

Executive Committee (FVC and LEDIC) Minutes; 29<sup>th</sup> November 2019

Item			Action																																																																																				
1	<p><b>1.1 Attendance</b> P = Present, Ap = Apologies, A = Absent</p> <p><b>1.1.1 Members</b></p> <table border="1" data-bbox="233 645 1350 1843"> <tbody> <tr><td>Kerdisha Ali-Arab</td><td>Women's Rep (Cambridge)</td><td>A</td></tr> <tr><td>Angela Atuahene</td><td>Women's Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Amanda Campbell-White</td><td>Vice President: Arts, Humanities and Social Sciences</td><td>Ap</td></tr> <tr><td>Mary Copsey</td><td>Vice President: Business and Law</td><td>Ap</td></tr> <tr><td>Gold Dominic</td><td>International Students' Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Ethan Dredge</td><td>Trans Students' Rep (Cambridge)</td><td>A</td></tr> <tr><td>Siobhan Fouche</td><td>Vice President: Science and Engineering</td><td>Ap</td></tr> <tr><td>Damien Francis</td><td>B&amp;L Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Luca Girardi</td><td>LGBT+ Students' Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Ganesh Gupta</td><td>BME Students' Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Matt Hayes</td><td>President</td><td>P</td></tr> <tr><td>Jose Hermosilla</td><td>S&amp;E Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Caroline Hill</td><td>Disabled Students' Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Ashleigh Jackson</td><td>HEMS Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Marta Kalista</td><td>HEMS Faculty Rep (Peterborough)</td><td>A</td></tr> <tr><td>Anna Kiss</td><td>International Students' Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Tiegan Lawson</td><td>HEMS Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Imogen Lay</td><td>HEMS Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Emily Long</td><td>S&amp;E Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Fraser Luther-Yarwood (Chair)</td><td>Vice President: Health, Education, Medicine and Social Care</td><td>P</td></tr> <tr><td>Alessia Mevoli</td><td>B&amp;L Faculty Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Bethany Miller</td><td>HEMS Faculty Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Obinna Ogbankwa</td><td>BME Students' Rep (Chelmsford)</td><td>Ap</td></tr> <tr><td>Sarah Strachan</td><td>AHSS Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Emma Scriven</td><td>Disabled Students Rep (Cambridge)</td><td>P</td></tr> <tr><td>Andrew Taylor</td><td>LGBT+ Students' Rep (Chelmsford)</td><td>A</td></tr> </tbody> </table> <p>New members of the team were introduced.</p> <p><b>1.1.2 Observers</b></p> <table border="1" data-bbox="233 1973 1350 2056"> <tbody> <tr><td>Emma Howes</td><td>Engagement Manager</td><td>Ap</td></tr> <tr><td>Rachel Wilkenson</td><td>Democracy &amp; Campaigns Coordinator</td><td>P</td></tr> </tbody> </table> <p><b>1.2 Terms of Reference</b> There have been no changes to the terms of reference</p>		Kerdisha Ali-Arab	Women's Rep (Cambridge)	A	Angela Atuahene	Women's Rep (Chelmsford)	A	Amanda Campbell-White	Vice President: Arts, Humanities and Social Sciences	Ap	Mary Copsey	Vice President: Business and Law	Ap	Gold Dominic	International Students' Rep (Chelmsford)	A	Ethan Dredge	Trans Students' Rep (Cambridge)	A	Siobhan Fouche	Vice President: Science and Engineering	Ap	Damien Francis	B&L Faculty Rep (Chelmsford)	A	Luca Girardi	LGBT+ Students' Rep (Cambridge)	Ap	Ganesh Gupta	BME Students' Rep (Cambridge)	Ap	Matt