



Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)

27th April 2021, 15:00-17:00

1.1 Welcome, apologies and absences, including newly elected members	Avinash Miriyam	To note	
1.2 Terms of reference*		To note	
1.3 Minutes of the last meeting		To approve	12/21
1.4 Actions & matters arising from last meeting		To discuss	13/21
2. Items for Discussion*			
2.1 Lay Trustee Tenure	Avinash Miriyam	To approve	14/21
2.2 Marking and Feedback	Omkar Singh	To discuss	
3. Faculty Rep Updates <i>All representatives to discuss their projects and campaigns</i>	All Faculty Reps	To discuss	15/21
4. Campaign Rep updates <i>All representatives to discuss their projects and campaigns</i>	All Campaign Reps	To discuss	16/21
5. Executive Officer reports <i>Update on campaigns, projects, policy and ideas</i>			
5.1 President	Avinash Miriyam	To discuss	17/21
5.2 Vice President (Business & Law)	Omkar Singh	To discuss	18/21
5.3 Vice President (Arts, Humanities & Social Sciences)	Fatima Lakhani	To discuss	19/21
5.4 Vice President (Health, Education, Medicine & Social Care)	Riya Gadhavi	To discuss	20/21
5.5 Vice President (Science & Engineering)	Em Long	To discuss	21/21
6. Campaign Ideas* <i>Ideas to be discussed and taken forward to the next workshop</i>			
7. Policy Implementation* <i>A discussion of passed policy and how it's being implemented</i>			
8. Budget <i>An update on the budget / new requests</i>			
9. Any Other Business			
Date of next meeting			

*Starred items will only be discussed if there are items under these headings

Executive Committee (FVC and LEDIC) Minutes; 22nd February 2021

15:00-17:00

Item		Action																																																																																	
1.	<p>1.1 Attendance P = Present, Ap = Apologies, A = Absent</p> <p>1.1.1 Members</p> <table> <tr> <td>Avinash Miriyam</td><td>President (CHAIR)</td><td>Ap</td></tr> <tr> <td>Fatima Lakhani</td><td>Vice President: Arts, Humanities, and Social Sciences</td><td>P</td></tr> <tr> <td>Omkar Singh</td><td>Vice President: Business & Law</td><td>P</td></tr> <tr> <td>Riya Gadhavi</td><td>Vice President: Health, Education, Medicine, and Social Care</td><td>P</td></tr> <tr> <td>Emily Long</td><td>Vice President: Science and Engineering</td><td>P</td></tr> <tr> <td>Matt Hayes</td><td>AHSS Faculty Rep</td><td>P</td></tr> <tr> <td>Sara Hoxhaj</td><td>B&L Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr> <td>Cristina Ionita</td><td>B&L Faculty Rep (Cambridge)</td><td>P</td></tr> <tr> <td>Imogen Lay</td><td>HEMS Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr> <td>Olu Onasanya</td><td>HEMS Faculty Rep (Chelmsford)</td><td>Ap</td></tr> <tr> <td>Bethany Miller</td><td>HEMS Faculty Rep (Cambridge)</td><td>Ap</td></tr> <tr> <td>Lucy Barton</td><td>HEMS Faculty Rep (Cambridge)</td><td>P</td></tr> <tr> <td>Bennitta Benny</td><td>HEMS Faculty Rep (Peterborough)</td><td>A</td></tr> <tr> <td>Eufa Taylor</td><td>S&E Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr> <td>Moh Sufyaan</td><td>S&E Faculty Rep (Cambridge)</td><td>A</td></tr> <tr> <td>Olubenga Oluwatiminiyi</td><td>BME Students Rep (Chelmsford)</td><td>A</td></tr> <tr> <td>Abdullahi Idris</td><td>BME Students Rep (Cambridge)</td><td>A</td></tr> <tr> <td>Shubham Singh</td><td>Disabled Students Rep (Cambridge)</td><td>A</td></tr> <tr> <td>Aina Bashir</td><td>International Students Rep (Chelmsford)</td><td>A</td></tr> <tr> <td>Rohit Dhyani</td><td>International Students Rep (Cambridge)</td><td>A</td></tr> <tr> <td>Charlotte Fraser-Williams</td><td>LGBT+ Students Rep (Chelmsford)</td><td>A</td></tr> <tr> <td>Kat Persaud</td><td>LGBT+ Students Rep (Cambridge)</td><td>P</td></tr> <tr> <td>Calli Dale</td><td>Trans Students Rep (Cambridge)</td><td>A</td></tr> <tr> <td>Izzy Woodcock</td><td>Women's Rep (Cambridge)</td><td>A</td></tr> </table> <p>1.1.2 Observers</p> <table> <tr> <td>Emma Howes</td><td>Engagement Manager</td><td>Ap</td></tr> <tr> <td>Rachel Wilkenson</td><td>Democracy & Campaigns Coordinator</td><td>P</td></tr> <tr> <td>Ellie Robley</td><td>Education Enhancement and Campaigns Coordinator</td><td>P</td></tr> </table> <p>1.2 Terms of Reference There have been no changes to the terms of reference</p>	Avinash Miriyam	President (CHAIR)	Ap	Fatima Lakhani	Vice President: Arts, Humanities, and Social Sciences	P	Omkar Singh	Vice President: Business & Law	P	Riya Gadhavi	Vice President: Health, Education, Medicine, and Social Care	P	Emily Long	Vice President: Science and Engineering	P	Matt Hayes	AHSS Faculty Rep	P	Sara Hoxhaj	B&L Faculty Rep (Chelmsford)	A	Cristina Ionita	B&L Faculty Rep (Cambridge)	P	Imogen Lay	HEMS Faculty Rep (Chelmsford)	P	Olu Onasanya	HEMS Faculty Rep (Chelmsford)	Ap	Bethany Miller	HEMS Faculty Rep (Cambridge)	Ap	Lucy Barton	HEMS Faculty Rep (Cambridge)	P	Bennitta Benny	HEMS Faculty Rep (Peterborough)	A	Eufa Taylor	S&E Faculty Rep (Chelmsford)	A	Moh Sufyaan	S&E Faculty Rep (Cambridge)	A	Olubenga Oluwatiminiyi	BME Students Rep (Chelmsford)	A	Abdullahi Idris	BME Students Rep (Cambridge)	A	Shubham Singh	Disabled Students Rep (Cambridge)	A	Aina Bashir	International Students Rep (Chelmsford)	A	Rohit Dhyani	International Students Rep (Cambridge)	A	Charlotte Fraser-Williams	LGBT+ Students Rep (Chelmsford)	A	Kat Persaud	LGBT+ Students Rep (Cambridge)	P	Calli Dale	Trans Students Rep (Cambridge)	A	Izzy Woodcock	Women's Rep (Cambridge)	A	Emma Howes	Engagement Manager	Ap	Rachel Wilkenson	Democracy & Campaigns Coordinator	P	Ellie Robley	Education Enhancement and Campaigns Coordinator	P	
Avinash Miriyam	President (CHAIR)	Ap																																																																																	
Fatima Lakhani	Vice President: Arts, Humanities, and Social Sciences	P																																																																																	
Omkar Singh	Vice President: Business & Law	P																																																																																	
Riya Gadhavi	Vice President: Health, Education, Medicine, and Social Care	P																																																																																	
Emily Long	Vice President: Science and Engineering	P																																																																																	
Matt Hayes	AHSS Faculty Rep	P																																																																																	
Sara Hoxhaj	B&L Faculty Rep (Chelmsford)	A																																																																																	
Cristina Ionita	B&L Faculty Rep (Cambridge)	P																																																																																	
Imogen Lay	HEMS Faculty Rep (Chelmsford)	P																																																																																	
Olu Onasanya	HEMS Faculty Rep (Chelmsford)	Ap																																																																																	
Bethany Miller	HEMS Faculty Rep (Cambridge)	Ap																																																																																	
Lucy Barton	HEMS Faculty Rep (Cambridge)	P																																																																																	
Bennitta Benny	HEMS Faculty Rep (Peterborough)	A																																																																																	
Eufa Taylor	S&E Faculty Rep (Chelmsford)	A																																																																																	
Moh Sufyaan	S&E Faculty Rep (Cambridge)	A																																																																																	
Olubenga Oluwatiminiyi	BME Students Rep (Chelmsford)	A																																																																																	
Abdullahi Idris	BME Students Rep (Cambridge)	A																																																																																	
Shubham Singh	Disabled Students Rep (Cambridge)	A																																																																																	
Aina Bashir	International Students Rep (Chelmsford)	A																																																																																	
Rohit Dhyani	International Students Rep (Cambridge)	A																																																																																	
Charlotte Fraser-Williams	LGBT+ Students Rep (Chelmsford)	A																																																																																	
Kat Persaud	LGBT+ Students Rep (Cambridge)	P																																																																																	
Calli Dale	Trans Students Rep (Cambridge)	A																																																																																	
Izzy Woodcock	Women's Rep (Cambridge)	A																																																																																	
Emma Howes	Engagement Manager	Ap																																																																																	
Rachel Wilkenson	Democracy & Campaigns Coordinator	P																																																																																	
Ellie Robley	Education Enhancement and Campaigns Coordinator	P																																																																																	

1.3 Minutes of the last meeting

The minutes were accepted as accurate.

