

Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)

27th October 15:00 – 17:00

1.1 Welcome, apologies and absences, including newly elected members	Shankar Sreenath	To note	Verbal
1.2 Terms of reference*	Shankar Sreenath	To note	
New members added following the Bye Election			
1.3 Minutes of the last meeting	Shankar Sreenath	To approve	51/22
1.4 Actions & matters arising from last meeting	Shankar Sreenath	To discuss	51/22
2. Items for Discussion			
2.1. Welcoming new members to the Executive Committee	Shankar Sreenath	To discuss	
2.2 The Student Summit	Fraser Luther-Yarwood	To discuss	
3. Faculty Rep Updates	All Faculty Reps	To discuss and action	52/22
<i>All representatives to introduce their projects and campaigns and seek support and input from others</i>			
4. Campaign Rep Updates	All Campaign Reps	To discuss and action	53/22
<i>All representatives to introduce their projects and campaigns and seek support and input from others</i>			
5. Executive Officer reports			
<i>Officers may select one or two campaigns to update on and seek support and input</i>			
5.1 President	Shankar Sreenath	To discuss	54/22
5.2 Vice President (Business & Law)	Nithin Raj	To discuss	55/22
5.3 Vice President (Arts, Humanities & Social Sciences)	Akshay Kumbalath	To discuss	56/22
5.4 Vice President (Health, Education, Medicine & Social Care)	Rohit Dhyani	To discuss	57/22
5.5 Vice President (Healthcare Practise)	Sharmeen Jawad	To discuss	58/22
5.6 Vice President (Science & Engineering)	Rahman Abdul Salam	To discuss	59/22

6. Budgets			
6.1 Faculty & Campaign Rep Spending for New Members	Shankar Sreenath	<i>To approve</i>	60/22
7. Any Other Business			
Date of next meeting: TBC November 2022			

Executive Committee (FVC and LEDIC) Minutes; 26th September 15:00 – 17:00

Item		Action																																																						
1.	<p>1.1 Attendance P = Present, Ap = Apologies, A = Absent</p> <p>1.1.1 Members</p> <table border="1"> <tr> <td>Shankar Sreenath</td><td>President</td><td>Ap</td></tr> <tr> <td>Akshay Kumbalath</td><td>Vice President: Arts, Humanities and Social Sciences (Chair)</td><td>P</td></tr> <tr> <td>Nithin-Raj Govindan-Krishnan</td><td>Vice President: Business & Law</td><td>P</td></tr> <tr> <td>Rohit Dhyani</td><td>Vice President: Health Education Medicine & Social Care</td><td>A</td></tr> <tr> <td>Rahman Abdul-Salam</td><td>Vice President: Science and Engineering</td><td>P</td></tr> <tr> <td>Sharmeen Jawad</td><td>Vice President: Healthcare Practice</td><td>P</td></tr> <tr> <td>Srujith Raj Yatelly</td><td>B&L Faculty Rep (Cambridge)</td><td>A</td></tr> <tr> <td>Louise Still</td><td>HEMS Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr> <td>Graydon Thorpe</td><td>HEMS Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr> <td>Natas Senakh</td><td>S&E Faculty Rep (Cambridge)</td><td>P</td></tr> <tr> <td>Jeffin Francis</td><td>S&E Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr> <td>Emma Wong</td><td>Disabled Students Rep (Chelmsford)</td><td>A</td></tr> <tr> <td>Murthy Peddinti</td><td>International Students Rep (Cambridge)</td><td>A</td></tr> <tr> <td>Sophie Swallow</td><td>Mental Health Rep (Cambridge) (Stepped down)</td><td>A</td></tr> <tr> <td>Swetha Amoolya Malladi</td><td>Women's Rep (Cambridge)</td><td>P</td></tr> <tr> <td>Madji Carvalho</td><td>AHSS Faculty Rep</td><td>P</td></tr> </table> <p>1.1.2 Observers</p> <table border="1"> <tr> <td>Fraser Luther-Yarwood</td><td>Democracy and Campaigns Coordinator</td><td>P</td></tr> <tr> <td>Jo Bunkle</td><td>Campaigns and Representation Coordinator</td><td>P</td></tr> </table> <p>1.2 Terms of Reference*, noted a new Executive Committee has been elected Acknowledgment of SS stepping down as Mental Health Rep (Cambridge) – Role was added to the Bye Election</p> <p>1.3 Minutes of the lasting meeting The Minutes were approved as accurate</p> <p>1.4 Actions & matters arising from the last meeting Actions were completed</p>	Shankar Sreenath	President	Ap	Akshay Kumbalath	Vice President: Arts, Humanities and Social Sciences (Chair)	P	Nithin-Raj Govindan-Krishnan	Vice President: Business & Law	P	Rohit Dhyani	Vice President: Health Education Medicine & Social Care	A	Rahman Abdul-Salam	Vice President: Science and Engineering	P	Sharmeen Jawad	Vice President: Healthcare Practice	P	Srujith Raj Yatelly	B&L Faculty Rep (Cambridge)	A	Louise Still	HEMS Faculty Rep (Chelmsford)	P	Graydon Thorpe	HEMS Faculty Rep (Chelmsford)	P	Natas Senakh	S&E Faculty Rep (Cambridge)	P	Jeffin Francis	S&E Faculty Rep (Chelmsford)	P	Emma Wong	Disabled Students Rep (Chelmsford)	A	Murthy Peddinti	International Students Rep (Cambridge)	A	Sophie Swallow	Mental Health Rep (Cambridge) (Stepped down)	A	Swetha Amoolya Malladi	Women's Rep (Cambridge)	P	Madji Carvalho	AHSS Faculty Rep	P	Fraser Luther-Yarwood	Democracy and Campaigns Coordinator	P	Jo Bunkle	Campaigns and Representation Coordinator	P	
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2.	<p>2. Items for Discussion</p> <p>2.1. Deputy President Election FLY outlines need for Deputy President to be elected from the core officer team; 1 nominee that is AK; unanimous approval by 10 votes</p>																																																							