Hayes	President	P	Jose Hermosilla	S&E Faculty Rep (Chelmsford)	A	Caroline Hill	Disabled Students' Rep (Chelmsford)	A	Ashleigh Jackson	HEMS Faculty Rep (Chelmsford)	P	Marta Kalista	HEMS Faculty Rep (Peterborough)	A	Anna Kiss	International Students' Rep (Cambridge)	Ap	Tiegan Lawson	HEMS Faculty Rep (Cambridge)	A	Imogen Lay	HEMS Faculty Rep (Chelmsford)	P	Emily Long	S&E Faculty Rep (Cambridge)	A	Fraser Luther-Yarwood (Chair)	Vice President: Health, Education, Medicine and Social Care	P	Alessia Mevoli	B&L Faculty Rep (Cambridge)	Ap	Bethany Miller	HEMS Faculty Rep (Cambridge)	Ap	Obinna Ogbankwa	BME Students' Rep (Chelmsford)	Ap	Sarah Strachan	AHSS Faculty Rep (Cambridge)	A	Emma Scriven	Disabled Students Rep (Cambridge)	P	Andrew Taylor	LGBT+ Students' Rep (Chelmsford)	A	Emma Howes	Engagement Manager	Ap	Rachel Wilkenson	Democracy & Campaigns Coordinator	P	
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	7.2	All members to suggest NSS charities for promotional / incentive purposes	All	Complete	
	7.3	ACW to propose a Canvas pop up to warn against external essay support companies.	ACW	Ongoing	
	7.5	IL / AJ to meet with BM to discuss interdisciplinary working in HEMS	IL / AJ	Ongoing	
	7.9	CH to meet with MC to discuss options for a 3D campus map to support accessibility.	CH / MC	Ongoing	
2. 132- 132a/19	<b>2.1 Trustees Sub Committee Amendment</b> MH: This is to amend the bye-laws to make my life a bit easier. Currently I have to go to all of them, they're three hour meetings and this amendment would free up a lot of time for me. IL: What is being changed? FLY: Essentially other officers can sit on these committee meetings in MH's place to free up some of his time. MH: I've spotted an error – it means that we would need two officer trustees at meetings. Is that a problem? FLY: No, it means two vice-presidents as well. MH: Instead of me and a vice-president, it could be two vice-presidents then. No quorum so will need to move this to an online vote.				All
3. 133/19	<b>3. Faculty Rep Updates:</b> <b>3.1 HEMS Faculty Reps (Chelmsford)</b> MH: I have a question – it looks like you're doing a joint campaign around disability in HEMS IL: Has taken a back-burner, focusing on the nursery right now MH: Please make sure you collaborate with CH when you do pick it up. AJ: Will start surveying soon about childcare and nursery, hoping to engage more with placements students and distance learners. MH: How will you do this? AJ: Looking to have drop-in sessions so when students are one campus, they can come see us. IL: We are also looking at timetables to arrange our drop-in sessions and have emailed distance learners. Will look at skype sessions as well.				
4. 134/19- 134a/19	<b>4. Campaign Rep Updates:</b> <b>4.1 Disabled Students Rep (Cambridge)</b> ES: I have an event happening Tuesday – for International Day of Persons with Disabilities. Encouraging people to wear purple, have had lots of support from the university. Disability and Dyslexia Support will be launching something on Canvas soon – have run into some issues. I'll also have an elephant display. IL: Can we get purple ribbons? RW: As that came out of ES' budget – for Cambridge students only.				
5. 135/19	<b>5 Executive Officer Reports</b> <b>5.1 President</b> MH: Re. Refugee Scholarship Program - Have spoken with the head of marketing, he will speak to wealthy alumni to see if they will pull resources to create a refugee scholarship programme. Drug harm reduction stuff is good to go, hoping to launch today.				

