



Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)

5:00pm – 7:00pm, 14 March 2018 (combined with rescheduled February meeting)

Members

Jamie Smith	President	FVC/LEDIC	
Laura Douds	Vice President (Science and Technology)	FVC/LEDIC	
Eliza Torres	Vice President (Health, Social Care, Education and Medical Science)	FVC/LEDIC	
Johanna Korhonen	Vice President (Arts, Law and Social Sciences)	FVC/LEDIC	
Kirran Khan	Vice President (Business)	FVC/LEDIC	
Margarita Raleva	ALSS Faculty Rep (Cambridge)	FVC	
Joel Tyson	ALSS Faculty Rep (Chelmsford)	FVC	
Leigh Rooney	FHSCE Faculty Rep (Chelmsford)	FVC	
Clarissa Devey-Smith	FHSCE Faculty Rep (Cambridge)	FVC	
Kathryn Dunnill	FMS Faculty Rep (Cambridge)	FVC	
Benjamin Morris	FMS Faculty Rep (Chelmsford)	FVC	
Stewart Watson	FST Faculty Rep (Cambridge)	FVC	
Bobby Hughes	FST Faculty Rep (Chelmsford)	FVC	
Michael Graham	LAIBS Faculty Rep (Cambridge)	FVC	
Aysha Goodwin	LAIBS Faculty Rep (Chelmsford)	FVC	
Christiane Kouassi	Black and Minority Ethnic Students' Rep (Chelmsford)	LEDIC	
Blessing Raimi	Black and Minority Ethnic Students' Rep (Cambridge)	LEDIC	
Grant Rose	Disabled Students' Rep (Cambridge)	LEDIC	
Gill Jacob	Disabled Students' Rep (Chelmsford)	LEDIC	
Antonia Vetter	International Rep (Cambridge)	LEDIC	
Roman Ivanov	International Rep (Chelmsford)	LEDIC	
Imogen Davnall	LGBT+ Students' Rep (Chelmsford)	LEDIC	
Luca Girardi	LGBT+ Students' Rep (Cambridge)	LEDIC	
Michael Turner	Trans* Students' Rep (Cambridge)	LEDIC	
Kyia Thompson	Women's Rep (Cambridge)	LEDIC	
Anita Miezah	Women's Rep (Chelmsford)	LEDIC	

In attendance

Daniel Login	Engagement and Volunteer Centre Manager	
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Megan Bennett	ARU London and Democracy Coordinator	
Jonathan Malton	Executive/Representation Assistant	

Agenda

Welcome, apologies and absences	Jamie Smith	<i>To note</i>	
Minutes of the last meeting	Jamie Smith	<i>To approve</i>	166/18
Actions and matters arising from last meeting	Jamie Smith	<i>To discuss</i>	167/18
Terms of reference	Megan Bennett	<i>To note</i>	168/18
Executive Accountability	Kyia Thompson	<i>To discuss</i>	
Executive Officer work plans			
President	Jamie Smith	<i>To discuss</i>	169/18
ICAN Action Plan from DWG		<i>To discuss</i>	170/18
Optometry building student space		<i>To discuss</i>	
Vice President (Science and Technology)	Laura Douds	<i>To discuss</i>	171/18
Academic Skills report		<i>To note</i>	172/18
Vice President (Health, Social Care, Education and Medical Science)	Eliza Torres	<i>To discuss</i>	173/18
Family Day design brief		<i>To note</i>	174/18
Vice President (Arts, Law and Social Sciences)	Johanna Korhonen	<i>To discuss</i>	175/18
Vice President (Business)	Kirran Khan	<i>To discuss</i>	176/18
FVC/LEDIC Reps update	All	<i>To note</i>	
Black and Minority Ethnic Students' Rep (Cambridge)	Blessing Raimi	<i>To discuss</i>	177/18
Women's Rep (Cambridge)	Kyia Thompson	<i>To discuss</i>	178/18
Budget	Jamie Smith	<i>To approve</i>	
Chelmsford Bike Safety	Kirran Khan	<i>To approve</i>	
Cambs Cultural GIAG	Eliza Torres/Blessing Raimi	<i>To approve</i>	
Destress Fest (LBH)	Jamie Smith/Eliza Torres	<i>To approve</i>	
Personal Tutoring refreshments	Kirran Khan	<i>To note</i>	179/18
Art Therapy Groups	Jamie Smith	<i>To note</i>	180/18
BME Campaign event	Blessing Raimi	<i>To note</i>	181/18

Policies			
Against cuts to education	Jamie Smith/Kirran Khan	<i>To discuss</i>	182/18
Against NHS cuts	Eliza Torres	<i>To discuss</i>	183/18
Gender neutral toilets	Michael Graham/Laura Douds	<i>To discuss</i>	184/18
Increased equality for vegan students	Johanna Korhonen	<i>To discuss</i>	185/18
KWAF	Stewart Watson/Jamie Smith	<i>To discuss</i>	186/18
Liberating the curriculum	Imogen Daynall/Laura Douds	<i>To discuss</i>	187/18
Save our space	Stewart Watson/Jamie Smith	<i>To discuss</i>	188/18
TEF	Jamie Smith/Laura Douds	<i>To discuss</i>	189/18
Trans not trans*	Michael Graham/Laura Douds	<i>To discuss</i>	190/18
Up your grants	Laura Douds	<i>To discuss</i>	191/18
Wheels in Motion	Kirran Khan	<i>To discuss</i>	192/18
Easy Access	Laura Douds	<i>To discuss</i>	193/18
We Love the Living Wage	Laura Douds	<i>To discuss</i>	194/18
Reduced Printing	Johanna Korhonen	<i>To discuss</i>	195/18
Ideas	All	<i>To discuss</i>	196/18
AOB			
Student Council meetings	Jamie Smith	<i>To discuss</i>	
Date of next meeting(s)	TBC		



Executive Committee Meeting Minutes

31/01/18 15:00-17:00

Item No		Action
1	<div>Attendance</div> <div>1.1 Present</div> <div><div><div>Eliza Torres</div><div>Jamie Smith</div><div>Johanna Korhonen</div><div>Kirran Khan</div><div>Laura Douds</div><div>Blessing Raimi</div><div>Bobby Hughes</div><div>Clarissa Devey-Smith</div><div>Grant Rose</div><div>Luca Girardi</div><div>Maggie Raleva</div><div>Michael Turner</div><div>Stewart Watson</div></div><div><div>VP (Health, Social Care, Education and Medical Science)</div><div>President</div><div>VP (Arts, Law & Social Sciences)</div><div>VP (Business)</div><div>VP (Science & Technology)</div><div>Black and Minority Ethnic Students' Rep (Cambridge)</div><div>FST Faculty Rep (Chelmsford)</div><div>FHSCE Faculty Rep (Cambridge)</div><div>Disabled Students' Rep (Cambridge)</div><div>LGBT+ Students' Rep (Cambridge)</div><div>ALSS Faculty Rep (Cambridge)</div><div>Trans* Students' Rep (Cambridge)</div><div>FST Faculty Rep (Cambridge)</div></div></div> <div><div>In Attendance</div><div><div><div>Jonathan Malton</div><div>Megan Bennet</div><div>Rose Williamson</div></div><div><div>Representation/Executive Assistant</div><div>ARU London & Democracy Coordinator</div><div>Campaigns and Education Enhancement Coordinator</div></div></div></div> <div>1.2 Apologies</div> <div><div><div>Antonia Vetter</div><div>Gill Jacob</div><div>Kathryn Dunnill</div><div>Kyia Thompson</div><div>Leigh Rooney</div></div><div><div>International Rep (Cambridge)</div><div>Disabled Students' Rep (Chelmsford)</div><div>FMS Faculty Rep (Cambridge)</div><div>Women's Rep (Cambridge)</div><div>FHSCE Faculty Rep (Chelmsford)</div></div></div>	

	<p>Michael Graham LAIBS Faculty Rep (Cambridge)</p> <p>1.3 Absent</p> <p>Anita Miezah Women's Rep (Chelmsford) Aysha Goodwin LAIBS Faculty Rep (Chelmsford) Benjamin Morris FMS Faculty Rep (Chelmsford) Christiane Kouassi Black and Minority Ethnic Students' Rep (Chelmsford) Imogen Davnall LGBT+ Students' Rep (Chelmsford) Joel Tyson ALSS Faculty Rep (Chelmsford) Roman Ivanov International Rep (Chelmsford)</p> <p>1.4 Declaration of Interest None</p>	
2	<p>Acceptance of Previous Minutes Exec accepts the previous meetings' minutes</p> <p>2.2 Matters Arising</p> <p>7. Rainbow lanyards - LG followed up for FST, no budget for lanyards yet. Will look into "I heart ARU" with rainbow hearts</p> <p>Action: Faculty Coordinators (Toby Pallatt, Caliana Jakes & Emma Howes) to meet with officers and relevant faculty reps.</p> <p>Not sure of other faculties, apart from LAIBS who already does this</p> <p>Action: JS to discuss with David Walmsley (Head of Student Services)</p> <p>3.1. Family day not happening – hand over to next officer team</p> <p>Money, money, money – Students who live in the UK, but not on the mainland, can now hand in work early</p> <p>Action MR to discuss with RW to promote win, such as article on website</p> <p>Communication – LD says that they can promote SU or University based events if hosts gets nothing in return, such as monetary gain or free tickets</p> <p>Action: LD to check rules of radio show competitions, such as winning tickets for shows by guest.</p> <p>ET, KK, LD to update papers – all updated</p> <p>5.1. KK discussed with RW, resubmitted the 'Against Cuts To Education' policy to council, working with Bee Newbould (Course Based Coordinator) to promote with Course Based Societies</p> <p>5.2. ET discussed 'Against NHS Cuts' policy with RW; next steps to follow at February Exec meeting</p> <p>5.3. Dedicated toilets for GNT are being pushed by LD throughout Cambridge & Chelmsford campuses – not to be known as accessible toilets.</p>	<p>EXEC</p> <p>JS</p> <p>MR/RW</p> <p>LD</p>

	<p>Action: LD to chase Estates with progress</p> <p>5.6 Liberating the curriculum – all meetings arranged</p> <p>5.8 SOS – Completed</p> <p>5.9 Action: KK to raise the reworked Teaching Excellence Framework with Iain Martin (Vice Chancellor) at next meeting</p> <p>5.10. Action: LD to have meeting with Alexis Mannion (Finance Manager) regarding funding for Up Your Grants</p> <p>Wheels in Motion –</p> <p>Action: KK to collate feedback by next exec</p> <p>Halal Food –</p> <p>Action: JK to contact Nigel Cooper (Cambridge Chaplin) possibly through a phone call?</p> <p>6. Free parking is completed – article is now on website</p> <p>Lab Coats – all washed over Christmas</p> <p>Action: LD to make sure that this doesn't repeat</p> <p>Budgets – Majority replied, money granted</p> <p>Terms of reference – MB – nothing to add, all updated</p>	<p>LD</p> <p>KK</p> <p>LD</p> <p>KK</p> <p>JK</p> <p>LD</p>
3	<p>Permanent items</p> <p>3.1 Executive officer reports</p> <p>Jamie Smith - President</p> <p>Retention Campaign</p> <p>Writing a paper to ask the University to complete research, due to data protection has become an issue when asking for information about students who don't engage with the SU</p> <p>This will be taken to the Student Retention Steering Group on the 13th February</p> <p>Teaching Excellence</p> <p>Lobbying University to create an internal teaching excellence framework.</p> <p>Will have a name change to Teaching Excellence Principals – to be discussed before publishing</p> <p>Hold students and staff to account</p> <p>Budget secured for away day to discuss the criteria of the framework of teaching excellence</p> <p>This leads to the Anglia Learning and Teaching subcommittee so that we can dissect, consider, debate and ultimately condense the guidelines into 10 key criteria agreed by all.</p> <p>Graduations</p> <p>Now moved to July, & Jamie has been invited to the subcommittee.</p> <p>However, these clash with the Academic Registry Meeting, so JK will take her place.</p> <p>Let's Be Honest</p>	

Met with Chelmsford MP Vicky Ford – highly supportive of dual registry of doctors at home and at University – Vicky Ford has emailed ARU to push this
Also wants to send the report to all companies that have placements for ARU students

Dance Studio

Now waiting for budget to refurbish the dance studio

Not suitable for pole dancing or cheerleading

If societies cannot use the dance studio, then we will still be funding them to use external venues.

University Mental Health Day

March 1st – Collective event with Student Services

Social Media lead campaign

Theme of the event is community

FMT Update

Confidential paper to be discussed – faculty reps to push to be involved in FMT. Easter is when the training will be held

LD – How is this different to Faculty Board? Do the minutes go straight into the following meeting?

JS – They don't just discuss student facing issues, but budgets

SW – Separate meeting is not streamlining process

LD – Students should have a say how the budget is spent

Committee raised questions such as;

Will this be co-chaired?

Will this be held at a suitable time before the FMT?

LR asked online before the meeting;

Will the meeting be co-chaired by a faculty staff member and VP?

