



Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)
February 24th 2020, 15:00 – 17:00

1.1 Welcome, apologies and absences, including newly elected members	Matt Hayes	To note	
1.2 Terms of reference*		To note	
1.3 Minutes of the last meeting		To approve	17/20
1.4 Actions & matters arising from last meeting		To discuss	18/20
2.1 Departure of VP of S&E	Matt Hayes	To note	
2.2 Opportunities available: Education Committee and Academic Standards & Quality Committee	Matt Hayes	To discuss	
3. Faculty Rep Updates <i>All representatives to discuss their projects and campaigns</i>	All Faculty Reps	To discuss	19/20
4. Campaign Rep updates <i>All representatives to discuss their projects and campaigns</i>	All Campaign Reps	To discuss	20/20
5. Executive Officer reports <i>Update on campaigns, projects, policy and ideas</i>			
5.1 President	Matt Hayes	To discuss	21/20
5.2 Vice President (Business & Law)	Mary Copsey	To discuss	22/20
5.3 Vice President (Arts, Humanities & Social Sciences)	Amanda Campbell-White	To discuss	23/20
5.4 Vice President (Health, Education, Medicine & Social Care)	Fraser Luther-Yarwood	To discuss	24/20
5.5 Vice President (Science & Engineering)			
6. Big Ideas* <i>New ideas to be discussed and taken forward</i>			
7. New Policies* <i>A discussion of any recently passed policy</i>			
8. Budget <i>An update on the budget / new requests</i>			
9. Any Other Business			
9.1 Proposal: New Student Trustee	Fraser Luther-Yarwood	To approve	25/20
9.2 A look back...and a way forward	Rachel Wilkenson	To discuss	
Date of next meeting			
TBC			

*Starred items will only be discussed if there are items under these headings

Executive Committee (FVC and LEDIC) Minutes; 29th January 2020

Item		Action																																																																																				
1.	<p>1.1 Attendance P = Present, Ap = Apologies, A = Absent</p> <p>1.1.1 Members</p> <table> <tr><td>Kerdisha Ali-Arab</td><td>Women's Rep (Cambridge)</td><td>A</td></tr> <tr><td>Angela Atuahene</td><td>Women's Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Amanda Campbell-White</td><td>Vice President: Arts, Humanities and Social Sciences</td><td>P</td></tr> <tr><td>Mary Copsey</td><td>Vice President: Business and Law</td><td>P</td></tr> <tr><td>Gold Dominic</td><td>International Students' Rep (Chelmsford)</td><td>Ap</td></tr> <tr><td>Ethan Dredge</td><td>Trans Students' Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Siobhan Fouche</td><td>Vice President: Science and Engineering</td><td>P</td></tr> <tr><td>Damien Francis</td><td>B&L Faculty Rep (Chelmsford)</td><td>Ap</td></tr> <tr><td>Luca Girardi</td><td>LGBT+ Students' Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Ganesh Gupta</td><td>BME Students' Rep (Cambridge)</td><td>P</td></tr> <tr><td>Matt Hayes</td><td>President (CHAIR)</td><td>P</td></tr> <tr><td>Jose Hermosilla</td><td>S&E Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Caroline Hill</td><td>Disabled Students' Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Ashleigh Jackson</td><td>HEMS Faculty Rep (Chelmsford)</td><td>Ap</td></tr> <tr><td>Anna Kiss</td><td>International Students' Rep (Cambridge)</td><td>A</td></tr> <tr><td>Tiegan Lawson</td><td>HEMS Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Imogen Lay</td><td>HEMS Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Emily Long</td><td>S&E Faculty Rep (Cambridge)</td><td>P</td></tr> <tr><td>Fraser Luther-Yarwood</td><td>Vice President: Health, Education, Medicine and Social Care</td><td>P</td></tr> <tr><td>Alessia Mevoli</td><td>B&L Faculty Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Bethany Miller</td><td>HEMS Faculty Rep (Cambridge)</td><td>P</td></tr> <tr><td>Obinna Ogbankwa</td><td>BME Students' Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Sarah Strachan</td><td>AHSS Faculty Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Emma Scriven</td><td>Disabled Students Rep (Cambridge)</td><td>P</td></tr> <tr><td>Andrew Taylor</td><td>LGBT+ Students' Rep (Chelmsford)</td><td>A</td></tr> </table> <p>1.1.2 Observers</p> <table> <tr><td>Emma Howes</td><td>Engagement Manager</td><td>P</td></tr> <tr><td>Rachel Wilkenson</td><td>Democracy & Campaigns Coordinator</td><td>P</td></tr> <tr><td>Rose Guy</td><td>Education Enhancement and Campaigns Coordinator</td><td>P</td></tr> </table> <p>1.2 Terms of Reference There have been no changes to the terms of reference</p>	Kerdisha Ali-Arab	Women's Rep (Cambridge)	A	Angela Atuahene	Women's Rep (Chelmsford)	P	Amanda Campbell-White	Vice President: Arts, Humanities and Social Sciences	P	Mary Copsey	Vice President: Business and Law	P	Gold Dominic	International Students' Rep (Chelmsford)	Ap	Ethan Dredge	Trans Students' Rep (Cambridge)	Ap	Siobhan Fouche	Vice President: Science and Engineering	P	Damien Francis	B&L Faculty Rep (Chelmsford)	Ap	Luca Girardi	LGBT+ Students' Rep (Cambridge)	Ap	Ganesh Gupta	BME Students' Rep (Cambridge)	P	Matt Hayes	President (CHAIR)	P	Jose Hermosilla	S&E Faculty Rep (Chelmsford)	A	Caroline Hill	Disabled Students' Rep (Chelmsford)	A	Ashleigh Jackson	HEMS Faculty Rep (Chelmsford)	Ap	Anna Kiss	International Students' Rep (Cambridge)	A	Tiegan Lawson	HEMS Faculty Rep (Cambridge)	A	Imogen Lay	HEMS Faculty Rep (Chelmsford)	P	Emily Long	S&E Faculty Rep (Cambridge)	P	Fraser Luther-Yarwood	Vice President: Health, Education, Medicine and Social Care	P	Alessia Mevoli	B&L Faculty Rep (Cambridge)	Ap	Bethany Miller	HEMS Faculty Rep (Cambridge)	P	Obinna Ogbankwa	BME Students' Rep (Chelmsford)	P	Sarah Strachan	AHSS Faculty Rep (Cambridge)	Ap	Emma Scriven	Disabled Students Rep (Cambridge)	P	Andrew Taylor	LGBT+ Students' Rep (Chelmsford)	A	Emma Howes	Engagement Manager	P	Rachel Wilkenson	Democracy & Campaigns Coordinator	P	Rose Guy	Education Enhancement and Campaigns Coordinator	P	
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1.3 Minutes of the last meeting

