



## Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)

4:00pm – 6:00pm, 25 May 2018

### Members

Jamie Smith	President	FVC/LEDIC	
Laura Douds	Vice President (Science and Technology)	FVC/LEDIC	
Eliza Torres	Vice President (Health, Social Care, Education and Medical Science)	FVC/LEDIC	
Johanna Korhonen	Vice President (Arts, Law and Social Sciences)	FVC/LEDIC	
Kirran Khan	Vice President (Business)	FVC/LEDIC	
Margarita Raleva	ALSS Faculty Rep (Cambridge)	FVC	
Joel Tyson	ALSS Faculty Rep (Chelmsford)	FVC	
Leigh Rooney	FHSCE Faculty Rep (Chelmsford)	FVC	
Clarissa Devey-Smith	FHSCE Faculty Rep (Cambridge)	FVC	
Kathryn Dunnill	FMS Faculty Rep (Cambridge)	FVC	
Benjamin Morris	FMS Faculty Rep (Chelmsford)	FVC	
Stewart Watson	FST Faculty Rep (Cambridge)	FVC	
Bobby Hughes	FST Faculty Rep (Chelmsford)	FVC	
Michael Graham	LAIBS Faculty Rep (Cambridge)	FVC	
Aysha Goodwin	LAIBS Faculty Rep (Chelmsford)	FVC	
Christiane Kouassi	Black and Minority Ethnic Students' Rep (Chelmsford)	LEDIC	
Blessing Raimi	Black and Minority Ethnic Students' Rep (Cambridge)	LEDIC	
Grant Rose	Disabled Students' Rep (Cambridge)	LEDIC	
Gill Jacob	Disabled Students' Rep (Chelmsford)	LEDIC	
Antonia Vetter	International Rep (Cambridge)	LEDIC	
Roman Ivanov	International Rep (Chelmsford)	LEDIC	
Imogen Davnall	LGBT+ Students' Rep (Chelmsford)	LEDIC	
Luca Girardi	LGBT+ Students' Rep (Cambridge)	LEDIC	
Michael Turner	Trans* Students' Rep (Cambridge)	LEDIC	
Kyia Thompson	Women's Rep (Cambridge)	LEDIC	
Anita Miezah	Women's Rep (Chelmsford)	LEDIC	

### In attendance

Emma Howes	Engagement Manager	
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Megan Bennett	ARU London Manager and Democracy Coordinator	
Jonathan Malton	Executive/Representation Assistant	

## Agenda

Welcome, apologies and absences	Jamie Smith	<i>To note</i>	
Minutes of the last meeting	Jamie Smith	<i>To approve</i>	228/18
Actions and matters arising from last meeting	Jamie Smith	<i>To discuss</i>	229/18
Terms of reference	Megan Bennett	<i>To note</i>	Verbal
Module Evaluation Surveys	Jamie Smith	<i>To discuss</i>	230/18
Academic Restructure	Jamie Smith	<i>To discuss</i>	Verbal
Campaign Reps	Kyia Thompson	<i>To discuss</i>	Verbal
Voting Rights	Luca Girardi	<i>To discuss</i>	Verbal
Liberation Forums	Kyia Thompson	<i>To discuss</i>	Verbal
TEF – Student Council Action	Jamie Smith	<i>To discuss</i>	Verbal
Executive Officer work plans			
President	Jamie Smith	<i>To discuss</i>	231/18
Vice President (Arts, Law and Social Sciences)	Johanna Korhonen	<i>To discuss</i>	232/18
Vice President (Business)	Kirran Khan	<i>To discuss</i>	233/18
Vice President (Health, Social Care, Education and Medical Science)	Eliza Torres	<i>To discuss</i>	234/18
Vice President (Science and Technology)	Laura Douds	<i>To discuss</i>	235/18
FVC/LEDIC Reps update	All	<i>To note</i>	Verbal
Budget	Jamie Smith	<i>To approve</i>	
Buffet lunch	Laura Douds	<i>To approve</i>	236/18
Bathrooms	Luca Girardi	<i>To approve</i>	237/18
Policies			
Against Cuts To Education	Jamie Smith/Kirran Khan	<i>To discuss</i>	238/18
Against NHS Cuts	Eliza Torres	<i>To discuss</i>	239/18
Gender Neutral Toilets	Michael Graham/Laura Douds	<i>To discuss</i>	240/18
Increased Equality For Vegan Students	Johanna Korhonen	<i>To discuss</i>	241/18

KWAF	Stewart Watson/Jamie Smith	<i>To discuss</i>	242/18
Save Our Space	Stewart Watson/Jamie Smith	<i>To discuss</i>	243/18
TEF	Jamie Smith/Laura Douds	<i>To discuss</i>	244/18
Up Your Grants	Laura Douds	<i>To discuss</i>	245/18
Wheels in Motion	Kirran Khan	<i>To discuss</i>	246/18
Equal Access	Laura Douds	<i>To discuss</i>	247/18
We Love the Living Wage	Laura Douds	<i>To discuss</i>	248/18
Reduced Printing	Johanna Korhonen	<i>To discuss</i>	249/18
Liberate the Curriculum	Laura Douds	<i>To discuss</i>	250/18
Meaningful Mental Health Campaigns	Laura Douds	<i>To discuss</i>	251/18
Democracy Review: A Year On	Laura Douds	<i>To discuss</i>	252/18
Ideas	All	<i>To discuss</i>	253/18
AOB			
Date of next meeting(s)	TBC		



Executive Committee Meeting Minutes  
18/04/18 17:00-19:00

Item No		Action
1	<p><b>Attendance</b></p> <p><b>1.1 Present</b></p> <p>Jamie Smith                      President            Eliza Torres                      VP (Health, Social Care, Education and Medical Science)            Kirran Khan (3:20pm)              VP (Business)            Johanna Korhonen (3:45pm)      VP (Arts, Law &amp; Social Sciences)            Laura Douds (3:45pm)              VP (Science &amp; Technology)            Kyia Thompson                      Women's Rep (Cambridge)            Luca Girardi (left 4:15pm)        LGBT+ Students' Rep (Cambridge)            Michael Turner                      Trans Rep (Cambridge)            Stewart Watson                      FST Faculty Rep (Cambridge)</p> <p><i>In Attendance</i></p> <p>Bethan Dudas (4pm)                  Advocacy &amp; Engagement Director            Emma Howes                          Engagement Manager            Megan Bennett                      ARU London &amp; Democracy Coordinator            Rose Williamson                      Campaigns and Education Enhancement Coordinator</p> <p><b>1.2 Apologies</b></p> <p>Blessing Raimi                      Black and Minority Ethnic Students' Rep (Cambridge)            Ben Morris                              FMS Faculty Rep (Chelmsford)</p> <p><b>1.3 Absent</b></p> <p>Anita Miezah                          Women's Rep (Chelmsford)            Antonia Vetter                      International Rep (Cambridge)            Aysha Goodwin                      LAIBS Faculty Rep (Chelmsford)            Bobby Hughes                      FST Faculty Rep (Chelmsford)            Christiane Kouassi                  Black and Minority Ethnic Students' Rep (Chelmsford)</p>	

	<p>Clarissa Devey-Smith FHSCE Faculty Rep (Cambridge)</p> <p>Grant Rose Disabled Students' Rep (Cambridge)</p> <p>Gill Jacob Disabled Students' Rep (Chelmsford)</p> <p>Imogen Davnall LGBT+ Students' Rep (Chelmsford)</p> <p>Joel Tyson ALSS Faculty Rep (Chelmsford)</p> <p>Kathryn Dunnill FMS Faculty Rep (Cambridge)</p> <p>Leigh Rooney FHSCE Faculty Rep (Chelmsford)</p> <p>Maggie Raleva ALSS Faculty Rep (Cambridge)</p> <p>Michael Graham LAIBS Faculty Rep (Cambridge)</p> <p>Michael Turner Trans* Students' Rep (Cambridge)</p> <p>Roman Ivanov International Rep (Chelmsford)</p> <p><b>1.4 Declaration of Interest</b></p> <p>None</p>	
2	<p><b>2.1 Acceptance of Previous Minutes</b></p> <p>The minutes were accepted as a true record of the meeting.</p> <p><b>2.2 Terms of Reference</b></p> <p>It was noted that the terms of reference remained the same. (MB stated that Terms of Reference will only be included for future reference if changes are made)</p>	
3.	<p><b>3.0 Exec Campaign Updates</b></p> <p><b>3.1 Student Finance</b></p> <p>LG is working with Georgia Hingston to launch a petition on social media to ARU students. LG has arranged a meeting with Daniel Zeichner (Cambridge MP) in June. (LG emphasised his desire to lead on this campaign and meeting). He will consider options of activity before June to gather extra information for the meeting.</p> <p>LG requested evidence of issues from students (currently around 30 students have submitted information). SW gave additional input regarding costs of university accommodation.</p> <p>KT queried discrepancies between student's finances – LG explained assessment is based on family income. His campaign is aimed at addressing government policy and Cambridge costs of living. Comparisons were made to Cambridge University bursaries and costs.</p> <p>JS gave some personal insight on family income assessment issues.</p> <p>JS expressed dissatisfaction with Government post 18 funding review and directed LG to consider this. LG campaign aims to get either a rent cap, loans increased or weighted loans to be extended outside of London.</p> <p>JS highlighted changes proposed to booksplus and how this might be relevant. An additional workshop for exec committee members can be arranged.</p> <p>KT raised the issue of increased foodbank use in Cambridge amongst students and recommended LG explore this feedback.</p>	

	<p><b>3.2 Gender Neutral Toilets</b>  LG Updated on Compass House – There will be a gender neutral toilet (upper floors women’s toilets will be re-designated) and signage is in the pipeline. LG will chase signage if this is not forthcoming. JS highlighted potential changes to a women’s toilet in David Building to Gender Neutral and a breastfeeding space.</p> <p><b>3.3 JS:</b> Raised the possibility of having starred items on the agenda to avoid long heavy meetings. Action: JS to email Exec to notify of any items to be starred / un-starred.</p> <p><b>3.4 Exec Residential</b>  JS Raised the possibility of an awayday, but costs may be a factor and poor attendance at Exec might make this ineffective. JS asked for suggestions for training / Exec residential. KT suggested social media training and how to deal with issues as a Representative. JS raised concern around the lack of Campaign Rep Facebook pages separate from personal accounts.</p> <p><b>3.5 Lion Yard</b>  JS noted that Ballare nightclub is moving and Lion Yard is being redeveloped, JS has been asked to provide student consultation. Exec were asked to provide suggestions. LG suggested some Cambridge specific icons (similar to “Lamb Bananas” in Liverpool). KK would like a Thornton’s Chocolate shop. JS asked if Lion Yard is accessible and worth discussing; The Grafton price point is more student friendly. SW agreed that even with discounts, Lion Yard is too expensive.</p> <p><b>3.6 Employment request.</b>  JS asked Exec to allow her to apply for a Science technician role after 5pm, for 10 hours per week through ARU.  KT, SW, KK, LG, ET, MT approved. Action JS to email Exec to give a quorate response</p>	<p>JS</p> <p>JS</p>
4.	<p><b>4.0 Officer Updates</b></p> <p><b>4.1 Jamie Smith (President)</b>  <b>Retention Campaign:</b>  JS is investigating if NSS can be mapped with MSL data. MSL have confirmed this is possible but complex. JS will be working with Rose Williamson to develop this.</p> <p><b>Teaching Excellence:</b>  A Teaching Excellence Principles workshop supported by ALT can be offered for the whole Exec as an awayday. JS is working with a postgrad student specialising in TEF and trying to get the principles into Education strategy.</p> <p><b>Graduations:</b>  Moving Gradation has many pros and cons to all options and is a complex issue to move forward.</p>	

**Let's Be Honest:**

An action plan has been finalised for Let's be honest. This will be going to local MPs Daniel Zeichner and Vicky Ford.

**Dance Studio:**

Dance studio built and a student bookable timetable is coming soon.

**University Mental Health Day:**

No update given

**De-Stress Fest:**

No update given

**ICAN (Inclusivity Champions Action Network)**

No update given

**Council:**

Comments have been received on inaccessibility of Council from students. The Articles of Associations & Bye-Laws are under review – hopefully this will help make council less rigid and restrictive. JS is working on what this will look like and how by-laws can be more adaptable.

**Access participation group meeting:**

JS has been discussing how we support 'at risk' students. JS will provide ongoing updates and hopes to get Exec more involved.

**4.2 Kirran Khan (VP Business)****Personal Tutoring:**

KK met with all 6 faculties and students and gathered feedback on the proposed model. An early draft will be ready in April, with the final paper due in May.

**Part Time Job Fair:**

This was completed. Another will hopefully be held in Fresher's 2018, in planning ATM, with thoughts to who will take this on next year.