As the agenda will be determined by both student reps and the faculty, there should be joint responsibility in ensuring agenda items are identified ahead of time. Both parties should be bringing issues to the table as a way of keeping the student body and relevant faculty in the loop.

"Outcomes determined by discussion and consensus" - if in the scenario that a consensus cannot be reached, what happens?

"Unresolved issues could be discussed further in other existing for a, including FQESC AND SSLC". - If the FSPM is going to happen directly before or after FMT, or form a sub-part of

FMT, then surely it should be FMT that is accountable for ensuring actions etc are carried out in a timely manner, rather than it being passed down to FQESC's and SSLC's. The matters being discussed at this FSPM forum should only be strategic anyway so passing it down to operational level meetings would be counterproductive,

I think it needs to be noted and clear that FMT are responsible for ensuring the student voice is heard at the FSPM and actions are completed by Faculty staff, where necessary.

We need to ensure that if these meetings go ahead, that the Faculty Forum's hosted by the SU are organised around the same time period, so reps can attend the FSPM prepared and with matters to discuss.

Although this isn't quite the outcome we were hoping for, if it is done properly we will achieve in representing the student voice at a strategic level in the faculties. We do need to ensure our own processes and forums (faculty forums etc) are as effective as they can be, to ensure reps are bringing up to date and relevant information to the faculties regularly. I don't think however that we should give up in getting the President and VP's to be active partners in the senior management of the university; ie; recruitment panels, President on CMT etc.

Johanna Korhonen - Vice President (ALSS)

Recipe Suggestion

Recipe for trial starts Monday 5th Feb – 17 recipes being trialled

Students need to provide feedback

Communication

Meeting needed to have updated information for the SU

SU sign posted for

Cam FM - JK & LD have a weekly radio show, allowing SU to be more visible on the radio

JK discussed with Georgia Hingston to clean SU website

Computer screens desktop banner after login promoting elections

Free Printing

Printing – sticker campaign over submissions period

Delay of three days due to issue with printing

JK had meeting with Aletta – pushing electronic submissions on all courses by next academic year

Paper submitted that all new modules will have default online submissions

Reduced printing being pushed at Student Council

International Student Outreach

<p>Event for international students – discuss with Caroline Shanahan</p> <p>JK part of One IT initiative</p> <p>Active curriculum – JK co-chairing the working group</p> <p>Books Plus review to take place, JK to be part of all meetings</p> <p>Pushing for student consultation</p> <p>Kirran Khan - Vice President (Business)</p> <p>Personal Tutoring Consultations with other universities</p> <p>Part Time Job Fair Event taking place on 2nd February, rooms have been booked Discussions with businesses to attend</p> <p>Bike Safety Cycling proficiency training for March Action: KK to discuss with Tom Manville (Commercial Services Manager) to implement offer Action: KK to organise a meeting with environment team – JM to arrange</p> <p>Eliza Torres Vice President (FHSCE & FMS) Monthly Destress Events Fresh check day went well in Chelmsford on Monday Slower uptake for Cambridge on Wednesday Fashion show in Chelmsford for 1st February</p> <p>Laura Douds – Vice President (FST)</p> <p>Clubs & Societies Count Working with Bee Newbould (Course Based Society Coordinator) to gather feedback Have attended forums & society meetings where possible, to offer support and to be the point of contact.</p> <p>Diversity Projects LGBT+ History month, starts tomorrow £250 can be put back into the Exec pot as Katie Potts has paid for Jacob Joyce to attend Still looking for drivers for the 23rd Feb evening event & 28th February Please drink responsibility Student Q&A 19th February Action: LD to figure out how to solve transport for Trustees Away Day</p>	<p>KK</p> <p>KK/JM</p> <p>LD</p>
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<p>GNT are located in Eastings and Mumford Theatre</p> <p>Action: JS & LD to speak with Sandy Lynam about GNT</p> <p>Action: LD to discuss with other universities regarding GNTs</p> <p>Action: LD to meet with Sandy Lynam about signage across Cambridge campus</p> <p>Action: Jo Harbrow signage in Cambridge & Chelmsford SU Spaces</p> <p>Action: LD to update reps</p>	<p>JS/LD</p> <p>LD</p> <p>LD</p> <p>JS/JH</p> <p>LD</p>
<p>5.4 Increased Equality for Vegan Students</p> <p>Vegan policy is part of the Green Impact</p> <p>Update from Vegan pledge</p> <p>JK to speak with Anthea Turner to promote vegan food</p> <p>Action: JK to speak with “all the vegans” (email to Vegan Society)</p>	<p>JK</p>
<p>5.5 Keep Wednesday Afternoons Free</p> <p>Looking at data that displays courses that have Wednesday afternoon free</p> <p>LD to have a look at data</p> <p>Action: JS to take data to Ideas Meeting</p>	<p>JS</p>
<p>5.6 Liberating the Curriculum</p> <p>LD met with Aletta, positive reception</p> <p>Action: LD to set up meeting with FHSCE & FMS</p> <p>Action: SW to speak with Optical Sciences reps</p> <p>Action: Officers to support LD with this policy</p> <p>Action: LD to speak with Cat Younger, Essex University</p> <p>BR to help with the BME side of policy</p> <p>Action: JM to organise meeting</p>	<p>LD</p> <p>SW</p> <p>EXEC</p> <p>LD</p> <p>JM</p>
<p>5.7 Save Our Space</p> <p>Confirmed timetable for Dance Studio, budget confirmed, but no date yet.</p> <p>Action: JS to send email to Sandy Lynam</p>	<p>JS</p>
<p>5.8 Teaching Excellence Framework</p> <p>Resubmitted to council</p> <p>Action: KK & JM arranging meeting with Peterborough MP</p> <p>Action: KK & LD to meet JS to discuss TEF</p> <p>Action: LD to write an article to website</p> <p>Action: KK to raise TEF with Iain Martin at next meeting, from region, the education sector & ARU</p>	<p>KK/JM</p> <p>KK/LD</p> <p>LD</p> <p>KK</p>
<p>5.9 Trans Not Trans*</p> <p>Action: JS to send trustees email to officers</p>	<p>JS</p>

	<p>5.10 Up Your Grants Gone to trustees and finance and risk Needing to find the 15% Action: LD to speak with Abi Dickenson (Student Activities Manager to discuss the sustainability & fundraising event</p> <p>5.11 Wheels in Motion Action: KK to chase David Walmsley, to see if KK can attend meeting Action: KK to meet Tom & the environment team; JM to arrange</p> <p>5.12 Equal Access Action: LD to meet with Caroline Shanahan</p> <p>5.13 Student Volunteering Week JS & JK to take part in 'Eat Like A Refugee' Exec express their concern at JS & JK taking part in the event, due to their daily intake being around 1200 calories.</p> <p>5.14 Living Wage KK to include in Part Time Job Fair</p>	<p>LD</p> <p>KK KK/JM</p> <p>LD</p>
6	<p>Council</p> <p>Equal Access Policy – to discuss at Exec Away Day Equality for Vegan Students – No requirement of vegan café in the resubmission of this policy KWAF – LD & JS re-submitted Up Your Grants – no update Living Wage - Anglia Ruskin Students Union adheres by this University also follows the living wage Wheels in Motion – student discount for park and ride in other cities was discussed Action: KK to gather feedback from Chelmsford and Peterborough NHS Cuts – Previously discussed Action: ET to update after council meeting</p>	<p>KK</p> <p>ET</p>
7	<p>Ideas</p> <p>SU permanent bar in Cambridge – Ongoing Books Plus card used for printing – Ongoing</p>	

	<p>Summer graduation – JK to attend meeting</p> <p>Stop charging for hot water – 2 weeks before kettle arrives</p> <p>Therapy Dogs - Completed</p> <p>Accessible microwave – 2 weeks before microwave arrives</p> <p>Free graduation guest fee – Ongoing, JK to raise at meeting</p> <p>Halal food and prayer room – JK to speak to Nigel (Cambridge Chaplin) & message students</p> <p>Free parking – Article is now on the website</p> <p>Jacket potatoes – Will be organised after the recipe trial</p> <p>Cheerleading – Dan Fow to give update after meeting</p> <p>Food in Library – Change of staff in April; JS to meet new librarian</p> <p>Lab coats – Completed</p> <p>Money money money – Ongoing – LD to continue to contact with Course Reps</p> <p>Grad Ball – JS to meet with David Sexton regarding funding – ARUL graduates in Chelmsford. This will follow to Cambridge</p> <p>Students Guide of Renting Private Accommodation – Online guide, prototype design will be brought to exec before printing</p> <p>Reduce healthy food prices – JK to contact students, but will have feedback through recipe trial. Also pushing towards plastic free containers</p> <p>New Accessible Toilet Signs – New signs in Cambridge SU space, LD to follow this up in Chelmsford SU Space, along with throughout ARU</p>	
8	<p>Budgets</p> <p>BR – BME Forum on the 05/02/2018</p> <ul style="list-style-type: none"> • £20 for refreshments • £30 for 50 A5 Feedback Forms <p>Action: JS to send an email to all members of FVC/LEDIC to approve budget, due to a lack of attendance.</p>	JS
9	<p>Any Other Business</p> <p>EDI Representation – Wanting any FVC/LEDIC/Course Reps to take part with this group - LG expressed interest</p> <p>Campaign Rep Website – RW to send email to update website</p> <p>LD 45 Credit Module – Exec expresses support for LD to discuss this at meeting on 01/02/2018</p> <p>If student fails a 45 credit module, then student will have to retake the year – students are only allowed to retake 30 credits overall</p> <p>Does attendance show engagement?</p> <p>University believe that less students will fail</p> <p>Girls Only Hour – SW as had an influx of students asking about this</p>	

	Action: JS to speak to Active Anglia regarding this WTF (What The Faculty) – Future of booklet when SU are going paperless Action: SW to discuss with Julian Priddle (Principal Lecturer in Academic Development: FST - Anglia Learning and Teaching)	JS SW
	Date and Time of Next Meeting: 28/02/2018	

Jamie Smith – President of the ARU Students' Union approve these minutes

Actions and matters arising from last meeting

31th January 2018

ITEM	ACTION	OWNER	UPDATE
Carried over			
7	Rainbow lanyards – JS to meet David Walmsley	JS	Contacted David – Waiting for a response (Verbal)
	Communication – Student Radio: LD to check rules of radio show competitions, such as winning tickets for shows by guest.	LD	As long as we don't get any material gain from it
	Money money money: MR & RW to promote win via website	MR/RW	
	Halal Food: JK to contact Nigel Cooper, possibly through a phone call?	JK	Halal food is labelled now
	Lab Coats: Make sure they are washed regularly	LD	
	Diversity Projects: LD to figure out how to solve transport for Trustees Away Day	LD	
	Support for Carers: LD to put posters in Young Street & Compass House KK to meet CDS to discuss use of Young Street ET to email Conrad Sackey JS to meet with CDS & Donna-Louise Cobban Officers to go to Compass House & Young Street, visibly be with students	LD KK ET JS EXEC	Done
	Bike Safety: KK to meet Tom Manville to implement offer KK to meet environment team; JM to arrange both	KK	
5.1	Against Cuts to Education: KK to meet with RW	KK	
5.2	Against NHS Cuts: ET to give a thorough update ET to meet BM ET to get feedback from consultation event ET to meet with Campaigns and Education Enhancement Coordinator (RW)	ET	
5.3	Gender Neutral Toilets: LD to chase Estates with updates to progress LD to find out who updates the ARU app JS & LD to speak with Sandy Lynam about GNT LD to discuss with other universities regarding GNTs LD to meet with Sandy Lynam about signage across Cambridge campus JS to discuss Jo Harbrow signage in Cambridge & Chelmsford SU Space LD to update reps	LD LD LD LD LD JS LD	(JS) Asked for clarification to

			explain to JH the issue
5.4	Increased Equality for Vegan Students: JK to contact Vegan Society	JK	I have arranged to see Sarah on 24/2
5.5	KWAF: JS to take date to Ideas Meeting	JS	Done
5.6	Liberating the Curriculum: LD to set up meeting with FHSCE & FMS SW to speak with Optical Sciences reps Officers to support LD LD to speak with Cat Younger, Essex University Action: JM to organise meeting	LD SW EXEC LD JM	
5.7	SOS: JS to send email to Sandy Lynam	JS	Done
5.8	TEF: KK & JM arranging meeting with Peterborough MP KK & LD to meet JS to discuss TEF LD to write an article to website KK to raise TEF with Iain Martin at next meeting, from region, the education sector & ARU	KK/JM KK/LD LD KK	
5.9	Trans Not Trans*: JS to send trustees email to officers	JS	This has been added to the agenda for the Trustee Board Meeting on Monday 19 th – (Verbal update)
5.10	Up Your Grants: LD to have meeting with Alexis Mannion regarding funding for Up Your Grants LD to speak to Abi Dickenson to discuss the sustainability & fundraising event	LD LD	
5.11	Wheels in Motion: KK to gather feedback from Chelmsford and Peterborough KK to chase David Walmsley, to see if KK can attend meeting	KK	
5.12	Equal Access: LD to meet with Caroline Shanahan	LD	
	Against NHS cuts – ET to update after Student Council	ET	
	Budgets – JS to send email to all Committee members to approve budgets	JS	Done
	Girls Only Hour – JS to discuss with Active Anglia	JS	Waiting to hear back for AA
	WTF (What The Faculty) – SW to discuss with Julian Priddle the future of the booklet	SW	

BYE LAW 2 – Executive Committee

2.1 Membership

2.2.1 The Executive Committee as defined in the Union's Articles of Association shall be made up of the:

- (a) Faculty Voice Committee; and
- (b) Liberation, Equality, Diversity and Inclusion Committee.