	<p>Action for FLY to meet with AK and SS to discuss the role of Deputy President</p> <p>2.2. NSS Charity nominations FLY explained to the committee about the NSS survey fundraising for charity and tasked the committee to pick a charity they felt should be nominated to be a beneficiary. The committee received a brief from CPSL Mind, and the committee approved of this charity being a nominee to be taken to the student summit</p> <p>Action for all members to send FLY a recommendation for a charity to be considered to be an NSS beneficiary</p> <p>2.3. BUCS Student Rep The role remains unfilled so will go out again once the new reps are elected</p> <p>2.4. Exec Update Reports FLY went through the process of finding and completing the exec update reports for the committee which will now be an expectancy for each member to complete before each meeting</p> <p>Action for all members to complete their exec update reports before the next committee</p>	
3.	<p>3. Faculty Rep Updates:</p> <p>3.1. MC - introduced themselves and campaigns including LGBTQ+ rights/awareness of the community makeup and getting in touch with Arts students to see what they would like run at a campaign level</p> <p>JF - new sessions to support students for self-registration to a committee that requires a BA or MA to be a chartered engineer</p> <p>NS – notes outdated S&E equipment and the unused Ant Terrarium in SCI, notes a lot of students asking about acquiring</p> <p>Action for NS to take SCI and equipment concerns to FPT</p> <p>Action for NS and NR to meet and plan how to communicate to international students on UK drivers' licence applications</p> <p>LS - introduced themselves and feedback they've received from students in HEMS. Noted that with courses starting in August go without reps for long periods even when issues are arising before Sept/Oct.</p> <p>FLY examining whether this could be changed in the future and notes that there may be need for publicising Faculty Reps more as interim points of contact</p> <p>LS wanting to encourage inter-course socials to encourage more mixing within HEMS courses. FLY floated idea of events similar to the Blue Light Party</p>	