**Bike Safety:**

2 Events took place. The Cambridge event saw 5 students attend. The Chelmsford event received no uptake by students.

<p><b>4.3 Johanna Korhonen - Vice President (ALSS)</b></p> <p><b>Recipe Suggestions:</b> The Chelmsford recipe trial is live. Please promote to Chelmsford students for voting.</p> <p><b>Clearer Communication:</b> University communications team has agreed to many suggestions which JK made. SU Comms are also making improvements.</p> <p><b>Free Printing:</b> Both I-Centres have stickers for students to note that physical hand in is not wanted. ALSS have added 'reduced printing' as a point on their current environmental policy.</p> <p><b>International Student Outreach:</b> International students will be meeting with Active Anglia sport to try and increase integration.</p> <p><b>Recycling:</b> 92 and the ARU Canteen will use sustainable cups and materials going forward. 2 students attended a trip with the SU to a local rubbish tip to discuss recycling – Action JK to write article for website.</p> <p><b>Rental Guide:</b> This has been written and is nearly ready for launch.</p> <p><b>Music:</b> Dan Fow, Terry Hope and Media Studies staff are discussing if CAM FM can be played on campus in student spaces. This is not yet fully resolved. KT raised concerns around how student space is used and how social and study space are defined. There was a discussion around noise, timing, access needs and working environments. LG and JS encouraged the team to gather further feedback from students. Action all: to gather further student feedback.</p>	<p>JK</p> <p>All</p>
<p><b>4.4 Eliza Torres Vice President (FHSCE &amp; FMS)</b></p> <p><b>Monthly De-Stress Events:</b> The Monthly De-stress event this month is the main De-Stress Fest inc. a Peterborough Visit.</p> <p><b>3 V's (Voice, Visibility, Validation) Campaign:</b> 50+ students attended and engaged in a fashion show.</p> <p><b>Monthly Drop In's:</b> These are available, but need more promotion – Action ET to add drop in session to the website</p> <p><b>Cultural Give it a Go's:</b> May 14<sup>th</sup> Cultural Give it a Go will be happening in collaboration with Blessing Raimi.</p>	<p>ET</p>



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	<p><b>4.5 Laura Douds – Vice President (FST)</b></p> <p><b>Clubs &amp; Societies Count:</b> The bar made a good profit (£300-400) for a recent LGBT event and this will be re-running during Freshers' 2019.</p> <p><b>Diversity Projects:</b> 'Pride' is happening in June – August. LD would like to develop some events, possibly related to the new Cambridge Pride 2018. (Action to discuss options with Rhys Lewis).</p> <p><b>Communication:</b> No update was given</p> <p><b>FST Access:</b> Compass House and Marconi access has been resolved and students now have weekend access and 24 hour access during the week. Course Reps have been informed and the win will be shared on social media (Action LD to promote online)</p> <p><b>NUS Conference:</b> An eventful conference including an occupation of the stage. LD Voting record from Conference will be available if required.</p> <p><b>Academic Skills Survey:</b> JS queried the impact of the Academic skills survey. LD noted that it received 46 responses and will be re-running this in November to reinforce findings. The report was delivered to the last Exec meeting.</p> <p><b>Rainbow Campaign:</b> JS requested that The Rainbow LGBT campaign is expanded in Chelmsford. LD felt that the launch of 92 will support on campus activity increases in Chelmsford.</p> <p><b>Sexual Respect:</b> JS noted that David Walmsley has given positive feedback on Sexual Respect Panel run by KT and LD.</p>	<p>LD</p> <p>LD</p>
	<p><b>4.6 Ben Morris (FMS Faculty Rep Chelmsford)</b></p> <p>Absent: Report as submitted</p> <p>JS: 'Props' to Ben</p>	

	<p><b>4.7 Michael Turner (Trans Rep Cambridge):</b>          KK and MT met with the Business school to reinstate CIPD accreditation to those students who had this removed.</p> <p>JS: Noted that email addresses should be removed from any shared emails in Exec reports.</p>	
	<p><b>4.8 Stewart Watson (FST Faculty Rep Cambridge):</b>          The Movember Ambassador role for the university (previously held by SW) is now available and SW will support with advice or hand over. Action SW to share information on this via social media. For confirmation: this is only open to current students.</p>	SW
	<p><b>4.9 Kyia Thompson (Women's Rep Cambridge):</b>          KT has been invited to attend a consent workshop for activists to develop resources / workshops on 4<sup>th</sup> July. Action: Kyia to forward info to JS and attend workshop</p>	KT

5	<p><b>5. Matters Arising</b></p> <p>Actions from Previous meeting: 203/18</p> <p>JS noted that Future Actions should be updated by Exec before the meeting</p> <p>7: JS: Rainbow Lanyards. There will now be rainbow I Heart ARU Badges. Complete.</p> <p>7.14: MR absent: Action Incomplete.</p> <p>Support for Carers: KK: Meeting with Clarissa: Incomplete: Action KK to arrange meeting</p> <p>Officers to be visible across all locations: KT felt this was not met. SW felt there was visibility on Cambs and Chelms but not others. JS noted that Officer are still too 'back office based' and highlighted the need to be outside and holding each other to account. KT noted that KK has been praised by students for taking time to speak with them.</p> <p>5.2: Cuts to NHS: ET emailed team from NHS consultancy. Awaiting response from their communications team.</p> <p>5.3: Gender Neutral Toilets: JS: incomplete needs to cost for signage.</p> <p>5.4 Complete: meeting rescheduled</p> <p>5.6: Liberate the Curriculum. LD to Skype Kat Younger at Essex SU to discuss. Complete.</p> <p>5.8 KK and LD met to discuss TEF policy and how to interpret the policy into actions. Action JS to circulate in May</p> <p>5.11 KK wheels in motion: transport board in Cambridge. Incomplete</p> <p>SW: What the faculty – SW to meet with Emma Howes to discuss how to develop Rep resources.</p> <p>JS: Exec accountability – Please can Exec promote council and attend on 25<sup>th</sup> April / 2<sup>nd</sup> May</p> <p>MB: Awaiting email from MSL re: displaying Exec attendance and voting stats online</p> <p>SW: Better Communication: Complete</p> <p>JS: ICAN: Complete</p> <p>KK: Bike Safety: Action ongoing: KK to collate feedback from Bike Safety events and consider reasons for lack of attendance in Chelmsford.</p> <p>ET: Monthly De-stress visibility: ongoing</p> <p>Love Society survey: Complete</p> <p>JS: to rearrange a meeting with Blessing on BME forum for distress fest. Incomplete</p> <p>JS: Email regarding DE-stress events: Complete</p> <p>MG: CIPD accreditation: Complete</p> <p>5.8 TEF: JM to arrange meetings with Union and UCU: Incomplete</p> <p>JS now arranging meetings with USU and Unison</p>	<p>KK</p> <p>JS</p> <p>JS</p> <p>KK</p> <p>SW</p> <p>All</p> <p>KK</p> <p>JS</p> <p>JS</p>
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	<p>LD: Up Your Grants. Activities team are reviewing grants and processes Action: LD to speak to Abi Dickinson for an update.</p> <p>KK: Wheels in motion – Peterborough are unaware but more concrete information is needed eg: emails. (KK to gather feedback).</p> <p>KK sent budget requests (complete)</p> <p>Officers to update budget requests and spends. RW will support this action monthly going forward. KT asked to clarify: budget approvals require a majority, not a unanimous vote. KK raised concerns that discussion are not held when the meeting is not quorate. Going forward MB suggested online ideas discussions to avoid complex email chains. JS emphasised the need for quoracy in the first instance.</p> <p>JS: action: design brief to GH to promote Exec / roles / FB Twitter on Social media. All exec to submit selfies in blues.</p> <p>SW to speak to Rhys to reduce use of plastic straws in the SU bar. Rhys currently investigating regarding suppliers and budget. Action: SW to ensure TM is included in this conversation.</p>	<p>LD</p> <p>KK</p> <p>All</p> <p>SW</p>
6.	<p><b>6. Budget</b></p> <p>6.1 RW gave verbal budget update. There is approximately £700 remaining, this will not roll forward, but some money can be allocated for activities next year as a ‘gift’ – this mechanism should not be used in place of spending in year.</p> <p>6.2 Late paper ET budget request: To run a Peterborough GIAG based on a student request to develop SU engagement / end of year celebration for a specific cohort of 9 students at a cost of £10 per head. KK questioned the specificity of the impact and the potential for all students asking for individual support. Discussion focussed on the balance between engaging those in Peterborough, the narrow reach of this activity and the relevance of the event to engagement. A query was raised also around the possibility of other sources such as the Course Leader Fund. Clarity was given by JS that the tickets would be available to wider students but would be promoted early to the 9 students. Queries were raised around previous events and engagement / attendance such as the education demo which do not always engage students. Action: JS to email all Exec to cast votes on budgets and discuss opinions with ‘reply all’.</p>	<p>JS / All</p>

7.	<p><b>7. Policies</b></p> <p><b>7.1 Against Cuts to Education</b>  JS is arranging meetings with UCU and Unison. There is a meeting planned with Vicky Ford (MP Chelmsford) and placement providers, linked to 'let's be honest'.</p> <p><b>7.2 Against NHS cuts</b>  ET is working on using formal documentation from Unison to plan possible actions.</p> <p><b>7.3 Gender Neutral Toilets</b>  LD: The 3rd floor of Helmore and 3rd Floor Compass house will have Gender Neutral Toilets.</p> <p><b>7.4 Increased Equality for Vegan Students</b>  JK reported that a trial of meatless Mondays and highlighted Veggie options is ongoing in the Uni canteens. Further promotion will be pushed.</p> <p><b>7.5 Keep Wednesday Afternoons Free</b>  JS is working with Active Anglia to inform students of their rights. There will be a meeting next week to discuss activities eg: BUCS and SU services</p> <p><b>7.6 Liberating the Curriculum</b>  LD: Liberate the Curriculum will be resubmitted to Council. A meeting is planned with Kat Younger (Essex Uni) who have successfully worked on this.</p> <p><b>7.7 Save Our Space</b>  JS: The dance studio is completed. We are awaiting written confirmation for ongoing support for Societies who are unable to access the Dance studio (eg: Cheer).  The green space outside PTH will be maintained and extra plants will be planted. However this has restricted where the marquee for Welcome can go – There is a possibility to install the Chelmsford dome.  New signage for LAB has been developed with pathways, wheelchair accessibility etc. JS has been supporting the uni with this. LAIBS faculty office has moved and signage is in place, now 7<sup>th</sup> floor of Science centre.</p> <p><b>7.8 Teaching Excellence Framework</b>  JS: The DVC approved this piece of work and wants to work with us to include this work within the education strategy (with some edits).  JS has been talking to local MPs about TEF.  There is a TEF conference in June and JS will conduct a spot survey to establish current understanding within our student body at Peterborough, Chelmsford and Cambridge.</p>	
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	<p><b>7.9 Trans Not Trans*</b> No Update given</p> <p><b>7.10 Up Your Grants</b> LD is awaiting confirmation from Alexis Mannion regarding viability within budgets.</p> <p><b>7.11 Wheels in Motion</b> KK is in discussion with education providers, but these are slow going. Small amounts of student feedback has been gathered. KK Met with the Peterborough MP and agreed that a discount for students can be developed. Next steps are to be established.</p> <p><b>7.12 Equal Access</b> LD: A budget request will be made for the next Exec for action in Mid-June. This may clash with handover. LD to discuss with RW / campaigns.</p> <p><b>7.13 Living Wage</b> LD: Complete. Sue Dickenson (HR) we will continue to pay our students staff the living wage. LD requested that this be confirmed in writing.</p> <p><b>7.14 Reduced Printing Policy</b> JK: ALSS environmental policy now supports this and this should be embedded in all faculties.</p>	<p>KK</p> <p>LD</p>
8	<p><b>Ideas</b></p> <p><b>8.1 SU Permanent Bar in Cambridge</b> JS submitted a proposal to Sandy Lynham to consider a bar as part of the renovation (in 2-5 years there will be a renovation in Cambridge). 92 in Chelmsford may be used as an exemplary model. One proposal is to use the Green space in front of PTH. KK raised concerns with the proximity to student residency especially during exams / hand in phases. SW raised concern about the loss of green space and made comparisons to Cambridge University use of space – He questioned the need for this particular space to be used. JS raised the importance of ensuring representation of student feeling on the need for a bar and its location.</p> <p><b>8.2 Books Plus Card Used for Printing</b> JK: A review is underway including all the access agreements.</p> <p><b>8.3 Summer Graduation</b> JS: another meeting is scheduled</p>	

<p><b>8.4 Stop Charging for Hot Water</b> No update given</p> <p><b>8.5 Therapy Dogs</b> No Update given</p> <p><b>8.6 Accessible Microwave</b> Complete in Cambridge. Risk assessment underway in Chelmsford.</p> <p><b>8.7 Free Graduation Guest Fee</b> JS: Conversations will be combined with the wider Graduation conversation.</p> <p><b>8.8 Halal Food and Prayer Room</b> JK: Halal food is now labelled.</p> <p><b>8.9 Free parking</b> KK: An article has been published and has now been taken down. Action: KK to investigate this at Peterborough</p> <p><b>8.10 Jacket potatoes</b> No update given</p> <p><b>8.11 Cheerleading</b> After investigation, neither campus club wants this and this idea will now be considered completed.</p> <p><b>8.12 Food in Library</b> JK and ET to update at next exec.</p> <p><b>8.13 Lab coats</b> LD: Completed.</p> <p><b>8.14 Money, money, money</b> ET working with Ben Morris investigating travel costs for Paramedic students.</p> <p><b>8.15 Graduation Hand Shake Should Come With Academic Certificate</b> JS: The admin is likely to be unfeasible although JS will bring this into the wider Graduation conversation</p> <p><b>8.16 Grad Ball</b> JS to meet with David Sexton (ARU London) to discuss</p>	<p>KK</p> <p>ET &amp; JK</p> <p>JS</p>
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	<p><b>8.17 Students Guide of Renting Private Accommodation</b> Update already given</p> <p><b>8.18 Reduce Healthy Food Prices</b> JK: Terry says this is not an option. Biodegradable containers will be brought in and impact on prices is yet to be established.</p> <p><b>8.19 New Accessible Toilet Signs</b> MT: This has been completed.</p> <p><b>8.20 Open All Hours</b> JS to discuss with new library staff, Libby (?)</p> <p><b>8.21 Make a Change</b> Complete</p> <p><b>8.22 Student Nurses 1:1 with Patients</b> ET to meet with Glenda Perry to discuss</p> <p><b>8.23 Turn it in, more than once</b> LD to discuss options with Donna Louise-Cobban</p>	<p>JS</p> <p>ET</p> <p>LD</p>
9	<p><b>Any Other Business</b></p> <p><b>9.1</b> KT reported that derogatory Graffiti has appeared on the ARU Cambridge campus, written by Cambridge University students. KT contacted CUSU: CUSU are happy to co-write a statement / write a statement which we support to be distributed to CU students. Action: KT to ask CUSU to write a statement and share for agreement with Exec and Comms team.</p>	KT
10.	Date and Time of Next Meeting: TBC	