2.2 Faculty Voice Committee

2.2.2 Initiation and frequency

- (a) The Faculty Voice Committee will be held monthly.
- (b) Other Faculty Voice Committee meetings may be called by a simple majority vote of the Faculty Voice Committee.

2.2.3 Organisation

Notice of at least five days shall be given for a Faculty Voice Committee meeting.

2.2.4 Membership

There will be a maximum of sixteen members, being the Student Members who hold the following positions within the Union:

- (a) President;
- (b) Vice President (Arts, Law and Social Sciences);
- (c) Vice President (Business);
- (d) Vice President (Health, Social Care, Education and Medical Science);
- (e) Vice President (Science and Technology);
- (f) ALSS Faculty Rep (Cambridge) and (Chelmsford);
- (g) FHSCE Faculty Rep (Cambridge), (Chelmsford) and (Peterborough);
- (h) FMS Faculty Rep (Cambridge) and (Chelmsford);
- (i) FST Faculty Rep (Cambridge) and (Chelmsford); and
- (j) LAIBS Faculty Rep (Cambridge) and (Chelmsford).

2.2.5 Chair and Vice Chair

- (a) The Chair of the Faculty Voice Committee will be the President.
- (b) The Vice Chair of the Faculty Voice Committee will be nominated by the Faculty Voice Committee.

2.2.6 Duties

The duties of the Faculty Voice Committee will include to:

- (a) plan and implement ideas and projects to improve the experience of students;
- (b) implement Policy;
- (c) discuss and draw together key issues and/or themes across faculties; and
- (d) plan and deliver campaigns.

2.2.7 Quorum

Quorum shall be at least half of the elected members.

2.3 Liberation, Equality, Diversity and Inclusion Committee

2.3.1 Initiation and frequency

- (a) The Liberation, Equality, Diversity and Inclusion Committee will be held monthly.
- (b) Other Liberation, Equality, Diversity and Inclusion Committee meetings may be called by a simple majority vote of the Liberation, Equality, Diversity and Inclusion Committee.

2.3.2 Organisation

Notice of at least five days shall be given for a Liberation, Equality, Diversity and Inclusion Committee meeting.

2.3.3 Membership

There will be a maximum of seventeen members, being the Student Members who hold the following positions within the Union:

- (a) President;
- (b) Vice President (Arts, Law and Social Sciences);
- (c) Vice President (Business);
- (d) Vice President (Health, Social Care, Education and Medical Science);
- (e) Vice President (Science and Technology);
- (f) Black and Minority Ethnic (BME) Students' Rep (Cambridge) and (Chelmsford);
- (g) Disabled Students' Rep (Cambridge) and (Chelmsford);
- (h) International Rep (Cambridge) and (Chelmsford);
- (i) LGBT+ Students' Rep (Cambridge) and (Chelmsford);
- (j) Trans* Students' Rep (Cambridge) and (Chelmsford); and
- (k) Womens' Rep (Cambridge) and (Chelmsford).

2.3.4 Chair and Vice Chair

The Chair and Vice Chair of the Liberation, Equality, Diversity and Inclusion Committee will each be a Campaign Rep nominated by the Liberation, Equality, Diversity and Inclusion Committee.

2.3.5 Duties

The duties of the Liberation, Equality, Diversity and Inclusion Committee will include to:

- (a) ensure campaigns consider and promote liberation, equality, diversity and inclusion;
- (b) scrutinise and monitor engagement with minority groups and support the development of related action plans;
- (c) advise the Faculty Voice Committee on the implementation of ideas and projects to improve the experience of students; and
- (d) plan and deliver campaigns.

2.3.6 Quorum

Quorum shall be at least half of the elected members.



CAMPAIGN UPDATE REPORT

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018
Prepared by:	Jamie Smith	Role:	President

Summary: *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

Retention	
Aim: Does involvement with the SU correlate with good student retention/continuation rates?	
Objective(s):	
1. Email key stake holders to register interest and begin process	COMPLETE
2. Collect Data and analyse	NOT STARTED
3. Create Report	NOT STARTED
4. Use Recommendations to Create Working Group	NOT STARTED

Updates:

1. Email was sent to key stake holders and experts. Awaiting reply to finalise data needed and then will begin data analysis.
2. I collected data however an issue with data protection has meant re-contacting Teesside to discuss how they got around this. Conversations about how we move around this seem positive and will be picked up in the New Year. Currently we receive data two years behind (so I would be working with data from 2014/15 which makes our research out of date before it's even begun. I'm talking to Ash McGregor (Academic Registry) and Ruth Taylor (ProVice Chancellor for Retention) around the the possibility of using our data before it's sent to the regulator and becomes out of date. The meeting will be early in the new year.
The report will be in the style of our Let's Be Honest report in keeping with our strong feeling that what we do to improve student mental health will ultimately improve retention.

UPDATE: I am in the process of drafting a proposal document to explain to the university why this research will benefit both organisations. I need to ensure that I am clear about how beneficial the Students' Union is to retention. This proposal will go to the Student Retention Steering Group on 13th February.

UPDATE 28/02: After looking into the data sharing agreement it appears the Students' Union is unable to share data back with the university. This has led to the reconsideration of what this project will look like. I am disappointed I won't be able to achieve my manifesto point due to legalities out of my control but I will be looking into Students' Union involvement and mapping that engagements over the NSS results to see if there are target courses/demographics that we can further support.

Teaching Excellence

Aim: Lobby the university to create an internal teaching excellence framework which has students as partners to actually measure teaching excellence	
Objective(s):	
1. Lobby the university to create an internal measurement for teaching excellence	COMPLETE
2. Create a working group of university and students to feed into the definition of ARU teaching excellence	IN PROGRESS
3. ARU feedback mechanisms fit for purpose review	IN PROGRESS
4. Lobby the university to use this measure to benefit students	IN PROGRESS
Updates:	
<p>1. Emailed Adam Longcroft (Anglia Learning and Teaching) to discuss my proposal. He suggested emailing a colleague as they already looked into this however the idea was dropped when the government mandated TEF was introduced. Waiting for a reply.</p> <p>UPDATE 28/02: Anglia Learning and Teaching have confirmed their support for the project. They will be communicating the project to the university.</p> <p>2. UPDATE: I have confirmed with Anglia Learning and Teaching that we will look into an internal measure of teaching excellence.</p> <p>I am bringing to executive committee a number of questions as well as some content so that we can collectively consider some criteria to go towards the end framework. After executive committee have agreed a list of criteria these guidelines will be taken to a group including the Anglia Learning and Teaching subcommittee so that we can dissect, consider, debate and ultimately condense the guidelines into 10 key criteria agreed by all.</p> <p>UPDATE 28/02: I have sent my work out to the Executive committee for comment as the representatives of the student body. They will have ability to consult more on the project throughout its development.</p> <p>3. The module evaluation survey is under review, I intend to be in those discussions and will update further when these meetings begins</p> <p>UPDATE 28/02: Conversations about reviewing feedback have been a hot topic. The university recognises that the feedback mechanisms it currently uses could be improved and I bring this conversation to many working groups. Unfortunately it is a very large project to undertake and currently they are moving to make the Module Evaluation Survey online so it can be changed in a more timely fashion.</p> <p>4. Once this framework is in place it will be created by staff and students collectively to create a 'best practice' framework that staff can then use to develop their teaching and students can use as guidelines to support their learning. We could potentially use this to redevelop the MAD award criteria.</p> <p>UPDATE 28/02: I'm excited to see that the conversations with the university I've had so far have been met with praise for the project and a will to work in collaboration to create a document fit for both students and staff. My view is that this project will be used by the university. To what extent right now, I'm unsure but looking forward to the projects development.</p>	
Other relevant updates:	
Conversations about graduation being moved to July have restarted and are looking positive. This does however, mean re-submitters will not be able to graduate with their class in the ceremony.	

UPDATE 20/12 Chasing the Academic Registry to be a member of the group which discusses this. Unlikely to be in time for 2019 graduations.

UPDATE 31/01 I am now invited to these meetings – unfortunately this meeting clashes with a Trustee Subcommittee meeting but I will be sending Johanna in my place and will fully brief her beforehand.

I'm writing to local MPs to discuss the Let's Be Honest report as well as the possibility of student discounted public transport in Cambridge. UPDATE: Both MPs have replied, setting up dates currently.

UPDATE 20/12: Daniel Zichner came to visit the union on Friday 8th to discuss the Let's Be Honest report. Overall he agreed nothing in the report was a surprise. He discussed taking the report to his parliamentary group and we will continue to chase in the new year.

UPDATE: 31/01 After a successful meeting with Vicky Ford she is a big advocate for the promotion of being able to register at your local GP and your university GP. She has also given us numerous contacts within parliament to discuss the relevant recommendations around the Let's Be Honest Report.

She has asked that we give her the contact details for all the professional companies we have with regards to paramedics, nurses or any other course that has a practice based placements around the travel costs and how that affects students mental health (with fees and finance being the number one contributor to poor mental health).

Dance Studio

UPDATE 20/12: The Students' Union and Active Anglia are in conversations about who/how the dance studio will be ran. We are very much keen to give students priority and Active Anglia are working collaboratively to ensure a good partnership.

UPDATE 31/01: The Students' Union and Active Anglia have confirmed the timetable split for the dance studio. We are not waiting for budget to be released so we can refurbish and modify the dance studio to suit all our needs. We are still unsure of an opening date.

I am also still championing for the deal with the university (they will facilitate an appropriate off campus site for societies who used to use the dance studio) to continue for those societies where the dance studio still won't accommodate them – for example pole fitness until we get suitable poles.

University Mental Health Day

University Mental Health Day is March 1st and we are planning a collective event with Student Services. On the day we will be holding mindfulness sessions in PTH and Chelmsford (venue to be confirmed). Throughout the month of March we will also be running a whiteboard campaign with the theme of 'community' as well as social media updates and sharing student content so keep an eye out for that.

FMT UPDATE:

Hopefully you've all seen/heard about my video on social media. After the abolishment of Faculty Board (FB - a strategic level faculty meeting) there has been no replacement mechanism for students to share feedback at a strategic level. All the items that went to FB have now been distributed to either meetings that officers already sit on or to the Faculty Management Team (FMT). We have requested that students have a seat on this meeting and the topic is being discussed by the Deans of the faculty on Thursday (17/01/2017). I will

update on the results of this and the next actions we intend to take after we have heard from this meeting.

UPDATE 28/02: We have now agreed with the university our plans for the Faculty Partnership Team which has been agreed by the university. Next steps are to train and support officers and faculty reps to make the meeting as useful as possible.

FVC/LEDIC are asked to **DISCUSS**

Inclusivity Champions' Action Network - ICAN
(formerly known as the SSIG Disability Working Group)



Purpose and Terms of Reference January 2018

This is an action-focused, multi-stakeholder, university-wide working group established to:

1. Raise awareness across the institution about the value and importance of creating an inclusive university community.
2. Lead on embedding and disseminating inclusivity practices which ensure that our 'at risk' student groups can study on an equal basis to other students and to advance equality of opportunity between students who share a protected characteristic and those who do not.
3. Recommend and initiate the introduction of policies and interventions which build an inclusive learning environment, curriculum and culture which ensures all students are given the opportunity to fulfil their potential.
4. Ensure our institution fulfils its legal obligations to our disabled students to ensure they are not disadvantaged by making recommendations for funding, interventions and initiatives where specific and additional adjustments are required.
5. Employ effective data monitoring and analysis processes relating to equality, diversity and inclusivity (with specific focus on the protected characteristics) to develop and inform institutional practices and policy.
6. Assess and evaluate the impact of equality, diversity and inclusion policies, procedures and interventions and provide a feedback mechanism between stakeholders¹, students and the committee structure.

The network will report to meetings of the SSIG and make recommendations which are then escalated through the Senate committee structure when appropriate.

¹ Stakeholder groups ICAN works with include (many of which are represented on the group): VCG, Student Union and wider student body, Associate Colleges, Academic Registry, ITS, HRS, Estates and Facilities, Corporate Marketing, Library, Student Services, Anglia LTA, catering, and Faculties.



