

Executive Committee Meeting Minutes

27.03.19 14:00 – 15:00

Item		Action
1	<p><b>1.1 Attendance</b></p> <p>Mary Copsey (Chair) Vice President (Business and Law)</p> <p>Amanda Campbell-White Vice President (Arts, Humanities and Social Sciences)</p> <p>Jamie Smith S&amp;E Faculty Rep (Cambridge)</p> <p>Matt Hayes (2:20pm) Vice President (Science and Engineering)</p> <p>Michael Turner Trans Students' Rep (Cambridge)</p> <p>Niamh Cubitt LGBT+ Students' Rep (Cambridge)</p> <p><b>Observers</b></p> <p>Emma Howes Engagement Manager</p> <p>Megan Bennet ARU London SU Manager / Democracy Coordinator</p> <p>Rose Guy Campaigns and Education Enhancement Coordinator</p> <p><b>1.2 Apologies</b></p> <p>Alex Mead AHSS Faculty Rep (Cambridge)</p> <p>Angela Sizer Disabled Students' Rep (Chelmsford)</p> <p>Ben Morris HEMS Faculty Rep (Chelmsford)</p> <p>Blessing Raimi BME Students' Rep (Cambridge)</p> <p>Courtney-Lee Collins Women's Rep (Chelmsford)</p> <p>Fraser Luther-Yarwood Vice President (Health, Education, Medicine &amp; Social Care)</p> <p>Kyia Thompson Women's Rep (Cambridge)</p> <p>Laura Douds President</p> <p>Louis Abou Nader International Students' Rep (Chelmsford)</p> <p>Roy Magwenzi S&amp;E Faculty Rep (Chelmsford)</p> <p>Tiegan Lawson HEMS Faculty Rep (Cambridge)</p> <p><b>1.3 Absences</b></p> <p>Antonio Dimitrov Disabled Students' Rep (Cambridge)</p> <p>Iqrah Afzal B&amp;L Faculty Rep (Chelmsford)</p> <p>Miranda Gayle BME Students' Rep (Chelmsford)</p> <p>Vesela Mihova International Students' Rep (Cambridge)</p> <p>Rafael Araujo B&amp;L Faculty Rep (Cambridge)</p> <p>Tatiana Sapiano HEMS Faculty Rep (Chelmsford)</p>	

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**2.1 Acceptance of Previous Minutes**

The minutes of the previous meeting were accepted.

**2.2 Matters Arising**

ITEM	ACTION	OWNER	UPDATE
Carried over actions:			
7.1	JS to take forward bike issue	JS	JS has contacted residential team and will follow up by email.
4.3	MH to speak to Open Road re: Drug Harm Reduction policy	MH	MH: The situation has changed a little and this action will be continued.
8.4	BM to check if Chelmsford baby-change facilities are gendered or gender-neutral	BM	BM absent: TBC
4.1	Committeements: LD to compile a list of meetings and possible places for reps to attend.	LD	LD absent: TBC
9.4	Drug Harm Reduction: MH to seek response from David Walmsley and inform LD if no response	MH/LD	Complete: Suggestion from senior staff at the university to run this through the wellbeing strategy.
12.2	International Student games events: MC to check with International Office about their provisions at the events	MC	Completed. Information will be provided for ongoing / future events.
New actions: 6 <sup>th</sup> March			
3.1	LD to share via Facebook resubmitted policy with names attached (Group Chat)	LD	Completed.
7.1	KT to email RG re: NSS Faculty/Staff concerns	KT	Incomplete. KT absent.

