

Executive Committee (FVC and LEDIC) Minutes; 26<sup>th</sup> November 2021, 11:30-13:30

Item				Action																																																																																																
1.	<p><b>1.1 Attendance</b> P = Present, Ap = Apologies, A = Absent</p> <p><b>1.1.1 Members</b></p> <table border="1" data-bbox="213 566 1334 1704"> <tbody> <tr><td>Cavya Antony</td><td>President (CHAIR)</td><td>P</td></tr> <tr><td>Sobin Sojan</td><td>Vice President: Arts, Humanities, and Social Sciences</td><td>P</td></tr> <tr><td>Ashique Salim</td><td>Vice President: Business &amp; Law</td><td>P</td></tr> <tr><td>Divya Agarwal</td><td>Vice President: Health Education Medicine &amp; Social Care</td><td>P</td></tr> <tr><td>Kevin Long</td><td>Vice President: Science and Engineering</td><td>P</td></tr> <tr><td>Abbie Harper</td><td>AHSS Faculty Rep</td><td>P</td></tr> <tr><td>Wonda Grobbelaar</td><td>B&amp;L Faculty Rep (Chelmsford)</td><td>Ap</td></tr> <tr><td>Abu Suresh</td><td>B&amp;L Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Ines Da Silva Correia</td><td>HEMS Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Kirstin Green</td><td>HEMS Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Lucy Barton</td><td>HEMS Faculty Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Cal O'Connor</td><td>HEMS Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Elle Rimmer</td><td>HEMS Faculty Rep (Peterborough)</td><td>A</td></tr> <tr><td>Ruime Azumara</td><td>S&amp;E Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Sandra Misbah</td><td>S&amp;E Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Olubenga Oluwatominyi</td><td>BME Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Joshua Olasehinde</td><td>BME Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Tiegan-Leigh Everitt</td><td>Disabled Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Emma Wong</td><td>Disabled Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Akshay Kumbalath</td><td>International Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Robin Robert</td><td>International Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Charlotte Fraser-Williams</td><td>LGBT+ Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Kat Persaud</td><td>LGBT+ Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Maddison Taylor</td><td>Mental Health Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Alina Clarke</td><td>Mental Health Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Sascha Wasilewska</td><td>Trans Students' Rep (Cambridge)</td><td>A</td></tr> <tr><td>Neethu Jose</td><td>Women's Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Chelsea-Marie Cochrane</td><td>Women's Rep (Cambridge)</td><td>P</td></tr> </tbody> </table> <p><b>1.1.2 Observers</b></p> <table border="1" data-bbox="213 1776 1334 1944"> <tbody> <tr><td>Emma Howes</td><td>Engagement Manager</td><td>P</td></tr> <tr><td>Fraser Luther-Yarwood</td><td>Democracy and Campaigns Coordinator</td><td>P</td></tr> <tr><td>Joe Bunkle</td><td>Campaigns and Representation Coordinator</td><td>P</td></tr> <tr><td>John Valerkou</td><td>CEO</td><td>P</td></tr> </tbody> </table> <p><b>1.2 Terms Of Reference*</b></p> <p><b>1.3 Minutes of the last meeting</b> The minutes were approved.