## Actions &amp; Matters Arising From Last Meeting

18<sup>th</sup> April 2018

ITEM	ACTION	OWNER	UPDATE
Carried over			
7.14	Money, Money, Money – MR to send email to RW & BD regarding students from islands around the UK can now submit work as early as international students.	MR	
	Support for Carers - KK to re-arrange meeting with Clarissa Devey-Smith about Young Street	KK	
5.2	Against Cuts to NHS – ET waiting for response from Communications team	ET	
5.3	Gender Neutral Toilets – JS to find out how much signs cost & budget request	JS	Waiting for an email from designer
5.8	Teaching Excellence Framework – KK and LD met to discuss TEF policy and how to interpret the policy into actions. Action JS to circulate in May	JS	
5.11	Wheels in Motion – KK to liaise with JS about Executive Officers of ARU Students Union sitting on the panel	KK	
	What The Faculty – SW to meet with Emma Howes	SW	
	Executive Accountability – Exec to attend and promote Student Council	EXEC	
	MB to investigate if it is possible for Executive Committee attendance can be posted online, along with voting stats	MB	Elements are possible, might need to be manual
	Bike Safety - KK to collate feedback from Bike Safety events and consider reasons for lack of attendance in Chelmsford.	KK	
	BME Forum – rearrange meeting with Blessing	JS	Didn't do this. Would Blessing like another?
5.8	Teaching Excellence Framework - JM to organise a meeting with UCU and UNISON Reps to discuss how we can work together.	JM	
5.10	Up Your Grants - LD to speak with Abi Dickinson (Activities Manager) for a review update	LD	Not done yet – meeting is in the calendar
5.11	Wheels in Motion - KK: Wheels in motion – Peterborough are unaware but more concrete information is needed eg: emails. (KK to gather feedback).	KK	
	Exec comms: JS to send design brief to GH to promote Exec / roles / FB Twitter on Social media. All exec to submit selfies in blues.	JS	Have yet to receive any selfies.

	SW to discuss with Rhys Lewis (Assistant Manager, Venue & Entertainments (Cambridge)) about not ordering plastic straws including TM in discussions	SW	
New actions			
3.3	JS: Raised the possibility of having starred items on the agenda to avoid long heavy meetings. Action: JS to email Exec to notify of any items to be starred / un-starred.	JS	Done
3.6	Employment request - JS to email Exec to give a quorate response	JS	N/A
4.3	Recycling – JK to write article for the website	JK	Done
4.3	Cam FM on campus – all to gather feedback	EXEC	
4.4	Monthly Drop-ins – ET to add drop in session to the website	ET	
4.5	Diversity Projects – Pride event to be discussed with RL	LD	
4.5	FST Access – weekend access win to be promoted online	LD	Done & faculty advertised as well
4.8	Movember Ambassador info to be shared online	SW	
4.9	To forward consent workshop info to JS	KT	
6	Peterborough GIAG - JS to email all Exec to cast votes on budgets and discuss opinions with 'reply all'.	JS/EXEC	Done – budget passed
7.12	Equal Access – re: budget request, LD to discuss with RW	LD	Not done; campaigns meeting is in for 16 <sup>th</sup>
8.9	Free parking – KK to investigate at Peterborough	KK	
8.12	Food in library – to update at next exec	ET/JS	
8.16	Grad ball – JS to meet with Dave Sexton to discuss	JS	Meeting May 23rd
8.20	Open all hours – JS to discuss with new library staff	JS	Meeting May 25th
8.22	Student 1-1's with nurses - ET to meet with Glenda Perry to take forward	ET	
8.23	Turn it in – LD to discuss with DLC	LD	Done. Also going to chat to FST DoS.
9.1	Graffiti – KT to ask CUSU to write a statement and share for agreement	KT	

## Module evaluation survey questions

### Aim

This is extracted from a paper given to the Quality, Enhancement, and Standards Committee who actioned us to look at student feedback on the proposed questions for Module Evaluation Surveys.

The Assistant Academic Registrar has recommended the following 14 multiple-choice questions should go forward for consideration:

- i. Module lecturers are good at explaining things\*
- ii. This module is intellectually stimulating to me\*
- iii. The range and balance of approaches to teaching on this module has helped me to learn
- iv. The criteria used in marking have been clear in advance
- v. I have received helpful and informative feedback on my work within this module so far
- vi. I have received sufficient advice and guidance in relation to this module
- vii. The module has been well organised and is running smoothly\*
- viii. The module is relevant to my course\*
- ix. I came to class prepared (e.g. directed reading, studying, practising, other preparation) in order to participate in all activities
- x. Learning materials (e.g. reading list, handbooks, handouts, notes, study guides, teaching materials) for this module have effectively supported my learning
- xi. VLE/Canvas materials for this module have effectively supported my learning\*
- xii. I have been able to access module-specific resources (e.g. equipment, facilities, software, collections) when I needed to
- xiii. Staff value students' views and opinions about the module
- xiv. Overall I am satisfied with the quality of this module\*

The free text questions would be:

- i. What do you like best about this module?
- ii. How could we improve this module?

It was thought that the value of increasing the number of questions further may be outweighed by survey fatigue amongst students. The question set could be captured on two pages online, thereby minimising attrition due to a requirement for more click-through pages.



## CAMPAIGN UPDATE REPORT

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018
<b>Prepared by:</b>	Jamie Smith	<b>Role:</b>	President

**Summary:** *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

### Retention

**Aim:** Does involvement with the SU correlate with good student retention/continuation rates?

#### Objective(s):

1. Email key stake holders to register interest and begin process
2. Collect Data and analyse
3. Create Report
4. Use Recommendations to Create Working Group

COMPLETE

IN PROGRESS

NOT STARTED

NOT STARTED

#### Updates:

1. Email was sent to key stake holders and experts. Awaiting reply to finalise data needed and then will begin data analysis.
2. I collected data however an issue with data protection has meant re-contacting Teesside to discuss how they got around this. Conversations about how we move around this seem positive and will be picked up in the New Year. Currently we receive data two years behind (so I would be working with data from 2014/15 which makes our research out of date before it's even begun. I'm talking to Ash Mcgregor (Academic Registry) and Ruth Taylor (ProVice Chancellor for Retention) around the the possibility of using our data before it's sent to the regulator and becomes out of date. The meeting will be early in the new year.  
The report will be in the style of our Let's Be Honest report in keeping with our strong feeling that what we do to improve student mental health will ultimately improve retention.

UPDATE: I am in the process of drafting a proposal document to explain to the university why this research will benefit both organisations. I need to ensure that I am clear about how beneficial the Students' Union is to retention. This proposal will go to the Student Retention Steering Group on 13<sup>th</sup> February.

UPDATE 28/02: After looking into the data sharing agreement it appears the Students' Union is unable to share data back with the university. This has led to the reconsideration of what this project will look like. I am disappointed I won't be able to achieve my manifesto point due to legalities out of my control but I will be looking into Students' Union involvement and mapping that engagements over the NSS results to see if there are target courses/demographics that we can further support.

UPDATE: I met with Abi Dickinson (Activities Manager) and Rose (Campaigns and Education Enhancement Coordinator) to discuss how we use our own data to create a report. Within the Activities Team they are using NSS data to map their course based society engagement and

see where there are areas of further support. I intend to work from this model to create a union wide piece of engagement research so we can target areas of support. I have emailed MSL (Membership Services Limited) our website provider to support us in generating this data as it means pulling a substantial amount of data from the website. MSL have recently responded and our next steps is to learn how to pull this data from the instructions they have sent, analyse and create a report, pulling on key themes and areas of support.

## Teaching Excellence

**Aim:** Lobby the university to create an internal teaching excellence framework which has students as partners to actually measure teaching excellence

**Objective(s):**

1. Lobby the university to create an internal measurement for teaching excellence

COMPLETE

2. Create a working group of university and students to feed into the definition of ARU teaching excellence

IN PROGRESS

3. ARU feedback mechanisms fit for purpose review

IN PROGRESS

4. Lobby the university to use this measure to benefit students

IN PROGRESS

### Updates:

1. Emailed Adam Longcroft (Anglia Learning and Teaching) to discuss my proposal. He suggested emailing a colleague as they already looked into this however the idea was dropped when the government mandated TEF was introduced. Waiting for a reply.  
UPDATE 28/02: Anglia Learning and Teaching have confirmed their support for the project. They will be communicating the project to the university.
2. **UPDATE:** I have confirmed with Anglia Learning and Teaching that we will look into an internal measure of teaching excellence.

I am bringing to executive committee a number of questions as well as some content so that we can collectively consider some criteria to go towards the end framework. After executive committee have agreed a list of criteria these guidelines will be taken to a group including the Anglia Learning and Teaching subcommittee so that we can dissect, consider, debate and ultimately condense the guidelines into 10 key criteria agreed by all.

UPDATE 28/02: I have sent my work out to the Executive committee for comment as the representatives of the student body. They will have ability to consult more on the project throughout its development.

3. The module evaluation survey is under review, I intend to be in those discussions and will update further when these meetings begins  
UPDATE 28/02: Conversations about reviewing feedback have been a hot topic. The university recognises that the feedback mechanisms it currently uses could be improved and I bring this conversation to many working groups. Unfortunately it is a very large project to undertake and currently they are moving to make the Module Evaluation Survey online so it can be changed in a more timely fashion.
4. Once this framework is in place it will be created by staff and students collectively to create a 'best practice' framework that staff can then use to develop their teaching and students can use as guidelines to support their learning. We could potentially use this to redevelop the MAD award criteria.  
UPDATE 28/02: I'm excited to see that the conversations with the university I've had so far have been met with praise for the project and a will to work in

collaboration to create a document fit for both students and staff. My view is that this project will be used by the university. To what extent right now, I'm unsure but looking forward to the projects development.

UPDATE: This project has been taken to the Deputy Vice Chancellor for Education and she agrees this would be an important and interesting tool for academic staff and students. We are both really keen to ensure student involvement in this however, she thinks that this tool could form part of/be a joint document with the university education strategy (which is huge!). To be able to do this, it would mean condensing/rethinking the principles and my next step is to work with Anglia Learning and Teaching and some post graduate students specialising in the Teaching Excellence Framework and teaching excellence to develop this. I think the best way to do this is to (where applicable) take our principles and link them to already existing policy and documents.

**Other relevant updates:**

Conversations about graduation being moved to July have restarted and are looking positive. This does however, mean re-submitters will not be able to graduate with their class in the ceremony.

UPDATE 20/12 Chasing the Academic Registry to be a member of the group which discusses this. Unlikely to be in time for 2019 graduations.

UPDATE 31/01 I am now invited to these meetings – unfortunately this meeting clashes with a Trustee Subcommittee meeting but I will be sending Johanna in my place and will fully brief her beforehand.

UPDATE: The conversation is still ongoing as most options for moving will lead to negative effects in one way or another. For example to fit this into timetabling there's a possibility that we would need to move teaching week one forward a week. We're still communicating what we should do and I will keep everyone updated.

I'm writing to local MPs to discuss the Let's Be Honest report as well as the possibility of student discounted public transport in Cambridge. UPDATE: Both MPs have replied, setting up dates currently.

UPDATE 20/12: Daniel Zichner came to visit the union on Friday 8<sup>th</sup> to discuss the Let's Be Honest report. Overall he agreed nothing in the report was a surprise. He discussed taking the report to his parliamentary group and we will continue to chase in the new year.

UPDATE: 31/01 After a successful meeting with Vicky Ford she is a big advocate for the promotion of being able to register at your local GP and your university GP. She has also given us numerous contacts within parliament to discuss the relevant recommendations around the Let's Be Honest Report.

She has asked that we give her the contact details for all the professional companies we have with regards to paramedics, nurses or any other course that has a practice based placements around the travel costs and how that affects students mental health (with fees and finance being the number one contributor to poor mental health).

UPDATE: We have met with key players in the university to discuss the Let's Be Honest report and from that an action plan is being created. From this we have agreed with the university that a mental health training course will be made available for all members of staff.

### Dance Studio

UPDATE 20/12: The Students' Union and Active Anglia are in conversations about who/how the dance studio will be ran. We are very much keen to give students priority and Active Anglia are working collaboratively to ensure a good partnership.

UPDATE 31/01: The Students' Union and Active Anglia have confirmed the timetable split for the dance studio. We are not waiting for budget to be released so we can refurbish and modify the dance studio to suit all our needs. We are still unsure of an opening date.

I am also still championing for the deal with the university (they will facilitate an appropriate off campus site for societies who used to use the dance studio) to continue for those societies where the dance studio still won't accommodate them – for example pole fitness until we get suitable poles.

UPDATE: The dance studio is built! We're in the process of creating a student bookable timetable with clubs and societies being given priority. We're looking to have the space functional in two weeks.