CAMPAIGN UPDATE REPORT

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018
Prepared by:	Laura Douds	Role:	Vice President (Science and Technology)

Summary: *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

Clubs and Societies Count

Aim: Improve the quality and membership of clubs and societies on campus

Objective(s):

1. Increase the amount of fundraising	IN PROGRESS
2. Increase the amount of external volunteering done by societies	IN PROGRESS
3. Increase the number of clubs and societies	IN PROGRESS
4. Increase the number of societies achieving our highest level of award	IN PROGRESS
5. Have nominations and wins at the National Society Awards	NOT STARTED
6. Increase membership nos.	IN PROGRESS
7. Societies should feel supported by at least one officer	IN PROGRESS

Updates:

1. The #lovesocieties survey has gone live on angliastudent.com/lovesocieties. At the time of writing there are 13 respondents. Survey is due to close Friday 16th February dependent on response rate. Would love to have 50+ responses however will require a big push and possibly an extension to achieve this. As of 19/02/18 have extended survey until the 26th.
2. Have begun the process of asking societies if I can take photos of their activities for the promotional material. Have already photographed the arts and craft society in action. Planning on LASAR and TAGS next however am open to suggestions and have asked activities to tell societies what I'm planning in case they want to be involved.
3. Have been attending forums where possible.
4. Have been attending society meetings where possible to support and be a point of contact.

Diversity Projects

Aim: To promote EDI on campus, and aid understanding of minority groups.

Objective(s):

1. Raise awareness of liberation group issues	IN PROGRESS
2. Provide safe spaces for students	IN PROGRESS
3. Promote intersectionality	IN PROGRESS
4. Inform students of historical and present-day minority figures	IN PROGRESS

Updates:

1. Please share events and come along if you can! The event list is on angliastudent.com/lgbthistory

2. By the time exec rolls around the events will all be over. At the time of writing only the opening talk by Jacob Joyce, the crafternoon and film viewing had happened. The talk had around 20 people in attendance and we created a great piece of art that's displayed near the front desk in PTH. The feedback from that session was good.

We had around 10 for the crafternoon in collaboration with arts and crafts society, and created around 100 Valentine's cards to hand out. Feedback from this session was also good and students seemed to appreciate the de-stress/'chilled' vibe.

The film viewing was held in conjunction with the appropriate society but unfortunately there was poor attendance on the night despite lots of interest on facebook and the society's typically good turnout. There were several reasons I believe this happened; they were not in their typical room as I had wanted to move them to a more spacious/'nicer' one, and there were concerns from one student in particular about the first films we suggested which may have put other students off, despite our attempts to rectify the problem.

We handed out around 100-150 Valentine's cards on the 14th in Cambridge. It really put a smile on everyone's faces, and all the cards had a message on them somewhere (typically on the back) that said something to the effect of 'handcrafted for LGBT+ history month', so they were raising awareness as well as putting a smile on people's faces!

Other relevant updates:

- Academic skills report (see attached) was sent to appropriate people (Julian Priddle/Adam Longcroft (both from Anglia Learning and Teaching) Library/Study Skills Plus). Feedback has been really positive and I'm setting up meetings with multiple people to discuss the feedback and how we can take it forward to get more detailed information from the full survey once it's released in a few weeks time.
- Johanna and I are having weekly shows on Cam FM– you can listen on catch-up here: <http://www.camfm.co.uk/shows/brunch-with-the-su/> We are always looking for student bands/DJs/societies to come on air and do interviews etc with us about what they're up to and to promote them etc. We've previously had: Max Dewing and Manic Mannequin. At the time of writing, Dan Fow is due to come on air, followed by Spod (AKA Eira) Bailey, and then a group called GrassRoof.
- Kyia Thompson (Women's Rep) and I are co-chaired an event on sexual respect on 8th Feb. There were ~60 people there, and the panel went very well. Kyia was fantastic as a co-chair, and we had some really excellent discussions about the #SRWG, our projects and where we are in comparison to Cambridge University, and other institutions around the country.
- Compass House is now OPEN AT WEEKENDS. (Or, rather, it's open on Saturdays from 10am until 6pm on a trial basis until the end of the semester, so I've spoken to relevant course reps and students and told them that it's on a 'use it or lose it' basis and that if they don't use it, they will lose the perk they've been given and it's unlikely to be returned to them if they decide they want it back). All the hard work from October until now has been worth it!

- Handed out approx. 150 You Are Irreplaceable bracelets on Friday 16th Feb, all went over really well and students love the initiative and how we're doing this.
- Have received informal feedback about exec sessions from several members of the committee – and we're trying to enact the changes! How do you like these longer officer updates?

FVC/LEDIC are asked to **DISCUSS**

Academic Skills Survey Report.

BASIC RESULTS

The survey was administered between the 27th October 2017 and 11th November 2017. There were 46 respondents who completed all 6 questions.

Question 1 was regarding where the respondents came from. 36 respondents were from the UK, 5 from the EU or Europe, and 5 from elsewhere in the world. This corresponds to university data that suggests that x number of students are from the EU and y number of students are international.

39, or 85% of respondents told me that their first language was English.

43 students, or 93%, said that they completely understood the university's statement defining plagiarism. 3 students, or 7%, said they mostly understood it. This means that nobody said they understood some, little or none of the statement – which is great!

When students were asked to evaluate the statement “I have received enough support with my academic skills at university,” the following statistics were found:

13% said they strongly agreed

67% said they agreed

11% said they neither agreed nor disagreed

4% disagreed

0% strongly disagreed

4% said they didn't think they needed support.

WHAT IS KNOWN ABOUT VS WHAT IS USED?

Questions 4 and 5 were about the services the university offers to assist with academic skills and their usage. 89.1% of the respondents knew about the Study Skills Plus workshops, though only 67.4% knew of the one-to-one sessions, and only 56.5% knew of the online services. 84.7% of respondents knew about the library's referencing guide, but only 58.7% were aware that each course or subject area had an associated librarian. 10.8% of people listed knowing of academic support from another source, and 1 person (2.1%) said they were unaware of any of the aforementioned services.

These numbers differ from what students were actually using, as shown in the table below:

Service	Percentage of students who know about service (no of students)	Percentage of students using service (no of students)
STUDY SKILLS+ WORKSHOP	89.10% (41)	21.71% (10)
STUDY SKILLS+ ONE-TO-ONE	67.39% (31)	8.69% (4)
STUDY SKILLS+ ONLINE	56.52% (26)	23.91% (11)
LIBRARY REFERENCING GUIDE	84.78% (39)	73.91% (34)
COURSE LIBRARIAN	58.70% (27)	28.26% (13)
OTHER	10.87% (5)	6.52% (3)
NONE	2.17% (1)	19.57% (9)

As the table lays out, it is clear that there are significant differences between what students know about and what they actually use. No one resource is used as often as it is known about (obviously we exclude the 'none' option from this).

It's pleasing to see that most students who know of the library referencing guide have made use of it in their essays. It may be the case that the students who know of it but haven't used it had not needed to write an essay at the point of taking the survey, however cannot say this for sure.

WHY ARE SO MANY NOT USING ANYTHING?

What is perhaps most alarming is the number of students saying they hadn't used *any* resources. Almost 1/5 of the participants said they used none of the resources listed. This would be understandable if the same number said they'd heard of none of the resources. However, 8 out of the 9 students had heard of at least one of the resources. This begs the question: why are they not using them?

Interestingly, when we look at the other characteristics of the students who haven't used any of the services, we find the following info:

- Only 3 (33%) of the students knew about the library referencing guide, compared to 85% of students overall
- The best known service amongst these students was the Study Skills+ workshops, with 55% (5) recognition of the service. However it is worth noting that this is well below the 89% of students overall who recognised this service.
- None of these students strongly agreed that the university had supported their academic skills (7 agree – 77%, better than the average – 1 neither agree nor disagree - 11%, average – and 1 disagree – 11%, worse than average)
- No students recognised all of the services compared to 30.4% of all respondents who recognised all 5 of the main services listed (we discounted 'other' for these purposes).
- 7 of these students were both from the UK and had English as a first language; one of them was not from the UK and another did not have English as a first language.
- They all claimed to completely understand the university's definition of plagiarism.

Based on the above data, I think it is fair to say that there is a not-insignificant minority of students who have not been reached by the university advertising its services.

I see a number of possibilities to explain the unusual results found surrounding the referencing guide and the plagiarism statement.

1. The students are all extremely competent, and don't need to be aware of or use the referencing guide as they believe they know how to do it already.

2. The students are on a course where they don't ever write essays or need to reference for other reasons, and therefore have no need for a referencing guide or need to know that it exists.
3. The students were wrong about understanding plagiarism, and have not been referencing correctly through not using the guide.

There may be other options that I have not considered, and I make no attempt to suggest which of the above may be the most correct.

WHAT ABOUT INTERNATIONAL STUDENTS?

22%, or 10, of the respondents were from places other than the UK.

- 9/10 of the respondents said they understood the plagiarism definition entirely. The remaining respondent mostly understood.
- 7/10 of the respondents agreed that the university had supported their academic skills. 1 person strongly agreed, 1 neither agreed nor disagreed, and the final person didn't believe they needed support.
- Study Skills+ workshops were known about by 9/10 of these participants
- The referencing guide was known about by **all** of the participants
- The least known named resource was the Study Skills+ Online resources, with 50% of the respondents saying they were aware of that resource. However given the sample size of this group, this would be an expected percentage.
- 8/10 of the students have used the library referencing guide.
- The group had a higher incidence of using the Study Skills+ One to One sessions – 3/10 of the respondents have used this resource.

It's really positive to see that the library guide is so well known about in this demographic, and equally positive to see that Study Skills+ One to One sessions are being used.

PEOPLE WHO DON'T AGREE THEY'VE HAD HELP

Seven respondents said either that they neither agreed nor disagreed, or disagreed with the statement that the university had supported their academic skills.

- Most (6/7) of the people who were not positive that the university had supported their academic skills (ie people who chose disagree or neither agree nor disagree) were from the UK.
- 2 of the respondents (including the non-UK respondent) had a language other than English as a first language.
- 3 of the students had used only one of the resources offered to them (2 incidences of the library guide, one instance of 'other')
- 2 students had used **none** of the services offered to them. One of these students claimed not to know about any of the 5 named resources.
- 1 student identified and has used all 5 resources. The remaining student used two resources.
- All respondents except one said they knew about at least 2 of the resources on offer.

It is fair (perhaps even obvious) to say that there is a link between using the resources offered and feeling supported. There is no real way to examine why people don't use the resources on offer

(especially when they do know about the help available) using this data, however further investigation could focus on the following:

1. Are there barriers to accessing resources (eg mental health issues such as anxiety, or fear that it might get back to module leaders or personal tutors)?
2. Do students think they are okay without it?
3. Do students want help to be brought to them rather than accessing it themselves?

OTHER INTERESTING RELATIONS:

- Of students who had a first language other than English, 71% agreed that the university had supported their academic skills. The remainder neither agreed nor disagreed.
- Of the 6 people who said their academic skills were strongly supported, 5 of them were from the UK with English as a first language, and the other person was from outside the EU with English as a first language.
- 50% of people who said they were strongly supported knew about all 5 named services. One person said they knew of 4 services and the others knew of 3.
- Of the 43 people who said they understood the plagiarism statement entirely, 31 of them (or 72%) had used the library guide to referencing

Recommendations/Final Thoughts

- Further research is necessary, particularly to see if there are differences emerging from different demographics of students
- There is a not-insignificant number of students claiming to understand the plagiarism statement entirely who have not made use of the library referencing guide (28% of the 43 respondents). This is potentially contradictory given that our referencing styles are slightly altered from most, and the importance of using the guide should be reiterated to all students, lest they accidentally plagiarise/commit poor academic practice.
- There is a small pocket of students who don't know about and don't use any of the services offered to them. This is a particularly alarming subset however it will be very difficult to reach these students.
- Encourage students who use one service to use others – for example if a student speaks to a subject librarian, perhaps encourage librarians to talk about the referencing guide etc.



Vice President Health Social Care, Education and Medical Science

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018
Prepared by:	Eliza Torres	Role:	HSCE/MS Vice President

Summary: *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

Priority campaign(s) and objective(s)

1. **Let's Be Honest:** To improve mental health services on campus, encourage the ARU community to have more honest conversations about mental health and equip them to support one another. We will be rolling out our "You are irreplaceable" campaign to support this
2. **Monthly distress events** To allow all ARU students access to free event and space to relax and take a break from daily stresses of life
3. **Monthly drop ins-** To ensure all students are able to express and raise any questions, comments or concerns regarding their course, module, faculty etc.
4. **Cultural GIAG** – Empower students to share their love of their culture with the ARU community and bring a bit of home to ARU.
5. **Family day** – Aims to cater to mature students and students whom 9-5 working hours don't allow them to access services that they need. Whilst also providing an open house / bring your family to uni fun activities day.

Progress on priority campaign(s)

2. Monthly distress events

- The aim of this campaign is to extend last year's distress fest into a more frequent occurrence on both small and large scales.
- How I am going to achieve this aim is through working out the events and dates so that as many students as possible can attend.
- What I have done so far I have collaborated with student services on one event and we will be running another together. I have some dates and places already insight so please check out the attachments. There is also a budget break down for what is needed and why.
- What my next steps are to put all of these in the staffs calendars, set up events pages on the website and get the communications out there so everyone can join in on the fun!