4.	<p>4. Campaign Rep Updates</p> <p>4.1. SM – has been in touch with Wellbeing re: body positivity campaign but has not had any returned contact.</p> <p>Want to run an awareness campaign regarding breast cancer and potentially screening</p> <p>Action AK and SM to contact Wellbeing</p> <p>Action SM to contact charities; research mechanics of screening; talk with medical societies and others (dance society has done things historically)</p> <p>SM – notes lack of publicity for the Exec (who; what; the website itself; etc.)</p> <p>Action Exec Members to contact FLY & JB for website profiles and social media showcasing</p>	
5.	<p>Executive Officer Updates:</p> <p>5.1 President</p> <p>SS absent; FLY updates in absence. SS has been in numerous conversation with ARU directors on Cost of Living and Accommodation (immediate action and future plans.) SS has been working on EDI, reviving the Pronoun Pin Badge Campaign over Freshers' and involving himself in the Union EDI Strategy Project</p> <p>5.2 VP AHSS</p> <p>AK mental health support access for new students; life after Covid, coordinating podcast with ARU Wellbeing. Been in talks with SM and MP on running a small well-being event, particulars to be decided – potential survey for what are the main sources of student mental health concerns. CoL accommodation issues; been working with wider Officer Team. Expanded skills for AHSS students; awaiting course reps for input. Physical knowledge of where the SU is on campus; has met with Andy Leafly and has been across campus with one of his team to show directions to the SU across campus</p> <p>5.3 VP B&L</p> <p>NR working on finding guest speakers for B&L students and feedback on what kinds of speakers students want to hear from; will be making a Google form or equivalent. Pushing ARU Employability on comms on the existence of the department. Video will be going out on the SU YouTube on UK driving and license acquisition. In discussion with Amazon regarding industrial visits for B&L students. 92 event planned for raising SU profile</p> <p>FLY recommends getting the driving video onto Canvas; discuss 92 events with new Comms Manager</p> <p>5.4 VP S&E</p> <p>RAS accommodation issues for students; been in discussion with ARU regarding temporary accommodation. Finding out what issues students are having generally with accommodation (rent cost; travel; etc.) Renters guide has been updated; looking for publishing and relaunch for Jan intake. Notes lack of knowledge of the SU amongst students; would like to create things such as informative videos about the SU. Want to run a social event for Halloween to bring students in and make the SU more visible.</p> <p>JB updated Exec on general state of accommodation works in the SU</p>	

	<p>5.5 VP HEMS RD absent; FLY updates in absence. Looking at employability for students and misconduct issues within HEMS; how to inform students about misconduct before they may accidentally commit an act. Setting up 1:1s with HoS with HEMS to understand prevalent issues. Social events incl. games tournaments; New Peterborough Team will be in touch with RD regarding tournaments</p> <p>5.6 VP Healthcare Practice SJ introduces themselves. Looking at how to support placement students re: travel; been discussing with courses on the timetabling of placements and what can be done to accommodate schedules (bursaries; etc.) Prayer room spaces are not suited for use; has been in touch with SU; University, and societies about what can be done. EDI work within the SU, particularly regarding race equality</p>			
6.	<p>6. AOB: Action for Exec to publicise rep elections to any and all students Budget submitted for £50 spends to Exec out of Campaigns Budget, vote free – passed unanimously</p> <p>JF floated SU being able to provide letters of confirmation for iCentre applications for railcards or inform them of the fact that they can do it online without a letter</p> <p>Action JF and AK to discuss putting together info on British Public Transport rules</p>			
ITEM	ACTION	OWNER	UPDATE	
Actions Carried Over:				
New Actions: August 2022				
2.1	Action for FLY to meet with AK and SS to discuss the role of Deputy President	FLY		
2.2	Action for all members to send FLY a recommendation for a charity to be considered to be an NSS beneficiary	All		
2.4	Action for all members to complete their exec update reports before the next committee	All		
3.1	Action for NS to take SCI and equipment concerns to FPT	NS		
3.1	Action for NS and NR to meet and plan how to communicate to international students on UK drivers' licence applications	NS & NR		
4.1	Action AK and SM to contact Wellbeing	AK & SM		
4.1	Action SM to contact charities; research mechanics of screening; talk with medical societies and others (dance society has done things historically)	SM		
4.1	Action Exec Members to contact FLY & JB for website profiles and social media showcasing	All		
6.1	Action for Exec to publicise rep elections to any and all students	All		
6.1	Action for JF and AK to discuss putting together info on British Public Transport rules	JF & AK		

FACULTY REPS

Campaigns, projects and other work

AHSS Faculty Rep (Cambridge):

Completed:

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Working on:

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Looking ahead:

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HEMS Faculty Rep (Cambridge): Lucy Barton

Completed:

- Re-elected as faculty rep

Working on:

- Starting to think of plans for this year

Looking ahead:

- Need to send introductory email to course reps
- I really want to plan some sort of HEMS ball for final years next year which will probably require a lot of planning so the sooner I get started the better!