### University Mental Health Day

University Mental Health Day is March 1<sup>st</sup> and we are planning a collective event with Student Services. On the day we will be holding mindfulness sessions in PTH and Chelmsford (venue to be confirmed). Throughout the month of March we will also be running a whiteboard campaign with the theme of 'community' as well as social media updates and sharing student content so keep an eye out for that.

### FMT UPDATE:

Hopefully you've all seen/heard about my video on social media. After the abolishment of Faculty Board (FB - a strategic level faculty meeting) there has been no replacement mechanism for students to share feedback at a strategic level. All the items that went to FB have now been distributed to either meetings that officers already sit on or to the Faculty Management Team (FMT). We have requested that students have a seat on this meeting and the topic is being discussed by the Deans of the faculty on Thursday (17/01/2017). I will update on the results of this and the next actions we intend to take after we have heard from this meeting.

UPDATE 28/02: We have now agreed with the university our plans for the Faculty Partnership Team which has been agreed by the university. Next steps are to train and support officers and faculty reps to make the meeting as useful as possible.

### Articles and Bye-Laws

I have recently taken on comments given at council, through the democracy review, by the executive and through conversations with students and the union has seen an opportunity to review and change their articles and bye-laws. This is a very difficult process that needs sign off from the President, the Trustees, the university board of governors as well as legal support.

This process will look into how bound we are by ridged articles and move to giving more responsibility to bye-laws which can be changed much faster. It was looks into the conversation of accountability and accessibility of council and moves away from what we know isn't working and leaves students with the ability to create a new, more accessible student members meeting.

**UPDATE: The Articles and Bye Laws were approved at the AGM. Thank you to those that attended or proxy'd.**



**Student Charter Review**

I have been sitting on a working group working towards making the student charter a much smaller, more accessible document that focuses on the commitments the university makes to students and the expectations of students who study at Anglia Ruskin University.

**Access, Participation and Student Support Finance**

With the Office for Students focusing on student support, protection and value for money, universities have been asked to create and submit many documents including an Access and Participation Plan which focuses on supporting 'at risk' students. The beginning of conversations have started with a view on how we support these students more effectively.

UPDATE: I sent out a presentation to exec that one person has replied to. Please could you take a look and give me your feedback as soon as possible or set up a phone call with me so I can run you through it.

**OTHER THINGS:**

Since council I have been writing consultation papers on the education strategy and the committee structure at ARU. I am in the processes of starting an awareness campaign for contract cheating and developing a campaign for the module retake fees paper the university gave to use the day before council. I have also been acting in my role as chair to organise the CEO appraisal, a personal development review for the SU senior management team, developing the university student wellbeing strategy and met with Vicky Ford to further discuss how to support placement students.

FVC/LEDIC are asked to **DISCUSS**



## CAMPAIGN UPDATE REPORT

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018
<b>Prepared by:</b>	Johanna Korhonen	<b>Role:</b>	Vice President (Arts, Law & Social Sciences)

**Summary:** *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

### INCREASED FOOD VARIETY

**Aim:** To offer a wider variety of food that reflects student feedback and is good value for money

**Objective(s):**

1. I received data from the annual survey that Catering Services carry out, analysed the data and gave the Catering Services my proposal of 'recipe trial' to gather feedback about value for money and to introduce a variety of recipes that students have suggested. I agreed on the process with the head of Catering Terry Hope.
2. The first part of the campaign was 'Recipe Suggestion', which included suggestion cards, a feedback box and comms material in the canteen where students were able to suggest recipes they would like to see served in the canteen. We also set up a Recipe Suggestions website to make the suggestion making process more accessible.
3. Recipe suggestion period happened from 13<sup>th</sup> till 24<sup>th</sup> November, we gathered 250 filled recipe suggestion cards!
4. I collated the recipe suggestions into ten categories. After confirming these with the catering team, a poll went live and students were able to vote for their favourite recipes in each category – top 10 were presented to the catering team to prepare for the recipe trial in February.
5. Catering team agreed to a two-week recipe trial period on 5<sup>th</sup> February – 16<sup>th</sup> February 2018, where they integrated the recipe trial meals on two weeks of regular menus.
6. Catering incorporated SEVEN additional recipes from Recipe Suggestions to their regular six-weekly menus.
7. Recipe Trial happened on 5<sup>th</sup> February till 16<sup>th</sup> February and students were able to try the clearly labelled 'Trial Meals' and provide feedback on feedback cards, particularly about the 'value for money' aspect of the meals.
8. Cambridge catering team agreed to keep 9 out of 10 recipes and included additional seven recipes on their six-weekly menu!
9. Chelmsford recipe suggestion happened from 9<sup>th</sup> till 13<sup>th</sup> April
10. Chelmsford recipe poll happened from 18<sup>th</sup> till 22<sup>nd</sup> April to determine top 5 recipes for the trial: **1. vegan mushroom pie, 2. hunter's chicken, 3. beef chilli con carne with tortillas and rice, 4. beef kofta or lamb kebab or meditarrean vegetables with halloumi, and 5. alfredo fettucini**
11. Chelmsford recipe trial happened from 30<sup>th</sup> April till 4<sup>th</sup> May!

COMPLETED

COMPLETED

COMPLETED

COMPLETED

IN PROGRESS

**Updates:**

1. Chelmsford recipe trial happened! Recipes were **1. vegan mushroom pie, 2. hunter's chicken, 3. beef chilli con carne with tortillas and rice, 4. beef kofta or lamb kebab or meditarrean vegetables with halloumi, and 5. alfredo fettucini**
2. Good feedback – Chelmsford students they feel portion sizes are large, want more vegan options, more halal options, and a microwave and free hot water
3. Waiting to hear back from Chelmsford catering if they are happy to keep the recipes on the menu

Money requested: £600

Money spent: £235.34

Money leftover: 364.66

**CLEARER COMMUNICATION**

**Aim:** Students can easily access information, it is clearly signposted, and communication with students is coherent across the different parts of the University. Students have an understanding of what events are happening and who they can talk to.

**Objective(s):**

1. University Comms and Marketing teams have put together 'a student applicant journey', which aims to make communication with students clearer. **COMPLETED**
2. In order to find out how a central events calendar would come to be, I met Kate Powell (project manager for LMS/Canvas) to see where SU would fit in regarding Canvas: I found out it is for educational purposes only and is not aimed to be a communications platform **COMPLETED**
3. Georgia Hingston set up a 'SU Comms' Focus group on Facebook and is finding out more information about how students want SU to communicate with them, what is effective communication, etc. **COMPLETED**
4. Georgia and I went gave all Students' Union departments suggestions to make the SU website clearer and these changes have been implemented to make the website easier to navigate. **COMPLETED**
5. Increased amount of events have been added to the SU What's On events calendar and a visible button has been added on the page so the calendar can be accessed easier. **COMPLETED**
6. Students' Union Facebook is now adding all the SU events on their page so students can access and find these easily. **COMPLETED**
7. SU has a weekly show on Cam FM with Johanna, Laura and Eliza presenting – Laura is trained and Johanna and Eliza are getting trained! **COMPLETED**
8. Andrea Turley (Head of Marketing and Communication) will keep me updated on the progress of student 'comms profile' (what information/emails students receive and when to avoid duplication - this is being collated by the University Comms teams). This will make communication more streamlines as there will be less duplication of emails, as both the University and students have identified that this is an issue. **COMPLETED**
9. Many changes that I proposed for the University website regarding the SU presence have been implemented – we are finally 'ARU Students' Union' on their page! **COMPLETED**
10. SU Comms team ran an internal email monitoring to make communication more streamlined and to avoid students being sent duplicated emails – this has been completed and they have put together an email plan for the year to make communication clearer! **COMPLETED**

11. University Comms has agreed to implement changes I proposed to Andrea Turley for the University website to make the SU more visible and update outdated information. Content is ready and it is being checked by SU Comms team and it will be sent to the University comms team to be updated on the page.	IN PROGRESS
12. Having a central events calendar that all faculties feed into may be complex at the moment so Students' Union will look into incorporating university events into the SU events calendar with clear signposting that these are university events.	
<b>Updates:</b>	
1. SU Comms team is checking the new SU content that will be put on the University website	
2. SU Comms team is going to look into incorporating the main university events in the SU events calendar for next academic year	
Money requested: £50 Money spent: £50	
<b>FREE PRINTING</b>	
<b>Aim:</b> Reduce the amount of hard copy printing students have to do, as well as provide means to pay for printing documents that are required for their courses	
<b>Objective(s):</b>	
1. SU included 'Free Printing' campaign prompt in SSLC Agendas to inform reps of the campaign and request feedback about printing	COMPLETED
2. Chris Whellams (iCentre Manager) has confirmed that the system the iCentre use for online submissions is ready for all courses possible to be submitted online.	
3. I ran a campaign over January 2018 submission period where students could place a sticker with a message 'This Costs Me and the Earth' on their hard-copy submission at the iCentre. The campaign happened from 5 <sup>th</sup> January till 23 <sup>rd</sup> January and will happen again during the submissions for second semester. Feedback for the first part was great!	
4. I researched which faculties and courses may require printing through a faculty specific surveys, contacted Faculty Admin Managers who submit all the information regarding online submissions, and spoke with the iCentre manager Chris Whellams but this didn't enable me to draw any conclusions, however, Aletta Norval (Deputy Vice Chancellor) is now taking charge of online submissions.	
5. Reduced Printing Policy passed in Student Council. This has been implemented in the Students' Union and I have sent a copy to Aletta to see if something similar can be implemented in the University.	
6. Both Iain Martin (VC) and Aletta Noval (DVC) agree that there should be a University wide push for online submissions, Aletta will look into practicalities to make this happen. <b>Still waiting for a reply.</b>	IN PROGRESS
7. 'This Costs Me and the Earth!' sticker campaign has been ongoing over second semester submissions – stickers have had wider publicity and have been utilised by many students.	
8. Books Plus/Financial Support Review is happening and it will determine what happens to the Student Financial Support in the future – student consultation will take place at a stage when more concrete options have been discussed.	

9. ALSS have put reducing printing on their Environmental Policy – Laura emailed FST and had a positive response! Kirran and Eliza yet to hear back whether they can implement this for their faculties.	
10. I met Conrad Sackey from Student Services and he has agreed to support the campaign and get data regarding which faculties and courses submit hard-copy so we can target these to implement change more effectively	
<b>Updates:</b>	
1. Sticker campaign has been very visible and utilised by students	
2. Books Plus/Financial Support Review is ongoing	
3. Conrad Sackey from Student Services will find data regarding hard-copy submissions/online submissions and share it with the SU to implement the printing policy	
4. ALSS have put reducing printing on their Environmental Policy, FST have agreed to implement online submissions more effectively – Kirran and Eliza will see if they can implement this for their faculties.	
Money requested: £150 Money spent: £93.40 Money leftover: £56.60	
<b>INTERNATIONAL STUDENT OUTREACH</b>	
<b>Aim:</b> There is a greater feel of international community in ARU - international and EU students are engaged and international societies are thriving	
<b>Objective(s):</b>	
1. I have worked hard to make connections with international student community on campus and have been engaging in the international café events.	COMPLETED
2. Antonia (Cambridge International Rep) and I met Caroline Shanahan from the International Office and gave feedback regarding residential services, pre-arrival information and confusion around Brexit – she will keep us posted on the progress and is waiting for a reply from Residential Services.	
3. Global Week happened and it was amazing – we had loads of student performances in Cambridge, a Fashion Show in Chelmsford and a large number of students presenting their cultures.	
4. Antonia (Cambridge International Rep) asked the International Office which courses have the most international students and she has so far visited 4 large lectures of around 150 students each, introducing herself and reaching out to international students!	
5. Antonia met Sally Pearson from Active Anglia to see how AA can help international students to integrate through sport.	
5. I have been supporting the Cambridge International Society committee to get started but we are still waiting to get the paperwork together as one of the potential committee members changed.	IN PROGRESS
6. Caroline Shanahan will keep me updated in the outcomes of the feedback Antonia and I shared with her.	
<b>Updates:</b>	
1. Caroline Shanahan will keep us updated regarding the feedback we gave her.	
2. Antonia did a brilliant term as the International Rep and has returned to her country – thank you Antonia!	
<b>Other relevant updates:</b>	

1. Catering Services are aiming to use recyclable containers by September 2018 with Students' Union's support.
2. I have given IT Services student feedback and a list of software that students use so they can look into adding the most popular on some of the Open Access computers – I have requested to have a catch up before the end of my term.
3. Natalie and the SU team are editing the Renting Guide for students and soon we can get it to the designer!
4. ARU Green Society visited the Waste and Recycling Plant in Waterbeach where all waste from ARU gets sorted and recycled on 18<sup>th</sup> April and it was very interesting – I wrote an article and it has been on the Students' Union website.
5. Let's Be Honest Discussion Panel about bullying and mental health was held as part of the De-Stress Fest in Cambridge – I'm writing an article about this to everyone who couldn't attend.
6. I have spoken to the Head of Catering about getting hot food on Young Street and they are looking into it.
7. ALSS Rep Coordinator Cali put together a report with main themes of ALSS SSLC feedback and I will present this to the Faculty in FQUESC.
8. I have discussed with Mark Brett (Facilities Manager) if the more popular toilets could have a later cleaning schedule as towards the end of the day they become unpleasant – still waiting for a reply.