IN PROGRESS

Update January 2018

The last LUSH cosmetics event had more than 120 students on the combined campuses. Which is really exciting and I also saved a bit of money on the Chelmsford event, due to their honouring prior agreed upon rates.

I have received funding for the next two events which are my fresh check days and you are irreplaceable bracelets. The fresh check date for Chelmsford is on the 29th from 12-2pm in the dome and on the 31st in HEL street from 12-2pm. Feel free to drop by and check it out. The You are irreplaceable launch is super exciting and I will be working with Laura to get this launched during LGBT History month in February.

Black History Month

- The aim of this campaign is to empower students through representation and a celebration of culture. Last years first ever black history month was large and we aim to have the same kind of buzz.
- I will achieve this through running successful and student lead events for the month.
- So far I have worked closely with Katie P, to get other administrators in the University to get involved. We have had by in and have had our most expensive expenses for BHM covered! There is a calendar of events out and weekly events happening. I also have NUS president Shakira Martin in to speak as well as Lionheartfelt a TEDx and BBC international speaker.
- Booked all the needed rooms, made adjustments and finalized the times.
- A variety of societies are involved and excited to partake!
- ACS will be hosting a fashion show and Katie and I have been working closely on everything to ensure it's a success.

Update January 2018 "3Vs"

The events that fall under this campaign aim to promote pride through cultural awareness, entertainment and education. Although ambitious I would like to work towards breaking down barriers of ignorance of different heritages, through facilitating events that encourage better understanding through representation thus enhancing the diverse community we have within the ARU community.

- I have finished the design briefs for the shareable images and the main launch video/image on Voice, Visibility and Validation.
- I am working on getting the videos and images together for the launch with the help of our Cambridge BME rep
- The main three events to kick off this campaign will take place during global week. On Monday the 13th there will be a global fashion show and on the 12th there will be a 'reppin your roots' open mic night. Both of these events are taking place only on the Chelmsford campus.

3. Monthly drop- ins

As Vice President of two different faculties I appreciate and embrace the fact that each faculty has their own students with different individual needs. Bearing this in mind I would like to host monthly drop in sessions allocated to different key areas dependent upon which campus I am on. The chat would be a time where you could express questions, concerns, happiness or any other feelings regarding your course. I will do my best to improve and help change things that are widely and deeply felt by students within the FHSCE and FMS student body.

The drop in sessions would also be a time where students can come in and generally meet other students within their faculties and relax. I am aware that some students won't be able to make day time hours, due to this I will also try and host evening sessions so as it's more inclusive and accessible.

Update January 2018

I have been meeting with lots of students and am collaborating with a few of them on upcoming campaign events. The shareable image and pop up poster are done. So it's a go!

4. Cultural GIAG

The idea behind this is that I was homesick and I thought that it would be great to have GIAG activities centered on learning about different cultures. Students teaching others about their cultures, doing some activities and enjoying great food from around the world. I thought it would be a great way for students to embrace where they are from and to share it with the ARU community.

Update Nov 17

- Cultural GIAG inflatables budget ran over by £40 due to shipping. I ask that the £40 be taken out of my communications budget to pay it back.
- Teaser videos and most of the communications has also been done. Passports and boarding passes look amazing!
- The event is now live on the website as well as on Facebook. So please feel free to share that!
- I am contacting the Jerk station to have them cater the event and am asking for an extra £50 for food. The projected £150 would not be enough to cover the service charge for food service.

Update January 2018

- The event is finally set to happen in Chelmsford on February 1st from 12-2 in the dome.
- I have booked the photo booth and am working on changing the green screen images to be that of places in Nigeria. The cater is making nice little snack and finger foods so students can have a taste of traditional Nigerian food.
- I am working with Georgia to get the passports and boarding passes printed in house as the images are already done and ready.
- The event is already live on Facebook and has a few people who have RSVP but please feel free to like and share!

5. Family day: the one stop shop

Work in progress, I will update better once I get the other campaigns rolling and out. From the talks I have had with different faculty members there is a major buy in to this and im really excited/ looking forward to working more on this to roll it out for term 2!

IN PROGRESS

Update January 2018

- *Working on creating a template that can potentially be carried over by the next officer team.*

Day to day updates

- I have been working on trying to set up a social work society in PB and putting on a GIAG.
- I am working with a nursing rep from the Chelmsford campus to bring about a placement support peer to peer type event and system.
- I am looking forward to going to the national conference and will be gathering feedback on what students would like me to represent or bring. Feel free to comment and let me know your thoughts.

DESIGN BRIEF TEMPLATE

NAME: Eliza Torres

DATE: March 2018

DEPARTMENT: SU

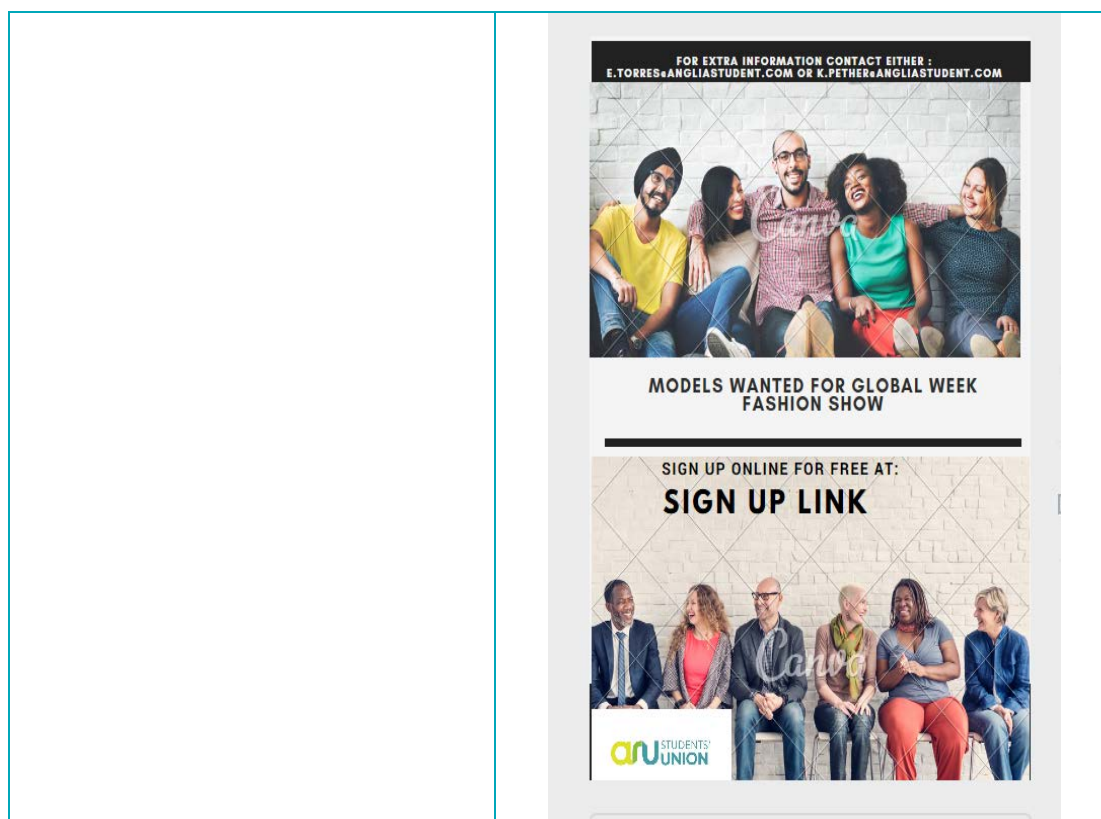
PROJECT NAME: Fashion Show sign up

BUDGET:

STEP 1	BACKGROUND
A brief description of the project:	.
What is the aim of the project?	This project aims to provide current students with added support and information; whilst also providing a fun, exciting environment for the whole family to attend

STEP 2	THE MESSAGE
Please insert <u>the final approved</u> copy. <i>All literature must be spell / grammar checked before submitting.</i>	
Who is the target audience?	Students
Any keywords and call to action	Fun for the whole family, Drop in,

STEP 3	DELIVERY OF THE MESSAGE
Describe the tone and any visual inspiration for this design. <i>Include any relevant URLs. Fun, Interactive, sophisticated</i>	
References <i>Any visual references, style guides, mood boards, previous campaigns</i>	



STEP 5	WHAT NEED TO BE PRODUCED?
Flyers (printed on uncoated 130gsm stock unless requested) <ul style="list-style-type: none"> A6 – 2500 for £50, 5000 for £65 A5 – 2500 for £80, 5000 for £120 	
Posters <ul style="list-style-type: none"> A3 - £35 per 100 A1 (for the solar frames and a-boards) - £10 each A0 - £15 each 	
Pull up banners <ul style="list-style-type: none"> £69 Other vinyl banners	
Info-screens / Info-kiosk <i>Please state date (from – ‘til) that you’d like it to be displayed, on which campuses and to which faculties</i>	

Website elements <i>Banner /app banner/ etc.</i>	
Social Media <i>Facebook banners, shareable images, profile images</i>	
Finishing specifications <i>Media; format; dimensions; folds; varnish; wire stitching; spot colours etc</i>	
Something not listed? <i>All full list of communication channels and their specifications <u>can be found here.</u></i>	

STEP 6		DEADLINE
Date required	PROOF/VISUALS	
	DELIVERY OF PRINT/ONLINE	

PLEASE NOTE

- For print, these costs are to have flyers delivered to the office, not to students.
- We will distribute posters every Monday around campus.
- To distribute flyers to students, budget must be found to book staff.



CAMPAIGN UPDATE REPORT

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018
Prepared by:	Johanna Korhonen	Role:	ALSS Vice President

Summary: *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

INCREASED FOOD VARIETY

Aim: To offer a wider variety of food that reflects student feedback and is good value for money

Objective(s):

1. I received data from the annual survey that Catering Services carry out, analysed the data and gave the Catering Services my proposal of 'recipe trial' to gather feedback about value for money and to introduce a variety of recipes that students have suggested. I agreed on the process with the head of Catering Terry Hope.
2. The first part of the campaign was 'Recipe Suggestion', which included suggestion cards, a feedback box and comms material in the canteen where students were able to suggest recipes they would like to see served in the canteen. We also set up a Recipe Suggestions website to make the suggestion making process more accessible.
3. Recipe suggestion period happened from 13th till 24th November, we gathered 250 filled recipe suggestion cards!
4. I collated the recipe suggestions into ten categories. After confirming these with the catering team, a poll went live and students were able to vote for their favourite recipes in each category – top 10 were presented to the catering team to prepare for the recipe trial in February.
5. Catering team agreed to a two-week recipe trial period on 5th February – 16th February 2018, where they integrated the recipe trial meals on two weeks of regular menus.
6. Catering incorporated SEVEN additional recipes from Recipe Suggestions to their regular six-weekly menus.
7. Recipe Trial happened on 5th February till 16th February and students were able to try the clearly labelled 'Trial Meals' and provide feedback on feedback cards, particularly about the 'value for money' aspect of the meals.
8. Once the recipe trial is complete, I will have debrief with the catering team to reflect how the trial went and to establish which recipes may be permanently introduced as part of the regular menus. I aim to gain a better understanding of what students mean by 'good value for money' from the feedback provided, which the catering may be able to utilise in the future.
9. I will discuss if a similar campaign would be possible in Chelmsford.

COMPLETED

COMPLETED

COMPLETED

COMPLETED

IN PROGRESS

Updates:

1. Recipe Trial is taking place from 5th February till 16th February 2018.
2. I have been very active posting meals on social media to give them campaign more publicity. Reflecting, having info screen comms material could have been beneficial to the campaign.

Money requested: £600

Money spent: £235.34

Money leftover: 364.66

CLEARER COMMUNICATION

Aim: Students can easily access information, it is clearly signposted, and communication with students is coherent across the different parts of the University. Students have an understanding of what events are happening and who they can talk to.

Objective(s):

1. University Comms and Marketing teams have put together 'a student applicant journey', which aims to make communication with students clearer.
2. In order to find out how a central events calendar would come to be, I met Kate Powell (project manager for LMS/Canvas) to see where SU would fit in regarding Canvas: I found out it is for educational purposes only and is not aimed to be a communications platform
3. Georgia Hingston set up a 'SU Comms' Focus group on Facebook and is finding out more information about how students want SU to communicate with them, what is effective communication, etc.
4. Georgia and I went gave all Students' Union departments suggestions to make the SU website clearer and these changes have been implemented to make the website easier to navigate.
5. Increased amount of events have been added to the SU What's On events calendar and a visible button has been added on the page so the calendar can be accessed easier.
6. Students' Union Facebook is now adding all the SU events on their page so students can access and find these easily.
7. SU has a weekly show on Cam FM with Johanna, Laura and Eliza presenting – Laura is trained and Johanna and Eliza are getting trained!
8. I have emailed Andrea Turley (Head of Marketing and Communication) about student 'comms profile' (what information/emails students receive and when to avoid duplication, which is being collated by the University Comms teams). This will make communication more streamlined as there will be less duplication of emails, as both the University and students have identified that this is an issue.
9. I have emailed Andrea Turley a detailed list of changes that should be implemented on the University website to make the SU brand more visible and update any outdated information. She said she will get back to me.
10. SU Comms team is running an internal mass email monitoring to make communication more streamlined and to avoid students being sent duplicated emails.