The minutes were accepted as accurate, with one change:

Page 4: 9.2 “Mike Chambers” should read “Marty Chambers”

1.4 Actions Arising

ITEM	ACTION	OWNER	UPDATE
Carried over actions: 2018/19			
7.2	MH to raise concerns about placement student access to counselling services at the Wellbeing Steering Group	MH	Ongoing – to be raised at next meeting and removed from the actions list.
7.5	MH to explore examples of good practice at other SUs relating to the Equal Access to Education Policy.	MH	Contacts made. Ongoing – to be removed from the actions list.
Carried over actions: July 2019			
3.1.3	MC to meet with DF to discuss lecture capture projects	MC	Complete
3.1.3	SF to meet with MC to discuss lecture capture projects	SF	Complete
6.1.1	MC and GD to discuss international student support options	MC	Complete
Carried Over Actions: August 2019			
7.1.1	MH to circulate plans to measure KPIS for Drug Harm Reduction Campaign.	MH	Unneeded - Remove from actions list
Carried Over Actions: September 2019			
4.1	SS to share information on Christmas ‘adoption’ scheme with Officers	SS	Complete
Carried Over Actions: October 2019			
2.2	All members to share ideas for improvements in ARU equality, diversity and inclusivity provision	All	Complete
2.3	Caroline Hill to be added to the membership of the Student Matters Committee	EH	Complete
3.1.4	Faculty Forums for Science and Engineering to be shared on the Angliastudent.com website	EL	EL will liaise with RW/RG to add to calendar
5.3	All members to complete / share ACW Bloody Mess survey	All	Complete
5.4	All members to complete / share FLY Sustainability skills survey	All	Complete
5.4	FLY to meet with BM to update and share information re: Paramedic Support campaign.	FLY	Complete
5.4	IL to meet with RW / AD / CP to discuss possible SU Christmas day events	IL	Complete
6	EH to open voting for budgets online – all members to vote	EH / All	Complete (14 / 26 voted)

	7.2	All members to suggest NSS charities for promotional / incentive purposes	All	Complete	
	7.3	ACW to propose a Canvas pop up to warn against external essay support companies.	ACW	Ongoing	
	7.5	IL / AJ to meet with BM to discuss interdisciplinary working in HEMS	IL / AJ	Ongoing	
	7.9	CH to meet with MC to discuss options for a 3D campus map to support accessibility.	CH / MC	Complete	
	Carried Over Actions: November 2019				
	2.1	RW to open voting for amendment online – all members to vote	RW/All	Complete (10/26 voted) – Not quorate	
	8.1	RW to open voting for budget online – all members to vote	RW/All	Complete (13/26 voted)	
	9.1	RW to send NSS charities options to members to be voted on	RW/All	Complete	
2.	2.1 Liberation Conference MH: NUS liberation conferences are taking place 27 th – 29 th May. These are where policy, campaigns and action are discussed for the liberation groups and voting takes place for NUS. Members of the Executive Committee who define into the groups are encouraged to attend. Costs would be covered by application to the executive committee conferences budget. ES: Is attendance required at all 3 days? Or would my area be covered on one day? MH: I will check OO: How do I find out about the different conferences and does it count as classroom time? MH: There are only 2 conferences upcoming – Liberation and National Conference. They are not considered classroom time. OO: Placement would be a problem to attend these. EH: *Explained difference between national and liberation conference and the process of nomination / application for budget. RG: Places at these conferences are not limited to the specific elected roles. MH: Does anyone have an interest in attending the liberation conference GG, IL & ES: Would be interested in attending and will need to make a budget request				MH GG / IL / ES
3.	3. Faculty Rep Updates:				
3.1	MH: Please note many reports have not been updated and are the same as November. RW: *Clarified process of updating google doc				
3.2	BM: HEMS Faculty Rep Cambridge: The NHS Bursary is now in place for Paramedics and other non-nursing courses! Paramedic Students wanted to pass on thanks for SU's help with new bursary scheme from NHS. The Health Care Professional Council is seeking to increase interlocked learning across NHS professional courses – This has previously been brought up as feedback and is now moving forward OO: Would like more information, where can this be found? BM: I can share this via the Facebook group. MH: Well-done to FLY and Ben Morris (Previous Faculty Rep) for work on this campaign.				