FVC/LEDIC are asked to **DISCUSS**



## CAMPAIGN UPDATE REPORT

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018
<b>Prepared by:</b>	Kirran Khan	<b>Role:</b>	Vice President (Business)

**Summary:** *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

### A More Personal Tutoring System

**Aim:** To review the PT system, ensuring that it is effective for more students

**Objective(s):**

1. Conduct primary research in the form of a survey	COMPLETED
2. Generate a series of recommendations to improve the PT system	IN PROGRESS

**Updates:** **MAY 2018**

1. We have now been around to all six faculties including ARU London and discussed with them the prospective model for personal tutoring as well as a draft set of recommendations for the role of a personal tutor.
2. I have reengaged students with a survey to provide feedback on what they want from a personal tutor. At the time of writing, the survey has over 154 responses. The three questions are:
  1. How often would you like timetabled one-to-one meetings with your personal development tutor?
  2. How important is it to you that your personal development tutor remains the same person throughout your entire degree?
  3. Your 'learning community' will form part of the personal tutoring system. You and a consistent peer group will meet with your personal tutor a number of times across your university journey. Please choose 3 reasons why you would attend these sessions
3. I have also organised informal coffee sessions with groups of students to gather more detailed feedback on what students would want from a personal tutor. For this, I used the £50 from March's Exec that I asked for (but never spent) for personal tutoring focus group refreshments.
4. We are now in the process of drafting the full report. I am also working with the Campaigns and Education Enhancement Coordinator to ensure that anything the project produces is as student friendly as possible

<b>Part Time Jobs Fair</b>	
<b>Aim:</b>	
<b>Objective(s):</b>	
1. To provide students with the opportunity to meet with employers and secure part time jobs	COMPLETED
<b>Updates: MAY 2018</b>	
<p>1. I'm looking to hold another Jobs Fair in Freshers September 2018 but this is still in the early stages of planning and am currently in the process of meeting with relevant SU staff to organise this. Conversations surrounding who will take the project forward are ongoing</p> <p>2. I will be writing a proposal to take to the Activities and Commercial teams outlining what went well from the part-time jobs fair in February. This will also outline any challenges we faced – especially in preparation for the event. I will draw on anecdotal student feedback to demonstrate the extent to which there is sufficient student demand to run another event in September. Throughout this, I will continue to liaise with the Employment Bureau.</p>	
<b>Bike Safety</b>	
<b>Aim:</b> Generate awareness of safer cycling practices	
<b>Objective(s):</b>	
1. Speak to a large proportion of students who cycle into campus	IN PROGRESS
2. Provide offers on cycle lights / locks	IN PROGRESS
3. Provide maintenance checks	IN PROGRESS
4. Provide cycling proficiency training	IN PROGRESS
<b>Updates: MAY 2018</b>	
<p>1. I organised Give It A Go sessions for the 17<sup>th</sup> April in CAMBRIDGE (12-1, LAB006) and the 18<sup>th</sup> April in CHELMSFORD (12-1, MAB008). We had external presenters coming in from Outspoken (Cambridge) and Essex Safer Cycling (Chelmsford) to talk about how to be safe as a cyclist. Cambridge's event was attended by three students and unfortunately Chelmsford's wasn't attended by any students.</p> <p>2. I will be writing a proposal to take to the Activities and Commercial teams outlining the need for a cycle safety event in September for new and returning students to learn how to be safer cyclists. This will also outline any challenges I faced – especially in preparation for the events. I will draw on anecdotal student feedback to demonstrate the extent to which there is sufficient student demand to run another event in September. Throughout this, I will continue to liaise with the Environment Team</p>	

FVC/LEDIC are asked to **DISCUSS**



## CAMPAIGN UPDATE REPORT

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/04/2018
<b>Prepared by:</b>	Eliza Torres	<b>Role:</b>	Vice President (Health, Social Care, Education & Medical Science)

**Summary:** *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

### Priority campaign(s) and objective(s)

1. **Let's Be Honest:** To improve mental health services on campus, encourage the ARU community to have more honest conversations about mental health and equip them to support one another. We will be rolling out our "You are irreplaceable" campaign to support this
2. **Monthly distress events** To allow all ARU students access to free event and space to relax and take a break from daily stresses of life
3. **Monthly drop ins-** To ensure all students are able to express and raise any questions, comments or concerns regarding their course, module, faculty etc.
4. **Cultural GIAG** – Empower students to share their love of their culture with the ARU community and bring a bit of home to ARU.
5. **Family day** – Aims to cater to mature students and students whom 9-5 working hours don't allow them to access services that they need. Whilst also providing an open house / bring your family to uni fun activities day.

### Progress on priority campaign(s)

#### 2. Monthly distress events

- The aim of this campaign is to extend last year's distress fest into a more frequent occurrence on both small and large scales.
- How I am going to achieve this aim is through working out the events and dates so that as many students as possible can attend.
- What I have done so far I have collaborated with student services on one event and we will be running another together. I have some dates and places already insight so please check out the attachments. There is also a budget break down for what is needed and why.
- What my next steps are to put all of these in the staffs calendars, set up events pages on the website and get the communications out there so everyone can join in on the fun!

IN PROGRESS

#### **Update April 2018**

- As apart of my campaign to run monthly De-Stress events, I am excited to be helping out with the De-stress fest activities and events as it's like the mecca of the smaller monthly events I have put on.
- De-Stress fest is the 23<sup>rd</sup>-27<sup>th</sup> of April, so stay tuned and make sure you get involved in all the fun and relaxation!

#### **Update February 2018**

- You are irreplaceable bracelets have been being given out to students and staff. Building that sense of community and love for our ARU family.

- 1,000 bracelets were ordered half in SU colors and the other half in different LGBTQ+ flag colors VP Laura D did that and collaborated with me on this campaign so that `You are Irreplaceable` could be rolled out and be a part of the February Pride month and beyond. Students have been loving the bands and paying it forward with them as well which was the idea and intention behind them.

### **Update January 2018**

The last LUSH cosmetics event had more than 120 students on the combined campuses. Which is really exciting and I also saved a bit of money on the Chelmsford event, due to their honouring prior agreed upon rates.

I have received funding for the next two events which are my fresh check days and you are irreplaceable bracelets. The fresh check date for Chelmsford is on the 29<sup>th</sup> from 12-2pm in the dome and on the 31<sup>st</sup> in HEL street from 12-2pm. Feel free to drop by and check it out. The You are irreplaceable launch is super exciting and I will be working with Laura to get this launched during LGBT History month in February.

### **Black History Month**

- The aim of this campaign is to empower students through representation and a celebration of culture. Last years first ever black history month was large and we aim to have the same kind of buzz.
- I will achieve this through running successful and student lead events for the month.
- So far I have worked closely with Katie P, to get other administrators in the University to get involved. We have had by in and have had our most expensive expenses for BHM covered! There is a calendar of events out and weekly events happening. I also have NUS president Shakira Martin in to speak as well as Lionheartfelt a TEDX and BBC international speaker.
- Booked all the needed rooms, made adjustments and finalized the times.
- A variety of societies are involved and excited to partake!
- ACS will be hosting a fashion show and Katie and I have been working closely on everything to ensure it's a success.

### **Update April 2018**

- In March during Global Week I held my first 3Vs the global fashion show it was a hit and 50+ students attended. We started with just 15 models at the start and the numbers steadily grew as students began to participate and have fun with their mates.
- The logo is done and campaign up on the campaigns page!
- Next I am working on compiling the vide message for the campaign and the mosaic of faces image of students from our campuses.

### **Update January 2018 "3Vs"**

The events that fall under this campaign aim to promote pride through cultural awareness, entertainment and education. Although ambitious I would like to work towards breaking down barriers of ignorance of different heritages, through facilitating events that encourage better understanding through representation thus enhancing the diverse community we have within the ARU community.

- I have finished the design briefs for the shareable images and the main launch video/image on Voice, Visibility and Validation.
- I am working on getting the videos and images together for the launch with the help of our Cambridge BME rep

- The main three events to kick off this campaign will take place during global week. On Monday the 13<sup>th</sup> there will be a global fashion show and on the 12<sup>th</sup> there will be a 'reppin your roots' open mic night. Both of these events are taking place only on the Chelmsford campus.

### 3. Monthly drop- ins

As Vice President of two different faculties I appreciate and embrace the fact that each faculty has their own students with different individual needs. Bearing this in mind I would like to host monthly drop in sessions allocated to different key areas dependent upon which campus I am on. The chat would be a time where you could express questions, concerns, happiness or any other feelings regarding your course. I will do my best to improve and help change things that are widely and deeply felt by students within the FHSCE and FMS student body.

The drop in sessions would also be a time where students can come in and generally meet other students within their faculties and relax. I am aware that some students won't be able to make day time hours, due to this I will also try and host evening sessions so as it's more inclusive and accessible.

#### **Update April 2018**

- These are happening I will push myself to be more proactive about highlighting dates and times on social media that I will be around to meet with students.

#### **Update January 2018**

I have been meeting with lots of students and am collaborating with a few of them on upcoming campaign events. The shareable image and pop up poster are done. So it's a go!

### 4. Cultural GIAG

The idea behind this is that I was homesick and I thought that it would be great to have GIAG activities centered on learning about different cultures. Students teaching others about their cultures, doing some activities and enjoying great food from around the world. I thought it would be a great way for students to embrace where they are from and to share it with the ARU community.

#### **Update April 2018**

- 1) Cultural giag- will be happening at the end of May My budget got approved and Caroline from international is keen to make it happen. I haven't narrowed down a date as, I'm going to double check the events calander to make sure it doesn't conflict with something else, enabling more students to be present and that the date works for the Cambridge BME rep as she is supporting me on this event.

#### **Update Nov 17**

- Cultural GIAG inflatables budget ran over by £40 due to shipping. I ask that the £40 be taken out of my communications budget to pay it back.
- Teaser videos and most of the communications has also been done. Passports and boarding passes look amazing!

- The event is now live on the website as well as on Facebook. So please feel free to share that!
- I am contacting the Jerk station to have them cater the event and am asking for an extra £50 for food. The projected £150 would not be enough to cover the service charge for food service.

### **Update January 2018**

- The event is finally set to happen in Chelmsford on February 1<sup>st</sup> from 12-2 in the dome.
- I have booked the photo booth and am working on changing the green screen images to be that of places in Nigeria. The cater is making nice little snack and finger foods so students can have a taste of traditional Nigerian food.
- I am working with Georgia to get the passports and boarding passes printed in house as the images are already done and ready.
- The event is already live on Facebook and has a few people who have RSVP but please feel free to like and share!

### **5. Family day: the one stop shop**

Work in progress, I will update better once I get the other campaigns rolling and out. From the talks I have had with different faculty members there is a major buy in to this and im really excited/ looking forward to working more on this to roll it out for term 2!

IN PROGRESS

### **Update January 2018**

- *Working on creating a template that can potentially be carried over by the next officer team.*

### **Day to day updates**

- I have been working on trying to set up a social work society in PB and putting on a GIAG.
- I am working with a nursing rep from the Chelmsford campus to bring about a placement support peer to peer type event and system.
- I am looking forward to going to the national conference and will be gathering feedback on what students would like me to represent or bring. Feel free to comment and let me know your thoughts.

FVC/LEDIC are asked to **DISCUSS**



## CAMPAIGN UPDATE REPORT

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018
<b>Prepared by:</b>	Laura Douds	<b>Role:</b>	Vice President (Science & Technology)

**Summary:** *This paper provides an update on the implementation of the campaign(s) of the Executive Committee member*

### Clubs and Societies Count

**Aim: Improve the quality and membership of clubs and societies on campus**

#### Objective(s):

1. Increase the amount of fundraising	IN PROGRESS
2. Increase the amount of external volunteering done by societies	IN PROGRESS
3. Increase the number of clubs and societies	IN PROGRESS
4. Increase the number of societies achieving our highest level of award	IN PROGRESS
5. Have nominations and wins at the National Society Awards	NOT STARTED
6. Increase membership nos.	IN PROGRESS
7. Societies should feel supported by at least one officer	IN PROGRESS

#### Updates:

1. The #LoveSocieties survey has finished. 46 people opened/began the survey however only 18 completed the survey. I'm currently in the process of looking at the results of that survey and writing a paper – there are a lot of interesting remarks despite the low numbers completed, especially in the skills gained section!
2. I have continued to attend society forums where I can, I attended the Global Week thank you event and I've been going to the society events that I can manage.

*At the time of writing, the paper is 70% and is likely to be complete before exec actually happens.*

### Diversity Projects

**Aim: To promote EDI on campus, and aid understanding of minority groups.**

#### Objective(s):

1. Raise awareness of liberation group issues	IN PROGRESS
2. Provide safe spaces for students	IN PROGRESS
3. Promote intersectionality	IN PROGRESS
4. Inform students of historical and present-day minority figures	IN PROGRESS

#### Updates:

1. LGBT+ History Month was a massive success.
2. The Jacob Joyce talk had around 20 people in attendance and we created a great piece of art that's displayed near the front desk in PTH. The feedback from that session was good.  
We had around 10 for the crafternoon in collaboration with arts and crafts society, and created around 100 Valentine's cards to hand out. Feedback

from this session was also good and students seemed to appreciate the de-stress/'chilled' vibe.

The film viewing was held in conjunction with the appropriate society but unfortunately there was poor attendance on the night despite lots of interest on facebook and the society's typically good turnout. There were several reasons I believe this happened; they were not in their typical room as I had wanted to move them to a more spacious/'nicer' one, and there were concerns from one student in particular about the first films we suggested which may have put other students off, despite our attempts to rectify the problem.

We handed out around 100-150 Valentine's cards on the 14th in Cambridge. It really put a smile on everyone's faces, and all the cards had a message on them somewhere (typically on the back) that said something to the effect of 'handcrafted for LGBT+ history month', so they were raising awareness as well as putting a smile on people's faces!

We handed out around 200 of the LGBT+ themed You Are Irreplaceable bracelets on 16<sup>th</sup> Feb.

