

ITEM	ACTION	OWNER	UPDATE
Carried Over Actions: August Campaigns Workshop			
	EL to see if FIKA app available. Trial FIKA app in Sept; review to see if useful for ARU students	EL & all	Ongoing: App is available. Review and discussion needed.
	Blog article about how to get to zero-waste / low-waste shopping around Cambridge and Chelmsford (e.g. markets, Re-Fill, Full Circle, Arjuna [maybe Daily Bread in Arbury? Although many students unable to get there])	EL, IL	In progress: planning has started and some contacts have been made.
	Short proposal for a 'hygiene rating'-style sustainability audit scheme	SH	Ongoing
	Collaborate with Cambridge on carbon footprint app	MS	Ongoing
	Sustainability Week plan	Officers	Ongoing
	Sustainability calendar	Officers	Ongoing
	Find out Chelmsford green waste lifecycle (is it turned into compost?)	IL	Ongoing
	Find out canteen plans for food waste	RNG	Ongoing: Meeting scheduled
	Follow up and find out if Peer Mentoring is still running (the program that hosted activities in the SU space, available outside normal hours)	IW	Ongoing
	Updates from the Mental Health Steering Group	FL	Ongoing
	Investigation into mental health resources for Chelmsford students for signposting	CS	Ongoing
	Create timeline, format for receiving question, creating a database and video format for Mental Health Q&A Videos if determined to be viable	FL, RNG, IW, CS, RD, CI, OO, AI	Ongoing: working group created and research started
New Actions: September Administrative Exec			

	FIKA app now available, Exec members to send EL any feedback they have regarding the app.	All	
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EXECUTIVE COMMITTEE UPDATE

FACULTY REPS

Campaigns, projects and other work

AHSS Faculty Rep (Cambridge): Matt Hayes

Updated:**Completed:**

- Very positive first FPT - lots of new staff in the faculty

Things for the future:

- Meeting with new HoS for CSCI

HEMS Faculty Rep (Cambridge):

Updated:**Completed:**

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Things for the future:

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HEMS Faculty Rep (Cambridge): Bethany Miller

Updated: 18/09/20**Completed:**

- Working alongside VPs, I have continued on the hidden disabilities campaign to launch sunflower lanyards. This has now taken off and these lanyards are available for students. I would like to advertise this more in the university to raise awareness.

Things for the future:

- Continue to raise awareness around hidden disabilities and what they mean for students, including how they can be helped so staff and students have a greater understanding

HEMS Faculty Rep (Chelmsford): Imogen Lay

Updated: 18/09/20

Completed:

- Liaised with HoS and HEMS reps to discuss Allied Health timetabling issues. Mainly done, but some smaller meetings to still be had. To be completed by next week.
- Had meetings with Riya to discuss student experience feedback that was collected in TRI2 (before/at the start of lockdown). Created a small list of things we can do to support students over the next few months.

Things for the future:

- Working on Sustainability project- currently doing project plan and brainstorming with other members of exec.
- Need to enquire about a Christmas day style event. Last year was so successful and a great experience and I want to do it again, but this depends on COVID. If any Chelmsford based member wants to team up for this, please let me know (also if any Cambridge member wants to host an event there, there was some comments last year that Cambridge wanted an event).

HEMS Faculty Rep (Chelmsford): Olu Onasanya

Updated: 18/09/20

Completed:

- Planning for the Black History Month with the working Group. This is yet to be concluded.

Things for the future:

- Planning Mental Health Campaign with other Executives.

HEMS Faculty Rep (Peterborough):

Updated:

Completed:

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Things for the future:

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B&L Faculty Rep (Chelmsford): Sara Hoxhaj

Updated:

Completed:

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Things for the future:

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B&L Faculty Rep (Cambridge): Cristina Ionita

Updated: *Money Festival 2020*

Completed:

- During Freshers'Week I have been promoting the event among students and asked for their feedback on how they believe this type of event is suitable for them - the feedback was positive and many of them showed interest

Things for the future:

- **Organise a meeting with Nicola Faulkner from Student Experience to set up the event and promote it among students**
- **Organise meetings with the selected guest speakers to decide on the key points of discussion**

- **Set up the Money-Art competition**

Updated: Timetabling

Completed:

- Gathered feedback from students about their issues with timetabling and forwarded it to Omkar (VP of B&L) and Toby Pallat
- Organised emergency meeting - 21/09/20 to discuss the ongoing issue

Things for the future:

- **Write an open letter to the university discussing the issue and demanding a statement**

S&E Faculty Rep (Cambridge): Moh Sufyaan

Updated:

Completed:

- Handover with Em Long (former FSE rep, current VP) complete
- Faculty Education Committee attended with Toby Pallatt
- Contact made to track carbon footprint of ARU in collaboration with Cambridge Uni
- Arranged with Toby Pallatt and Emma Howes to deliver standing for course rep info

Things for the future:

- **Meet with contacts at CU to discuss resources/access required to map carbon footprint of ARU**
- **Meet with ARU contacts to discuss plan of action and implementation**
- **Advertise voluntary roles on the carbon map project**
- **Attend Mental Health and First Aid training with ARUSU**
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S&E Faculty Rep (Chelmsford):

Updated:

Completed:

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Things for the future:

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EXECUTIVE COMMITTEE UPDATE

CAMPAIGN REPS

Campaigns, projects and other work

BME Rep (Cambridge): Abdullahi Idris

Updated:**Completed:**

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Things for the future:

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BME Rep (Chelmsford):

Updated:**Completed:**

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Things for the future:

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Disabled Students' Rep (Cambridge): Shubham Singh

Updated: 19/09/2020**Completed:**

- Hidden Disability Campaigns
- Team Campaigns: Sustainability & Mental Health and Wellbeing.

Things for the future:

- More contact and connect each other without any pressure
- Talk in confidential matter if any arises problems
- Mentality matters that includes disabled Students.

Disabled Students' Rep (Chelmsford):

Completed:

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Things for the future:

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International Rep (Cambridge): Rohit Dhyani

Updated:

Completed:

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Things I want to do in the future:

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International Rep (Chelmsford) : Aina Bashir

Updated:

Completed:

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Things I want to do in the future:

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LGBT+ Students' Rep (Cambridge):

Updated:

Completed:

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Things I want to do in the future:

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LGBT+ Students' Rep (Chelmsford):

Updated:

Completed:

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Things I want to do in the future:

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Trans Rep (Cambridge):

Updated:

Completed:

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Things for the future:

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Trans Rep (Chelmsford):

Updated:

Completed:

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Things for the future:

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Women's Rep (Cambridge): Izzy Woodcock

Updated:**Completed:**

- Distribution of sexual assault signpost leaflets at freshers
- Started investigation into the sexual assault reporting system at ARU
- Made contact and set up meeting with Sexual violence officer at ARU
- Made contact with chelmsford womens rep
- Arranged meeting with peer mentoring group for mental health campaign
- Created a aru womens facebook page with carla

Things for the future:

- Establish aru womens page
- Contact em long about empowering women in stem
- Continue investigation, and get involved in AVA
- Start plans for women in faith campaign

Women's Rep (Chelmsford): Carla Straw

Updated:**Completed:**

- Looked into the sexual assault support in the local Chelmsford area
- Joined Cambridge rep in a meeting with a Sexual Violence Officer at ARU

Things for the future:

- Organise a meeting with CARA (Centre for Action on Rape and Abuse in Essex)

- Get in contact with the Chelmsford Sexual Violence Officer
- Finish the joint FB womens page with Izzy

EXECUTIVE COMMITTEE UPDATE

AVINASH MIRIYAM - PRESIDENT

My campaigns, policy and other work

**My campaigns**

<i>Committee for BAME students</i>	In Progress
<p><i>Updated: 15/10/2020</i></p> <ul style="list-style-type: none"> ● <i>I am planning to setup a committee for BAME students to support them on a large scale. I am in the process of finding out, is there any committee to support BAME students to help them with their Academic, Employability and other tools to encourage and support BAME students. Just Started research to find information from all faculties through VP's, to carry forward.</i> ● <i>Attended AGWG of AHSS faculty and enquired them is there any committee representing unrepresented students, they shared information about it.</i> ● <i>Katie Potts, University EDI manager also attended the AGWG and I expressed my interest to set up a BAME committee.</i> 	
<i>Course Rep Communication</i>	In Progress
<p><i>Updated: 15/10/2020</i></p> <ul style="list-style-type: none"> ● <i>To reduce communication gaps between Students, Students' Union and University, we need an effective communication system. To do that we should have strong relations between officers and course reps to solve issues of students in the ground level. Students' union is running faculty forums on regular basis, I am planning to attend to know more about and is there any change we make to communicate effectively with the students from course level.</i> ● <i>Earlier I had a plan to set-up WhatsApp communication for course reps, i stepped back because of privacy concerns. Recently NUS has setup a WhatsApp broadcast to support and communicate students' Union effectively, i speak with our officers and SMT in our catch-up, and they said it is good to go. I discussed the same with campaigns coordinators and they are about it and asked to run a trail how is it working.</i> 	