3.3	<p>EL: FSE Faculty Rep Cambridge:</p> <p>Met with deputy dean and course reps, feedback was generally very good. Timetabling has been brought up as a major concern, with rooms rescheduled and timetables changed to include different days of the week. This is problematic for students who work or have caring responsibilities.</p> <p>Attended a FSE Networking event, which was good, but better attended by staff than students. We aim to have another one.</p> <p>Created a Course Rep Facebook group for Cambridge. Chelmsford students requested access so I opened it to everyone.</p> <p>I helped to create some new course-based societies including a distance-learner course society.</p> <p>I am working on a Science & Engineering Hub- faculty and university are interested. It will include a discussion board on canvas, and we are currently considering how this will work and who will monitor it?</p> <p>Students want their calendars to be outlook compatible. I contacted IT and Student Services, but was told this wasn't possible.</p> <p>EL: Have the officers had any progress on NSS data for students who are mis-grouped?</p> <p>MH: Not yet but we are still working on it.</p> <p>RG: A working group are aware of this and will be trying to sort it out. There will be a 'tell us' button with the link to the survey which you can use to report errors.</p>	
3.4	<p>IL: With GD I hosted a Christmas Day event with 24 students. We extended the time due to the number of students and how much they enjoyed it. Students have been sharing photos and have told us that they really enjoyed the day.</p> <p>With AJ, I hosted a course rep meet up and we have been talking to students who might be interested in running in the Election 2020.</p> <p>MH: The Christmas day event looked incredible!</p>	
4. 4.1	<p>4. Campaign Rep Updates:</p> <p>ES: International Day of disability was successful with around 200 ribbons given out, the inflatable elephant gathering comments and feedback, and an Instagram takeover.</p> <p>I hosted a refreshers event – 3 students came and 3 emailed, although this seems small, it is good to see disabled students getting involved and made an impact for those people.</p> <p>Support on placement has been raised by students as a concern and I have taken this to the placements team. Staff at placements are not made aware of student needs and the ARU placements team are now investigating solutions. They are also working on a toolkit for employers of autistic students.</p> <p>We also discussed preparing students with disabilities for the work place. We are planning sessions on confidence and how to deal with disability in employability.</p> <p>I have had difficulty reaching out to the NUS rep who has taken a very long time to respond.</p> <p>MH: I will contact him to encourage him to respond.</p> <p>ACW & SF: This seems common across NUS.</p>	MH
4.2	<p>GG: last week I met with Julian Priddle who has employed a PhD student to analyse data from BME advocates.</p> <p>I have been invited to a BME attainment gap working group.</p> <p>I have been speaking with Katie Potts to help with BME advocates programme.</p> <p>I will be working with B&L on their UCPD module</p>	

<p>4.3</p> <p>4.4</p>	<p>Anne Franka (OBE) has been invited to speak with regards to the CMI and I would like support and encourage 50 students to attend</p> <p>Global week is coming up and I will be planning some events for this.</p> <p>RG: AK is already planning to have a stall at this event and we may combine our activities with the wider SU.</p> <p>RG on behalf of LG: LG will be working on HIV awareness with the Terrance Higgins trust during LGBT history month to challenge stigma and the use of negative language relating to HIV.</p> <p>GG: Is there an SU valentine's event?</p> <p>MC: The Volunteering team are doing card making and donating to a charity for unwell children.</p>	
<p>5.</p> <p>5.1</p> <p>5.2</p> <p>5.3</p>	<p>5 Executive Officer Reports</p> <p>5.1 President</p> <p>MH: *Taken as read.</p> <p>SF: What data gathering will continue after the drugs harm reduction kit distribution?</p> <p>MH: There have been 0 responses to the survey so we need to rethink this. I will work with RG to find another way to work on this.</p> <p>ES: What is happening with the feedback we sent you on the Executive Committee?</p> <p>MH: The trustee board has noted that attendance is poor and I have been tasked with finding out what is not working. I now need to follow up on my initial email questions and will keep you updated.</p> <p>5.2 VP: Business and Law</p> <p>MC: Happy New Year!</p> <p>I have been reflecting on my progress, and looking at barriers which might affect my campaigns. I have been reviewing the ARU accessible feedback and analysing data and the themes. I reviewed the feedback from the mindfulness boxes, improved the information provided with the boxes and updated the contents.</p> <p>Brexit is happening in 2 days so there is no update on this campaign at the moment.</p> <p>I now sit on a work stream which is reviewing assessment across ARU from accessibility to structure, quality, frequency etc.</p> <p>5.3 VP: Arts, Humanities and Social Sciences</p> <p>ACW: 132 responses were received to the bloody mess survey and I am now analysing this to report the wellbeing steering group.</p> <p>Raise The Bar was a success and we will have a bar in Coslett! Our CEO has been meeting with designers and ARU staff to move this forward. We would like Cambridge School of Art students to have their artwork in the space.</p> <p>The Big White Wall proposal has not moved any further forward.</p> <p>Best Night Out has organised for Terrance Higgins to come in for provide testing for STIs.</p> <p>We will be holding lantern making session with societies to join a Cambridge Rape Crisis and Cambridgeshire & Peterborough Sexual Violence Partnership, lantern walk.</p> <p>I am organising LGBT history month including a 'blind date with a book' and other events.</p> <p>I will be working on de-stress fest – please let me know if you would like to be involved.</p> <p>I am writing a policy for the Group Chat and will be asking for your comments.</p> <p>I am gathering feedback on Compass House, as the agreed 24 hour access has not been honoured. The use of this space is complex as it is cross faculty (AHSS & FSE)</p>	<p>MH</p>