1.4 Actions Arising

ITEM	ACTION	OWNER	UPDATE
Carried Over Actions: August Campaigns Workshop			
	Short proposal for a 'hygiene rating'-style sustainability audit scheme	SH, EL	Ongoing- moved to sustainability working group with IL
	Collaborate with Cambridge on carbon footprint app	MS	Ongoing- has been postponed for the time being but moving forward with Cambridge City Council.
	Find out canteen plans for food waste	RNG	ON HOLD.
	Updates from the Mental Health Steering Group	FL	Ongoing- will circulate outcomes of strategy meeting first week of March
	Investigation into mental health resources for Chelmsford students for signposting	OS	Ongoing
Carried Over Actions: October Campaigns Workshop			
	EL to share proposal and timeline for sustainability campaign / sustainability working group	EL	Complete.
New Actions: January Campaigns Workshop			
	OS to investigate options for collecting data on the reasons students access Counselling appointments at the University	OS	Ongoing. Waiting for response from University.
	Review resources available to students for their Mental Health and Wellbeing on Canvas	Officers	Ongoing on a faculty level
	OS to ask David Walmsley about how FIKA is being utilised	OS	Complete
	IL and OS to investigate if there will be events for University Mental Health Day on 4 th March or if they should consider hosting one	IL/OS	Complete

		Let RW know if you're interested in participating in the NUS Liberation Conference	All	Ongoing	
		If you are interested in running for re-election or want to chat about the election, contact RW	All	Ongoing	
		If you did not receive your hoody yet, email your preferred address to ER so we can send them when we return to the office.	All	Ongoing	
2.	2. Items for Discussion 2.1 NUS Liberation Conference RW: NUS Liberation Conference is coming up and we still have spaces to fill so I'm looking for volunteers again. We are still looking for a volunteer to fill each of these positions: <ol style="list-style-type: none"> 1. A student who identifies as a BMA woman. 2. A student who identifies as a woman. 3. A student who identifies as Trans. 4. A student who identifies as a disabled student. You don't have to be a campaign rep for that population, you can be a faculty rep, or a campaign rep for a different population- you just have to self-define into one of those groups. If you're interested in volunteering for this great opportunity to network and represent students at a national level, please contact RW.				
3.	3. Faculty Rep Updates: 3.1 Lucy Barton- HEMS Chelmsford Rep LB: Focusing on yr1 Bioscience so I've met with a lecturer and we're sorting that out but everything is running smoothly other than that so no real update. 3.2 Matt Hayes- AHSS Faculty Rep MH: We had faculty forum earlier this month, low turnout but good engagement with those who did show up. People generally feel like the uni and SU response to all COVID related changes are good. Nothing hugely contentious coming up at FPT. That's the only update I have. 3.3 Cristina Ionita- B&L Cambridge Rep CI: Meeting with Course Reps every 2 weeks, we've had a few course specific issues come up that we've handled. We have all Course Rep roles filled now that we've had another election. We've met with the faculty about communication and timely responses. First year students are happy with how things are running. Sara and I are focused on reactive student issues and in May we'll focus on the issues we've raised in the past and ensure a higher quality of teaching. We're organising a campaign where we're praising teachers and lecturers every month. EL: In terms of response times, is it that students aren't responding within 5 working days, or that the 5 working days is too long for students? CI: A combination of issues around timeliness of materials uploaded to Canvas and when students ask for it, it takes another week and then it overlaps with the next week's course.				

	<p>EL: So materials aren't uploaded 48 hours in advance?</p> <p>CI: Yes.</p> <p>EL: Ensure Omkar is included in those conversations with the faculty, if he's not already.</p> <p>3.4 Imogen Lay- HEMS Chelmsford Rep</p> <p>IL: This month has been a bit slow. I had a chat with Demi about arranging student meetings, but students are on placement now which makes things harder. I've been meeting with EL a lot about sustainability but my focus is making sure I'm in touch with Course Reps as they go on placement to make sure they know they can raise issues as they arise.</p>	CI/OS
4.	<p>4. Campaign Rep Updates:</p> <p>4.1 Kat Persaud- LGBTQ Campaign Rep. (Cambridge)</p> <p>I've been organizing a seminar series on LGBT in academia. I've also been talking to students about how to tell staff about their preferred pronouns.</p>	
5.	<p>5 Executive Officer Reports</p> <p>5.1 President</p> <p>N/A- AM has provided a written update which can be found here. If any members have any questions, please contact AM directly.</p> <p>5.2 VP: Business and Law</p> <p>OS: Incubation Centre- The university has approved plans to move forward with the incubation centre. We have a board with 13 members and we're looking to expand into AHSS and HEMS as well. We have support from alumni and all sabb officers. The SU comms team is gearing up for the marketing aspect of this project. We have hired on 4 placement students to focus on different areas of research for this project. We are currently working on creating modules and new curriculum to promote more entrepreneurship throughout the uni.</p> <p>Prayer Spaces- Happy to report that we've seen success here in securing a larger space in Chelmsford and ensuring that prayer spaces on both campuses are clean and accessible. This is an ongoing project, and I'm continuing to push for a larger space on Cambridge's campus.</p> <p>Mental Health- I've taken over the team mental health campaign, I've already briefly updated on this during the actions and matters arising, but it is going well. We're working with the university to find a more effective way to communicate and signpost services for students and evaluating the FIKA app and its effectiveness.</p> <p>5.3 VP: Arts, Humanities and Social Sciences</p> <p>FL: Employability- I had been looking into the possibility of having paid internships within the faculty. We've identified 12 areas where we could have interns. We're still in talks about this and getting it up and running for Tri 1 21/22. I'm also working with the libraries to provide more guidance so that students can use the opportunity to showcase their work on the website and appeal to prospective employers.</p> <p>BLM- I've been thinking a lot about this. Initially my thoughts were around a more specific campaign and its evolved now and I'm looking at inclusivity in a more general term. So making our students feel included. I've been attending BME workshops, I lead these along with a BME</p>	

advocate. It is open to all students but it provides a safe space for BME students to talk. These conversations are fed back to the attainment gap working group within AHSS. I'm also hoping to be a part of an inclusive project happening within the HR department at the SU. If you have any ideas about this- please let me know.

Faculty specific- The faculty have been cooperative with the SU. I continue to be a part of the AHSS Newsletter and the AHSS Heart Community and making sure student voices are heard. I met with senior staff and I'm maintaining relationships with all the staff.

5.4 VP: Health, Education, Medicine and Social Care

RNG: I've been working on accommodation. One of my manifesto points is now delivered and January starters will have one year flexible contracts. Written a joint letter to all private accommodation to discuss what they can do for students. I'm meeting with MPs to discuss what stance private landlords should take during this time.

I'm working on a newsletter, which has been drafted and is waiting for approval.

We had a networking event but there were no students, so we made it a staff networking event.

MH: Which MP?

RNG: Cambridge MP Daniel Zeichner

MH: Be sure to try and get in touch with Vicky Ford, to make sure you're doing things for students in Chelmsford as well.

RNG: I've really only heard from Cambridge students but I will investigate this.