Afternoon LGBTea and the Amie Taylor guest talk had to be cancelled as the weather made it impossible for us to travel to Chelmsford where the talk was due to take place.

The Academy night – Rainbow – was a massive success! The bar took £1172.45 and there was approximately 80 students in attendance. The campaigns budget did not have to pay out any money for the bar's expenses because the amount of profit on the night. The live DJ – our very own Dan Fow – went over really well.

I've had a debrief meeting with Rose (Campaigns Co-Ordinator) and Georgia (Communications) to discuss the main themes we can pull out from the events. We concluded that we need to figure out a better strategy for Chelmsford events as that turnout there wasn't as good despite the same levels of supposed interest. We put on transport for all cross-campus events and the Chelmsford uptake was very poor, compared to the opposite way around. We were very satisfied with the way Rainbow turned out – we're re-running that during Freshers on the Friday night.

Overall – massive success!

Took the two new liberation policies to ICAN – the Inclusivity Champion Action Network – a meeting where lots of staff get together to discuss inclusivity and diversity issues. They're very positive about both the policies (Liberate the Curriculum and Meaningful Mental Health Campaigns) and we're going to figure out our next steps.

**Other relevant updates:**

- I did a survey on academic skills. The survey has been analysed and the results have been sent to the appropriate people. Feedback has been really positive and I'm setting up meetings with multiple people to discuss the feedback and how we can take it forward to get more detailed information from the full survey once it's released in a few weeks time. I was planning on

doing a follow-up to get a larger sample size this month, however given the multiple other surveys running it would be unwise to conflict things this way and so we're delaying it until my term as President starts.

- Johanna and I are having weekly shows on Cam FM– you can listen on catch-up here: <http://www.camfm.co.uk/shows/brunch-with-the-su/> We are always looking for student bands/DJs/societies to come on air and do interviews etc with us about what they're up to and to promote them etc. We've previously had: Max Dewing and Manic Mannequin, Dan Fow, Eira Bailey and GrassRoof.

This is on hold and has been since April as the show time was consistently clashing with important SU-university meetings such as USU, and I am the only officer who actually finished their training to do the show.

I cannot keep sending apologies to these meetings given my position next year. I think the idea for this campaign was sound however it will need to be revisited for next year if it is to happen again.

- Kyia Thompson (Women's Rep) and I are co-chaired an event on sexual respect on 8<sup>th</sup> Feb. There were ~60 people there, and the panel went very well. Kyia was fantastic as a co-chair, and we had some really excellent discussions about the #SRWG, our projects and where we are in comparison to Cambridge University, and other institutions around the country.

- Compass House is now **OPEN AT WEEKENDS**. (Or, rather, it's open on Saturdays from 10am until 6pm on a trial basis until the end of the semester, so I've spoken to relevant course reps and students and told them that it's on a 'use it or lose it' basis and that if they don't use it, they will lose the perk they've been given and it's unlikely to be returned to them if they decide they want it back). All the hard work from October until now has been worth it!

I have since received word of how many students have used Compass House on the Saturdays it was open, and they are as follows:

31.3.18 – 1.4.18	<b>2 students</b>
7.4.18 – 8.4.18	<b>0 students</b>
14.4.18-15.4.18	<b>1 student</b>
21.4.18 – 22.4.18	<b>0 students</b>
28.4.18 – 29.4.18	<b>13 students</b>
5.5.18 – 7.5.17	<b>9 students</b>

These numbers are a little disappointing in the earlier weeks given the major outcry that I had heard regarding the space, however it's important to note that the faculty did not advertise that the space was open in the way they promised me they would. Once I held them to account for this and they did as promised (27<sup>th</sup> April) we can see that the numbers drastically increased (though this may also be because it was getting closer to hand-in time).

- Several of us went to the NUS National Conference in Glasgow. I voted to elect Sahaya for President, Zamzam for VP Society&Citizenship, Eva for VP Welfare, Ali for VP Union Development, and Ana for Education. At the time of writing, President, UD and Education have been announced, and my candidate for UD was ultimately elected.

All of the results have been announced; Zamzam, Eva, and Ali won their positions, though my choices for the other positions did not win.

- Just got elected as 2018/19 Union President!!

Have been spending lots of time preparing handover documents and working with SU staff to sort out inductions for the new officers and exec team.

FVC/LEDIC are asked to **DISCUSS**



### Executive Committee Request For Funds

<b>Name</b>	Laura Douds
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<b>Position</b>	VP FST
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<b>Date Of Request</b>	13th May 2018
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<b>Name Of Campaign</b>	
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<b>Date Of Campaign</b>	14th June 2018
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Item Description	Cost	Why You Need This	Web Links To Product	Amount Given
Buffet Lunch for 15 people	£70.00	The To buy lunch as an incentive for 15 students undertaking the Good Lad Initiative training, the full cost of which is being covered by student services.		
<b>Total Requested</b>	<b>£70.00</b>		<b>Total Allocated</b>	<b>£0.00</b>

<b>Funds Authorised By</b>	
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Date Authorised	
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### Bathrooms Project Plan

Mike Turner (Trans Rep) and myself (LGBT+ Rep), with the support of Kyia Thompson (Women's Rep), have decided to trial having tampons available in men's toilets due to the current unavailability of them. A lot of feedback from trans students involves this issue – with trans men not having access to sanitary products which makes them feel like they can't use men's bathrooms even though it is their gender identity.

We shall be trialling in two men's bathrooms, and informing estates, and shall be leaving them available to those who wish to use them. Furthermore, we shall be purchasing badges which state 'Need a tampon? Just Ask!' (SEE BELOW) which we shall be asking the majority of SU student-staff, officers and reps to wear to spread the information via word of mouth, and minimise the attention towards them. We shall be doing this to make sure trans and non-binary people do not feel put off from using them due to the presence of cis-men in the bathrooms.

During the trial we shall be leaving feedback cards with the sanitary products and will gather feedback through this, as well as any in-person feedback we may receive as a result. We are hoping this campaign will make trans and non-binary students feel more comfortable using the men's toilets on campus if they wish and encourage estates to become aware of the need for tampons and in all toilets and not just in gender neutral ones.



### Executive Committee Request For Funds

<b>Name</b>	Michael Turner/Luca Girardi/Kyia Thompson
<b>Position</b>	Trans/LGBT+/Women's Rep
<b>Date Of Request</b>	25th May 2018
<b>Name Of Campaign</b>	Bathroom Inclusivity
<b>Date Of Campaign</b>	Throughout Year

Item Description	Cost	Why You Need This	Web Links To Product	Amount Given
100 Regular Tampons	£9.50	To make available in mens' toilets to gather feedback on whether or not sanitary products in mens' toilets are accessed and needed	<a href="https://www.tesco.com/groceries/en-GB/products/268330832">https://www.tesco.com/groceries/en-GB/products/268330832</a>	
100 Super Tampons	£9.50	"	<a href="https://www.tesco.com/groceries/en-GB/products/268330803">https://www.tesco.com/groceries/en-GB/products/268330803</a>	
100 Super Plus Tampons	£9.50	"	<a href="https://www.tesco.com/groceries/en-GB/products/268330567">https://www.tesco.com/groceries/en-GB/products/268330567</a>	
50 Badges	£36.00	To help spread word of mouth about where the tampons are	<a href="https://camaloon.co.uk/">https://camaloon.co.uk/</a>	
<b>Total Requested</b>	<b>£64.50</b>		<b>Total Allocated</b>	<b>£0.00</b>

<b>Funds Authorised By</b>	
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<b>Date Authorised</b>	
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## AGAINST CUTS TO EDUCATION POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse February 2019
<b>Prepared by:</b>	Jamie Smith	<b>Role:</b>	President

**Summary:** *This paper provides an update on the implementation of the policy*

1. To stand and campaign against all proposed cuts to the education field.	NOT STARTED
2. To advocate for and support student campaigns against cuts to prospective education and teacher training students	NOT STARTED
3. To support local community campaigns against cuts to education.	NOT STARTED
4. To liaise with local teacher's union groups to strengthen the knowledge base.	IN PROGRESS
5. To lobby the university and local government to support students on placements with their hidden costs.	IN PROGRESS

### Updates:

1. We provided transport to the National Demo in November and organised a Free Education banner for students to sign. We have agreed this should be a team priority in the future.
2. We organised a student action day for student to sign the Free Education banner.
3. KK to raise this with local MP's for Cambridge, Chelmsford and Peterborough.
4. KK to meet with UCU Rep and to consider existing NUS resources we could use at ARU

UPDATE 28/02: JS had a phone call with a UCU Rep from ARU. We had a very length conversation where we discussed lectures concerns and ongoing anxieties about resource in terms of monetary but also time. Lecturers regularly work outside their contracted hours to provide a level of teaching their happy to teach and the rep expressed a concern about the stress this brings to academic staff.

I discussed the need for us to support and inform students who are currently training to be teaching staff and we need to tap into those students as well as other to defend and advance the academic experience. How can we build an educational experience based on academic excellence?

I was also given considerable contacts which is a really positive step in this policy.

They expressed a need for this policy and that we have shared interests and should join to lobby the university on this. I'm setting up a meeting with them in the near future and will be able to report back once that's happened.

5. Have been in contact Vicky Ford (Chelmsford MP) who is very supportive and has asked for a list of all placement providers to send the Let's Be Honest report to and highlight fees and finances as a key contributor to poor mental health of students.

**UPDATE:** I am in the process of setting up meeting with various union reps.

I have a meeting with the university and Vicky Ford to discuss placements and Let's Be Honest further.

There has been a problem with data and the university can't give me names of placements we allocate students to so I need to rethink how we go about supporting this further.

FVC/LEDIC are asked to **DISCUSS**



## AGAINST NHS CUTS POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse: November 2018
<b>Prepared by:</b>	Eliza Torres	<b>Role:</b>	Vice President (Health, Social Care, Education & Medical Science)

**Summary:** *This paper provides an update on the implementation of the policy*

1. To stand and campaign against all proposed cuts to NHS services	IN PROGRESS
2. To support student campaigns against cuts to the nursing and allied health professions	IN PROGRESS
3. To support local community campaigns against cuts to NHS services.	In progress

### Updates:

#### April 2018

1. I have found a document that the public service union Unison have produced to help guide people on how to lobby and rally both locally and nationally against cuts to the NHS. I will be using this document to help guide me with moving this policy forward.
2. I have been liaising with the FMS faculty rep and will be meeting with the nursing society to help gather their insight and feedback.

#### February 2018

1. ET to attend NHS Consultation Meeting
2. ET to meet with BM (FMS Faculty Rep) and Nursing Societies to take forward
3. Update from ET

"I was forwarded an email from James Sharp, Communications and Engagement Officer for the Mid Essex area clinical commissioning group, talking about the local NHS in Mid and South Essex launching a formal public consultation on the outline plans for the future of health and care services across mid and south Essex, and in particular our three hospitals. These proposals set out the ambition to reorganise services across our hospital sites in Basildon, Chelmsford and Southend. As part of our consultation process they will be running a number of public engagement events, where attendees will be able to hear more about our proposals and have the opportunity to tell us what they think. These events will be an important opportunity for local voices and especially students to be heard. One of the consultation events we will be running is being held in the **Michael Ashcroft Building (1<sup>st</sup> Floor) at ARU on Wednesday 31 January (1:30pm to 3:30pm)**. I have been pushing this to students on all of my social media links and have emailed it out to all HSC and MS student representatives. So that they can then tell their peers and directly help impact the consultation.

Ben Morris and I will also continue looking for opportunities to continue lobbying the NHS and on finding ways to better assist paramedic students. Looking particularly into why they are not allowed on any of the bursary schemes and how we can push to change that. I will also attend so that I can feed back to students on what was said and raise some concerns that students have expressed."



FVC/LEDIC are asked to **DISCUSS**



## GENDER NEUTRAL TOILETS POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse February 2019
<b>Prepared by:</b>	Laura Douds	<b>Role:</b>	Vice President (Science & Technology)

**Summary:** *This paper provides an update on the implementation of the policy*

1. To campaign to Estates and Facilities to create university regulations which ensure that all university owned buildings have at least one accessible GNT.	<b>IN PROGRESS</b>
2. To encourage Estates and Facilities to not only develop GNTs in the future but create or convert toilets that are gender neutral as appropriate, ideally until there is at least one GNT in every university building.	<b>IN PROGRESS</b>
3. To proactively encourage or co-ordinate a Gender Neutral Toilets Audit of ARU core campuses (Cambridge, Chelmsford and Peterborough) to look into the practicality of converting any gendered toilets to become GNTs.	<b>IN PROGRESS</b>
4. To actively review, amend and change policy on GNTs for future developments such as gendered/non gendered signage of toilets and expanding this policy to accommodate gender neutral single cubical changing room facilities for the gym.	<b>COMPLETE</b>

### Updates:

1. Estates have reassured me that their new-build policy requires GNTs in each new building, however no word on if it is required in all buildings yet. They have told me this is something they are actively working towards, however.
2. Received a reply to my initial enquiry about GNTs and converting some, specifically concerning Helmore/LAB as those are where I've had feedback from. The initial response was to ask about renaming accessible toilets to act as dedicated GNTs, however I asked for student feedback and it was a resounding no. I replied to Sandy Lynam's email and she has since said she's taking the student feedback 'very seriously' whereas before it was a hard no on converting.  
[Because of this, we have just received word that there are to be new GNTs built on the third floor of Helmore building, and on first floor of Queens!](#)
3. Luca Girardi and I have audited Compass House in response to complaints. LG has raised to Sandy Lynam (Director of Estates). [LG to confirm, however I'm under the impression that there are GNTs coming to Compass House in the upcoming weeks.](#)
4. AA are refurbishing their changing rooms and have agreed to let myself and MG in to see what they have planned for this. They are bringing in GN Changing rooms! Rep win!