5.4	<p>MC: The Mumford theatre uses student artwork as a display and might be good for you to explore for the bar.</p> <p>BM: I would like to help with de-stress fest and extend it to Young Street.</p> <p>IL: When is de-stress fest?</p> <p>ACW: Not yet confirmed.</p> <p>BM: Can we consider the block plan of Paramedic placements in the timing of de-stress fest.</p> <p>MH: We also should Go Out And Talk at Compass House to support the accessibility campaign.</p> <p>5.4 VP: Health, Education, Medicine and Social Care</p> <p>FLY: The 'rent' working group is still in place. International January starters have increased (partly due to Brexit). There is little student accommodation and we have an increase in doctoral students in Chelmsford which is over capacity for the accommodation we have.</p> <p>I have created a video for the Men Kind campaign which shows information about counselling and wellbeing and men's mental health.</p> <p>In April we have a support day to share practice on sustainability and how to lobby universities.</p> <p>There are a number of volunteering events and trips next week for green week.</p> <p>The university sustainability policy will be released in Feb.</p> <p>Our NUS contact on sustainability will be delivering an SU workshop and Executive Committee will be invited.</p> <p>The NHS student funding campaign is ongoing despite the recent positive changes – we will be monitoring how this will be delivered.</p> <p>PGR support. There will be a £100 allowance for printing and supervisors have training modules to support learners. We hope to develop The Heron (online resource) to support PGRs more effectively.</p> <p>I have started working with the BUCS consultation on Trans inclusion in sports.</p> <p>MH: Could you share the men's mental health video with the Executive Committee group</p> <p>5.5 VP: Science and Engineering</p> <p>SF: I am sitting on a lot more groups and committees this semester and working more closely with the academics particularly on wellbeing and accessibility. I am trying to make sure that we are a visible team and that staff can connect with the right officers.</p> <p>My Survivors support project is wrapping up.</p> <p>Green week is a priority and trying to get extra green waste bins for the campuses.</p> <p>Access to MAR is still being raised alongside ACWs work on access.</p> <p>I am looking at how SSLC feedback is considered and actioned.</p> <p>I am looking for idea relating to the British Science Fair which is taking place this year.</p>	<p>BM/ACW MH / ACW</p> <p>FLY</p>
8. 8.1	<p>8 Budgets</p> <p>RW: Voting will take place via post it notes / skype as we are quorate.</p> <p>You may vote: Yes, No, Abstain for each budget request</p> <p>RG: *Summarised current budget / spending logs.</p> <p>8.1 Green Week</p> <p>FLY: Volunteering already have resources and I would like to request £37 to request some extra planting materials (pots, seeds etc...) 20 per campus.</p> <p>Vote: 12x Yes, 0x No, 0x Abstain</p>	

8.2	<p>8.2 LGBT History Month</p> <p>ACW: The money requested is for events and activities; I would like to fund the photo-booth, alcohol and student staff for an open mike night, book costs for the dating event.</p> <p>MH: Can we clarify how many events the photo-booth will be at and what events staff are needed for.</p> <p>ACW: It is not all set, but I have based the request on previous LGBT History months and included flag purchases.</p> <p>OO: How many people will attend?</p> <p>ACW: That is very difficult to say.</p> <p>MH: We had 80 people at the last open mike night and the academy was full for the LGBT 'Rainbow' event last year.</p> <p>FLY: Are all campuses involved?</p> <p>ACW: Yes for Chelmsford and Cambridge, but not currently planned for Peterborough</p> <p>FLY: Could we take flags at least to Peterborough.</p> <p>ACW: We can provide something for Peterborough</p> <p>Vote: 12x Yes, 0x No, 0x Abstain</p>	
8.3	<p>8.3 De-stress Fest</p> <p>ACW: We ran this last year – it is a popular event. This also ties into our mental health campaign. I have requested money based on last year's spend and want to bring more to Peterborough. Dates and details are not yet confirmed but this will set a budget for spending oint the event.</p> <p>Vote: 10 x Yes, 2x No, 0x Abstain</p>	
8.4	<p>8.4 Women in Stem Conference</p> <p>SF: STEM is Science, Technology, Engineering and Maths and this conference hopes to showcase how we can work bringing women into these areas.</p> <p>ACW: Is this linked to the university's work or any of our SU campaigns?</p> <p>SF: It links to my manifesto pledge to improve accessibility in FSE.</p> <p>Votes: 8x Yes, 4x No, 0x Abstain</p>	
9.	<p>9. Any other business</p> <p>9.1 MC: Late Budget Request ARUMindful</p> <p>This campaign received an extra £30 for Peterborough in the last round of requests – I would like to bring Peterborough in line with Chelmsford and Cambridge which have received around £150 each. I want to install a mindfulness corner and provide items for commuters and nursing students.</p> <p>Votes: 11x Yes, 1x No, 0x Abstain</p> <p>9.2 ES: Late Budget Request: Sunflower Lanyards</p> <p>I would like £100 to take part in the sunflower lanyard scheme which identifies those with a hidden disability if they wish to wear one and includes pins for allies. This request is for the pilot 'starter' box.</p> <p>SF: Will staff be encouraged to wear these too?</p> <p>ES: Yes these can also be branded to ARU – feedback from students have so far been positive. Across the UK only Kent Uni have taken this up so far.</p> <p>RG: Can we round up to cover shipping as the budget request does not include this?</p> <p>MH: Yes – this vote will cover that at a total of £120.</p> <p>Votes: 10x Yes, 2x No, 0x Abstain</p>	