Access to facilities

In progress

Updated: 15/10/2020

- *Students need tools, spaces and equipment to perform up to their potential in assignments. There some needed to open more time than the normal hours at the assignments time. I would like to voice on the facilities required to students to perform to the best their ability at least few weeks before assignments. Had a meeting with James Rolfe, COO of ARU, regarding the support we need and I raised about it in the meeting. Collecting information about the courses that need more facilities from all faculties to carry forward.*
- *Gone through recommendations for accessibility of previous officers, as we me and Em, had same objectives regarding accessibility so we have shared the responsibilities between us so I am working on:*
- *Signage and Labelling around the campuses.*
- *Captions for video and audio lecturers to support students with different abled and those English is not their first language.*
- *Accessibility to Facilities: access to computer suites and edit suites for students to access the facilities to perform to best of their potential without any disturbances at assignment times. Enquired with media services staff about it earlier they used edit suites and computer suites up to 11pm and they did not receive any complaint about students. So I would like to find out why it is unable to access now.*

Other relevant updates

Updated: 15/10/2020

- *Team Campaigns: Sustainability & Mental Health and Wellbeing.*
- *Mental health and well-being: Gone through the recommendations and have discussed with SU CEO John and Roderick about it and we discussed about it in our campaigning catch-ups this week.*
- *The support from Campaign coordinator, Rachel is amazing and we had discussions about my campaigns on how take forward campaigns. She is happy to have a regular catch-up to discuss the progress of the campaigns. Thank you very much.*
- *Sustainability fashion week is from 5 to 9th Oct, 2020. All officers supported it very well throughout the week.*
- *Attended APPG for students organised by NUS, it has helped me to know about universities across the UK dealing with Covid-19 and issues that they are facing and support from the government to support students in this pandemic.*
- *Attend digital rally and students deserve better organised by NUS, in this officers from*

SUs' expressed their grievances against government in support to students'

- *Freshers week - given opportunity to speak to students after long time and hosted events along with the freshers team.*
- *University Alliance meeting helps us to understand various SU'S approach towards Covid-19, fresher's, return to campus and so on, and good opportunity to meet officers of other SU'S*
- *Attended meeting with International office to collaborate and to address students issues on a large scale. This meeting helps me to realize that students' union and international office on the same wavelength to support students. Officers team decided to have regular meetings with international office to discuss students' issues. The next meeting is on 10th November 2020.*
- *Officers had a meeting Roderick (VC, ARU) discussed current student issues like testing centres, mental health and wellbeing of students and staff, and received opinions about it from Roderick. Discussed about our campaign updates. Next meeting with Roderick on 11th November 2020 with all officers.*
- *University securing a testing centre by 16th october 2020, in Chelmsford and looking for options in Cambridge.*
- *Officers had a meeting with Aletta (DVC, ARU), discussed about current issues of students facing in face to face lecturers and encouraged our officers to have a town hall with students from all faculties to know feedback from students.*
- *As chair attended first trustees board on 17th September 2020, discussed about strategy of SU and future plans of SU.*
- *Students' Union and University had meeting(USU) where raised concerns about the private accommodation, support and well-being of students with symptoms by university.*
- *Raised issues of engagement indicator performance in students' Experience committee(SEC) and various updates students required to perform their education without interruption.*
- *Attending a meeting with Daniel, MP of Cambridge along with Cambridge Students' Union on 16th October, to discuss about private accommodation, health centre set up in Cambridge, how university supporting students in the pandemic situation and requesting his support to challenge the government and university to make the university life better for students.*

Meetings that I sit on:

Board of Governors

Senate Committees that I sit on:

Senate

Education Committee

Students' Experience Committee

Students' Matters Committee

Non-Senate committee's that I sit on:

Chelmsford Masterplan

Disabled Student satisfaction

LMS Project accessibility

Student Funds

Students' Union Committee's that I sit on:

Finance and Risk

USU(University and Students' union)

EXECUTIVE COMMITTEE UPDATE

**OMKAR SINGH - VICE PRESIDENT
(BUSINESS & LAW)**

My campaigns, policy and other work

**My Officer update**

Incubation center (INC) #ARUInnovation	
<p><i>Updated:</i></p> <ul style="list-style-type: none"> • 13 board members (FBL/S&E/AREA/LAW CLINIC/DHoS/HoS/SU-CEO) on board. • Looking into getting along AHSS and HEMS • Sending out comms to 55k Alumni network to seek support in this campaign • Alumni winners of big pitch are in support • All sabb officers in support • SU comms team gearing up for marketing and comms • Board to divide into 5-8 teams to work on various aspects on INC • Ruskin modules to create “new module” for students in INC to look into addressing the global social cause in entrepreneurial way • S&E to look into scope of integrating “entrepreneurship” module in INC • UCPD module in FBL to be integrated with INC • 4 placement students to be provided by FBL to work on R&D of this campaign from January 2021 	