FVC/LEDIC are asked to **DISCUSS**



## INCREASED EQUALITY FOR VEGAN STUDENTS POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse: November 2018
<b>Prepared by:</b>	Johanna Korhonen	<b>Role:</b>	Vice President (Arts, Law & Social Sciences)

**Summary:** *This paper provides an update on the implementation of the policy*

1. More vegan options will first be provided in the existing catering services around university.	COMPLETED
2. All clubs and societies will be required to provide vegan alternatives at any event they hold or, if not possible, to inform their attendees that vegan options will not be available. <b>I have spoken to Abi and for next year offering vegan options will be embedded in the society bronze/silver/gold award, it will be included in the inclusion aspect of equality impact assessment form, and in the Inclusivity award criteria.</b>	COMPLETED
3. Vegan options within the catering services at university will be placed separately from the non-vegan options – this is to allow ease of access for vegan students. <b>I have arranged to meet Terry to discuss!</b>	IN PROGRESS
4. Vegan options will be widely advertised and actively promoted throughout university. <b>I have arranged to meet the Environment team to discuss this.</b>	IN PROGRESS
5. The University's Environment Team will be encouraged to consider the impact of meat, dairy and egg consumption on the environment and to take steps to address this issue. <b>I have arranged to meet the Environment team to discuss this.</b>	IN PROGRESS
6. All catering services around university will be required to participate in "Meatless Mondays". <b>Catering are trialling a 'soft version' where they have put the vegetarian/vegan option as the first item on the menu and they are monitoring if this impacts the sales and they will keep me updated.</b>	IN PROGRESS
7. 30 day Vegan Pledge will be advertised throughout university - Vegan Pledge took place from November 20 <sup>th</sup> till 19 <sup>th</sup> December	COMPLETED

### Updates:

- Catering have added two weeks to their menus (was 4, now 6 week rolling menu) ensuring that there is a vegan option every day.
- I have arranged to meet with Terry (Head of Catering) and the Environment team to discuss the policy**
- Catering are trialling a 'soft/trial version' of 'meatless Mondays' where they have put the vegetarian/vegan option as the first item on the menu and they are monitoring if this impacts the sales - they will keep me updated.**

FVC/LEDIC are asked to **DISCUSS**



## KEEP WEDNESDAY AFTERNOONS FREE POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse: November 2018
<b>Prepared by:</b>	Jamie Smith	<b>Role:</b>	President

**Summary:** *This paper provides an update on the implementation of the policy*

1. We will continue to lobby the University to make an ongoing commitment to avoid the scheduling of lectures for all courses after 12pm on a Wednesday.	IN PROGRESS
2. We will lobby the University to commit to support students to change teaching times and assessed sessions after 12pm on a Wednesday where possible and provide alternative methods for affected students to access materials or resources.	IN PROGRESS
3. We will ask students on courses which do have teaching or other academic obligations beyond 12pm on a Wednesday about how it is affecting them. If necessary we will report to the university on our findings.	IN PROGRESS
4. We will ensure students are informed of their responsibility, where lectures are still in place, to receive permission to be absent from their Course Leader as early as possible.	NOT STARTED

### Updates:

- The Vice Chancellor expressed his support in the principle of KWAFF and has provided information on the current lecture scheduling on a Wednesday afternoon. We continue to contact students on courses where lectures fall at this time to see how they would like us to take this forward.
- We have received the spreadsheet from timetabling and have been given a new contact so we can receive it earlier in the year. Next steps are to look at the data and see how many courses now have Wednesday afternoon lectures.  
UPDATE 28/02: I now sit on the timetabling working group so have more ability to have this conversation. I will raise it at my next meeting.
- Ongoing
- UPDATE 28/02: Contacted Active Anglia to work together on informing students.

**UPDATE:** With the development and building work happening in LAB and Courtyard (Cambridge) the timetabling department have struggled to support this policy and actually house students for lectures. I have met with Active Anglia and agreed that we need to do a wider, more focus push on informing students on their ability to engage in BUCS and extra-curricular activity.

The aim is to have the university committee to informing and implementing the ability for students to engage in extra-curricular.

FVC/LEDIC are asked to **DISCUSS**



## SAVE OUR SPACE POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018
			Due to lapse February 2019
<b>Prepared by:</b>	Jamie Smith	<b>Role:</b>	President

**Summary:** *This paper provides an update on the implementation of the policy*

1. To lobby the institution for new multipurpose recreational spaces on campus and to prioritise student-led activities.	IN PROGRESS
2. To lobby the university to actively seek spaces (on or off campus) for clubs/societies to undertake activities to fulfil their aims and objectives.	IN PROGRESS
3. To lobby the institution to guarantee that any space that becomes available will be discussed with the Students' Union as to what its purpose will be.	IN PROGRESS
4. To gather and use student feedback when making decisions on the use of new space.	IN PROGRESS

### Updates:

1. In progress. There is recent news that there will be a Dance studio reinstated on the Cambridge campus from December 2017. LR/JS are due to have conversations with the Director of Student Services to decide who will facilitate/take ownership of the space.

UPDATE 31/01: The Students' Union and Active Anglia have confirmed the timetable split for the dance studio. We are not waiting for budget to be released so we can refurbish and modify the dance studio to suit all our needs. We are still unsure of an opening date.

UPDATE 28/02: Budget has been now confirmed for the dance studio and we are waiting for confirmation of a date to open.

**UPDATE: The dance studio is built! We're in the process of creating a student bookable timetable with clubs and societies being given priority. We're looking to have the space functional in two weeks.**

2. In progress

UPDATE 31/01: I am also still championing for the deal with the university (they will facilitate an appropriate off campus site for societies who used to use the dance studio) to continue for those societies where the dance studio still won't accommodate them – for example pole fitness until we get suitable poles.

UPDATE 28/02: This project has now been handed over to Aletta Norval (Deputy Vice Chancellor, Education) and I am awaiting a response.

**UPDATE: Aletta has asked for written confirmation of this agreement and the SU is in the process of looking through our documents to find it.**

3. This could be stronger. JS role as a Governor will allow these kinds of conversations to happen at early stages.

4. In progress. The student consultation for Peter Taylor House and Tindal is complete. This will inform the kind of furniture that is sought for the spaces.

UPDATE 28/02: The Optometry building has recently been removed. I am seeking student feedback into what should be placed in that space.

UPDATE: The Optometry building is now beautiful green space! However, this space will be used and housed by a marquee/the dome over welcome to support in the flux of student numbers as well as the loss of the court yard.

FVC/LEDIC are asked to **DISCUSS**



## TEACHING EXCELLENCE FRAMEWORK POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse February 2019
<b>Prepared by:</b>	Jamie Smith	<b>Role:</b>	President

**Summary:** *This paper provides an update on the implementation of the policy*

1. To lobby ARU to create a definition and internal benchmark of teaching quality informed by staff and student opinion.	IN PROGRESS
2. To campaign to local MPs to stand against the TEF with us.	IN PROGRESS
3. To hold events which inform students of what the TEF is and how they can take action to encourage genuine teaching quality while standing against harmful metrics.	IN PROGRESS
4. To stand in opposition to the metrics used in the TEF and to decide each year what our relationship to these metrics will be.	IN PROGRESS
5. To work together with ARU's UCU branch against the TEF if they want to join us.	IN PROGRESS
6. To empower student reps to influence the educational direction of ARU on this level.	IN PROGRESS
7. To raise awareness of tuition fee increases.	IN PROGRESS
8. To lobby the Vice Chancellor to not raise fees for students after they have started their degree.	IN PROGRESS

### Updates:

- UPDATE 28/02: I am working with Anglia Learning and Teaching (ALT) to create an internal measure of teaching quality which will be informed by both students and staff and used collectively by students and staff to hold each other to account. I have circulated the wording of the 12 criteria myself and ALT created and it was not objected to so we're now in the process of informing ARU staff, taking in through the various committee structures. After this I will begin to ask the executive committee to attend a workshop day to fill in the 'Looks like...' criteria.

**UPDATE:** This project has been taken to the Deputy Vice Chancellor for Education and she agrees this would be an important and interesting tool for academic staff and students. We are both really keen to ensure student involvement in this however, she thinks that this tool could form part of/be a joint document with the university education strategy (which is huge!). To be able to do this, it would mean condensing/rethinking the principles and my next step is to work with Anglia Learning and Teaching and some post graduate students specialising in the Teaching Excellence Framework and teaching excellence to develop this. I think the best way to do this is to (where applicable) take our principles and link them to already existing policy and documents.

- Spoke with Nicola Dandridge when she visited RE the TEF and our stance on it.



UPDATE 28/02: I am in constant communication with Cambridge and Chelmsford MP.
3. None planned as of yet.
4. No update.
5. KK and Jonathan Malton tried to arrange a meeting but he's not getting back to us. UPDATE 28/02: Organising a meeting with UCU and UNISON Reps to discuss how we can work together.
6. No Update.
7. UPDATE 28/02: No planned increase. Going to a TEF conference to investigate and increase knowledge base.
8. No Update.

FVC/LEDIC are asked to **DISCUSS**



## UP YOUR GRANTS POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse November 2018
<b>Prepared by:</b>	Laura Douds	<b>Role:</b>	Vice President (Science & Technology)

**Summary:** *This paper provides an update on the implementation of the policy*

1. To increase the grant pot by 15% each year for both Cambridgeshire and Chelmsford campuses.	IN PROGRESS
2. For this money to be sought from Union budgets that do not relate to Clubs and Societies activities and Extra-curricular student experience.	IN PROGRESS
3. To lobby the University to continue to fund off campus facility hire.	IN PROGRESS
4. We will still actively encourage clubs and societies to fundraise to increase the resources being put into their societies to reach their aims and objectives.	IN PROGRESS

### Updates:

1. This will be the case, assuming the trustee board sign off on the budgets. This is the assumption being made and used at the moment when budgeting.
2. In progress
3. There is a new dance studio in the ground floor of coslett (around the side, near the rear entrance to campus). We have ownerships of this space and will be
4. Ongoing. In encouraged in committee training/1-1's with coordinators and Activities Officers/Part of the Bronze, Silver, Gold accreditation scheme/SU Awards (Fundraising Group of the year). [More information to be put online regarding fundraising – I'm speaking with Bee Newbould about this on 10/4/28.](#)

FVC/LEDIC are asked to **DISCUSS**



## WHEELS IN MOTION POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse: November 2018
<b>Prepared by:</b>	Kirran Khan	<b>Role:</b>	Vice President (Business)

**Summary:** *This paper provides an update on the implementation of the policy*

1. To explore potential partnerships with Cambridge Regional College; Cambridge University Students Union; College of West Anglia; and other educational providers in Cambridge, to lobby Cambridge County Council to acknowledge the issue and work towards offering a student discount for the park and ride service in Cambridge.


IN PROGRESS

**Updates:** **MAY 2018**

1. I'm in discussions with the above educational providers in Cambridge to set up a meeting

2. I plan to gather feedback from Chelmsford and Peterborough students in a more formal way over the next few weeks. I have spoken to Peterborough's MP about the student discount for Peterborough students and she is going to work with me on achieving this.

FVC/LEDIC are asked to **DISCUSS**

		<b>EQUAL ACCESS POLICY</b>	
<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse: November 2018
<b>Prepared by:</b>	Laura Douds	<b>Role:</b>	Vice President (Science & Technology)
<b>Summary:</b> <i>This paper provides an update on the implementation of the policy</i>			
1. To campaign for ARU to classify all those seeking asylum as home students for fee purposes.			<b>NOT STARTED</b>
2. To campaign for ARU to offer at least 10 scholarships that cover study and maintenance costs for people who have come to the UK seeking refugee protection.			<b>IN PROGRESS</b>
3. To campaign for ARU to publicise their Equal Access policies and make them easily locatable, so that potential students can easily apply for these scholarships.			<b>NOT STARTED</b>
4. To publicise its support for refugees and their right to education during Refugee Week.			<b>IN PROGRESS</b>
5. To publicise its support for refugees and their right to education during relevant political votes in the Houses of Parliament, including encouraging local MPs to vote in support of refugee needs.			<b>IN PROGRESS</b>
<b>Updates:</b>			
1. Not started – need to ascertain whether this is a university decision or a student finance decision.			
2. Spoken with original policy proposer and we met to discuss/research what other unions have been doing. <a href="#">Original policy proposer has agreed to and has written – I believe – a paper outlining what we want and why to be taken to the appropriate committees.</a>			
3. Not started			
4. <a href="#">Attended the conference in London and have lots of ideas of events to hold during Refugee week. Budget requests will come in soon though need to ascertain what is appropriate as refugee week is in June which is right in the middle of handover to new officers and most undergrad students who are the bulk of our student numbers will not be here.</a>			
5. <a href="#">Kiran Khan will be bringing this to local MPs – he has meetings in with them or is sending emails.</a>			
<p>There's a petition to lobby the university for equal access here:  <a href="https://www.angliastudent.com/represent/campaigns/equalaccesspolicy/">https://www.angliastudent.com/represent/campaigns/equalaccesspolicy/</a></p>			

FVC/LEDIC are asked to **DISCUSS**



## WE LOVE THE LIVING WAGE POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse: November 2018
<b>Prepared by:</b>	Laura Douds	<b>Role:</b>	Vice President (Science & Technology)

**Summary:** *This paper provides an update on the implementation of the policy*

1. To use any employability events the Union is involved in to promote that students deserve a living wage and to talk to students about why they should seek a living wage employer when looking for work.	<b>IN PROGRESS</b>
2. To take part actively in the next living wage weeks while this policy is active.	<b>NOT STARTED</b>
3. To put the Union's commitment to the Living Wage into their recruitment practices and internal policies.	<b>COMPLETE</b>

### Updates:

1. Was promoted very heavily at KK's part time jobs fair! Rose Williamson was particularly excellent at shouting about it.
2. This week has passed so will be handed over to the next Executive Officer team.
3. Spoke with HR Manager and she reassured me that this is a priority of both her own, the CEO's and the Union in general through the hiring processes, so this will continue to take place for the foreseeable future.