5.5 VP: Science and Engineering

EL: I worked to try a lot of new things in Tri 1 so I'm in a phase of review and seeing how things can be improved or if they should be scrapped. In terms of individual campaigns:

Community- I did the holiday boxes, they worked quite well but weren't as far reaching as I wanted and they felt very last minute so I'm working with Aletta to investigate what works to build community so I'm providing a list of recommendations for the university. I'm also doing research and creating Spring Packs, similar to the Holiday Boxes, which will fit in to the De-Stress idea as well as community building. They will be inclusive of a number of Spring Holidays as well as Exam time.

I've changed De-Stress, and what that means to us, so instead of just one week or a festival, I want the idea to be more embedded in everything we do, so I will be hosting De-Stress events regularly, with a particular focus on exam times.

Another thing I've been able to do recently is meet with societies to get to know the members and their missions a bit better. I would like to do the same with exec members, and set up 1:1 meetings so I can get to know you all a bit better and learn more about your campaigns.

Accessibility- AM has been leading on this campaign, particularly with getting closed captions for video/audio lectures. That has been accomplished but if you hear of any issues with that, please let us know so we can address it.

Communication- We did school level Town Halls and received both positive and negative feedback so I'm reviewing how that works and how to implement those moving forward. SU Town Hall went really well, that was an event for uni staff to learn more about what the SU does. I've just completed a proposal on how Course Leaders work with Course Reps to be implemented within FSE and then hopefully passed along to other faculties. I've also started having weekly catch ups with students, one evening a week, so I can take feedback to the university.

Reactive Campaigns- I've also worked on the Graduation 2020 issue, the university has now reversed their decision about online only ceremonies.

	Sustainability- I've done a lot of work around sustainability, we had our sustainability week earlier this month and we're working on a number of other projects around sustainability and our sustainability policy. The SU Comms team will work to publish my Monday boards on the website when we have our sustainability web page up and running. Fatima and I are also researching a possible podcast and we're figuring out who we would want to interview and how it would work.	
6.	Campaign Ideas N/A	
7.	Policy Implementation N/A	
8.	8 Budgets RW: We have received no budget requests since August. We gave you a set amount you could use on events for students, I will double check how much that is. But we have £5,000 to spend this year and I would really like to see you use it. It's been set aside for your use for students, if we don't use it then it just goes away and it's a waste. It's up to you all to decide how it is spent so I would strongly suggest you consider some ways to use it.	RW All
9.	9. Any other business 9.1 The April Group Chat We've set a date for the April Group Chat- it will be the 21 st of April. For those who don't remember what that is, it's your opportunity to update students and it's in our Bye-Laws as a chance for students to hold their elected officials to account. It's basically just a place to update students and have those open conversations about what work you're doing for them. April Group Chat is also when we receive policy, so if you have any policy questions or ideas, please contact RW to book in an appointment to discuss. 9.2 The Election 2021 RW: Applications close on Wednesday. If you would like to seek re-election and you haven't completed an application, please do that before midday on Wednesday. Voting week is March 6 th -12 th , I encourage you to at least vote. It's incredibly important to vote and give your input on who sits in this meeting and represents students. If you have questions, please let RW know. We are electing our Officers, Faculty Reps, and Campaign Reps. 9.3 Date of Next Meeting The next meeting will be a campaigns workshop in March, and then another admin meeting in April. It will be towards the end of the month as usual, a doodle poll will be circulated soon to determine the exact date and time. 9.4 Closure EL thanked members for coming.	All

Item	Action	Owner	Update
Carried Over Actions: August Campaigns Workshop			

	Short proposal for a 'hygiene rating'- style sustainability audit scheme	SH, EL	Ongoing- moved to sustainability working group with IL - arranging meeting next week for the working group
	Collaborate with Cambridge on carbon footprint app	MS	Ongoing- has been postponed for the time being but moving forward with Cambridge City Council.
	Find out canteen plans for food waste	RNG	ON HOLD. Awaiting gov announcement (22/2) to determine how/if to move forward.
	Updates from Mental Health Steering Group	FL	Ongoing- will circulate outcomes of strategy meeting first week of March.
	Investigation into mental health resources for Chelmsford students for signposting	OS	Ongoing
Carried Over Actions: January Campaigns Workshop			
	OS to investigate options for collecting data on the reasons students access Counselling appointments at the University	OS	Ongoing. Waiting for response from University.
	Review resources available to students for their Mental Health and Wellbeing on Canvas	Officers	Ongoing on a faculty level. EL reviewed this is FSE, monthly meeting for Reps to meet with the Deputy Dean.
	Let RW know if you're interested in participating in the NUS Liberation Conference	All	Ongoing- still looking to fill 4 spaces. 1. A student who identifies as a BMA woman. 2. A student who identifies as a woman. 3. A student who identifies as Trans. 4. A student who identifies as a disabled student.
	If you are interested in running for re-election or want to chat about the election, contact RW	All	Ongoing. Note: Applications close on 24/2. Voting week will take place March 6 th -12 th .
	If you did not receive your hoody yet, email your preferred address to ER so we can send them when we return to the office.	All	Ongoing.
New Actions: February Administrative Exec			
	Contact OS about issues surrounding timeliness of materials posted to canvas.	CI	
	Confirm money available to individual members of exec and report back via TEAMS channel	RW	
	Consider ways to spend budget to improve student experience	All	
	Contact RW with any ideas for policy for April Group Chat	All	