9.3	9.3 Committee Support RG: We are currently reviewing the committees and briefing processes which the SU delivers. I would like to speak to anyone who has been involved in this process to gather some feedback. Please respond to my email which I will send out.	
9.4	9.4 Elections 2020 RW: Elections Nominations open 9am 3 rd February – 12pm 4 th March. You are welcome to run again in part time positions if you are continuing next year or a full time role by intermitting or if you are graduating. 4 of our Officers are not allowed to run this time. Please meet with me if you wish to discuss any of the roles. Voting is 14 th – 20 th March.	
9.5	9.5 Date of next meeting TBD.	

ITEM	ACTION	OWNER	UPDATE
Carried Over Actions: October 2019			
3.1.4	Faculty Forums for Science and Engineering to be shared on the Angliastudent.com website	EL	EL will liaise with RW/RG to add to calendar
7.3	ACW to propose a Canvas pop up to warn against external essay support companies.	ACW	Ongoing
7.5	IL / AJ to meet with BM to discuss interdisciplinary working in HEMS	IL / AJ	Ongoing
New Actions: January 2020			
2.1	MH to check attendance requirements / agenda for NUS Liberation Conference	MH	
2.1	GG / IL / ES and any other interested members to submit budget requests for attendance at Liberation Conference. See RW / RG for support if needed.	GG/IL/ES/ALL	
3.2	BM to share information on new government bursaries to EC Facebook group	BM	
4.1	MH to contact NUS Disabled students Rep to support communication for ES	MH	
5.1	MH to follow up on Exec Committee Review emails	MH	
5.3	ACW to consider placement student timetables when scheduling de-stress fest. BM to support	BM / ACW	
5.3	MH / ACW to consult with student at Compass House on accessibility to the building (GOAT)	MH / ACW	
5.4	FLY to share Men Kind video with EC Facebook group	FLY	

EXECUTIVE COMMITTEE UPDATE

FACULTY REPS

Campaigns, projects and other work

AHSS Faculty Rep (Cambridge): Sarah Strachan

Faculty Partnership Team meeting - raised issues of access to facilities, resources and affordability. Apparently a benchmarking process is underway re cost of resources

Attended Faculty Forum with ACW/RW & ER and course reps

Faculty Education Committee meeting - response to removal of booksplus cap for CSA students was a 'No' from Director of Student Services. Deputy Dean will follow up regarding specific use of the copy shop for printing for assessment etc and where any unspent bursaries are 'donated'.

Met with Rose Guy re strategy to reframe affordability (away from Bookplus) and address issues of equity of resourcing/provision between courses (across faculties?)

Sustainability SU strategy workshop attendance on 12/02/20

HEMS Faculty Rep (Cambridge): Tiegán Lawson

HEMS Faculty Rep (Cambridge): Beth Miller

Had a meeting with Imogen about interdisciplinary learning - few outcomes from meeting listed below

- Discussion of the idea of introducing scenario based learning for HEMS students together
- Discussion of possibly contacting societies about any interdisciplinary learning to engage more people
- Looking at Speak week feedback, lots of issues regarding parking, is it worth contacting stagecoach for possible student park and ride tickets?
- Again from speak week, there was mention of a comment regarding student voice - whether that's they feel they aren't getting heard or that action isn't being taken
- There has been feedback from students about the icentre and student services - maybe students are unsure of how much they have to offer and how they can obtain this. Might be worth checking the notice boards are up to date in HEMS buildings.

Actions I will undertake before next exec:

- Arrange a meeting with Simon Butler and/or Adam Kenningham-Brown (AKB) to discuss scenario based learning
- Obtain views on scenario based learning from other heads of schools
- Contact course reps from Cambridge for feedback to address the issue of lack of student voice brought up in speak week

NHS funding (£5000) for paramedics, nurses etc - it looks like you have to apply for the funding rather than automatically being given it

(<https://www.nhsbsa.nhs.uk/learning-support-fund/new-student-funding>) so it might be worth making sure this gets out closer to the time to ensure no one misses it! Hopefully some more information will be released soon.

HEMS Faculty Rep (Chelmsford): Imogen Lay

- Continuing with the Childcare for Placement Students campaign. Been looking at the Speak week and SSLC feedback. Now that the new NHS support fund is available, we can look into those options. Still planning on polling students within faculty.
- Been talking with Beth (HEMS Cambridge) to look at interprofessional scenario-based learning for the new nursing/paramedic teaching guidelines. Will be bringing this to FPT (Feb 19th) to discuss with HoSs.
- Organising and planning a mental health fair for University Mental Health Day (Thu 5th March) with charities including Mind and Samaritans!
- Chelmsford want a nursing society, will have a look into this with Ashleigh

HEMS Faculty Rep (Chelmsford): Ashleigh Jackson

- Held a mini course rep drop in Jan 2020. Spoke to an education student who would like to run for VP for HEMS or President. Spoke to paramedic students who said they have no issues within their school but would like to hold a summer ball - i will discuss with nursing society as they are planning something similar.
- Had Interprofessional learning day (IPL) for HEMS 29th Jan. Good feedback so far. Have yet to meet with the team to discuss formal feedback.