**2.3 Terms of reference**

No changes have been made to the terms of reference

<p>3.</p>	<p><b>3. Disabled Students' Conference</b>  MC will be making a request to attend the Disabled student's conference (NUS) in place of the elected disabled students Rep (AS) who is unable to attend. MC defines as disabled and has liaised with AS to establish voting suggestions and themes for discussion. This will be discussed under the budget requests item.</p>	
<p>4.</p>	<p><b>4. Executive Officer Updates</b></p> <p><b>4.1 Laura Douds (President)</b>  Report taken as read – No questions</p> <p><b>4.2 Mary Copsey (Vice President; Business and Law)</b>  Main focus has been on the International Support campaign, through global week and academic support. Two blogs have been written and recommendations made. An online article also collates information about international student entitlements and support services available.  The two International Games Nights were very successful with both Chelmsford and Cambridge venues being filled. The full budget requested was used (£160) and Business and Law faculty and International Office topped this up to £480 (£160 each) to cover costs. Feedback is being collected at the moment.</p> <p><b>4.3 Fraser Luther-Yarwood (Vice President; Health, Education, Medicine and Social Care)</b>  Report taken as read – No questions</p> <p><b>4.4 Amanda Campbell-White (Vice President; Arts, Humanities and Social Sciences)</b>  15<sup>th</sup> May is proposed for the next Best Night Out campaign event.  The Body Positivity project has been completed and ongoing work will be taken up by the society.  The Rent survey has been analysed and recommendations have been established.  ACW will be attending a development day with student services and will be working on the Unsilenced (ARU) campaign to support safety and welfare.  De-stress fest was completed – a busy 2 weeks and thanks to RG and FLY for their support and to MC for tea party support.</p>	
<p>5.</p>	<p><b>5. Campaign Rep Updates</b></p> <p><b>5.1 Michael Turner (Trans Students' Rep, Cambridge)</b>  Met with Executive Committee team at the away day and is planning new designs and budget requests for the Pronoun Badges project.  Planning to host a panel regarding gender definitions – online support and promotion from wider exec would be appreciated.  Policy has been developed for the Group Chat regarding Trans inclusion in sport.  RG: Is the panel planning to include external speakers?  MT: No – students only.  JS: have you liaised with Active Anglia (Anglia Sport) re: trans inclusion?</p>	<p>All</p>

<p>MT: No but contacts / and support would be helpful. MC: I will be able to help with liaison / meetings etc.</p>	
<p><b>5.2 Niamh Cubitt (LGBT+ Rep, Cambridge)</b> We have delivered one LGBT+ society event (Rainbow) and another is planned in April. A Eurovision event was delayed by changes to the Academy venue, but planning is ongoing. We would like to increase participation by students in the design of the pro-noun badges. More feedback is also needed. MC: other unions might be a source of inspiration and a good opportunity to share your success.</p>	
<p>(Matt Hayes arrives 2:20pm – return to Agenda item 4)</p>	
<p><b>4.5 Matt Hayes (Vice President; Science and Engineering)</b> The Drug Harm Reduction campaign has suffered delays caused by university stances. MH would like to buy kits and launch the campaign directly. The Executive Committee generally expressed support for this idea. The kits will be supplied with a note recommending use away from the campus, due to legal / university drugs policies. A budget request will be made for 60 kits. JS: Are the trustees in approval of the policy? MH: The policy has been updated and trustees have been informed. JS: What value will the student consultation on Ruskin Modules have at Senate, if the consultation takes place after the paper has been seen at Senate? MH: The student consultation forum took place earlier this week and has been included in our considerations. ACW and MH have submitted draft modules for consideration to Elaine Brown. JS: Feedback in S&amp;E from students and staff on Ruskin modules seems negative. MH: The content of the modules should be wide ranging and suited to students broadening their understanding beyond their courses on linked themes. Aimed for launch in 2020. JS: The main concern is around the marketing of the modules and the impact of perceived irrelevance on module attendance. JS and MH to discuss faculty feedback.</p>	<p>JS &amp; MH</p>
<p><b>5.3 Jamie Smith (S&amp;E Faculty Rep, Cambridge)</b> Feeling a conflict with engagement with TEF activities and personal opinions of the value of TEF. Engaging with faculty feedback regarding Ruskin modules and a lack of understanding of how these will impact students. Explaining to students regarding the John Smiths closure and negative feedback regarding the John Smiths offer. Has there been any decision re: vacated John Smiths locations? MH: No decision has been made but we are involved in these conversations. MC: John Smiths made the decision to leave campus, but still offer online services.  JS: What happens to Reps who missed round 1 of SSLCs are they able to receive SU support?</p>	