Plagiarism Awareness	
<p><i>Updated:</i></p> <ul style="list-style-type: none"> • Held meetings with uni to understand their new academic rules • collaborating with FBL and uni in general • Design is ready and looking for a student to design the face of the campaign • Need to wait till uni officially announce their new academic integrity • Student to design the face of the campaign 	

Prayer space in campus	
<p><i>Updated:</i></p> <ul style="list-style-type: none"> • Started working it since beginning 	

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- Successfully got big space for chelmsford students
 - Successful in having Clean and accessible prayer space (on going)
 - emphasised to have new and spacious prayer space for Cambridge (yet to come, but uni is working on it)
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Communication : Bridging gap b/w campuses

Updated:

- *Created online facebook community specifically for business and law students for both cambridge and chelmsford campus*
 - *The group is an interactive and info sharing platform with an objective to bring transparency and networking.*
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EXECUTIVE COMMITTEE UPDATE

FATIMA LAKHANI - VICE PRESIDENT (ARTS, HUMANITIES & SOCIAL SCIENCES)

My campaigns, policy and other work

**My campaigns**

Title: Employability	In Progress
<p><i>Updated: 18.09.2020</i></p> <ul style="list-style-type: none"> ● I am working on how to improve the student employability specifically within the faculty of AHSS. ● I have set meetings with various departments in an attempt to understand the current approach to improve employability and examine for gaps within implementation. <p>Have approached my faculty with regards to the incubation center that I am collaborating with Omkar on and waiting response.</p>	

Title: Knowledge packs	In process
<p><i>Updated: 18.09.2020</i></p> <ul style="list-style-type: none"> ● Knowledge packs are essentially “guides” that contain basic local knowledge about the campus area for instance, where to buy clothes, groceries, necessities etc. ● Creating a format for “Knowledge packs” suitable for Cambridge/ Chelmsford and London Campuses. ● Determining resources for knowledge packs eg. Societies, social media, other SU’s etc. ● Had a meeting with O.G and determined societies to be part of the meeting for the knowledge packs. ● POA: To schedule a date after freshers period and meet with culture/country based societies. 	

Title: Black Lives Matter inspired campaign.	In process
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Updated: 18.09.2020

- Currently looking into expanding activities of the “Black History Month” to uniformly distributing it throughout the year.
- Have attended The Black History Month working group and have acquainted myself with the BME rep and other BME students involved.
- Meeting with the BME rep to understand BME wants and priorities.
- Attended Diversification of curriculum panel representing the SU among the university staff and engaging with them.
- BHM working group currently discussing events, ideas to run during the Black History Month.
- As part of AGWG shot a video interview with David Jay for the staff about support for BAME students and decolonising of the curriculum.

Other relevant updates

Updated: 18.09.2020

AHSS Faculty Updates

- Fatima to start appearing in the AHSS newsletter on a weekly basis and give students weekly reports.
- AHSS wins: Extending hours for specialised places, increased supervision hours for third year students and home licenses have been secured for the adobe cloud software for students.
- Fatima attended the Care leavers’ event as panelist presenting the SU to Care leaver students on 1st September.
- Fatima attended the AHSS town hall on the 15th September (350 AHSS students tuned in)
- Fatima attend the AHSS induction in Chelmsford on the 14th September. (30 students attended the induction)
- I also attended the UG panel Student life session for AHSS and 540 viewers tuned in.
- Was on campus for 16th and 17th September helping students around and terrarium making!

EXECUTIVE COMMITTEE UPDATE

RIYA GADHAVI - VICE PRESIDENT (HEALTH, EDUCATION, MEDICINE & SOCIAL CARE)

My campaigns, policy and other work

**My campaigns**

Title: Journal for the FHEMS	In progress
<p><i>Updated: I have been working on establishing a journal for the faculty of HEMS, highlighting the work that the students are doing within the faculty and the achievements of students. It will also act as a boost for the students to write good essays and assignments. It will also act as a newsletter for the faculty. I plan to include the faculty in this project too. This project is on track and seems it will be announced very soon.</i></p>	

Title: Accommodation for PG students joining in January	
<p><i>Updated: Accommodation for PG students who join in January has been a priority for me and I have been working on gathering the statistics for the same and have been in conversations, currently. I plan to present all the data with personal stories and testimonies to the residential team and hope to get it done as soon as possible.</i></p>	

Title: Broadening the menu at the canteen	
<p><i>Updated: Broadening the canteen menu to make it more inclusive, and more student friendly. This would not be limited to the university canteen, but would also include 92 at Chelmsford.</i></p>	

Other relevant updates

<p><i>Updated:</i></p> <ul style="list-style-type: none"> • Working on resolving issues faced by students around time tabling, IT glitches and other concerns on returning to campus. • Visited Peterborough campus for the first time, because of lockdown, and had an amazing day meeting and knowing how interested the students are in the SU, societies and other activities.
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I plan on encouraging students in Peterborough to establish societies.