HEMS Faculty Rep (Peterborough): Marta Kalista

B&L Faculty Rep (Chelmsford): Damien Francis

B&L Faculty Rep (Cambridge): Alessia Mevoli
<p>Has been working closely with Dan Berger and attending FPTs and FECs. Appreciated this opportunity to learn about education standards and ARU's partners. Really valuable to full understand how the system works. Contacted all the course reps in B&L and acted on the feedback received, especially related to teaching and modules.</p> <p>Would like to be able to access course rep emails to reach out to them directly, especially as there is a lot of collaboration with professional courses and reps.</p>

S&E Faculty Rep (Cambridge): Em Long
<ul style="list-style-type: none"> • FSE hub follow up- working with teaching and learning staff to figure out how to enable the aimss on canvas. Monitoring is still an issue. • Students asking for more faculty networking events. • Student engagement quite low, 0 attendees to last faculty forum • Athena Swan- representing women in STEM pathways.

S&E Faculty Rep (Chelmsford): Jose Hermosilla

EXECUTIVE COMMITTEE UPDATE

CAMPAIGN REPS

Campaigns, projects and other work

Trans Students' Rep (Cambridge): Ethan Dredge

Completed:

- LGBT quiz night for Trans Awareness Week
- Help students with questions about LGBT terminology and being trans.

Things for the future:

- Events for LGBT History Month to be planned with LGBT rep.
- Workshop with tutors/lecturers about how to support LGBT students.
- Continue to answer student questions.

International Rep (Chelmsford): Gold Dominic

International Rep (Cambridge): Anna Kiss

Completed:

- Sent out upcoming events and reminders about it
- Helped students with their questions (Visa, societies, etc.)

Things I want to do in the future:

- International food day
- Continue to help students with their questions
- Continue to keep them updated

Women's Rep (Cambridge): Kerdisha Ali-Arab

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Women's Rep (Chelmsford): Angela Atuahene

BME Students' Rep (Cambridge): Ganesh Gupta

BME Students' Rep (Chelmsford): Obinna Ogbbankwa

LGBT+ Students' Rep (Cambridge): Luca Girardi

LGBT+ Students' Rep (Chelmsford): Andrew Taylor
<p>Completed:</p> <ol style="list-style-type: none"> 1. Have attended Rep training with Rachel Wilkinson <p>Things For The Future:</p>

1. Organise a meet to bring LGBT+ students together to discuss what they would like to see happen / change within the university -I will then be able to gather so ideas for a campaign using this information
2. Look at arranging some events for LGBT Month for Feb 2020
3. Meeting With the new Chelmsford ARU Chaplain (Jackie-Dee Thorton) , to explore ways in which she may be able to help support the LGBT+ students across campus

Disabled Students' Rep (Cambridge): Emma Scriven

Sunflower Lanyards:

These have now been ordered and I am in the process of working with Disability and Dyslexia service as to how we will approach comms etc. Looking to get as many of exec involved in this as possible!!

Also working on:

- Session for disabled students on feeling confident in their employability
- Student feedback on working for the EB with a disability
- Potential Policy writing on Invisible Disabilities.

Disabled Students' Rep (Chelmsford): Caroline Hill

EXECUTIVE COMMITTEE UPDATE

MATT HAYES - PRESIDENT

My campaigns, policy and other work

**My campaigns**

Refugee Scholarship Scheme	In progress
<i>Actions updated: 17/02/20</i> <ul style="list-style-type: none"> • Sent a follow up email to Dom Bean - as yet, no response. • Took a stab at emailing Lord Ashcroft's team and asked for funding - unsurprisingly unsuccessful. 	

Break The Cycle	In Progress
<i>Actions updated: 17/02/20</i> <ul style="list-style-type: none"> • Nothing to major to update - University Mental Health day is 5th March - do we want to do something last minute? 	

Drug Harm Reduction	In Progress
<i>Actions updated: 17/02/20</i> <ul style="list-style-type: none"> • Need reorganise some stock as we have had slower uptake in Chelmsford (probably due to an admin error on my part) • Going to be attempting new data gathering techniques in March - hopefully will have something to bring to March Exec. 	

Other relevant updates

<i>Actions updated: 17/02/20</i> <ul style="list-style-type: none"> • Due to Siobhan's resignation, I will be acting VP FSE for the remainder of this academic year • Southern Conference was super useful - will update a little briefly in the meeting. 	
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EXECUTIVE COMMITTEE UPDATE




MARY COPSEY - VICE PRESIDENT (BUSINESS & LAW)

My campaigns, policy and other work



My Officer update

Brexit campaign	Working on
<p>No progress made since last exec committee.</p> <p>Brexit:Impact on Education (ACTIVE POLICY) Link to policy: https://www.angliastudent.com/pageassets/represent/thegroupchat/april19/Minor-amendment-GC1919-Policy-submission-Brexit-Policy-The-Group-Chat-April.pdf</p>	