HEMS Faculty Rep (Cambridge):

Completed:

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Working on:

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Looking ahead:

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HEMS Faculty Rep (Chelmsford):

Completed:

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Working on:

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Looking ahead:

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HEMS Faculty Rep (Chelmsford):

Completed:

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Working on:

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-

Looking ahead:

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B&L Faculty Rep (Chelmsford):

Completed:

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Working on:

-
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Looking ahead:

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B&L Faculty Rep (Cambridge):

Completed:

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Working on:

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Looking ahead:

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S&E Faculty Rep (Cambridge):

Completed:

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Working on:

- Check-up of the laboratory equipment in SCI06
- Renew the terrarium on SCI atrium

Looking ahead:

- Fix the PC in open access and the screens in the library rooms
- Change of short extensions (from 5 to 10 days)

S&E Faculty Rep (Chelmsford):

Completed:

- Assignment and Referencing support from Professors to Students to reduce cases of misconduct
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Working on:

- Getting students aware of Being a Chartered Engineer from Engineering Council by help of professors for a support to their career from the faculty of science and engineering

Looking ahead:

- Project Expo by students Infront of core companies!
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CAMPAIGN REPS

Campaigns, projects and other work

Race Equality Rep (Cambridge):
Completed: <ul style="list-style-type: none">••
Working on: <ul style="list-style-type: none">••
Looking ahead: <ul style="list-style-type: none">••

Race Equality Rep (Chelmsford):
Completed: <ul style="list-style-type: none">••
Working on: <ul style="list-style-type: none">••
Looking ahead: <ul style="list-style-type: none">••

Disabled Students' Rep (Cambridge):

Completed:

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-

Working on:

-
-

Looking ahead:

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-

Disabled Students' Rep (Chelmsford):

Completed:

-
-

Working on:

-
-

Looking ahead:

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-

International Rep (Cambridge):

Completed:

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-

Working on:

-
-

Looking ahead:

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International Rep (Chelmsford) :

Completed:

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Working on:

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Looking ahead:

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LGBT+ Students' Rep (Cambridge):

Completed:

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Working on:

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Looking ahead:

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LGBT+ Students' Rep (Chelmsford):

Completed:

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Working on:

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Looking ahead:

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Trans Rep (Cambridge):

Completed:

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Working on:

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Looking ahead:

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Trans Rep (Chelmsford):

Completed:

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Working on:

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Looking ahead:

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Women's Rep (Cambridge):

Completed:

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Working on:

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Looking ahead:

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Women's Rep (Chelmsford):

Completed:

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Working on:

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Looking ahead:

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Mental Health Rep (Cambridge):

Completed:

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Working on:

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Looking ahead:

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Mental Health Rep (Chelmsford):

Completed:

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Working on:

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Looking ahead:

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My campaigns, policy, and other work

My campaigns

<i>Promoting Student Merchandise</i>	Status: Working on
Context of the Campaign: Organize business weeks and comms support to promote student merchandise	
Aims and Objectives: Increase student engagement through benefitting students	
Updates and Wins: Working on how the basic skeleton of the event	

<i>Get IT Sorted</i>	Status: Working on
Context of the Campaign: Restart Get It Sorted program by university. Aims and	
Objectives: Workshops and classes available to students to gain experience on IT so that they could get around studies and work in a organized manner	
Updates and Wins: Liaising with IT team to set this up	

Other updates

Wider University Projects:

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Wider Union Projects:

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-
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Policies:

-
-

Committee updates

Senate Committee

-
-

Non-Senate committee

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-

Students' Union Committees

-
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Working groups

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My campaigns, policy and other work

My campaigns

Campaign Name	Status: Complete/Working on/Not Started
Context of the Campaign: Workshops for FBL Students Aims and Objectives: <ol style="list-style-type: none"> 1. To promote self-employment as a credible pathway for students. 2. Entrepreneurs can share their knowledge and advices, about their own experiences and future plans for development. 3. It helps students to think broadly and unleash their creativity. Updates and Wins: Looking for the speakers, had a meeting with Omkar and Otovwe Kim for finding the speakers.	

Campaign Name	Status: Complete/Working on/Not Started
Context of the Campaign: Promoting CV/ Interview Preparation for Students Aims and Objectives: <ol style="list-style-type: none"> 1. Selecting the right candidate is the main aim of an interview, Interview Preparation is an important learning opportunity for students. 	

2. It will provide them with experience , confidence and will be an important step in obtaining a job.

3. Helping the students to prepare the CV to wow the interviewer in that short period of time.

Updates and Wins:

Had a meeting with Sarah Sterling for making the employability team more reachable to the students and had a meeting with Balraj & Carmen to understand the employability campaigns done in London.

