

Executive Committee (FVC and LEDIC) Minutes; 28<sup>th</sup> April 2022 2pm

Item		Action																																																																																													
1.	<p><b>1.1 Attendance</b> P = Present, Ap = Apologies, A = Absent</p> <p><b>1.1.1 Members</b></p> <table border="1" data-bbox="213 595 1334 1615"> <tbody> <tr><td>Cavya Antony</td><td>President (Chair)</td><td>P</td></tr> <tr><td>Sobin Sojan</td><td>Vice President: Arts, Humanities and Social Sciences</td><td>P</td></tr> <tr><td>Ashique Salim</td><td>Vice President: Business &amp; Law</td><td>P</td></tr> <tr><td>Divya Agarwal</td><td>Vice President: Health Education Medicine &amp; Social Care</td><td>P</td></tr> <tr><td>Kevin Joy</td><td>Vice President: Science and Engineering</td><td>P</td></tr> <tr><td>Abbie Harper</td><td>AHSS Faculty Rep</td><td>A</td></tr> <tr><td>Wonda Grobbelaar</td><td>B&amp;L Faculty Rep (Chelmsford)</td><td>Ap</td></tr> <tr><td>Abu Suresh</td><td>B&amp;L Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Ines Da Silva Correia</td><td>HEMS Faculty Rep (Chelmsford)</td><td>Ap</td></tr> <tr><td>Kirstin Green</td><td>HEMS Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Lucy Barton</td><td>HEMS Faculty Rep (Cambridge)</td><td>P</td></tr> <tr><td>Elle Rimmer</td><td>HEMS Faculty Rep (Peterborough)</td><td>A</td></tr> <tr><td>Ruime Azumara</td><td>S&amp;E Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Olubenga Oluwatominyi</td><td>BME Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Joshua Olasehinde</td><td>BME Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Tiegan-Leigh Everitt</td><td>Disabled Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Emma Wong</td><td>Disabled Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Akshay Kumbalath</td><td>International Students Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Robin Robert</td><td>International Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Charlotte Fraser-Williams</td><td>LGBT+ Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Kat Persaud</td><td>LGBT+ Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Maddison Taylor</td><td>Mental Health Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Alina Clarke</td><td>Mental Health Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Sascha Wasilewska</td><td>Trans Students' Rep (Cambridge)</td><td>A</td></tr> <tr><td>Neethu Jose</td><td>Women's Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Chelsea-Marie Cochrane</td><td>Women's Rep (Cambridge)</td><td>A</td></tr> </tbody> </table> <p><b>1.1.2 Observers</b></p> <table border="1" data-bbox="213 1682 1343 1890"> <tbody> <tr><td>Emma Howes</td><td>Engagement Manager</td><td>P</td></tr> <tr><td>Fraser Luther-Yarwood</td><td>Democracy and Campaigns Coordinator</td><td>P</td></tr> <tr><td>Jo Bunkle</td><td>Campaigns and Representation Coordinator</td><td>P</td></tr> <tr><td>Rose Guy</td><td>Director of Advocacy and Engagement</td><td>P</td></tr> <tr><td>Rohit Dhyani</td><td>VP HEMS elect</td><td>P</td></tr> </tbody> </table> <p><b>1.2 Terms Of Reference*</b></p> <p><b>1.3 Minutes of the last meeting</b> The minutes were approved</p> <p><b>1.4 Actions Arising</b></p>	Cavya Antony	President (Chair)	P	Sobin Sojan	Vice President: Arts, Humanities and Social Sciences	P	Ashique Salim	Vice President: Business & Law	P	Divya Agarwal	Vice President: Health Education Medicine & Social Care	P	Kevin Joy	Vice President: Science and Engineering	P	Abbie Harper	AHSS Faculty Rep	A	Wonda Grobbelaar	B&L Faculty Rep (Chelmsford)	Ap	Abu Suresh	B&L Faculty Rep (Cambridge)	A	Ines Da Silva Correia	HEMS Faculty Rep (Chelmsford)	Ap	Kirstin Green	HEMS Faculty Rep (Chelmsford)	A	Lucy Barton	HEMS Faculty Rep (Cambridge)	P	Elle Rimmer	HEMS Faculty Rep (Peterborough)	A	Ruime Azumara	S&E Faculty Rep (Chelmsford)	A	Olubenga Oluwatominyi	BME Students Rep (Chelmsford)	A	Joshua Olasehinde	BME Students Rep (Cambridge)	A	Tiegan-Leigh Everitt	Disabled Students Rep (Cambridge)	A	Emma Wong	Disabled Students Rep (Chelmsford)	A	Akshay Kumbalath	International Students Rep (Chelmsford)	P	Robin Robert	International Students Rep (Cambridge)	A	Charlotte Fraser-Williams	LGBT+ Students Rep (Chelmsford)	A	Kat Persaud	LGBT+ Students Rep (Cambridge)	A	Maddison Taylor	Mental Health Rep (Chelmsford)	P	Alina Clarke	Mental Health Rep (Chelmsford)	A	Sascha Wasilewska	Trans Students' Rep (Cambridge)	A	Neethu Jose	Women's Rep (Chelmsford)	A	Chelsea-Marie Cochrane	Women's Rep (Cambridge)	A	Emma Howes	Engagement Manager	P	Fraser Luther-Yarwood	Democracy and Campaigns Coordinator	P	Jo Bunkle	Campaigns and Representation Coordinator	P	Rose Guy	Director of Advocacy and Engagement	P	Rohit Dhyani	VP HEMS elect	P	
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ITEM	ACTION	OWNER	UPDATE
Actions Carried Over: February 2022			
4.1	AK to have discussion with DA when possible	AK, DA	Complete – Ongoing campaigns activity on international induction support
4.2	EW to finish letter to the University re: disabled student support	EW	Ongoing
New Actions: March 2022			
2.1	All members of the Exec to attend Group Chat and vote on policies / AGM items	ALL	Complete – thanks to all who attended. All policies / AGM items were approved
3.1	LB and FLY to ensure that all Risk assessments and Guest Speaker forms are completed for nursing and midwifery week events.	LB / FLY	Completed
6.	All exec members to vote on budget requests by Tuesday 29 <sup>th</sup> March.	ALL	Completed
7.2	CA to submit outstanding planned policies to FLY by 25 <sup>th</sup> March.	CA	Completed
2.	<b>2. Items for Discussion</b> 2.1 None to note		
3.	<b>3. Faculty Rep Updates:</b> <b>3.1 HEMS Cambridge</b> LB: It has been quiet recently as student return to placement and things are going well. With ICD hosting a drop in this afternoon. Everything is ready for nursing and midwifery week – we have session planned on hypnobirthing, positive about DS and the role of nurses and midwives, talk on good and bad days in intensive care, Talk on history of childbirth and another drop in session and review MAD nominations for positive feedback.		
4.	<b>4. Campaign Rep Updates</b> <b>4.1 International Students Rep (Chelmsford)</b> AK: Currently talking to Divya about international student support on language and induction  <b>4.2 Mental Health Rep (Chelmsford)</b> MT: Went to student wellbeing strategy group with counselling and wellbeing services to discuss updates.		
5.	<b>Executive Officer Updates:</b> <b>5.1 VP Health, Education, Medicine and Social Care:</b>		

