <ul style="list-style-type: none"> £69 Other vinyl banners 	
Info-screens / Info-kiosk <i>Please state date (from – ‘til) that you’d like it to be displayed</i>	As soon as made for three weeks

Website elements <i>Banner/news story image/app banner/ quick link image etc.</i>	
Social Media	Shareable images for facebook & twitter
Something not listed? <i>All full list of communication channels and their specifications can be found here.</i>	

STEP 6	DEADLINE
Date required	January 8 th if possible

PLEASE NOTE

- *For print, these costs are to have flyers delivered to the office, not to students.*
- *We will distribute posters every Monday around campus.*
- *To distribute flyers to students, budget must be found to book staff. Please book student promotion staff through Sarah Blackford*

Executive Committee Request For Funds

Name	Kirran Khan
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Position	VP Business
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Date Of Request	20/12/2017
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Name Of Campaign	Part Time Jobs Fair
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Date Of Campaign	2nd February 2018
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Item Description	Cost	Why You Need This	Web Links To Product	Amount Given
Comms material	£60.00	A6 Flyers (500) and A3 (10)		
Student staff (6 Hours)	£60.00	To promote the jobs fair on the Monday and Tuesday of Teaching Week 1		
Total Requested	£120.00		Total Allocated	£0.00

Funds Authorised By	
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Date Authorised	
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