COMPLETED

COMPLETED

COMPLETED

COMPLETED

IN PROGRESS

IN PROGRESS

Updates:

1. I have emailed Andrea Turley a detailed list of changes I would like her team to implement.

2. I'm meeting Georgia H to see if there are other things we could do regarding this campaign – Comms team is going to monitor mass emails sent to students to avoid duplication.

Money requested: £50

Money spent: £50

FREE PRINTING

Aim: Reduce the amount of hard copy printing students have to do, as well as provide means to pay for printing documents that are required for their courses

Objective(s):

1. SU included 'Free Printing' campaign prompt in SSLC Agendas to inform reps of the campaign and request feedback about printing
2. Chris Whellams (iCentre Manager) has confirmed that the system the iCentre use for online submissions is ready for all courses possible to be submitted online.
3. I ran a campaign over January 2018 submission period where students could place a sticker with a message 'This Costs Me and the Earth' on their hard-copy submission at the iCentre. The campaign happened from 5th January till 23rd January and will happen again during the submissions for second semester. Feedback for the first part was great!
4. I researched which faculties and courses may require printing through a faculty specific surveys, contacted Faculty Admin Managers who submit all the information regarding online submissions, and spoke with the iCentre manager Chris Whellams but this didn't enable me to draw any conclusions, however, Aletta Norval (Deputy Vice Chancellor) is now taking charge of online submissions.
5. Both Iain Martin (VC) and Aletta Noval (DVC) agree that there should be a University wide push for online submissions, Aletta will look into practicalities to make it happen and verbally confirmed it will hopefully happen for next academic year.
6. Reduced Printing Policy passed in Student Council! I will now implement it in the Students' Union and I have sent a copy to Aletta to see if something similar can be implemented in the University.
7. I will submit info screen comms so the second part of the campaign will be more visible and hopefully have a larger impact during May submissions.
8. Books Plus Review is taking place! First meeting is in March and I will submit a brief as Jamie or I will not be able to go.
9. As Aletta is taking over online submissions part of the project, I am expecting that there will be a rule that any new modules will have default online submission as far as possible but I will ensure this will happen.

COMPLETED

IN PROGRESS

Updates:

1. I will submit a design brief to have info screen comms for the second part of 'This Costs Me and the Earth!' sticker campaign for May submissions.
2. Aletta Norval (Deputy Vice Chancellor) is taking charge of online submissions part of this campaign and looking into practicalities of making it happen for next academic year.
3. Books Plus Review is starting in March and I will submit a brief as I am unable to attend the first meeting. I will propose that Books Plus should be enabled to be used for printing, especially as not all submissions can be moved online.

4. Reduced Printing Policy passed in Student Council in February.

Money requested: £150

Money spent: £93.40

Money leftover: £56.60

INTERNATIONAL STUDENT OUTREACH

Aim: There is a greater feel of international community in ARU - international and EU students are engaged and international societies are thriving

Objective(s):

1. I have worked hard to make connections with international student community on campus and have been engaging in the international café events.
2. I have been supporting the Cambridge International Society committee to get started but we are still waiting to get the paperwork together as one of the potential committee members changed.
3. I met Antonia (Cambridge International Rep) to discuss her campaigns and events she wants to run and we are meeting Caroline Shanahan from International Office on Wednesday 21st Feb. We have put together a list of feedback regarding international students.
4. I'm putting together project plan for the event to engage international students with home students and would like to do something similar in Chelmsford, so I will be meeting the Chelmsford International Society to discuss.
5. I have asked Caroline Shanahan about 'international student comms profile' to see how university communicates with international students.
6. Global Week is happening on 12th-16th March and I'm going to try to get as many cultures represented there as I can – if you know international students please promote that they can have a table to represent their culture!

IN PROGRESS

Updates:

1. Speed Friending event is going to happen in April, I'm putting together a project plan!
2. Antonia and I are meeting Caroline Shanahan on 21st Feb to discuss feedback.
3. Global Week is happening on 12th-16th March and I'm going to try to get as many cultures represented there as I can – if you know international students please promote that they can have a table to represent their culture!

Other relevant updates:

1. Catering Services are looking into recyclable containers, if they decide to go for it we might run a campaign/launch to promote why they are more expensive/why take-away meals might have a slight increase in price.
2. Cambridge Sustainable Food are running Zero Food Waste week on Student Volunteering Week, Green Society is supporting them and I have helped to organise.
3. I'm meeting the Director of IT Services on 1st March about One IT initiative, which will hopefully improve IT services and there will only be one point of contact if there are any issues. I gladly welcome any feedback about IT Services!
4. I'm co-chairing a working group under Active Curriculum called Co- and Extra-Curricular learning, which will put together recommendations for the university regarding co- and extra-curricular learning. We have had two meetings so far.
5. Blessing has a Rep Win!
6. I am working on getting Cam FM more visibility on campus
7. I'm doing monthly drop-ins from this month!

FVC/LEDIC are asked to **DISCUSS**



CAMPAIGN UPDATE REPORT

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018
Prepared by:	Kirran Khan	Role:	Vice President (Business)

Summary: *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

A More Personal Tutoring System

Aim: To review the PT system, ensuring that it is effective for more students

Objective(s):

1. Conduct primary research in the form of a survey

IN PROGRESS

2. Generate a series of recommendations to improve the PT system

IN PROGRESS

Updates: FEB 2018

1. Ruth and I visited the University of Worcester to see how their recently remodelled system was working. They use the 'Curriculum Model' where personal tutors are allocated based on the course the student is studying. This creates a situation where the Tutor / Student relationship can grow stronger because the student is being taught by their personal tutor in one of their modules – meaning that they have regular contact with them, rather than seeing them (often randomly) once a semester.

2. The survey to gather student views on what the current system is / how effective it is has gone live and is available at angliastudent.com/personaltutor so please fill it in and share it on Facebook / Twitter / In person as much as possible – I really appreciate it. The survey closes on the 1st March. The respondents will be invited to form a focus group / series of groups who will be asked exactly what they want to see from their personal tutor including how often they would like to see them, who they want to set up the meetings, and what they want to discuss.

3. The staff focus groups have taken place and are currently being analysed for key themes and recommendations for the improvement of the system. All five faculties as well as Student Services have been consulted.

Part Time Jobs Fair

Aim:

Objective(s):

1. To provide students with the opportunity to meet with employers and secure part time jobs

COMPLETED

Updates: FEB 2018

1. The Part-time Jobs Fair took place on the 2nd Feb and went really well! We had companies like the Coop and Bubble in Cambridge, and Jump Street in Chelmsford – all alongside the SU and Employment Bureau. I sent out a survey to the companies asking how we could improve the event and would love to hear any feedback from Exec on how they felt it went / what could be improved for next time.

<p>2. In terms of the number of vacancies filled, I'm still waiting to hear back from all the companies but currently, the SU received 20 applications for their roles, the Employment Bureau received a large amount of interest in their vacancies and Coop were able to fill up to 10 vacancies – I'm waiting to hear from them with a formal number so that we can share it and shout about it!</p> <p>3. I'm looking to hold another Jobs Fair in Freshers September 2018 but this is still in the early stages of planning and I will update you in due course.</p>	
<p>Bike Safety</p>	
<p>Aim: Generate awareness of safer cycling practices</p>	
<p>Objective(s):</p>	
<p>1. Speak to a large proportion of students who cycle into campus</p>	IN PROGRESS
<p>2. Provide offers on cycle lights / locks</p>	IN PROGRESS
<p>3. Provide maintenance checks</p>	IN PROGRESS
<p>4. Provide cycling proficiency training</p>	IN PROGRESS
<p>Updates: FEB 2018</p>	
<p>1. Over the next few weeks, I plan to get to campus early and talk to students and staff who cycle about what they would like to see be improved about cycling into campus.</p> <p>2. I am in discussions with Tom (Commercial Manager) to talk about offering a discount / promotion on cycling lights / locks and will update you as this progresses.</p> <p>3. I am organising a Give It A Go to offer cycling proficiency training to students and am working with the Environment Team on this.</p>	

FVC/LEDIC are asked to **DISCUSS**

BME Campaign Update

The BME forum gave me insight into what cultural societies are up to, what students would like to see in terms of extra curricular events and what they feel is missing from their course content. It is clear that the main issue is awareness, as student societies have things taking place but students may not be aware of this and there is an opportunity for there to be a platform for these activities to be shared in one place for BME students.

I felt there could have been more of a range of minority students present at the event, but I was able to hand out feedback forms at the SU as well and I feel it would also be effective to have some sort of stand or area in the SU informally for students to fill in the forms and for me to gather a range of data when students are available.

Global Week

EDI workshop

I plan to work with Donna-Louise and Katie to run an Equality, Diversity and Inclusion workshop for students with a focus on the cultural diversity of students at the university which will take place during global week.

Speed Friending

To encourage BME students to make new friends in an informal environment, Global Week would be a great platform for students to mingle in a fun and relaxed way. I will meet with the Student Opportunities Coordinator to organise the date and time of the event in line with other Cambridge based events during Global Week.



Update from Kyia Thompson, Women's Rep (Cambridge)

Kyia Thompson (Womens' Rep for Cambridge) and Laura Douds (Vice President for Science and Technology) were approached by Grace Anderson from Cambridge University Students' Union last week regarding a collaboration with ARU Students' Union for the 'Reclaim the Night' march. The march will take place on Sunday the 11th March 2018 from 5pm to 7pm, it is open to non-binary individuals and those that self-identify as female. Kyia Thompson has been invited to lead a block on the night, and students from ARU are encouraged to sign-up for stewarding training which will take place on Monday the 5th of March from 5pm to 6pm. As well stewarding training there will be an evening dedicated to banner making on Thursday the 8th of March from 5pm onwards. Kyia Thompson is waiting for Grace Anderson to send her the posters to advertise the event and the link to sign-up for the stewarding training.

Executive Committee Request For Funds

Name	Kirran Khan
Position	VP Business
Date Of Request	28/02/2018
Name Of Campaign	Personal Tutoring
Date Of Campaign	01/03/2018

Item Description	Cost	Why You Need This	Web Links To Product	Amount Given
Refreshments for a focus group	£50.00	To facilitate a discussion surrounding what students would like to see from personal tutoring		
Total Requested	£50.00		Total Allocated	£0.00

Funds Authorised By	
Date Authorised	

Executive Committee Request For Funds

Name				
Position				
Date Of Request	16/02/108			
Name Of Campaign	Lets Be Honest			
Date Of Campaign				
Item Description	Cost	Why You Need This	Web Links To Product	Amount Given

Art Therapist	£390.00	These funds will be used to employ at Art Therapist for 6 weekly sessions. We have run the art therapy group now for two semesters and have seen significant improvements in the wellbeing of those students who took part. The group was initially set up to give students an alternative form of 'therapy' to that offered by the university. There are long waiting times to be seen by Counselling and Wellbeing and many students do not feel comfortable engaging in their services. We have found that the students who took part in the Art Therapy Group really enjoyed their sessions and benefited from the alternative form of therapy, as well as the peer support offered by the group. A trained art therapist, Diana Watts, leads each session. The group is supported by the Counselling and Wellbeing service, who refer students into the group. The group is open to all students, and each group can contain between 5 and 10 students.		
Art Materials	£80.00	The costs here will go towards sketchbooks and art materials for the group.		
Travel expenses for Art therapist	£48.00	The funds here will go towards the costs of travel for the art therapist.		

Total Requested	£518.00		Total Allocated	£0.00

Funds Authorised By	
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Date Authorised	
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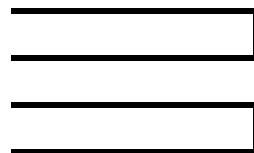
Executive Committee Request For Funds

Name	Blessing Raimi
Position	Black & Minority Ethnic (BME) Students' Campaign Representative
Date Of Request	20/02/2018
Name Of Campaign	BME Awareness and Inclusion, Speed Friending Event
Date Of Campaign	12/03/2018 (Global Week)

Item Description	Cost	Why You Need This	Web Links To Product
Refreshments	£50.00	For students to relax and take a break from studies, vegan and vegetarian options will be made available. Student who remembers the most names and facts wins a prize?	
250 Name stickers	£12.00	To encourage students to make new friends and familiarise themselves with each other.	https://www.amazon.co.uk/gp/product/B0124GOZKS/ref=ox_sc_mini_detail?ie=UTF8&psc=1&smid=A1TORV203UH2UC
Total Requested	£62.00		Total Allocated

Funds Authorised By	
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Date Authorised	
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AGAINST CUTS TO EDUCATION POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/18 Due to lapse February 2019
Prepared by:	Jamie Smith	Role:	President

Summary: *This paper provides an update on the implementation of the policy*

1. To stand and campaign against all proposed cuts to the education field.	NOT STARTED
2. To advocate for and support student campaigns against cuts to prospective education and teacher training students	NOT STARTED
3. To support local community campaigns against cuts to education.	NOT STARTED
4. To liaise with local teacher's union groups to strengthen the knowledge base.	IN PROGRESS
5. To lobby the university and local government to support students on placements with their hidden costs.	IN PROGRESS

Updates:

1. We provided transport to the National Demo in November and organised a Free Education banner for students to sign. We have agreed this should be a team priority in the future.
2. We organised a student action day for student to sign the Free Education banner.
3. KK to raise this with local MP's for Cambridge, Chelmsford and Peterborough.
4. KK to meet with UCU Rep and to consider existing NUS resources we could use at ARU

UPDATE 28/02: JS had a phone call with a UCU Rep from ARU. We had a very length conversation where we discussed lectures concerns and ongoing anxieties about resource in terms of monetary but also time. Lecturers regularly work outside their contracted hours to provide a level of teaching their happy to teach and the rep expressed a concern about the stress this brings to academic staff.