<p>136/19</p> <p>137/19</p> <p>138/19 183a- d/19</p> <p>139/19</p>	<p>Speak Week and Group Chats were successful, had great feedback so thank you to everyone.</p> <p><b>5.2 VP: Business and Law</b> MC: Absent. Updates taken as read. No questions</p> <p><b>5.3 VP: Arts, Humanities and Social Sciences</b> ACW: Absent. Updates taken as read. No questions</p> <p><b>5.4 VP: Health, Education, Medicine and Social Care</b> FLY: Attached are four project plans, the timelines for potential events are all there. Rent, sustainability and Men's Mental Health are all going well. NHS Funding has hit a wall. Open library is now complete- have agreed to snacks on ground floor.</p> <p><b>5.5 VP: Science and Engineering</b> SF: Absent. Updates taken as read. No questions</p>	
<p>8.</p> <p>140/19</p>	<p><b>8 Budgets</b> RW: We are not quorate and voting will take place online for 48 hours after the close of this meeting.</p> <p><b>8.1 ARU Mindful</b> MH: This is for £58.52, I will take this as read. Does anyone have questions? FLY: Where is the Peterborough stuff? Is there consideration to have this in Peterborough? MH: Can be passed on and a supplementary request can be put forth at the next exec. FLY: We can just up the budget and move voting online to include Peterborough. MH: Do we want to put this up online for £90? General agreement</p>	<p>RW</p> <p>All</p>
<p>9.</p> <p>141/19</p>	<p><b>9. Any other business</b></p> <p><b>9.1 NSS Charities</b> RW: MH: Decide here amongst ourselves to narrow it to two charities per campus and then the exec vote is choosing between charities. ES: I like Jimmy's for Cambridge – local to Cambridge. IL: I like Chelmsford CHESS – have done a lot of good MH: I am in agreement with Jimmy's and CPLS Mind – the local branch. IL: I like Mind for Chelmsford normally but I quite like Open Road-the charity that does stuff around anti-social behaviour. AH: Some of our societies do a lot with them MH: So we're happy to move forward with Jimmy's and CPLS Mind in Cambridge and CHESS and Open Road in Chelmsford. Thoughts for Peterborough? MH: I am inclined to suggest Inspire as I put MH: Shall we do Inspire and CPLS Mind for Peterborough as well.</p> <p>To be voted online.</p>	<p>All</p>

<p><b>9.2 Refreshers</b></p> <p>RW: Please send dates/events you might want to do for Refreshers.</p> <p>MH: Please have a think about doing something, that is teaching week 1. It could be a faculty forum, a meet up. You can think about using your allocated budgets as well. Do most people still have their budgets?</p> <p>RW: ES has used most of hers and IL will be using hers for her Christmas event.</p> <p>IL: GD as well.</p> <p>FLY: I've spoken with Mike Chambers who organises faculty days – might be a good idea to get involved with things like that to have other channels for engagement.</p> <p><b>9.3 Wintercomfort</b></p> <p>RW: There are boxes in Cambridge and Chelmsford with items needed for donation to Wintercomfort. If you would like to donate something, feel free and if you're out speaking to students have a think about telling them about it, especially those that want to give back for the holidays.</p> <p><b>9.4 Budget Request Changes</b></p> <p>RW: I am considering changing how budgets are requested – nothing in our bye-laws that states the way we currently do it is how we must do it. We can instead have budget requests put online on a rolling basis as we typically have voting entirely online anyway due to issues with quorum. Thoughts?</p> <p>MH: I would think they would need to be more descriptive if there is not as much discussion in exec about it.</p> <p>AJ: Still the option to comment on things would be good.</p> <p>MH: Our website doesn't allow people to be notified – will be on the person to post to check</p> <p>FLY: It's on the person to ensure their requests are thorough.</p> <p>MH: People can post of the closed FB group and ask for comments there. I'm all for this though, makes reactive work much easier.</p> <p>AJ: When people submit requests, will we be notified?</p> <p>RW: Yes.</p> <p>FLY: Emails would be sent out like they are normally done.</p> <p>MH: Should we keep it 48 hours voting period?</p> <p>MH: Should be working days.</p> <p>IL: Difficult, especially for those students on placement.</p> <p>MH: It's 48 hours at the moment and since we manage to pass now, should be fine.</p> <p>FLY: I think it's sufficient – have had previous problems requesting budget so I'm all for 48 hours.</p> <p>IL: As long as we are properly told.</p> <p>MH: Can be from 48 hours of the next day?</p> <p>RW: Yes, if it becomes a problem we can discuss again.</p> <p><b>9.5</b></p> <p>Date of next meeting TBD.</p> <p>MH: There will be no December Exec. Next Exec will be in January.</p>	All
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