	<p>EH: Yes - direct them to their Rep Coordinator (Toby Pallatt) for training and support. 1:1 support is available throughout the year.</p>	
<p>6.</p>	<p><b>6. Policy</b> New policies will be discussed once passed at The Group Chat in April</p>	
<p>7.</p>	<p><b>7. Budget requests</b></p> <p><b>7.1 Mary Copsey: Budget request for attendance at NUS disabled students' conference.</b>          JS: How many days is the conference?          MC: 2 full days; 8<sup>th</sup> and 9<sup>th</sup> May. I have requested money to cover accommodation for the night before. The main accommodation is covered in the ticket price. The early start and 4 hour train journey means I would like to stay the night before, as ballot is completed by 11am on the first day. Flexible train tickets allow me to cover any over-running and still be back in work the next day.          MH: Where is the conference?          MC: Manchester.          MH: I am very on-board with our attendance at NUS conferences.          ACW: This allows us to go and represent students even if particular Reps aren't able to go.          MC: AS is unable to go but I am in contact with her about this and discussing hidden disabilities.          MH: The timing is not helpful for our students. It is good you are consulting with her. Have you spoken to Lin Lee? She is well informed on some of the issues.          MC: Yes and we have been discussing autistic student needs.          MH: I am very on-board with this.          JS: The conference will be tiring – I definitely support the budget request for accommodation the night before.          MC: The deadline to book is 24<sup>th</sup> April although the conference itself is in May. That is why the budget request is at this meeting.          ACW: We're not quorate so can we vote online?          MB: Voting will be open for 48 hours after this meeting.          JS: What about food – will you be expensing this?          MC: Food during conference is provided – food outside of those hours is not provided. I will check if this is covered by staff allowance / budget.          JS: If not you could put this as a budget request at the next Executive Committee meeting.          MC to check with Sue Dickenson regarding food costs and submit another request if needed.</p>	<p>MC</p>

<p><b>8. Any Other Business</b></p> <p>MB: Exec are expected to attend Group Chat (2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> April) and you will have the opportunity to provides updates if you wish and promote ongoing work. Please also promote to students. All Executive Committee members to promote.</p> <p>RG: Volunteering positions now open to support the voter registration drive. This supports policy being proposed at the next Group Chat. A local election will be held May 2<sup>nd</sup>, the deadline for voter registration is April 12<sup>th</sup>. Council electoral officers will be providing training to ‘champions’. We are also anticipating that national political voting may be occurring soon. We believe that young people should increase their voter turn-out. Please sign up and come to training next Friday (5<sup>th</sup> April) and take on shifts to be part of the voter drive. RG to share info on Exec page.</p> <p>MC: Most officers will be out of office at NUS conference 9<sup>th</sup> until 11<sup>th</sup> April.</p> <p>RG: Officers can still be involved and should attend training to ensure neutrality in promotion.</p> <p>RG: A society led climate change petition is available online. Please complete and share if you wish.</p> <p>NC: Is this the extinction rebellion society?</p> <p>RG: Yes; they are leading with support from Sustainability Society and Labour Society. The petition demands have been developed alongside the Global Sustainability Council to ensure that they are robust.</p> <p>MH: Can I get signatures by taking I-pads out?</p> <p>RG: Yes.</p> <p>MB: There is a Mental Health First Aid training opportunity available in Chelmsford 10<sup>th</sup> April for Reps / Exec and Committee members. The course is a 1 day intensive – a cash deposit will be taken and returned on completion of the course; but the course itself is free! Sign up if you would like to – it is a great opportunity. The deadline is next Wednesday 2<sup>nd</sup> April. 25 places are available and applications must be made online with a supporting statement. We will investigate inclusion fund to support travel costs if needed.</p> <p>MB: The next Executive Committee Meeting falls during the Easter break, so we may consider rescheduling based on likely attendance.</p> <p>MH: The big blue button worked well for TEF and we could consider this.</p>	<p>All</p> <p>RG</p> <p>All</p>
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