Executive Committee (FVC and LEDIC) Minutes; 22nd March 2021

10:00-12:00

Item		Action																																																																																	
1.	<p>1.1 Attendance P = Present, Ap = Apologies, A = Absent</p> <p>1.1.1 Members</p> <table> <tr><td>Avinash Miriyam</td><td>President (CHAIR)</td><td>P</td></tr> <tr><td>Fatima Lakhani</td><td>Vice President: Arts, Humanities, and Social Sciences</td><td>P</td></tr> <tr><td>Omkar Singh</td><td>Vice President: Business & Law</td><td>P</td></tr> <tr><td>Riya Gadhavi</td><td>Vice President: Health, Education, Medicine, and Social Care</td><td>A</td></tr> <tr><td>Emily Long</td><td>Vice President: Science and Engineering</td><td>P</td></tr> <tr><td>Matt Hayes</td><td>AHSS Faculty Rep</td><td>A</td></tr> <tr><td>Sara Hoxhaj</td><td>B&L Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Cristina Ionita</td><td>B&L Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Imogen Lay</td><td>HEMS Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Olu Onasanya</td><td>HEMS Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Bethany Miller</td><td>HEMS Faculty Rep (Cambridge)</td><td>P</td></tr> <tr><td>Lucy Barton</td><td>HEMS Faculty Rep (Cambridge)</td><td>P</td></tr> <tr><td>Bennitta Benny</td><td>HEMS Faculty Rep (Peterborough)</td><td>A</td></tr> <tr><td>Eufa Taylor</td><td>S&E Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Moh Sufyaan</td><td>S&E Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Olubenga Oluwatominiyi</td><td>BME Students Rep (Chelmsford)</td><td>Ap</td></tr> <tr><td>Abdullahi Idris</td><td>BME Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Shubham Singh</td><td>Disabled Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Aina Bashir</td><td>International Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Rohit Dhyani</td><td>International Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Charlotte Fraser-Williams</td><td>LGBT+ Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Kat Persaud</td><td>LGBT+ Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Calli Dale</td><td>Trans Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Izzy Woodcock</td><td>Women's Rep (Cambridge)</td><td>A</td></tr> </table> <p>1.1.2 Observers</p> <table> <tr><td>Emma Howes</td><td>Engagement Manager</td><td>Ap</td></tr> <tr><td>Rachel Wilkenson</td><td>Democracy & Campaigns Coordinator</td><td>P</td></tr> <tr><td>Ellie Robley</td><td>Education Enhancement and Campaigns Coordinator</td><td>P</td></tr> </table> <p>1.2 Terms of Reference There have been no changes to the terms of reference.</p>	Avinash Miriyam	President (CHAIR)	P	Fatima Lakhani	Vice President: Arts, Humanities, and Social Sciences	P	Omkar Singh	Vice President: Business & Law	P	Riya Gadhavi	Vice President: Health, Education, Medicine, and Social Care	A	Emily Long	Vice President: Science and Engineering	P	Matt Hayes	AHSS Faculty Rep	A	Sara Hoxhaj	B&L Faculty Rep (Chelmsford)	A	Cristina Ionita	B&L Faculty Rep (Cambridge)	A	Imogen Lay	HEMS Faculty Rep (Chelmsford)	P	Olu Onasanya	HEMS Faculty Rep (Chelmsford)	P	Bethany Miller	HEMS Faculty Rep (Cambridge)	P	Lucy Barton	HEMS Faculty Rep (Cambridge)	P	Bennitta Benny	HEMS Faculty Rep (Peterborough)	A	Eufa Taylor	S&E Faculty Rep (Chelmsford)	A	Moh Sufyaan	S&E Faculty Rep (Cambridge)	A	Olubenga Oluwatominiyi	BME Students Rep (Chelmsford)	Ap	Abdullahi Idris	BME Students Rep (Cambridge)	A	Shubham Singh	Disabled Students Rep (Cambridge)	A	Aina Bashir	International Students Rep (Chelmsford)	A	Rohit Dhyani	International Students Rep (Cambridge)	A	Charlotte Fraser-Williams	LGBT+ Students Rep (Chelmsford)	A	Kat Persaud	LGBT+ Students Rep (Cambridge)	A	Calli Dale	Trans Students Rep (Cambridge)	A	Izzy Woodcock	Women's Rep (Cambridge)	A	Emma Howes	Engagement Manager	Ap	Rachel Wilkenson	Democracy & Campaigns Coordinator	P	Ellie Robley	Education Enhancement and Campaigns Coordinator	P	
Avinash Miriyam	President (CHAIR)	P																																																																																	
Fatima Lakhani	Vice President: Arts, Humanities, and Social Sciences	P																																																																																	
Omkar Singh	Vice President: Business & Law	P																																																																																	
Riya Gadhavi	Vice President: Health, Education, Medicine, and Social Care	A																																																																																	
Emily Long	Vice President: Science and Engineering	P																																																																																	
Matt Hayes	AHSS Faculty Rep	A																																																																																	
Sara Hoxhaj	B&L Faculty Rep (Chelmsford)	A																																																																																	
Cristina Ionita	B&L Faculty Rep (Cambridge)	A																																																																																	
Imogen Lay	HEMS Faculty Rep (Chelmsford)	P																																																																																	
Olu Onasanya	HEMS Faculty Rep (Chelmsford)	P																																																																																	
Bethany Miller	HEMS Faculty Rep (Cambridge)	P																																																																																	
Lucy Barton	HEMS Faculty Rep (Cambridge)	P																																																																																	
Bennitta Benny	HEMS Faculty Rep (Peterborough)	A																																																																																	
Eufa Taylor	S&E Faculty Rep (Chelmsford)	A																																																																																	
Moh Sufyaan	S&E Faculty Rep (Cambridge)	A																																																																																	
Olubenga Oluwatominiyi	BME Students Rep (Chelmsford)	Ap																																																																																	
Abdullahi Idris	BME Students Rep (Cambridge)	A																																																																																	
Shubham Singh	Disabled Students Rep (Cambridge)	A																																																																																	
Aina Bashir	International Students Rep (Chelmsford)	A																																																																																	
Rohit Dhyani	International Students Rep (Cambridge)	A																																																																																	
Charlotte Fraser-Williams	LGBT+ Students Rep (Chelmsford)	A																																																																																	
Kat Persaud	LGBT+ Students Rep (Cambridge)	A																																																																																	
Calli Dale	Trans Students Rep (Cambridge)	A																																																																																	
Izzy Woodcock	Women's Rep (Cambridge)	A																																																																																	
Emma Howes	Engagement Manager	Ap																																																																																	
Rachel Wilkenson	Democracy & Campaigns Coordinator	P																																																																																	
Ellie Robley	Education Enhancement and Campaigns Coordinator	P																																																																																	

1.3 Minutes of the last meeting

The minutes were accepted as accurate.

1.4 Actions Arising

ITEM	ACTION	OWNER	UPDATE
Carried Over Actions: August Campaigns Workshop			
	Short proposal for a 'hygiene rating'-style sustainability audit scheme	SH, EL	Ongoing- moved to sustainability working group with IL.
	Collaborate with Cambridge on carbon footprint app.	MS	Ongoing- has been postponed for the time being but moving forward with Cambridge City Council.
	Find out canteen plans for food waste.	RNG	ON HOLD.
	Updates from the Mental Health Steering Group	FL	Ongoing- will circulate outcomes of strategy meeting first week of March.
	Investigation into mental health resources for Chelmsford students for signposting	OS	Ongoing
Carried Over Actions: October Campaigns Workshop			
	EL to share proposal and timeline for sustainability campaign / sustainability working group.	EL	Complete.
New Actions: January Campaigns Workshop			
	OS to investigate options for collecting data on the reasons students access Counselling appointments at the University.	OS	Ongoing. Waiting for response from University.
	Review resources available to students for their Mental Health and Wellbeing on Canvas	Officers	Ongoing on a faculty level
	OS to ask David Walmsley about how FIKA is being utilised.	OS	Complete
	IL and OS to investigate if there will be events for University Mental Health Day on 4 th March or if they should consider hosting one.	IL/OS	Complete

		Let RW know if you are interested in participating in the NUS Liberation Conference	All	Complete
		If you are interested in running for re-election or want to chat about the election, contact RW.	All	Complete
		If you did not receive your hoody yet, email your preferred address to ER so we can send them when we return to the office.	All	Ongoing
	Carried Over Actions: February Administrative Workshop			
		Contact OS about issues surrounding timeliness of materials posted to canvas.	CI	Ongoing
		Confirm money available to individual members of exec and report back via TEAMS channel.	RW	Complete. £48 for each rep without approval from exec, there is more money in the pot that can go through the exec approval process.
		Consider ways to spend budget to improve student experience.	All	Ongoing
		Contact RW with any ideas for policy for April Group Chat	All	Ongoing- Policy due by April 1 st and you must meet with Rachel before submitting.
<p>3. Items for Discussion</p> <p>3.1 Return to Campus</p> <p>EL: I just want to discuss what your expectations are for returning to campus, from the university, from the SU, etc. What would be encouraging you to return to your studies, or what would be discouraging you from returning? Particularly around Welcome Week.</p> <p>IL: Chelmsford is commuter heavy; people are concerned around transport. IL has a badge to park on campus, other students may have to take public transportation and they may not be comfortable doing so, so they will stay online.</p> <p>EL: Aside from that, what would bring you in and what would you expect?</p> <p>IL: The library, I suppose. I think the uni needs to be more in control of what is happening. The campus sees a lot of traffic from non-students (i.e.: people walking dogs, going for social walks, etc.) but there are times when there is no social distancing and I think that is a concern and needs a little bit more enforcement.</p> <p>EL: The Uni is relying on the Student News Blog to spread information about this. Is that working?</p> <p>IL: No. It does not work. Canvas is the only platform that students HAVE to use, so the most students see it because they do not have to go out of their way to see things.</p>				

	<p>BM: I agree with Imogen, I spend all my time on Canvas. It differs for different people, but I think My.Anglia is good for anyone logging on to a uni computer, but is anyone using a uni computer, is anyone on campus?</p> <p>OO: Yeah, Canvas.</p> <p>EL: I can take that back to the uni comms team. What do you want to see on your return to campus? Any other ideas?</p> <p>IL: Free food! The best event the uni has ever done was the winter festival, where they had free pancakes, and pizza, and mulled wine. Students will come for free food.</p> <p>BM: One expectation would be for students to actually wear their masks. I've been to the library and literally no one had their mask on properly. I think some students are still very anxious about this. It needs to be enforced more.</p> <p>EL: Has anyone heard of the Student Safety Ambassadors? They are students employed by ARU who are supposed to be monitoring safe behaviours on campus.</p> <p>IL: Should this be taken to a wider student audience?</p> <p>ER: There is a new process to determine the best way to approach these things, so we can look at that.</p> <p>IL: Can you buy masks on Campus if you forget one?</p> <p>EL: You can get a one-use mask for free at the welcome desks, and receptions. Are there any other ideas? Thanks everyone.</p>	
2.	<p>2. Campaign Ideas</p> <p>2.1 Violence Against Women</p> <p>BM: With what has happened recently in the news there has been a lot of questions raised as to what we are doing and backlash on social media. There is an Instagram account that has been started that challenges the normalcy of sexual violence. There was one post a few days ago around sexual harassment at universities and the city of Cambridge was 6th on the list of UK University towns. 88% of female students in Cambridge have been sexually harassed during their time here. I think we need to raise awareness, are people aware of what to do? Do they know how to get help? They are not going to sit there googling options, so I have a few ideas and I would love to discuss it. Some examples I have found from other universities:</p> <p>St. Andrews in Scotland have started a pilot scheme of compulsory classes on consent.</p> <ul style="list-style-type: none"> - We have too many students for this, but we could have something on My.Anglia around consent. <p>Harsher punishments for attackers.</p> <ul style="list-style-type: none"> - I think ARU has quite a strict policy but not a lot of people are reporting. 10% are reporting to university OR police. So why aren't people reporting it? <p>More resources</p> <ul style="list-style-type: none"> - We have a good counselling service at ARU, but you have to let them know what the issue is before you can have an appointment. 	