ARUaccessible?	Working on
<p>Thank you to all the students that took part in the ARUaccessible campaign last semester! I am now in the process of condensing all the data into themes (currently gone through 200 comments!) I have provided a breakdown below of the committees I have sat on and the changes influenced by the ARUaccessible campaign.</p> <p> Assessment Review: Guidance on Assessment workstream -This workstream was only formed this semester and I have been attending monthly meetings reviewing all aspects of assessments, assignment deadlines and exams. From this, I have taken feedback forward and making recommendations to support student's best interests. For instance, we have successfully removed bunching of deadlines in the business and law faculty and reviewing how we can make this change across all schools.</p> <p>➡  Disabled Student Satisfaction task and finish group - This committee has reviewed the NNS results over the last 3 years as well this we held focus groups with current students in Tri1 to bring forward any barriers to inclusion. My job mainly on this committee has been to represent the student's voice and work in partnership with the university to create a list of recommendations to review hidden barriers which can negatively impact the student experience. For instance, I have recommended reviewing lecture notes content making sure the information is clear and concise and put on canvas in a timely manner.</p> <p> Student Experience Senate Committee (SEC) - This week I attended SEC where we discussed barriers to inclusion and general accessibility challenges that are negatively impacting student experience. The outcome of this meeting led to an agreement that the university marketing department will review the new branding and create an accessible option and this review will lead to a wider review of course materials and any other barriers to inclusion.</p> <p>Wrote a initial data findings paper and presented this at USU - **veral update**</p>	

Other relevant updates

ARUmindful

No updates since last exec committee.

Policy

Began writing the accessibility policy for the group chat

Southern Conference at Kent

Matt, John and I traveled to Kent alongside many other unions from the southern region. During this conference we attended a variety of workshops including the future of higher education, how to engage with our PGR and PGT students and many more! To share best practice and network with other student unions.

Retail Manager Interviews

This month I have been involved in the recruitment process for the retail manager role.

University meetings that I have attended this month

Student experience Committee

Academic Regulations Subcommittee

advice team meeting

Officers Fortnightly Meeting

SU awards

Brexit Meeting

EXECUTIVE COMMITTEE UPDATE

**AMANDA CAMPBELL-WHITE - VICE PRESIDENT
(ARTS, HUMANITIES & SOCIAL SCIENCES)**

My campaigns, policy and other work

**My campaigns**

A Bloody Mess	In Progress
Currently now going through the data analysis of the survey. Also writing up the Bloody mess report. This will be going to the next uni wellbeing steering group in March	

Mental Health (Team Campaign) - BWW proposal	In Progress
<p>Still waiting on what is to happen next. I have written an article here: https://www.angliastudent.com/news/article/union/Break-the-Cycle-Access-to-mental-health-services-at-ARU/</p> <p>BIG NEWS UPDATE: David Walmsley (student services) and Laurie (Dean FSE) visited Lincoln University to look at their student wellbeing offer. Lincoln were very positive about the benefits of the Big White Wall. The Uni need to ensure that the BWW fits with our existing provision, but they have told us that they think they do need to look at this again as a priority - THIS IS A BIG WIN! Will update on what else happens when I know more.</p>	

Best Night Out	On Going
Created all the LGBT friendly sexual health packs - these are available from the SU in cabs currently. Will be sending some across to chelms	

Other relevant updates

<p><i>Actions updated: 22/01/20</i></p> <p>General update:</p> <ul style="list-style-type: none"> - De-Stress fest planning - exec input and help would be great please!! Who wants to be involved?! - Policy writing - Period poverty (new one) and Student sex workers (rewritten) potted them on the exec group, have had no input from anyone in exec yet... 	
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| <ul style="list-style-type: none">- Been writing the Compass House paper, it is finally completed. Going to the AHSS and FSE FPTs. and other people within the institution. | |
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EXECUTIVE COMMITTEE UPDATE

**FRASER LUTHER-YARWOOD - VICE PRESIDENT
(HEALTH, EDUCATION, MEDICINE & SOCIAL CARE)**

My campaigns, policy and other work

**My campaigns**

RENT	In Progress
<i>We continue to act on accommodation issues and the recommendations of the rent report!</i>	

Men's Mental Health	In Progress
<i>The Men's Mental Health Video is out on social media, my campaign page and the youtube channel</i> <i>I have a meeting coming up with Lucas Oliver (Councillor) and Sally Pearson (Team ARU) to look at Mental Health in Sports and Run & Talk events to normalise talking about men's mental health</i>	

Sustainability	In Progress
<i>In April 2020, ARU and ARUSU will be hosting the responsible futures support day where other unions can come along to find out about the changes we have made, what can be done to become more sustainable and what they can get involved with.</i> <i>We will also be looking to do a sustainable fashion event in Cambridge at the Grafton Centre in April!</i>	

NHS Funding	Complete
<i>Paramedic students will get a £5000 support payment each year</i>	

Peterborough	Complete
<i>The work to be done in Peterborough is complete</i>	

Other relevant updates

Open Library **(Complete)**

The library senior management has made the decision to allow cold snacks on the ground floor!

Athena Swan **(In Progress)**

The next submission deadline will be February!

2020 Year of the Nurse and Midwife **(In Progress)**

I am working with the faculty, societies and reps to plan out events for the year!