- *ARU had jumped 20 places in the Guardian ranking. Two courses from FHEMS, Education and Sports Science, have been placed on top of the table of their subject rankings.*

EXECUTIVE COMMITTEE UPDATE

EMILY LONG - Vice President (Science and Engineering)

My campaigns, policy and other work

**My campaigns**

ARU Community	In Progress
<ul style="list-style-type: none"> • <i>Updated: 13/10/2020</i> • ● Working towards promoting and exploring options to integrate the university more in recognizing and rewarding student leaders, paper submitted to faculty to begin working on recommendations. • ● Joined in on welcome working group and SU Fresher's workstream • ● Working with course-based society coordinators to gather student & student group stories for the faculty newsletter • ● Worked with Head of Faculty operations to discuss community networking and events throughout the academic year. • ● Working on Athena Swan committee • Working with Activities team for activities throughout the year 	
(Rep effectiveness)	In Progress
<p><i>Updated: 13/10/20</i></p> <ul style="list-style-type: none"> ● <i>Recognising and Rewarding Reps</i> ● <i>Working with engagement team on the training reps receive</i> ● <i>Bringing Student voice to higher level meetings</i> ● <i>Ensuring Student leaders have the facilities and feel comfortable to ask for further support that will help them in their role</i> <ul style="list-style-type: none"> • <i>Reviewing Exec committee engagement and transparency</i> 	
Accessibility	In Progress
<ul style="list-style-type: none"> • <i>Updated: 13/10/2020</i> • · Waiting on response from Andy about Audit • · Reactive Campaign to accessibility issues that flag up, particularly as we have moved to a blended learning approach • · Introduction of Sunflower Lanyards, incorporating training and Accessible thinking 	

into delivery of teaching

- Avinash working on one-way system accessibility and signage & Digital Access to Software

Communication

In Progress

Updated: 13/10/2020

- *School Level Townhalls during Week 6 co-chaired by HoS & VP of Faculty*
- *VP of Faculty now Co-Chair of FPT and standing invitation for Course reps*
- *Honest and Transparent communication between the University, Students and the SU, encouraging in university meetings to be clear with students- this helps to encourage students to be clear and honest with us.*
- *Tri one will be spent data gathering, what different methods of communication is there, how clear and accessible is this?*
- *Previous officer's campaign 2018-18 ,Johanna, exploring the previous campaign.*
- *Bridging Gaps: Bringing the SU to academic staff, exploring policy, governance, other opportunities outside of promoting course rep roles.*

Student Support

In Progress

Updated: 13/10/2020

- Working with Comms Team to have a landing page on SU website
- Tutorial videos and screen captures to support students with general queries as well as specialist queries e.g. navigating webpages, one-way systems, using the printers, online shopping, using washing machines in the launderettes
- Working with FSE Cambridge Faculty Rep.

Sustainability

In Progress

Updated: 13/10/2020

- *Sustainable Fashion Week last week*
- *Looking ahead at getting involved in Sustainability podcast series*
- *Sustainability week 1st-5th February 2021*
- *Student Sustainability working group*
- *Input in Sustainability Strategy*
- *Opened Sustainability strategy comms- How to deliver that to students*
- *Working on Sustainability Awareness policy*

Other relevant updates*Updated: 13/10/2020*

- *Voting Week- Staff Awareness to promote voting to student's it's really great for students to see that staff actually want them to vote or run to be a course rep*
- *Working on SU Commercial student review group plan, getting student voice into our stores and food outlet*
- *Athena Swan Movie Night (Picture a scientist) 28th October*
- *Campaigns Workshop*
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Coming up:

- University Alliance- Fri 16th
- Voting for Rep Elections closes Midday Friday 16th October
- Officer's Team Day on the 19th October

Senate Committees that I sit on:

Senate

Student matters

Academic Regulations

Non-Senate committee's/ work streams that I sit on:

Access & Participation

Athena Swan
Sustainability strategy
Welcome Working group
Scenario planning
Student partnership