	<p>Do students know how to report things? Or do they have to root through the website to find it?</p> <ul style="list-style-type: none"> - Poster reminders on campus that explains things. <p>Things to consider from discussion:</p> <ul style="list-style-type: none"> - These things are great to have in place but if students do not feel comfortable reporting, then there is no point. - Consider all narratives that are being pushed on students, including the narrative that attackers are rarely punished. - An article, web banner- including the various platforms/channels but not having the confidence to raise those concerns. - Safezone app is not effective. - Safety is not a priority on the ARU app, we can get a campus map with one click but it takes 4 or 5 to get to the phone number for 24-hour security. - Audit of the information on safety features of the app. One page paper with recommendations. - Lighting issues around Campus- particularly Chelmsford. There was a successful campaign by a Women's Rep a few years ago in Cams to get more lighting around Campus. - Safezone app- space and battery issues for some people. - Would be worth communicating with uni and asking how many times the app is used, how many people have it, where is the boundary? (i.e.: Will the uni respond if someone is in town?) - Safezone app alternatives for off-campus 'Where you at' <p>2.2 Give it a Grow.</p> <p>EL: I just wanted to gauge Exec's opinions on a sustainability/distress project before I put in a formal budget request. It was one session during Sustainability Week, but it started as a research project in the beginning of the academic year. It is beneficial for students so I would like to put together little packs of seeds, pots, etc. I want to investigate the cost of sending out boxes so students can grow their own plants.</p> <p>IL: This idea was really lovely in person during De Stress Fest a few years ago. I think it works best in person because you can decorate your own pot, have chats, and be able to pick your own seeds, etc.</p> <p>Things to consider:</p> <p>A blended approach to any events- contact Activities Team to discuss.</p> <p>Guest speakers who are experts- Cambridge botanical garden, etc.</p>	
--	--	--

	<p>4. Updates</p> <p>4.1 Emily Long VPFSE I just wanted to update on the new Counsellor for the counselling and wellbeing service- so availability should be improved. They are hiring someone from a BME background so that they can help students from all backgrounds more effectively.</p> <p>Let's Destress has now been brought out into the rest of the year. The artwork for all those events are done so when anyone from the SU runs a Destress event, they can be advertised under the same idea so it will be easier for students to find.</p> <p>4.2 Imogen Lay Faculty Rep HEMS Chelmsford International Nurse's day is May 12th so we can give our student nurses some real appreciation. We're working to figure out the events, but they will all be blended on and off campus. If anyone has any good, fun ideas, to give our nurses the support they need, please let us know. There will be a budget request coming for this.</p>	
9.	<p>9. Any other business</p> <p>9.1 The April Group Chat April Group Chat is April 21st! It is expected that all of exec will be in attendance for this so please let RW know ASAP if you will be in attendance. Any policy ideas you want to submit must go through Rachel and be submitted by April 1st. There is a policy outline on our website, but you should book in time with Rachel or Emma to go over it before it is submitted.</p> <p>9.2 Date of Next Meeting The next meeting will be a Administrative Exec Committee in April. It will be towards the end of the month as usual; a doodle poll will be circulated soon to determine the exact date and time.</p> <p>9.3 Global Week Global Week is this week, there is a free rice competition going, winner gets an Amazon voucher. There are lots of online activities to get involved in. Global Showcase is also happening, dance, singing, fashion, art forms.</p> <p>9.4 Closure RW thanked everyone for coming.</p>	All

Item	Action	Owner	Update
Carried Over Actions: August Campaigns Workshop			
	Short proposal for a 'hygiene rating'- style sustainability audit scheme	SH, EL	Ongoing- meeting scheduled for next week.
	Collaborate with Cambridge on carbon footprint app.	MS	Ongoing- has been postponed for the time being but moving forward with Cambridge City Council.
	Find out canteen plans for food waste.	RNG	ON HOLD. Awaiting gov announcement (22/2) to determine how/if to move forward.
	Updates from Mental Health Steering Group	FL	Ongoing- will circulate outcomes of strategy meeting first week of March.

	Investigation into mental health resources for Chelmsford students for signposting	OS	Ongoing
Carried Over Actions: January Campaigns Workshop			
	OS to investigate options for collecting data on the reasons students access Counselling appointments at the University.	OS	Ongoing. Waiting for response from University.
	Review resources available to students for their Mental Health and Wellbeing on Canvas	Officers	Ongoing on a faculty level
	If you did not receive your hoody yet, email your preferred address to ER so we can send them when we return to the office.	All	Ongoing.
Carried Over Actions: February Administrative Exec			
	Contact OS about issues surrounding timeliness of materials posted to canvas.	CI	Ongoing
	Consider ways to spend budget to improve student experience.	All	Ongoing
	Contact RW with any ideas for policy for April Group Chat	All	Ongoing- Policy due by April 1 st and you must meet with Rachel before submitting.
New Actions: March Campaigns Workshop			
	Contact JHH (or David Walmsley) for best contact for SafeZone App data	RW	
	Liaise with interested members of exec (MS, LB, IL) to consider workload of audit and next steps.	BM	
	Schedule a meeting with BM & ER to discuss and complete Campaign Project Plan	RW	COMPLETE
	Submit budget request for Give it A Grow.	EL	
	Discuss possible blended approach to events around Give it A Grow with Activities Team	EL	
	Consider external guest speakers for Give it A Grow.	EL	
	Contact IL with ideas for International Nurse Appreciation Day	All	
	Confirm attendance for Group Chat with RW	All	
	Contact RW with any policy proposals before submission deadline of April 1 st .	All	



SCHEDULE *

Title of meeting – **Executive Committee**

Title of item – **Renewal of Lay Trustee Tenure**

1. The board of trustee currently comprises five officer trustees and five lay trustees.
2. Two Lay trustees, Tanya Curry and Richard Halderthay have now completed 4 years as Lay Trustees. Both have indicated that they would like to serve for an extra term. This has been recommended by the appointments and governance committee and the Executive Committee need to approve this via a simple majority vote.
3. Personal bios and an excerpt from the articles of association have been provided.

Appendix 1

Tanya Curry

With a background in the health and voluntary sectors at senior management level, I have extensive experience in strategic development, board development, charity governance and service delivery. I am passionate about the voluntary sector and the whole ethos of the charity world. Having worked as a successful charity Chief Executive and now managing my own Management Consultancy, I try to bring a charity heart and a commercial mind to the sector and those I work with. I qualified as a Registered Nurse in 1996, and maintain my registration having worked in a number of specialist roles, with the largest part of my career being in the field of Specialist Palliative care. Coupled with this I have undertaken a variety of studies, having completed my MBA at ARU in 2011. I am delighted to have joined the ARU SU board at this exciting time in their journey. It is a fantastic opportunity to learn more about the sector, and to work with enthusiastic officers, staff teams and Trustees who are passionate about working within a governance role.

Richard Halderthay Bio.

I am currently the Director of Communications for multinational construction conglomerate Saint-Gobain. In this role I am responsible for the business' reputation, brand, internal and external communications and I manage the business' Corporate Social Responsibility Reporting, which is critical for stakeholders. Prior to this I held a similar post with cement and aggregates giant Lafarge in the UK and spent a number of years in Public Affairs and Corporate Communications Consultancy. I started my career in a variety of PR, communications &

campaigning roles spanning nine years with the Conservative Party, during this time I also spent six years as an elected City Councillor in the City of Southampton. I hope I can bring some of my broad experience in large and complex organisations where managing and developing teams and considering complex decisions to the Students Union. I was very keen indeed to find a way to help an organisation develop by contributing my experience and I was really excited by the vision and opportunities ahead for ARSU which really motivated me to want to get involved as a Trustee. I live in Northamptonshire, and have four children who take up a lot of my time outside of work

Appendix 2

Excerpt from Articles of Association

(<https://www.angliastudent.com/pageassets/about/constitution/ARU-Articles-current-01.08.2018.pdf>)

22. Lay Trustees

22.1 Lay Trustees shall be recommended by the Appointments & Governance Committee and then appointed by a simple majority vote of the Executive Committee.