</p>			Cavya Antony	President (CHAIR)	P	Sobin Sojan	Vice President: Arts, Humanities, and Social Sciences	P	Ashique Salim	Vice President: Business & Law	P	Divya Agarwal	Vice President: Health Education Medicine & Social Care	P	Kevin Long	Vice President: Science and Engineering	P	Abbie Harper	AHSS Faculty Rep	P	Wonda Grobbelaar	B&L Faculty Rep (Chelmsford)	Ap	Abu Suresh	B&L Faculty Rep (Cambridge)	A	Ines Da Silva Correia	HEMS Faculty Rep (Chelmsford)	P	Kirstin Green	HEMS Faculty Rep (Chelmsford)	A	Lucy Barton	HEMS Faculty Rep (Cambridge)	Ap	Cal O'Connor	HEMS Faculty Rep (Cambridge)	A	Elle Rimmer	HEMS Faculty Rep (Peterborough)	A	Ruime Azumara	S&E Faculty Rep (Chelmsford)	A	Sandra Misbah	S&E Faculty Rep (Chelmsford)	A	Olubenga Oluwatominyi	BME Students Rep (Chelmsford)	A	Joshua Olasehinde	BME Students Rep (Cambridge)	A	Tiegan-Leigh Everitt	Disabled Students Rep (Cambridge)	A	Emma Wong	Disabled Students Rep (Chelmsford)	A	Akshay Kumbalath	International Students Rep (Chelmsford)	A	Robin Robert	International Students Rep (Cambridge)	A	Charlotte Fraser-Williams	LGBT+ Students Rep (Chelmsford)	A	Kat Persaud	LGBT+ Students Rep (Cambridge)	A	Maddison Taylor	Mental Health Rep (Chelmsford)	P	Alina Clarke	Mental Health Rep (Chelmsford)	A	Sascha Wasilewska	Trans Students' Rep (Cambridge)	A	Neethu Jose	Women's Rep (Chelmsford)	A	Chelsea-Marie Cochrane	Women's Rep (Cambridge)	P	Emma Howes	Engagement Manager	P	Fraser Luther-Yarwood	Democracy and Campaigns Coordinator	P	Joe Bunkle	Campaigns and Representation Coordinator	P	John Valerkou	CEO	P	
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1.4 Actions Arising				
ITEM	ACTION	OWNER	UPDATE	
Carried Over Actions: September 2021				
2.2	Provide required sizes for hoodies to EH via chat or email	ALL	Complete: Hoodies now available for collection	
2.3	Please email EH to take on committee places or request more info: 4 x Reps: Student Experience Committee, 1 x PGT Rep: Academic Standards and Quality Committee, 1 x UG Rep: Student Matters Committee (Board of Governors)	ALL	Partially Complete: Remaining vacancies: 2 x SEC 1 x PGT Rep: ASQ 1 x UG Rep: Student Matters	
New Actions: October 2021				
2.1	For Approval; Changes to Bye-Laws. All members of the Executive Committee to vote online.	ALL	Complete - approved	
5.2	For Approval; Budget request for £70 for food banks.	ALL	Complete - approved	
7.2	BM to share task and finish group questions with Exec via CA	BM	Complete – CA will sit on the task and finish group	
7.2	BM to share consultation landing pages with Exec (Via FLY) for comment	BM	Complete	
2.	<p><b>2. Items for Discussion</b></p> <p>2.1 CA: Thanks for those who attended the Group Chat and provided updates. It was a successful event and your support was appreciated.</p> <p>2.2 EH: Introduced proposed changes to Bye-Law 4 relating to Elections complaints processes. The intention is to reduce appeals process time from potentially 3 weeks to 4 days. It will also remove the involvement of the Returning Officer (from NUS) in initial complaints investigations, allowing them to process appeals if they arise. Voting will be online</p> <p>2.3 JB – on behalf of SW a budget request has been made for £165 for 1000 pronoun badges (he / him, she / her, they / them). Designs are ready to go and could be ready for Freshers if approved. Voting will be online</p> <p>2.4 FLY: Any budget needed for freshers under £50 per rep can be spent without a budget request to be voted on – this will be useful for refreshers eg: hosting coffee mornings or drop ins.</p> <p>2.5 CA: Reclaim the night. We will be organisers of the event in collaboration with CUSU. The March will take place on 11<sup>th</sup> March, in the evening. It will start at LAB courtyard and end in St Mary's Church Cambridge for a vigil. There are questions around police protection for the event and whether we feel this is appropriate, needed or wanted.</p> <p>CMC: Is there a choice, or is it a requirement?</p> <p>FLY: The conversation will affect the possibility that the march will take place. Without the possibility of the police presence we would be able to host a rally and a vigil. This would be limited to a host location (eg: ARU or CUSU). The police presence would allow us to do the march which would be more inclusive.</p> <p>MT: Might be something worth checking in with the BAME rep on?</p>			<p>ALL</p> <p>ALL</p>