Campaign Name

Status: Complete/Working on/Not Started

Context of the Campaign: Organising Awareness Seminars about U K Driving for International Students

Aims and Objectives:

1. International students are not aware of the U K driving rules, So my main aim is to make them aware of the U K Driving rules.

Updates and Wins: Had a chat with the international office team and the comms team about implementing the campaign.

Other updates

Wider University Projects:

- Food Bank Campaign
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Wider Union Projects:

- Football World Cup 2022 Big Screen Event
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Policies:

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-

Committee updates

Senate Committee

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-

Non-Senate committee

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Students' Union Committees

- **The Student Summit**
-

Working groups

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My campaigns, policy, and other work

My campaigns

<i>Campaign Name</i>	Status: Complete/Working on/Not Started
Context of the Campaign:	
Aims and Objectives:	
Updates and Wins:	

<i>Campaign Name</i>	Status: Complete/Working on/Not Started
Context of the Campaign:	
Aims and Objectives:	
Updates and Wins:	

<i>Campaign Name</i>	Status: Complete/Working on/Not Started
Context of the Campaign:	
Aims and Objectives:	
Updates and Wins:	

Other updates

Wider University Projects:

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Wider Union Projects:

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Policies:

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-

Committee updates

Senate Committee

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Non-Senate committee

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Students' Union Committees

-
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Working groups

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My campaigns, policy and other work

My campaigns

<i>Campaign Name</i>	Status: Complete/Working on/Not Started
Context of the Campaign:	
Aims and Objectives:	
Updates and Wins:	

<i>Campaign Name</i>	Status: Complete/Working on/Not Started
Context of the Campaign:	
Aims and Objectives:	
Updates and Wins:	

<i>Campaign Name</i>	Status: Complete/Working on/Not Started
Context of the Campaign:	
Aims and Objectives:	
Updates and Wins:	

Other updates

Wider University Projects:

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Wider Union Projects:

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Policies:

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Committee updates

Senate Committee

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Non-Senate committee

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Students' Union Committees

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Working groups

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My campaigns, policy and other work

My campaigns

	Status: Complete/Working on/Not Started
Context of the Campaign:	
Aims and Objectives:	
Updates and Wins:	

	Status: Complete/Working on/Not Started
Context of the Campaign:	
Aims and Objectives:	
Updates and Wins:	

	Status: Complete/Working on/Not Started
Context of the Campaign:	
Aims and Objectives:	
Updates and Wins:	

Other relevant updates

Wider University Projects:

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Wider Union Projects:

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Policies:

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Senate Committee

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Non-Senate committee

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Students' Union Committees

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-

Working groups

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My campaigns, policy and other work

My campaigns

<i>Campaign Name</i>	Status: Complete/Working on/Not Started
Context of the Campaign:	
Aims and Objectives:	
Updates and Wins:	

<i>Campaign Name</i>	Status: Complete/Working on/Not Started
Context of the Campaign:	
Aims and Objectives:	
Updates and Wins:	

<i>Campaign Name</i>	Status: Complete/Working on/Not Started
Context of the Campaign:	
Aims and Objectives:	
Updates and Wins:	

Other updates

Wider University Projects:

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Wider Union Projects:

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-
-

Policies:

-
-

Committee updates**Senate Committee**

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Non-Senate committee

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Students' Union Committees

-
-

Working groups

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Campaigns Budget Request

Please submit alongside project plan or update

Name: Madji Carvalho

Role:

AHSS Faculty Rep

Dates: 19th October 2022

Which campaign is this

for?: LGBTQ+ Alphabet

Date of Executive

Committee: 27th October 2022

What are you delivering?	Estimated Cost	What you need and why you need it:
Posters as a part of a campaign to educate people on different LGBTQ+ identities	£47.00	Designs are being made up for different LGBTQ+ identities through posters and info screen graphics. The cost will be for 88 poster copies, and the info screens do not have a cost
Total Requested	£47.00	

Campaigns Budget Request

Please submit alongside project plan or update

Name: Shankar Sreenath

Role:

President

Dates: 19th October 2022

Which campaign is this

Date of Executive

for?: Faculty & Campaign Rep spending (New Members)

Committee: 27th October 2022

What are you delivering?	Estimated Cost	What you need and why you need it:
<i>Faculty & Campaign Rep Spending (New Members)</i>	£600.00	At £50 per person and 12 new members being elected to the wider executive, this money will be made available for reps to be able to purchase resources for campaigns, events and ideas they may have without needing to submit a further budget request
Total Requested	£0.00	