22.2 Lay Trustees shall remain in office for a term of up to four years commencing in accordance with the Bye-Laws.

22.3 Lay Trustees may serve for a maximum of two terms which may either be consecutive or nonconsecutive

Actions Required;

The Executive Committee is asked to vote as to whether to renew terms of office for the lay trustees named.

Author John Valerkou

Title CEO

Date 20^h April 2021

EXECUTIVE COMMITTEE UPDATE

FACULTY REPS

Campaigns, projects and other work

AHSS Faculty Rep (Cambridge): Matt Hayes

Updated:

Completed:

- Very positive first FPT - lots of new staff in the faculty

Things for the future:

- Meeting with new HoS for CSCI

HEMS Faculty Rep (Cambridge): Lucy Barton

Updated: 17/02/2021

Completed:

- Gathering feedback and helping students complete the transition into trimester 2
- Meeting with a bioscience lecturer on 19/02 to discuss concerns regarding year 1 student feedback about the trimester 2 bioscience module

Things for the future:

- Continue to gather feedback
- Look into organising more drop in sessions with the other reps

HEMS Faculty Rep (Cambridge): Bethany Miller

Updated: 25/01/2021

Completed:

- As a group of reps (but big thanks to riya for leading and putting most of it together) we have started to roll out the HEMS newsletter which includes faculty rep updates from us all
- In December we held student drop in sessions - we had 0 students attend however we are looking at how we can hold more in the future and what we can do to help students engage more
- Had a meeting with HoS regarding the upcoming release of timetables and discussing placement feedback within the faculty. Another meeting has been arranged following the timetable release to see how these are and what can be changed/identify any problems.

Things for the future:

- Arrange more drop in sessions for students which will hopefully be more successful
- Second meeting with HoS will be held soon to discuss timetables

HEMS Faculty Rep (Chelmsford): Imogen Lay

Updated: 09/04/21

Completed:

- A series of HEMS course-rep and student drop-ins. Not totally successful but will persevere.

Currently working on:

- Working on International Nursing and Midwifery Week (name in progress) for week of May 10th. In contact with SU nursing and midwifery societies about supporting them to run events. Also working with Heads of School and Faculty Deputy/Dean to pull this together. Exciting!
- A part of the Sustainability Student Working Group.
- Getting involved in the Sexual Harassment Campaign (run by Beth Miller). Currently looking at running a survey to identify main areas of student concern and to get quantitative data.
- HEMS Student Newsletter!
- Society communication- been working with Rhys (Soc coordinator, Chelmo) to increase communications with our HEMS-related societies. This is to help boost their event exposure, keep the senior team in the loop, and to advertise their successes in the Student Newsletter!

What I need to start doing:

- Slowing down.

Other stuff I'm up to:

- Dissertation is killer.
- Currently mentoring for 3 charities- Westminster Befriend-A-Family, IntoUniversity, and Bookmark.

Bookmark is amazing. It's a charity that supports primary school children in reading and literacy. They are currently recruiting online reading mentors. It runs for 2 x 20-30min sessions per week, during school time, and runs for 6 weeks at a time. They provide online training (takes about 90 mins) and they provide all the background checks. It's a great project so I'd definitely check it out- <https://www.bookmarkreading.org/>

HEMS Faculty Rep (Chelmsford): Olu Onasanya

Updated: 14/04/21

Completed:

- Planning for the Black History Month with the working Group. This is yet to be concluded.
- Gathered students' feedback on the new policy on Degree Classification.

Things for the future:

- Planning Mental Health Campaign with other Executives.
- Planning to host a virtual informal coffee morning with Parents and Carers. to get to know them, listen to their concerns and support them.

- Planning input into the proposed HEMS Newsletter.
- Representing the Nursing students in HEE Student Nursing and Student Midwife in the National Shared Decision-Making Council with the Chief Nursing Officer on 27/11/20.
- Planning with Imogen Lay to meet the Course Reps for more discussion.
- To gather feedback from students about the upcoming Interprofessional Learning Seminar.

Currently working closely with other HEMS Faculty Reps to conduct drop-in sessions for HEMS students.

Ongoing:

- To start planning “International Nurses Day” (12th May) with other HEMS Faculty and Course Reps.
- Mentoring Junior Colleagues academically and in practice.

HEMS Faculty Rep (Peterborough): Bennitta Benny

Updated: 17/09/20

Completed:

- Gathered students feedback on new improvements they would like to make.
- Had a conversation with Louise after the FPT.
- Discussed ways to improve the student experience at Peterborough – especially for nursing students and trainee nursing associates. To ensure all Peterborough students have a good experience.
- Arranged a weekly mental health and wellbeing meeting with nursing cohort, whereby anyone can attend and socialise, catch up and discuss any issues/concerns.

Things for the future:

- Work with Louise and other members to improve student experience at Peterborough and make it more engaging like Cambridge and Chelmsford campus.
- Ensure all students have a brilliant experience at ARU Peterborough Campus by making more social events available.
- Discuss this further with right people and make sure I identify students main concerns and fulfill unmet needs.

B&L Faculty Rep (Chelmsford): Sara Hoxhaj

Updated:

Completed:

-

Things for the future:

-

B&L Faculty Rep (Cambridge): Cristina Ionita

Updated: Money Festival 2020

Completed:

- During Freshers' Week I have been promoting the event among students and asked for their feedback on how they believe this type of event is suitable for them - the feedback was positive and many of them showed interest

Things for the future:

- Organise a meeting with Nicola Faulkner from Student Experience to set up the event and promote it among students
- Organise meetings with the selected guest speakers to decide on the key points of discussion
- Set up the Money-Art competition

Updated: Timetabling

Completed:

- Gathered feedback from students about their issues with timetabling and forwarded it to Omkar (VP of B&L) and Toby Pallat
- Organised emergency meeting - 21/09/20 to discuss the ongoing issue

Things for the future:

- Write an open letter to the university discussing the issue and demanding a statement

Updated: 09/11/20

Completed:

- After discussing with Sara (B&L Faculty Rep for Chelmsford) we decided to run a campaign to address the quality of teaching materials and staff. Students have expressed a strong dissatisfaction towards the low quality of the materials and academics (some students also complained about teachers behaviour towards them).
- Had a meeting with Toby Pallat & Rachel to discuss the next steps of the campaign.
- Gathering feedback from students.

Things for the future

- Run a brainstorm session with Sara to discuss the structure and the format of the campaign.
- Meet the elected Course Reps from the Faculty and try to engage with courses who do not have an elected rep.

Money Festival 2020

Completed:

- Set up a schedule - the event will run between the 18th of Jan and the 19h of February
- Meeting with Oliver Gray to discuss finances, logistics and the implications of my position as Faculty Rep and President of the Latin-American Society
- Sent out invitations (3 out of 4 guest speakers replied positive)
- Developed a social media strategy to promote the event

Things for the future:

- Continue promoting the event on different channels - social media, FaBLLe and the Ruskin Journal
- Set up the strategy for running the Money-Art competition at the end of the online sessions

Updated: 22/02/2021

Completed:

- Delivered the Money Festival
- Attended FPT and FEC meetings to discuss student feedback with the university
- Catch up with Course Reps every 2 weeks
- Provide feedback on the Safety Net policy proposal

Things for the future

- Continue to attend FPT and Course Rep meetings to exchange feedback between students and the faculty
- Work on an award campaign for students and teachers with Sara Hoxhaj to praise student and teacher's effort

Updated 19/04/21

Completed

- Attended FPT & FEC meetings and forwarded student feedback. Discussed placement situations and scenarios for graduations.
- Shared student discouragement about not returning to campus and discussed options to reduce this negative feeling
- Discussed the proposed template for the delivery of Tri3 and offered suggestions to make it clearer and more beneficial to students
- Proposed new approaches regarding PDT (how can students find out about them and how these sessions should be run)