FVC/LEDIC are asked to **DISCUSS**



## REDUCED PRINTING POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse February 2019
<b>Prepared by:</b>	Johanna Korhonen	<b>Role:</b>	Vice President (Arts, Law & Social Sciences)

**Summary:** *This paper provides an update on the implementation of the policy*

1. If printing in the Students' Union is absolutely necessary and alternative ways of sharing or displaying the information have already been considered, correct action should be taken to ensure full use of the paper that is being used – print double sided, two or more pages to a side of paper, and in black and white ink. <b>These are standard printing settings in the Union – two or more pages to a side can be emphasised.</b>	COMPLETED
2. The Students' Union needs to be more aware of the environmental impact that printing has when they print any material and question their choice whether printing is absolutely necessary, such as for accessibility, or could the information be shared in alternative ways. <b>The policy has raised awareness.</b>	IN PROGRESS
3. It should be considered as the first option to display the meeting papers on a screen or to have digitised papers and in all instances avoiding printing them unnecessarily. <b>This is being looked into – we are aware of the amount of meeting papers we print and if there is a possibility of displaying them on screen we will instead of printing – 3 way video conferences are a challenge.</b>	IN PROGRESS
4. To promote campaigns or events, alternative ways of spreading information should be considered, such as info screens, shareable images and web articles, before printed promotional material, such as flyers, posters, etc. <b>Online alternatives are already offered as the preferred option as leaflets don't tend to be as effective – posters are still used to promote large events such as Election or Global Week.</b>	IN PROGRESS
5. Societies should be encouraged and guided to consider other means of communication and printing should only be the means of spreading information for accessibility needs.	IN PROGRESS
6. Printing for promotional use should be regulated and monitored by the relevant department.	NOT STARTED
7. To continue to lobby the University for all submissions that can possibly be moved online, excluding physical work such as artwork, should be moved online. <b>ALSS has added online submissions on their Environmental Policy and hopefully other Faculties will follow.</b>	IN PROGRESS
8. To lobby the University to adopt a similar policy to reduce and stop all unnecessary printing. <b>Aletta has been sent the policy.</b>	IN PROGRESS

### Updates:

1. **Standard printing settings in the Union printer: double-sided and black and white ink.**
2. **We are aware of the amount of meeting papers we print and are looking into the possibility of displaying them on screen instead of printing – 3 way video conferences like council are a challenge**

3. Comms team already offers alternative ways to promote campaigns and events and the first choice but this will be highlighted to staff. Posters are still used to promote large events such as Election or Global Week.
4. ALSS has added moving into online submissions across the faculty on their Environmental Policy and hopefully other Faculties will follow.
5. I have sent Aletta an email with the policy to see if University would be open to a similar policy and she will also look into increasing the amount of online submissions that we do to move all possible ones online.

FVC/LEDIC are asked to **DISCUSS**



## LIBERATE THE CURRICULUM POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse: April 2019
<b>Prepared by:</b>	Laura Douds	<b>Role:</b>	Vice President (Science & Technology)

**Summary:** *This paper provides an update on the implementation of the policy*

1. To lobby the university so that LGBT+, disabled, BME, and women's issues should be included in the curriculums where appropriate. This should be addressed in an intersectional way.	IN PROGRESS
2. Lobby the university to include liberation in the new education strategy.	IN PROGRESS
3. That the Union will continue to support appropriate other methods of helping students feel included, such as through history months, societies and other events, and will embed accessibility in the heart of everything it does.	IN PROGRESS
4. Lobby and work with the university to close the attainment gaps that exist through both the curriculum and other means (such as, but not necessarily through working with the EDI group, student retention groups and access agreements).	IN PROGRESS

### Updates:

1. Have taken the policy to ICAN as a discussion point. All the staff were very positive and on board with the policy and we're keen to support each other where we can to put new curriculum content in place.
2. We've spoken to Aletta Norval about including this in the strategy, and there are plenty of other people who we know are on board with inclusive and diverse teaching, so this is likely to be a part of the final document.
3. One of the things we're doing early in the new Officer-team-year is doing a year plan of events (with Rose and Megan). Some things we are keen to include are LGBT+, BME and disability history months into our year planning.
4. See 1.

FVC/LEDIC are asked to **DISCUSS**





## MEANINGFUL MENTAL HEALTH CAMPAIGNS POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse: April 2019
<b>Prepared by:</b>	Laura Douds	<b>Role:</b>	Vice President (Science & Technology)

**Summary:** *This paper provides an update on the implementation of the policy*

1. The Union will not use animals for therapy purposes going forward (any events for the current academic year that have already been booked will be honoured).	COMPLETE
2. To continue to stand against the marketization of higher education.	IN PROGRESS
3. To continue to lobby our mental health services to be made better. This may include but is not limited to: <ol style="list-style-type: none"> <li>Culturally competent counselling, so that our services are truly accessible to <b>all</b> students, but especially those that most need our help.</li> <li>Increasing our provision of counsellors to the HEPI recommended minimum of 1 counsellor per 1,358 students.</li> <li>Anything else that has been raised in the Let's Be Honest report that is relevant.</li> </ol>	IN PROGRESS

### Updates:

- All events that have been using animals as a 'selling point' have happened and they will not happen again going forward.
- Our TEF policy is still in place along with other current policies and campaigns such as renting, against bursary cuts, etc.
- We are working with student services, counselling and wellbeing to put in a mental health action plan.

FVC/LEDIC are asked to **DISCUSS**



## DEMOCRACY REVIEW: A YEAR ON POLICY

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018  Due to lapse: April 2019
<b>Prepared by:</b>		<b>Role:</b>	
<b>Summary:</b> <i>This paper provides an update on the implementation of the policy</i>			
1. That the Students' Union should investigate a structure where Faculty Reps would be replaced with Department Reps (this structure is currently used in Essex SU and Northumbria SU) Department Reps would create closer links with other reps in their department and would be able to more effectively act as an expert on their students' issues			NOT STARTED
2. That the Students' Union seeks wider feedback from all students about the changes brought about by the democracy review			NOT STARTED
3. That specific questions regarding the role of Faculty Rep are included within the NUS Course Rep survey (or if not possible, that Course Reps and Faculty Reps are able to give feedback about the Faculty Rep role)			NOT STARTED
<b>Updates:</b>			

FVC/LEDIC are asked to **DISCUSS**

<b>Prepared for:</b>	Faculty Voice Committee (FVC) and Liberation, Equality, Diversity and Inclusion Committee (LEDIC)	<b>Date:</b>	25/05/2018
<b>Prepared by:</b>	Executive Officers	<b>Role:</b>	

**Summary:** *This paper provides an update on the implementation of ideas*

### SU permanent bar on Cambridge campus!

Amanda Campbell White

**(JS)** *Conversations have been positive and the general need for an SU ran social space has been widely accepted by the university. Currently the SU is undergoing multiple developments and it was agreed that we would revisit the conversation when we were 'settled' with our current ventures.*

*JS will keep this at the forefront and continue to push as a priority.*

**(JS) Update:** I have submitted a renewed proposal to the university with the empty space in the optometry building area as the new proposed space with some form of green space within the proposal.

IN PROGRESS

### Books Plus card funds should be allowed to be used for printing

Johanna Korhonen

**(JK) Update 28/02/18:** Books plus review begins in March. Students are encouraged to take part in the online submissions sticker campaign during semester 2 submissions.

IN PROGRESS

### Graduation Ceremonies in Summer and October

Leigh Rooney

<https://www.angliastudent.com/news/article/Representationpage/Graduation-ideas-update/>

**(JS) Update 31/01/18:** This has been moved back to in progress as the university are now open to this conversation. JS chasing dates for the working group.

**(JS) UPDATE:** The conversation is still ongoing as most options for moving will lead to negative effects in one way or another. For example to fit this into timetabling there's a possibility that we would need to move teaching week one forward a week. We're still communicating what we should do and I will keep everyone updated.

IN PROGRESS

### Stop charging for hot water

Andrene Love Sutherland

COMPLETED

### Therapy Dogs

Marissa Lewis

COMPLETED

### Accessible microwave

Wictor Clemente Junior

**(JS) Update:** Microwave and Kettle are set up in Cambridge. Now 92 has opened, the same will be provided in Chelmsford soon.

IN PROGRESS

### Free graduation guest fee

Precious Nwanze

*ARU currently don't make any profit on the event through the guest ticket fee. They are making improvements to ensure the event is better value for money.*

IN PROGRESS

<a href="https://www.angliastudent.com/news/article/Representationpage/Graduation-ideas-update/">https://www.angliastudent.com/news/article/Representationpage/Graduation-ideas-update/</a>	
<p><b>HALAL FOOD &amp; PRAYER ROOM</b> Ashraf Adnan Mohammed <b>(JK) Update 31/01/18:</b> Halal food is available with correct labelling. Prayer rooms in Cambridge are small and there are only two but university currently has no space. After LAB renovation there may be more space to have larger prayer rooms. Chelmsford prayer rooms seem to have an issue with posters being taken down, Tony and Sidra are looking into it.</p>	IN PROGRESS
<p><b>Free parking</b> Stephen Adeyemi <b>(KK) Update 02/18:</b> Article has been published on website <a href="https://www.angliastudent.com/news/article/union/Free-parking-on-Cambridge-campus-an-update/">https://www.angliastudent.com/news/article/union/Free-parking-on-Cambridge-campus-an-update/</a></p>	IN PROGRESS
<p><b>Jacket Potatoes to be available in the canteen all day</b> Adele Grant-Johnson <b>(JK)</b> The Head of Catering expressed that students should contact them directly with feedback: <a href="mailto:terry.hope@anglia.ac.uk">terry.hope@anglia.ac.uk</a> <b>Update 31/01/18:</b> This will be brought up again in a meeting with Head of Catering when Recipe Trial is over.</p>	IN PROGRESS
<p><b>Make Cheerleading an Active Anglia sport!</b> Laura Douds <b>(JS) Update 31/01/18:</b> JS to confirm the decision of both teams and write statement to explain how the funding of societies work.</p>	IN PROGRESS
<p><b>Allowing food in the library</b> Katie-Rose McGuire <b>(JS)</b> The Head of the Library explained this was not an option. The team has been doing research into other institutions. <b>Update 31/01/18:</b> Due to a recent change in ARU staff this conversation will now be opened again. <b>(JS) Update:</b> Meeting being set up with new university Library head.</p>	IN PROGRESS
<p><b>Washing the lab coats</b> Gemma Twinn <b>(LD) Update 09/04/18</b> I've spoken with faculty in question and have been reassured it won't happen again. If it does then will be seeking written agreement to wash them on a monthly(?) basis or revert to old method of students having their own lab coats.</p>	COMPLETED
<p><b>Money, money, money!!</b> Shannon Williams <b>(ET)</b> Because of the funding scheme that some students in FMS are on, it is not possible for travel costs to be reimbursed. <b>Update 09/04/18:</b> Course reps haven't replied, have passed over to Eliza as is her faculty.</p>	IN PROGRESS
<p><b>Graduation hand shake should come with academic certificate</b> Kathleen Vanderpuye <b>(JS) Update 31/01/18:</b> JS to take to the working group.</p>	IN PROGRESS
<p><b>Grad ball</b> Sophie Griffiths <b>(JS) Update 31/01/18:</b> JS to meet with Roderick Watkins and David Sexton (ARU London) to enquire about possible funding.</p>	IN PROGRESS
<p><b>A Student's Guide to Renting Private Accommodation</b> Natalie Brown</p>	IN PROGRESS

<p><b>(JK) Update 28/02/18:</b> Natalie has finished the content, it has been sent to the residential services for feedback. The guide will be digitised to start with so there is no cost but it might be considered to have it printed for Freshers.</p>	IN PROGRESS
<p><b>Reduce the price of canteen food</b> Tracey Dwamenah <b>(JK) Update 28/02/18:</b> I have contacted Tracey but haven't heard back. I got feedback from the recipe trial regarding value for money so this can be utilised in conversations with Terry.</p>	
<p><b>New Accessible Toilet Signs</b> Michael Graham</p>	COMPLETED
<p><b>Open All Hours</b> Kayleigh Tonkins <b>(KK) Update 09/04/18</b> I have met with Norman Boyd (Student experience from the library) to discuss this and we have agreed to wait until the new librarian starts to present her with all Union proposals.</p>	IN PROGRESS
<p><b>Plastics? Make the change!</b> Jennifer Summers <b>(JK)</b></p>	COMPLETED
<p><b>Stop allowing student nurses to 1:1 with patients</b> Glenda Perry <b>(ET) Update 09/04/18</b> ET to contact Glenda to take forward</p>	NOT STARTED
<p><b>Allow submission on Turnitin more than once before the deadline</b> Nina Georgiou <b>(LD) 09/04/18</b> Have taken this to Advice Center manager. Has come up before at AcRegs subcommittee. Will be determining what action to take from then on out. <b>Am going to speak to Elaine Brown as she has raised this before at AcRegs.</b></p>	IN PROGRESS

FVC/LEDIC are asked to **DISCUSS**