I discussed the need for us to support and inform students who are currently training to be teaching staff and we need to tap into those students as well as other to defend and advance the academic experience. How can we build an educational experience based on academic excellence?

I was also given considerable contacts which is a really positive step in this policy.

They expressed a need for this policy and that we have shared interests and should join to lobby the university on this. I'm setting up a meeting with them in the near future and will be able to report back once that's happened.

5. Have been in contact Vicky Ford (Chelmsford MP) who is very supportive and has asked for a list of all placement providers to send the Let's Be Honest report to and highlight fees and finances as a key contributor to poor mental health of students.

FVC/LEDIC are asked to **DISCUSS**



AGAINST NHS CUTS POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018 Due to lapse: November 2018
Prepared by:	Eliza Torres	Role:	Vice President (Health, Social Care, Education and Medical Science)

Summary: *This paper provides an update on the implementation of the policy*

1. To stand and campaign against all proposed cuts to NHS services	IN PROGRESS
2. To support student campaigns against cuts to the nursing and allied health professions	IN PROGRESS
3. To support local community campaigns against cuts to NHS services.	NOT STARTED

Updates:

1. ET to attend NHS Consultation Meeting
2. ET to meet with BM (FMS Faculty Rep) and Nursing Societies to take forward
3. Update from ET

"I was forwarded an email from James Sharp, Communications and Engagement Officer for the Mid Essex area clinical commissioning group, talking about the local NHS in Mid and South Essex launching a formal public consultation on the outline plans for the future of health and care services across mid and south Essex, and in particular our three hospitals. These proposals set out the ambition to reorganise services across our hospital sites in Basildon, Chelmsford and Southend. As part of our consultation process they will be running a number of public engagement events, where attendees will be able to hear more about our proposals and have the opportunity to tell us what they think. These events will be an important opportunity for local voices and especially students to be heard. One of the consultation events we will be running is being held in the **Michael Ashcroft Building (1st Floor) at ARU on Wednesday 31 January (1:30pm to 3:30pm)**. I have been pushing this to students on all of my social media links and have emailed it out to all HSC and MS student representatives. So that they can then tell their peers and directly help impact the consultation.

Ben Morris and I will also continue looking for opportunities to continue lobbying the NHS and on finding ways to better assist paramedic students. Looking particularly into why they are not allowed on any of the bursary schemes and how we can push to change that. I will also attend so that I can feed back to students on what was said and raise some concerns that students have expressed."

FVC/LEDIC are asked to **DISCUSS**



GENDER NEUTRAL TOILETS POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/18
Prepared by:	Laura Douds	Role:	Vice President (Science & Technology)

Summary: *This paper provides an update on the implementation of the policy*

1. To campaign to Estates and Facilities to create university regulations which ensure that all university owned buildings have at least one accessible GNT.	IN PROGRESS
2. To encourage Estates and Facilities to not only develop GNTs in the future but create or convert toilets that are gender neutral as appropriate, ideally until there is at least one GNT in every university building.	IN PROGRESS
3. To proactively encourage or co-ordinate a Gender Neutral Toilets Audit of ARU core campuses (Cambridge, Chelmsford and Peterborough) to look into the practicality of converting any gendered toilets to become GNTs.	IN PROGRESS
4. To actively review, amend and change policy on GNTs for future developments such as gendered/non gendered signage of toilets and expanding this policy to accommodate gender neutral single cubical changing room facilities for the gym.	COMPLETE

Updates:

1. Estates have reassured me that their new-build policy requires GNTs in each new building, however no word on if it is required in all buildings yet. They have told me this is something they are actively working towards, however.
2. Received a reply to my initial enquiry about GNTs and converting some, specifically concerning Helmore/LAB as those are where I've had feedback from. The initial response was to ask about renaming accessible toilets to act as dedicated GNTs, however I asked for student feedback and it was a resounding no. I replied to Sandy Lynam's email and she has since said she's taking the student feedback 'very seriously' whereas before it was a hard no on converting.
3. LG and I are going to audit Compass House as there have been complaints made about the number of gendered toilets there.
4. AA are refurbishing their changing rooms and have agreed to let myself and MG in to see what they have planned for this. They are bringing in GN Changing room! Rep win!

FVC/LEDIC are asked to **DISCUSS**



INCREASED EQUALITY FOR VEGAN STUDENTS POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018 Due to lapse: November 2018
Prepared by:	Johanna Korhonen	Role:	Vice President (Arts, Law & Social Sciences)

Summary: *This paper provides an update on the implementation of the policy*

1. More vegan options will first be provided in the existing catering services around university.	COMPLETED
2. All clubs and societies will be required to provide vegan alternatives at any event they hold or, if not possible, to inform their attendees that vegan options will not be available.	COMPLETED
3. Vegan options within the catering services at university will be placed separately from the non-vegan options – this is to allow ease of access for vegan students.	IN PROGRESS
4. Vegan options will be widely advertised and actively promoted throughout university.	
5. The University's Environment Team will be encouraged to consider the impact of meat, dairy and egg consumption on the environment and to take steps to address this issue.	IN PROGRESS
6. All catering services around university will be required to participate in "Meatless Mondays".	
7. 30 day Vegan Pledge will be advertised throughout university	COMPLETED

Updates:

1. Catering have added two weeks to their menus (was 4, now 6 week rolling menu) ensuring that there is a vegan option every day.
2. Vegan alternatives are offered in all clubs and societies events and mentioned in emails, training and literature – **I have spoken to Abi and for next year offering vegan options will be embedded in the society bronze/silver/gold award, it will be included in the inclusion aspect of equality impact assessment form, and in the Inclusivity award criteria.**
3. I will bring this up with the Head of Catering once Recipe Trial is completed
4. **I will take this to the Environment team and see if they could promote. (email sent)**
5. **I will take this to the Environment team (email sent)**
6. **I will bring this up with Terry once Recipe Trial is completed.**
7. 30 days Vegan Pledge took place from November 20th till 19th December

FVC/LEDIC are asked to **DISCUSS**



KEEP WEDNESDAY AFTERNOONS FREE POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018 Due to lapse: November 2018
Prepared by:	Jamie Smith	Role:	President
Summary: <i>This paper provides an update on the implementation of the policy</i>			
1. We will continue to lobby the University to make an ongoing commitment to avoid the scheduling of lectures for all courses after 12pm on a Wednesday.			IN PROGRESS
2. We will lobby the University to commit to support students to change teaching times and assessed sessions after 12pm on a Wednesday where possible and provide alternative methods for affected students to access materials or resources.			IN PROGRESS
3. We will ask students on courses which do have teaching or other academic obligations beyond 12pm on a Wednesday about how it is affecting them. If necessary we will report to the university on our findings.			IN PROGRESS
4. We will ensure students are informed of their responsibility, where lectures are still in place, to receive permission to be absent from their Course Leader as early as possible.			NOT STARTED
Updates:			
1. The Vice Chancellor expressed his support in the principle of KWAF and has provided information on the current lecture scheduling on a Wednesday afternoon. We continue to contact students on courses where lectures fall at this time to see how they would like us to take this forward.			
2. We have received the spreadsheet from timetabling and have been given a new contact so we can receive it earlier in the year. Next steps are to look at the data and see how many courses now have Wednesday afternoon lectures. UPDATE 28/02: I now sit on the timetabling working group so have more ability to have this conversation. I will raise it at my next meeting.			
3. Ongoing			
4. UPDATE 28/02: Contacted Active Anglia to work together on informing students.			

FVC/LEDIC are asked to **DISCUSS**



LIBERATING THE CURRICULUM POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018 Due to lapse 03/04/2018
Prepared by:	Laura Douds	Role:	Vice President (Science & Technology)

Summary: *This paper provides an update on the implementation of the policy*

1. Lobby the university to increase representation of lecture content from the perspectives of liberation and protected groups.	IN PROGRESS
2. Lobby the university to make sure that all modules should make sure that they strive to be inclusive of all liberation groups particularly within modules that mention terms to do with liberation within their names.	IN PROGRESS
3. Further lobby the university to particularly focus on the improvement of Trans experiences within modules themed around LGBT+ experiences.	NOT STARTED
4. Lobby the university to make sure that within the life sciences and other areas of the curriculum more studying that can resonate with disabled students occurs.	NOT STARTED
5. That once these changes are implemented the Students Union must investigate data from the Let's Be Honest report that focuses on liberation groups in the coming year. Liberating the curriculum may help this due to the fact liberation groups will feel better represented.	IN PROGRESS
6. Work with NUS, who are running a national campaign on liberating the curriculum, to support and advise us in implementing these changes.	NOT STARTED
7. That all appropriate faculties, such as the Faculty of Health, Social Care, & Education and the Faculty of Medical Science should provide compulsory lectures that include information on trans healthcare. These lectures would provide information on some of the issues that transgender people may face in the healthcare system. These might include: pronouns (and the importance of respecting them), gender dysphoria, hormone therapy, urological care, surgical complications, birthing for transmen/non-binary individuals, and cancer screening techniques in transmen/transwomen/non-binary individuals. These lectures would be particularly important in courses such as Midwifery but also Nursing, Surgical Care, Public Health, Mental Health, etc.	IN PROGRESS
8. That appropriate online resources regarding LGB and transgender issues are made available to faculty members. This would mean that faculty members have more support and direction in modifying the lectures to introduce such issues.	NOT STARTED

Updates:

1. I spoke with Aletta Norval regarding this policy, and she asked me to liase with heads of FMS/FHSCE and write a paper for FQUESS/QUESC regarding individual course content however upon talking with JS we didn't think this was appropriate and it should be down to the university to change things when we ask.
2. See 1
3. See 1
4. See 1
5. The Let's Be Honest report has launched: Data from this will be used to support arguments that we need better curriculum. Need to review, will do when I find the time.
6. Not started, will be assessing whether their help is needed.
7. I'm compiling a list of healthcare based courses to assess exactly how many courses need reviewing.
8. Will be looking online to find suitable resources in the upcoming weeks.

FVC/LEDIC are asked to **DISCUSS**



SAVE OUR SPACE POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/18
			Due to lapse February 2019
Prepared by:	Jamie Smith	Role:	President

Summary: *This paper provides an update on the implementation of the policy*

1. To lobby the institution for new multipurpose recreational spaces on campus and to prioritise student-led activities.	IN PROGRESS
2. To lobby the university to actively seek spaces (on or off campus) for clubs/societies to undertake activities to fulfil their aims and objectives.	IN PROGRESS
3. To lobby the institution to guarantee that any space that becomes available will be discussed with the Students' Union as to what its purpose will be.	IN PROGRESS
4. To gather and use student feedback when making decisions on the use of new space.	IN PROGRESS

Updates:

1. In progress. There is recent news that there will be a Dance studio reinstated on the Cambridge campus from December 2017. LR/JS are due to have conversations with the Director of Student Services to decide who will facilitate/take ownership of the space.

UPDATE 31/01: The Students' Union and Active Anglia have confirmed the timetable split for the dance studio. We are not waiting for budget to be released so we can refurbish and modify the dance studio to suit all our needs. We are still unsure of an opening date.

UPDATE 28/02: Budget has been now confirmed for the dance studio and we are waiting for confirmation of a date to open.

2. In progress

UPDATE 31/01: I am also still championing for the deal with the university (they will facilitate an appropriate off campus site for societies who used to use the dance studio) to continue for those societies where the dance studio still won't accommodate them – for example pole fitness until we get suitable poles.

UPDATE 28/02: This project has now been handed over to Aletta Norval (Deputy Vice Chancellor, Education) and I am awaiting a response.

3. This could be stronger. JS role as a Governor will allow these kinds of conversations to happen at early stages.

4. In progress. The student consultation for Peter Taylor House and Tindal is complete. This will inform the kind of furniture that is sought for the spaces.

UPDATE 28/02: The Optometry building has recently been removed. I am seeking student feedback into what should be placed in that space.