S&E Faculty Rep (Cambridge): Moh Sufyaan

*Updated: 15/02/21***Completed:**

- Handover with Em Long (former FSE rep, current VP) complete
- All Faculty Education Committees attended with Toby Pallatt
- Contact made to track carbon footprint of ARU in collaboration with Cambridge Uni
- Arranged with Toby Pallatt and Emma Howes to deliver standing for course rep info
- Meet with contacts at CU to discuss resources/access required to map carbon footprint of ARU
- Attend School of Life Sciences Town Hall Tri 1
- Co-host FSE Course Rep catch-ups

Things for the future:

- Liaise with Cambridge City Council and Em Long to pursue new partnership for Carbon mapping rather than with CU (who have postponed project)
- Meet with ARU contacts to discuss plan of action, delivery and implementation of new project proposals: programme to support women going into academia, #ARUDonatingBlood mobile blood donation, and implementing biohazard specific bins for masks/gloves and other bio hazardous materials students are using in order to protect frontline waste collection workers and the environment
- Attend Mental Health and First Aid training with ARUSU
- Write a WhatsApp group dos and don'ts for future cohorts for Dean of FSE

S&E Faculty Rep (Chelmsford): Efua Taylor

*Updated: 10/11/2020***Completed:**

- Met with Toby to debrief me on pending issues concerning FSE
- Attended an S&E course rep catch to receive feedback from course reps

Things for the future:

- Meet with Emily to discuss ways forward with concerns raised
- Have a chat with Rachel and Toby for further discussion on resources available to work with and key contact informations

EXECUTIVE COMMITTEE UPDATE

CAMPAIGN REPS

Campaigns, projects and other work

BME Rep (Cambridge): Abdullahi Idris

Updated:

Completed:

-

Things for the future:

-

BME Rep (Chelmsford): Olugbenga Oluwatomiya

Updated:

Completed:

-

Things for the future:

-

Disabled Students' Rep (Cambridge): Shubham Singh

Updated: 19/09/2020

Completed:

- Hidden Disability Campaigns
- Team Campaigns: Sustainability & Mental Health and Wellbeing.

Things for the future:

- More contact and connect each other without any pressure
- Talk in confidential matter if any arises problems
- Mentality matters that includes disabled Students.
- Make a official or takeover her page for disabilities like emma scriven did before

Disabled Students' Rep (Chelmsford):

Completed:

-

Things for the future:

-

International Rep (Cambridge): Rohit Dhyani

Updated:

Completed:

-

Things I want to do in the future:

-

International Rep (Chelmsford) : Aina Bashir

Updated:

Completed:

-

Things I want to do in the future:

-

LGBT+ Students' Rep (Cambridge): Kat Persaud

Updated:

Completed:

-

Things I want to do in the future:

-

LGBT+ Students' Rep (Chelmsford): Charlotte Fraser-Williams

Updated:

Completed:

-

Things I want to do in the future:

-

Trans Rep (Cambridge): Calli Dale

Updated:

Completed:

-

Things for the future:

-

Trans Rep (Chelmsford):

Updated:

Completed:

-

Things for the future:

-

Women's Rep (Cambridge): Izzy Woodcock

Updated:

Completed:

- Distribution of sexual assault signpost leaflets at freshers

- Started investigation into the sexual assault reporting system at ARU
- Made contact and set up meeting with Sexual violence officer at ARU
- Made contact with chelmsford womens rep
- Arranged meeting with peer mentoring group for mental health campaign
- Created a aru womens facebook page with carla

Things for the future:

- Establish aru womens page
- Contact em long about empowering women in stem
- Continue investigation, and get involved in AVA
- Start plans for women in faith campaign

Women's Rep (Chelmsford):

Updated:

Completed:

-

Things for the future:

-

EXECUTIVE COMMITTEE UPDATE

AVINASH MIRIYAM

President

My campaigns, policy and other work



My campaigns

<i>Committee for BAME students</i>	In Progress
<ul style="list-style-type: none"> Updated: 15/04/2021 University has launched Race Equality Steering Group to voice and reflect on the feedback and issues of BAME community. Race Equality Steering Group is working on the similar objectives that I planned to include in the setup of BAME committee. Instead of duplicating, i would like to support Race Equality Steering Group to delivery best outcomes of support to BAME Community. So I decided to the campaign here. 	
<i>Course Rep Communication</i>	On Hold
<p>Updated: 15/04/2021</p> <p>Earlier I had a plan to set-up WhatsApp communication for course reps, I stepped back because of privacy concerns. Recently NUS has setup a WhatsApp broadcast to support and communicate students' Union effectively, i speak with our officers and SMT in our catch-up, and they said it is good to go. I discussed the same with campaigns coordinators and they are about it and asked to run a trail how is it working.</p> <p>Organized meetings with engagement team and communications manager to set-up WhatsApp broadcast for course reps monitored by rep coordinators. WhatsApp broadcast will go for trail in this month soon, we are planning to trail four weeks before Christmas and 4 weeks after Christmas. I hope the trail achieve massive impact in terms communication to course reps.</p> <p>After discussion with communications team has come up with privacy and security concerns of the course reps which will impact Union GDPR policy. So I am holding up this campaign at present.</p>	
<i>Access to facilities</i>	In progress

- *Updated: 15/04/2021*
- Students need tools, spaces and equipment to perform up to their potential in assignments. There some needed to open more time than the normal hours at the assignments time. I would like to voice on the facilities required to students to perform to the best their ability at least few weeks before assignments. Had a meeting with James Rolfe, COO of ARU, regarding the support we need and I raised about it in the meeting. Collecting information about the courses that need more facilities from all faculties to carry forward.
- Gone through recommendations for accessibility of previous officers, as we me and Em, had same objectives regarding accessibility so we have shared the responsibilities between us so I am working on:
 - Signage and Labelling around the campuses.
 - Captions for video and audio lecturers to support students with different abled and those English is not their first language. Video and audio captions to accessible to all the lecturers now.
- Accessibility to Facilities: Recent conversations with James Rolfe, has raised about access to licensed software and he assured licensed software is accessible from home like on campus to support your course work. Checked with course lecturer and students they are able to access the software from their personal computers and easy to execute course work from home, only problem is with personal computers which are unable to support the software.
- Students having issues with Canvas, e-vision software are signposted to IT team directly to resolve the issues quickly.

Other relevant updates

Updated: 15/04/2021

Team Campaigns: Sustainability & Mental Health and Wellbeing.

Mental health and well-being: Working on actions of mental health and well-being campaign to students better along with the University.

As a part of mental health campaign, organizing informal sessions on weekly basis with 15 minutes slot to students and first meeting received well by students as well and I come to conclusion 15 minutes is small time for students.

Sustainability Week was well received by students. Super thanks to Emily for organizing such a big event and continuing to update my posts on social media about sustainability for awareness.

ARU Sustainability society is organizing Sustainability Summit 2021 from 21st April 2021, we wish all students to attend those sessions to support sustainability.

Attended meeting with International office to collaborate and to address students issues on a large scale. This meeting helps me to realize that students' union and international office are on the same wavelength to support students.

Officers had a meeting Roderick (VC, ARU) and Aletta (DVC, ARU) discussed current student issues, plans for Trimester 3 and 1 teaching and support for students. Discussed about our campaign updates.

Attended NUS conference voiced about students issues and taken part in approval of policies of NUS along with officers across UK.

The support from Campaign coordinator, Rachel is amazing and we had discussions about my campaigns on how take forward campaigns. She is happy to have a regular catch-up to discuss the progress of the campaigns. Thank you very much.

Meetings that I sit on:

Board of Governors

Senate Committees that I sit on:

Senate

Education Committee

Students' Experience Committee

Students' Matters Committee

Non-Senate committee's that I sit on:

Chelmsford Masterplan

Disabled Student satisfaction

LMS Project accessibility

Student Funds

Students' Union Committee's that I sit on:

Finance and Risk

USU(University and Students' union)

Board of Trustees

EXECUTIVE COMMITTEE UPDATE

OMKAR SINGH

Vice President (Business & Law)

My campaigns, policy and other work



My Officer update

Incubation center aka Enterprise innovation centre #ARUInnovation	
---	--

Incubation centre :

The pilot phase is on track and going as expected.