	<p>CA: We want to be as collaborative as possible and not just have a vigil but we need to be aware of students feelings about police presence.</p> <p>CMC: I am happy with police presence if it makes the event more inclusive.</p> <p>DA: It is better to have a safe, police monitored march.</p> <p>JB: To give context there are some groups who have been involved in the conversation who feel that the police presence might be uncomfortable (thinking of the white washing of the event previous and the Sarah Everard case). We cannot guarantee police presence as they are stretched thin in Cambridge but they may attend the march if it goes ahead. We want to make sure we are collaborative to keep demonstrators safe. It would be good to hear from female, non-binary and BAME students how they feel about police presence.</p>	ALL
3.	<p><b>3. Faculty Rep Updates:</b></p> <p>3.1 IDSC: I have been working with Demi to reach out to Course reps to introduce myself and will be organising drop ins to gather feedback to feed into campaigns.</p>	
4.	<p><b>Campaign Rep Updates</b></p> <p>4.1 MT – Nothing new since yesterday’s group chat!</p>	
5.	<p><b>Executive Committee Updates:</b></p> <p><b>5.1 President:</b></p> <p>EDI project has developed into community building and looking at training including consent, microaggressions, racism. We are in talks with AHSS Deputy Dean Apurba Kundu and the EDI Team; Katie Potts to deliver these.</p> <p><b>5.2 VP Arts Humanities and Social Sciences</b></p> <p>We have identified 5-6 universities to compare fees structures for international students.</p> <p>I am sending out surveys to look into integration, engagement and isolation for new students.</p> <p>CSA and CSCI students are finding it hard to seek employment without practical / professional experience and we are working to support internships and placements to support them.</p> <p><b>5.2 VP HEMS</b></p> <p>Looking at the language barriers as part of the team campaign.</p> <p>The budget has been approved for the food banks so I will start creating this next week to place on SU premises.</p> <p><b>5.3 VP S&amp;E</b></p> <p>Looking at facilities for international students and comparing to other universities – 2 have responded and will be helping us to compare and assess our provision.</p> <p>I have met with the employability team and we will be working together to host an event in mid march to bring employers onto campus and deliver seminars.</p> <p><b>5.5 VP Business &amp; Law</b></p> <p>Working with KJ and SS on the comparison with other unis fees and facilities for international students.</p> <p>Working on accommodation planning for January intake international students. There is a lot of concern about the number of rooms available, so I am meeting with the estates and facilities team to discuss this.</p>	
6.	<p>AOB:</p> <p>6.1 CA: Is anyone staying on campus over Christmas or want to be involved in any Christmas events.</p> <p>No-one in the meeting will be on campus.</p>	

	<p>6.2 EH: Introduced WonkeHE research event into graduate employment and asked for interest. CMC will attend alongside KJ and Harriet ratty (Rep Coordinator) EH to share registration links</p> <p>6.3 EH: reminder to vote when links are shared</p> <p>6.4 SS: Please consider spending your £50 to deliver events during refreshers and speak to JB / FLY if you would like to do something</p>	
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## Matters Arising:

ITEM	ACTION	OWNER	UPDATE
New Actions: November 2021			
2.2	Executive Committee Members to vote on the proposed changes to Bye-Law 4	ALL	
2.3	Executive Committee Members to vote on the budget request of £165 for 1000 pronoun badges	ALL	
2.5	Campaign Reps to pass on any feedback regarding police presence at Reclaim the Night to JB	Campaign Reps	
6.2	CMC to register for WonkHE employability event in London	EH / CMC	