PGR support **(In Progress)**

PhD students will get £100 each to go towards their printing, also the CPD modules for supervisors are now in place so this should help improve the quality of supervisor support. At the moment we are looking at wellbeing support for students who are also lecturers. We are also looking at renovating the ARU website to make it more interactive and accessible for Distance Learners and PGRs who are not on campus as frequently, this will include links to all services and a chat function

Society of the Month **(Complete)**

This campaign has been handed over!

Policy updates

Against NHS Cuts (Complete)
<i>Paramedic students will get a £5000 support payment each year</i>

Sustainability Awareness (In Progress)
<i>The resolves of this policy have been completed!</i>

Wheels in Motion (Complete)
<i>The resolves of this policy have been completed!</i>

Trans inclusion in Sport (In Progress)
<i>The registration processes for BUCS has been fixed. BUCS are currently holding their student consultation!</i>

Action updates

Exec action updates/ Group Chat action updates

A microwave is at the Peterborough Campus however it will be done through the SU not the university and we will need to manage its maintenance ourselves

This was raised with the Deputy Dean, relevant Head of School and Elaine Brown (Who runs the PDT initiative) this is currently being acted on to have an additional staff member to work on Peterborough campus occasionally and additional drop in sessions are being offered

All of the cases that were raised at the Peterborough have been dealt with and all students had been directed to the advice services

The letter to the Chair of the Board of Governors is now on the Sustainability campaign page

Speak to estates about lights - Zoe (Director of Estates and Facilities has contacted the relevant teams to address this

The Clothes Recycling Banks were raised however there is not much space elsewhere on campus to put them. A map is being developed to show students where they can find these clothes banks and then there will be of a social media push and use of the university website to better highlight these banks. Officers to raise the location of clothing recycling banks with staff from the estates / residential team

We have ordered canned water to be sold in 92

**SCHEDULE**
(LC to add)**Executive Committee 24.02.19**
Student Trustee Appointment

The Appointments & Governance Committee asks that the Executive Committee approves the recommendation to appoint Palak Jain as a Student Trustee for the ARU Students' Union Board of Trustees, subject to confirmation they meet all Charity Commission requirements.

Please see Appendix 1 for Palak Jain's CV.

Process

Following an informal meeting with Fraser Luther-Yarwood & a review of their CV by the Appointments & Governance Committee, the Committee was confident in the suitability of the candidate for the role.

The confirmation of the appointment will be made by a simple majority vote of the Executive Committee, in line with our Articles of Association:

21. Student Trustees

21.1 Subject to Article 21.1 below, Student Trustees shall be recommended by the Appointments & Governance Committee and then appointed by a simple majority vote of the Executive Committee.

21.2 Each Student Trustee must be a Student at the time of their appointment and for the duration of their term as a Student Trustee.

21.3 Student Trustees shall remain in office for a term of two years commencing in accordance with the Bye-Laws. The term of office may be shorter or longer on a transitional basis to coincide with the alteration of the year start or end.

21.4 A Student Trustee may serve a maximum of two consecutive terms.

Profile

Result oriented **BIG 4** professional with over **4 years** of accounting, financial reporting and auditing experience. Keen to explore new opportunities with different set of people.

Experience

SENIOR AUDITOR, KPMG INDIA; CHANDIGARH, INDIA — 2018-2019

- Identified ongoing compliance issues, process weaknesses and inefficiencies.
- Monitored new trends and technologies as they applied to audit areas.
- Trained new employees on accounting principles, auditing techniques and company procedures.
- Reported internal control issues to management and supplied comprehensive recommendations to mitigate the associated risks.
- Established clear audit guidelines and defined the scope of each audit from the start.

STAFF ACCOUNTANT (TRAINEE), KPMG INDIA; CHANDIGARH, INDIA — 2015-2018

- Conducted statutory audits, tax audits, group reporting and stock audits for both Listed and Unlisted companies.
- Articulated audit findings, risks and detailed recommendations to upper management.
- Participated actively in the firm's initiatives, departmental trainings, CSR and other social activities.
- Clearly and accurately documented audit procedures and findings.
- Meticulously juggled multiple tasks and worked under pressure.

Skills

- | | |
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| • Microsoft Office Suite proficiency | • Highly Analytical |
| • Requires minimal supervision | • Superior attention to details |
| • Acumen of IFRS audits | • Strong communication skills |
| • Solution-oriented | • Self-motivated professional |
| • Effective at time management | • Fraud prevention and detection |

Industry Exposure

Sector Experience	
Manufacturing sector	Service sector
Fast Moving Consumable Goods (FMCG)	Hospitality Sector
Aviation ground handling sector	Industrial markets
Energy and Power generation	Real estate sector

Education & Qualifications

University/ Institution	City, Country	Degree	Year
Anglia Ruskin University	Chelmsford, United Kingdom	MSc in Accounting and Finance	Present
Institute of Chartered Accountants of India	Delhi, India	Chartered Accountancy	2018
Panjab University	Chandigarh, India	Bachelor of Commerce	2017
Carmel Convent School	Chandigarh, India	Class XII	2014
St. Anne's Convent School	Chandigarh, India	Class X	2012

Pursuing ACCA from Association of Chartered Certified Accountants, United Kingdom

Achievements/ Extra-curricular

- “Super team” award by KPMG in the financial year 2017-18
- Active participant in corporate social responsibility activities organized by KPMG
- Achieved best female player award in corporate football tournament
- Achieved gold medal in fencing sport at national level
- Actively involved with various charitable organizations and social welfare societies