Looking into extra funding to enterprise societies

Pilot is conclude in June and next announcement will be there after

Plagiarism Awareness	
----------------------	--

Updated:

It was seen that the feedback students get in their assignments doesn't match with the final results. Hence, I have raised this in USU and FPT and it is taken as actions, will be updated in next meetings

I have also been working on bringing awareness on adverse impacts of essay mills / contract cheating. Recently, I was in a meeting with Universities minister Michelle donellan MP, chaired by Chris Skidmore MP and it was agreed that there will be work on drafting the new legislation and also, I'm the part of working group to draft the parliamentary bill

Mental health and Well-being	
------------------------------	--

Updated:

-

Our team is looking to proposal by TogetherAll and provide ample support to students

- I have been working closely with Citizens UK on this topic and advocated for including “availability of resources to all groups” in upcoming Essex council election’s accountability assembly

Other relevant updates

EXECUTIVE COMMITTEE UPDATE

FATIMA LAKHANI

Vice President (Art, Humanities & Social Sciences)

My campaigns, policy and other work



My campaigns

Title: Employability	In Progress
<p><i>Updated: 19.04.2021</i></p> <ul style="list-style-type: none"> • I have been looking into creation of paid internships with my faculty and the possibility of extending it to other faculties as well.. • I have now identified 12 areas within AHSS where student technicians can be interned (paid internships) in specialised areas, so working on the technicalities eg. how many students, funding, job descriptions etc. • Live briefs are the new project I'm working on ensuring that students are supported throughout and guided for the online showcase in AHSS. • Finally, I continue working with the Ruskin modules that will help boost student employability. 	

Title: Knowledge packs	On hold
<p><i>Updated: 25.11.2020</i></p> <ul style="list-style-type: none"> • Knowledge packs are essentially “guides” that contain basic local knowledge about the campus area for instance, where to buy clothes, groceries, necessities etc. • Creating a format for “Knowledge packs” suitable for Cambridge/ Chelmsford and London Campuses. • Determining resources for knowledge packs eg. Societies, social media, other SU's etc. • Had a meeting with O.G and determined societies to be part of the meeting for the knowledge packs. • POA: To schedule a date after freshers period and meet with culture/country based societies. 	

Title: Black Lives Matter inspired campaign.

In process

Updated: 25.11.2020

- I am trying to address the lower number of BAME students in PGR courses across all faculties at ARU and looking into creation of opportunities for them.
- I am also working on creation of a module that aims to educate students about inequality with the context of the Black Lives Matter movement.

18/09/20

- Have attended The Black History Month working group and have acquainted myself with the BME rep and other BME students involved.
- Meeting with the BME rep to understand BME wants and priorities.
- Attended Diversification of curriculum panel representing the SU among the university staff and engaging with them.
- BHM working group currently discussing events, ideas to run during the Black History Month.
- As part of AGWG shot a video interview with David Jay for the staff about support for BAME students and decolonising of the curriculum.

19/04/21

- I facilitated the student inclusivity forum earlier this month..
- I am actively leading BAME workshops within the AHSS faculty.
- Guest speaker at the SHINE BAME Employability Programme.
- Currently in discussions with HR about a staff diversification project.
- Brainstorming for another internal SU project which has a direct impact on BAME students.
- Facilitating the “Seeing myself project” for Racial and Ethnic Minority students on campus. (RAEM)

Other relevant updates

Updated: 25.11.2020

AHSS Faculty Updates

- I have been regularly communicating with the AHSS students through the newsletter by compiling events, useful information and encouraging the student voice as editor.
- I am also administrator of the AHSS heart community facebook group to keep in touch with students.
- I attended an SSLC as an observer to better understand the functioning of the course rep system and create networks with course reps to best represent the student voice.

- In collaboration with the Peer mentors, I am hosting a “Study With Me” session where we motivate students to study by sharing tips and getting work done in real time.

19.04.21

- I continue to be part of the AHSS newsletter editorial team and the AHSS heart community to make sure student voices are heard.
- Raising student concerns with faculty on a regular basis and maintaining good relations with AHSS staff

EXECUTIVE COMMITTEE UPDATE

RIYA GADHAVI

Vice President (Health, Education, Medicine & Social Care)

My campaigns, policy and other work



My campaigns

Title: Accommodation for PG students joining in January	Completed
<p><i>Updated: April 2021</i></p> <p><i>At the accommodation strategy group, the dates of accommodation contracts for the students starting in September 2021 and January 2022 were discussed and they have put in place both: a 4 month contract and a 1 year contract for students starting in January.</i></p>	

Title: Newsletter for Faculty	Completed
<p><i>Updated: April 2021</i></p> <p><i>Have designed and showed the draft of the first faculty newsletter to the faculty staff. It has been much appreciated by the faculty and just waiting for the release of the newsletter on Canvas site. Faculty has suggested a few changes and we have implemented those changes.</i></p>	

Other relevant updates

<p>Updated:</p> <ul style="list-style-type: none"> • Planning Nursing and Midwifery Week, from 5th-12th May 2021. • Imogen and I have been working closely with the Faculty to get the week sorted. • Carried out accommodation audit on both, Cambridge and Chelmsford, campuses. • For rents in private landlords, still working with the Cam SU on a guide for the private renters.
--

EXECUTIVE COMMITTEE UPDATE

EMILY LONG

Vice President (Science & Engineering)

My campaigns, policy and other work



My campaigns

ARU Community Aim: Student's and staff at ARU feel like they belong to a supportive, motivational and powerful community that pushes ourselves to be our best.	In Progress
<ul style="list-style-type: none"> Working on both the uni Welcome Working group and SU Fresher's committee, relaying student expectations for fresher's and challenging both groups to think outside the box. Having 1:1 sessions with clubs and societies Sitting on SU awards group & Sports awards group Supporting student-led campaign- safety in & around campus FSE Hub revisit. 	
Accessibility Aim: Students are supported by the university and the SU to access support services, their education and facilities that they need throughout their ARU Journey	In Progress
<ul style="list-style-type: none"> Revisiting Hidden disabilities scheme to update training that staff and students' receive. Hidden disabilities policy submitted to group chat. Encouraging DDS & ARU in general to provide sunflower lanyards to staff and students. 	
Communication Aim: Students feel confident in the communication they receive across various platforms	In Progress
<ul style="list-style-type: none"> Townhall review complete, proposed continuation for next trimester & next year in place FSE review of student feedback mechanisms ALT project- using informal, non-structured spaces for study & building belonging. 	

Sustainability Aim: ARU & ARU Students' Union will be nationally leading organisations for sustainability.	In Progress
<ul style="list-style-type: none"> • Sustainability summit!! Sustainability Summit 2021: Driving Ambition (angliastudent.com) <p>Projects within the campaign:</p> <ul style="list-style-type: none"> • Promoting the use of ARU Green an online platform to learn & record your sustainable actions and get points for prizes. Only 603 students are currently registered out of all campuses. About (teamjump.co.uk) -meeting scheduled next week • Sustainability webpages, with sustainability being a core value for the SU, we should be saying as such on our website and promoting the campaigns, projects, policies, events & activities. • Ecosia on campus-would be the default search engine instead of bing. Searches from this search engine generate funding to plant trees. Even just one search to get to google from thousands of students and staff can be hugely impactful.- registered ecosia site, launch in sustainability summit • Sustainability awareness policy- this is both progress on the current policy and ensuring the SU are upholding their stances, as well as creation of a new policy to be submitted for the April 2021 group chat.- submitted new policy, group chat on the 21st April • Student sustainability working group- Now a permanent committee.- continuing to accept new members. 	

Other relevant updates

<ul style="list-style-type: none"> • Mental Health & Wellbeing: my role in the campaign is to explore how we can widen distress fest and bring that out into the rest of the year. Stress isn't felt at just one particular point in the year. Artwork designed, just need to present to different departments. • PFCC citizens uk
<p>Senate Committees that I sit on:</p> <p>Senate</p> <p>Student matters</p> <p>Academic Regulations</p> <p>Non-Senate committee's/ work streams that I sit on:</p> <p>Access & Participation</p> <p>Athena Swan</p> <p>Sustainability strategy</p> <p>Sustainability Strategy Comms</p> <p>Sustainable operations group</p> <p>Welcome Working group</p> <p>SU Fresher's</p>

SU Awards

Scenario planning

Student partnership

Student wellbeing strategy steering group

Late engagers task & finish

Faculty Executive Committee