FVC/LEDIC are asked to **DISCUSS**



TEACHING EXCELLENCE FRAMEWORK POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/18 Due to lapse February 2019
Prepared by:	Jamie Smith	Role:	President

Summary: *This paper provides an update on the implementation of the policy*

1. To lobby ARU to create a definition and internal benchmark of teaching quality informed by staff and student opinion.	IN PROGRESS
2. To campaign to local MPs to stand against the TEF with us.	IN PROGRESS
3. To hold events which inform students of what the TEF is and how they can take action to encourage genuine teaching quality while standing against harmful metrics.	IN PROGRESS
4. To stand in opposition to the metrics used in the TEF and to decide each year what our relationship to these metrics will be.	IN PROGRESS
5. To work together with ARU's UCU branch against the TEF if they want to join us.	IN PROGRESS
6. To empower student reps to influence the educational direction of ARU on this level.	IN PROGRESS
7. To raise awareness of tuition fee increases.	IN PROGRESS
8. To lobby the Vice Chancellor to not raise fees for students after they have started their degree.	IN PROGRESS

Updates:

1. UPDATE 28/02: I am working with Anglia Learning and Teaching (ALT) to create an internal measure of teaching quality which will be informed by both students and staff and used collectively by students and staff to hold each other to account. I have circulated the wording of the 12 criteria myself and ALT created and it was not objected to so we're now in the process of informing ARU staff, taking in through the various committee structures. After this I will begin to ask the executive committee to attend a workshop day to fill in the 'Looks like...' criteria.
2. Spoke with Nicola Dandridge when she visited RE the TEF and our stance on it.
UPDATE 28/02: I am in constant communication with Cambridge and Chelmsford MP.
3. None planned as of yet.
4. No update.
5. KK and Jonathan Malton tried to arrange a meeting but he's not getting back to us.
UPDATE 28/02: Organising a meeting with UCU and UNISON Reps to discuss how we can work together.
6. No Update.
7. UPDATE 28/02: No planned increase. Going to a TEF conference to investigate and increase knowledge base.
8. No Update.

FVC/LEDIC are asked to **DISCUSS**



TRANS NOT TRANS* POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018 Due to lapse 03/04/2018
Prepared by:	Laura Douds	Role:	Vice President (Science & Technology)

Summary: *This paper provides an update on the implementation of the policy*

1. That we should stop referring to Trans students as Trans*	COMPLETE
2. That the title of Trans* Rep should be changed to Trans Rep	COMPLETE

Updates:

COMPLETE

FVC/LEDIC are asked to **DISCUSS**



UP YOUR GRANTS POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018 Due to lapse: November 2018
Prepared by:	Laura Douds	Role:	Vice President (Science & Technology)

Summary: *This paper provides an update on the implementation of the policy*

1. To increase the grant pot by 15% each year for both Cambridgeshire and Chelmsford campuses.	IN PROGRESS
2. For this money to be sought from Union budgets that do not relate to Clubs and Societies activities and Extra-curricular student experience.	IN PROGRESS
3. To lobby the University to continue to fund off campus facility hire.	IN PROGRESS
4. We will still actively encourage clubs and societies to fundraise to increase the resources being put into their societies to reach their aims and objectives.	IN PROGRESS

Updates:

1. [This is currently being discussed with our Finance Manager.](#)
2. In progress
3. We now manage the Dance Studio. Conversations ongoing about alternative facilities for some of our societies/clubs. JS has more info than I do.
4. Ongoing. In committee training/1-1's with coordinators and Activities Officers/Part of the Bronze, Silver, Gold accreditation scheme/SU Awards (Fundraising Group of the year). [More information to be put online regarding fundraising – will be speaking to Abi Dickinson \(Activities Manager\) about this.](#)

FVC/LEDIC are asked to **DISCUSS**



WHEELS IN MOTION POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018 Due to lapse: November 2018
Prepared by:	Kirran Khan	Role:	Vice President (Business)

Summary: *This paper provides an update on the implementation of the policy*

1. To explore potential partnerships with Cambridge Regional College; Cambridge University Students Union; College of West Anglia; and other educational providers in Cambridge, to lobby Cambridge County Council to acknowledge the issue and work towards offering a student discount for the park and ride service in Cambridge.


IN PROGRESS

Updates: FEB 2018

1. I'm currently waiting to hear back from David Walmsley surrounding me attending the Cambridge County Council Transport Safety Board's next meeting to talk about the policy.

2. I plan to gather feedback from Chelmsford and Peterborough students in a more formal way over the next few weeks

FVC/LEDIC are asked to **DISCUSS**

		EQUAL ACCESS POLICY	
Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018 Due to lapse: November 2018
Prepared by:	Laura Douds	Role:	Vice President (Science & Technology)
Summary: <i>This paper provides an update on the implementation of the policy</i>			
1. To campaign for ARU to classify all those seeking asylum as home students for fee purposes.			NOT STARTED
2. To campaign for ARU to offer at least 10 scholarships that cover study and maintenance costs for people who have come to the UK seeking refugee protection.			IN PROGRESS
3. To campaign for ARU to publicise their Equal Access policies and make them easily locatable, so that potential students can easily apply for these scholarships.			NOT STARTED
4. To publicise its support for refugees and their right to education during Refugee Week.			IN PROGRESS
5. To publicise its support for refugees and their right to education during relevant political votes in the Houses of Parliament, including encouraging local MPs to vote in support of refugee needs.			NOT STARTED
Updates:			
1. Not started – need to ascertain whether this is a university decision or a student finance decision.			
2. Spoken with original policy proposer and we met to discuss/research what other unions have been doing. Original policy proposer has agreed to and has written – I believe – a paper outlining what we want and why to be taken to the appropriate committees. Rose Williamson should have more info.			
3. Not started			
4. Attended the conference in London and have lots of ideas of events to hold during Refugee week. Budget requests will come in soon though need to ascertain what is appropriate as refugee week is in June which is right in the middle of handover to new officers and most undergrad students who are the bulk of our student numbers will not be here.			
5. Not started			

FVC/LEDIC are asked to **DISCUSS**



WE LOVE THE LIVING WAGE POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018 Due to lapse: November 2018
Prepared by:	Laura Douds	Role:	Vice President (Science & Technology)

Summary: *This paper provides an update on the implementation of the policy*

1. To use any employability events the Union is involved in to promote that students deserve a living wage and to talk to students about why they should seek a living wage employer when looking for work.	IN PROGRESS
2. To take part actively in the next living wage weeks while this policy is active.	NOT STARTED
3. To put the Union's commitment to the Living Wage into their recruitment practices and internal policies.	NOT STARTED

Updates:

1. Was promoted very heavily at KK's part time jobs fair! Rose Willoiamson was particularly excellent at shouting about it.
2. This week has passed so will be handed over to the next Executive Officer team.
3. Clarification to be sought on the best way to take this forward.

FVC/LEDIC are asked to **DISCUSS**



REDUCED PRINTING POLICY

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018 Due to lapse February 2019
Prepared by:	Johanna Korhonen	Role:	Vice President (Arts, Law & Social Sciences)

Summary: *This paper provides an update on the implementation of the policy*

1. The Students' Union needs to be more aware of the environmental impact that printing has when they print any material and question their choice whether printing is absolutely necessary, such as for accessibility, or could the information be shared in alternative ways.	IN PROGRESS
2. If printing in the Students' Union is absolutely necessary and alternative ways of sharing or displaying the information have already been considered, correct action should be taken to ensure full use of the paper that is being used – print double sided, two or more pages to a side of paper, and in black and white ink.	IN PROGRESS
3. It should be considered as the first option to display the meeting papers on a screen or to have digitised papers and in all instances avoiding printing them unnecessarily.	NOT STARTED
4. To promote campaigns or events, alternative ways of spreading information should be considered, such as info screens, shareable images and web articles, before printed promotional material, such as flyers, posters, etc.	IN PROGRESS
5. Societies should be encouraged and guided to consider other means of communication and printing should only be the means of spreading information for accessibility needs.	
6. Printing for promotional use should be regulated and monitored by the relevant department.	NOT STARTED
7. To continue to lobby the University for all submissions that can possibly be moved online, excluding physical work such as artwork, should be moved online.	IN PROGRESS
8. To lobby the University to adopt a similar policy to reduce and stop all unnecessary printing.	

Updates:

1. This policy passing in council has raised awareness of printing but this will be emphasised through an all staff email and emphasising this to the managers.
2. Comms team already offers alternative ways to promote campaigns and events and the first choice but this will be highlighted to staff.
3. I will speak to the relevant managers and SMT to get buy in for the policy guidelines and implement them
4. I have sent Aletta an email with the policy to see if University would be open to a similar policy and she will also look into increasing the amount of online submissions that we do to move all possible ones online.

FVC/LEDIC are asked to **DISCUSS**



IDEAS

Prepared for:	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	Date:	28/02/2018
Prepared by:	Executive Officers	Role:	

Summary: *This paper provides an update on the implementation of ideas*

SU permanent bar on Cambridge campus!

Amanda Campbell White

(JS) *Conversations have been positive and the general need for an SU ran social space has been widely accepted by the university. Currently the SU is undergoing multiple developments and it was agreed that we would revisit the conversation when we were 'settled' with our current ventures.*

JS will keep this at the forefront and continue to push as a priority.

IN PROGRESS

Books Plus card funds should be allowed to be used for printing

Johanna Korhonen

(JK) **Update 28/02/18:** Books plus review begins in March. Students are encouraged to take part in the online submissions sticker campaign during semester 2 submissions.

IN PROGRESS

Graduation Ceremonies in Summer and October

Leigh Rooney

<https://www.angliastudent.com/news/article/Representationpage/Graduation-ideas-update/>

(JS) **Update 31/01/18:** This has been moved back to in progress as the university are now open to this conversation. JS chasing dates for the working group.

IN PROGRESS

Stop charging for hot water

Andrene Love Sutherland

(JS) **Update 31/01/18:** Free hot water will be available in the new SU spaces (if students provide a mug/pot noodle for the water)

IN PROGRESS

Therapy Dogs

Marissa Lewis

COMPLETED

Accessible microwave

Victor Clemente Junior

(JS) **Update 31/01/18:** Microwaves for both campuses have been bought. Currently working on risk assessments and insurance.

IN PROGRESS

Free graduation guest fee

Precious Nwanze

ARU currently don't make any profit on the event through the guest ticket fee. They are making improvements to ensure the event is better value for money.

<https://www.angliastudent.com/news/article/Representationpage/Graduation-ideas-update/>

IN PROGRESS

HALAL FOOD & PRAYER ROOM

Ashraf Adnan Mohammed

(JK) **Update 31/01/18:** Halal food is available with correct labelling. Prayer rooms in Cambridge are small and there are only two but university currently has no space. After LAB renovation there may be more space to have larger

IN PROGRESS

prayer rooms. Chelmsford prayer rooms seem to have an issue with posters being taken down, Tony and Sidra are looking into it.	
Free parking Stephen Adeyemi (KK) Update 02/18: Article has been published on website https://www.angliastudent.com/news/article/union/Free-parking-on-Cambridge-campus-an-update/	IN PROGRESS
Jacket Potatoes to be available in the canteen all day Adele Grant-Johnson (JK) The Head of Catering expressed that students should contact them directly with feedback: terry.hope@anglia.ac.uk Update 31/01/18: This will be brought up again in a meeting with Head of Catering when Recipe Trial is over.	IN PROGRESS
Make Cheerleading an Active Anglia sport! Laura Douds (JS) Update 31/01/18: JS to confirm the decision of both teams and write statement to explain how the funding of societies work.	IN PROGRESS
Allowing food in the library Katie-Rose McGuire (JS) The Head of the Library explained this was not an option. The team has been doing research into other institutions. Update 31/01/18: Due to a recent change in ARU staff this conversation will now be opened again.	IN PROGRESS
Washing the lab coats Gemma Twinn (LD) Update 31/01/18: This idea has been moved back to "in progress" as it has become an issue again, LD to follow up.	IN PROGRESS
Money, money, money!! Shannon Williams (LD) Because of the funding scheme that some students in FMS are on, it is not possible for travel costs to be reimbursed. Update 31/01/18: New Course Reps in place, LD to contact and take forward with ID.	IN PROGRESS
Graduation hand shake should come with academic certificate Kathleen Vanderpuye (JS) Update 31/01/18: JS to take to the working group.	NOT STARTED
Grad ball Sophie Griffiths (JS) Update 31/01/18: JS to meet with Roderick Watkins and David Sexton (ARY London) to enquire about possible funding.	IN PROGRESS
A Student's Guide to Renting Private Accommodation Natalie Brown (JK) Update 28/02/18: Natalie has finished the content, it has been sent to the residential services for feedback. The guide will be digitised to start with so there is no cost but it might be considered to have it printed for Freshers.	IN PROGRESS
Reduce the price of canteen food Tracey Dwamenah (JK) Update 28/02/18: I have contacted Tracey but haven't heard back. I got feedback from the recipe trial regarding value for money so this can be utilised in conversations with Terry.	IN PROGRESS
New Accessible Toilet Signs Michael Graham	IN PROGRESS

(LD) Update 31/01/18: This has now been implemented in the new Students' Union space in Cambridge. LD has taken to ARU's Equality, Diversity and Inclusion group to consider, the response was positive.	
Open All Hours Kayleigh Tonkins (KK)	

FVC/LEDIC are asked to **DISCUSS**