	<p>DA: Period poverty has been completed and I am planning to find a way to make it run in the longer term. For the Men's health and wellbeing project I have been in touch with MT and AK and looking at ways to progress the campaign</p> <p><b>VP Arts Humanities and Social Sciences</b> SS: We have been trying to make inductions mandatory for international students, but have found that this is not the best way to achieve our aims and support them. We are now working to improve inductions and help them make sure they have all of the info and signposting they need when they arrive. PSW scheme is a 2 year extension for international students only available to those who have passed without extensions. I have worked with academic office and SU staff to help agree a 15 day extension which will give students extra time to apply for this visa – a good win from the SU. Holi was a successful celebration event with positive feedback.</p> <p><b>VP Science and Engineering</b> KJ: Working with ALT to develop canvas support (student feedback has been concerning) Meeting 1:1 with money advice team to see what support can be put in place for international students.</p> <p><b>5.2 VP Business &amp; Law</b> AS: Ramadan support is running successfully with student collecting free Iftar meals. We will be reviewing how many meals have been taken up and evaluating student feedback. So far feedback seems very positive as a full meal is being provided for free. Working with faculty and meeting with Deputy Deans as there are a high number of academic misconduct concerns in B&amp;L which is a concern especially for international students who want to apply for PSW scheme. Looking into accommodation and working with money advice team to support international students.</p> <p><b>5.5 President:</b> CA: Exam support project has been launched and we are giving out goody bags to surprise and boost students going through exams and assessments. We will be finishing our year soon and will be wrapping up our campaigns.</p>	
6.	<p><b>AOB:</b> 6.1 CA: Please book your tickets for SU awards (link shared in the chat) and encourage students to come. Please nominate staff members for MAD and encourage others to (link shared in chat)</p> <p>6.2 EH: Budget update: around £800 left in the budget pot please contact FLY or JB if you wish to use any of this for a quick online vote. Campaign and Faculty Reps have a £50 pre-approved budget for small projects.</p> <p>6.3 CA: For our last exec meeting I would like to ask exec to come to their home campus to have our final meet up in person. (Positive responses received on teams). FLY to book rooms / make arrangements for in person meetings in Chelmsford and Cambridge.</p>	FLY

## Matters Arising:

ITEM	ACTION	OWNER	UPDATE
Actions Carried Over: February 2022			
4.2	EW to finish letter to the University re: disabled student support	EW	Ongoing
New Actions: April 2022			

6.3	FLY to book rooms / make arrangements for in person meetings in Chelmsford and Cambridge.	FLY	
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