



Executive Committee Meeting Minutes  
20/12/17 15:00-17:00

Item No		Action
1	<p><b>Attendance</b></p> <p><b>1.1 Present</b></p> <p>Jamie Smith                      President            Johanna Korhonen            VP (Arts, Law &amp; Social Sciences)            Kirran Khan                      VP (Business)</p> <p>Blessing Raimi                    Black and Minority Ethnic Students' Rep (Cambridge)            Stewart Watson                  FST Faculty Rep (Cambridge)            Antonia Vetter                   International Rep (Cambridge)</p> <p><i>In Attendance</i></p> <p>Daniel Login                        Engagement and Volunteer Centre Manager            Jonathan Malton                  Representation/Executive Assistant            Megan Bennet                    ARU London &amp; Democracy Coordinator            Rose Williamson                  Campaigns and Education Enhancement Coordinator</p> <p><b>1.2 Apologies</b></p> <p>Eliza Torres                        VP (Health, Social Care, Education and Medical Science)            Laura Douds                        VP (Science &amp; Technology)</p> <p>Benjamin Morris                    FMS Faculty Rep (Chelmsford)            Bobby Hughes                    FST Faculty Rep (Chelmsford)            Gill Jacob                          Disabled Students' Rep (Chelmsford)            Joel Tyson                          ALSS Faculty Rep (Chelmsford)            Kyia Thompson                    Women's Rep (Cambridge)            Leigh Rooney                    FHSCE Faculty Rep (Chelmsford)            Luca Girardi                        LGBT+ Students' Rep (Cambridge)            Michael Turner                    Trans* Students' Rep (Cambridge)</p>	

	<p><b>1.3 Absent</b></p> <p>Anita Miezah Women’s Rep (Chelmsford)  Aysha Goodwin LAIBS Faculty Rep (Chelmsford)  Christiane Kouassi Black and Minority Ethnic Students’ Rep (Chelmsford)  Clarissa Devey-Smith FHSCE Faculty Rep (Cambridge)  Grant Rose Disabled Students’ Rep (Cambridge)  Imogen Davnall LGBT+ Students’ Rep (Chelmsford)  Kathryn Dunnill FMS Faculty Rep (Cambridge)  Maggie Raleva ALSS Faculty Rep (Cambridge)  Michael Graham LAIBS Faculty Rep (Cambridge)  Roman Ivanov International Rep(Chelmsford)</p> <p><b>1.4 Declaration of Interest</b>  None</p>	
1	<p>Congratulations were given to the new members of FVC &amp; LEDIC  Antonia Vetter – International Rep (Cambridge)  Roman Ivanov – International Rep (Chelmsford)</p> <p><b>Acceptance of Previous Minutes</b>  Add Jamie to apologies</p>	
2	<p><b>2.2 Matters Arising</b></p> <p>7. Rainbow Lanyards  <b>Action: LD to update at the next meeting/Facebook Exec committee group</b></p> <p>3.1 Family Day – on hold  <b>Action: ET to clarify DBS checks</b></p> <p>5.7 LD to push Gender Neutral Toilets  <b>Action: LD to meet Finance Manager to allow societies to claim more money for grant</b></p> <p>JS – University do not make profit from graduation (graduation working group)</p> <p>5.10 Grants  Money money money, - matter resolved. Students from islands around the UK can now submit work as early as international students.  <b>Action: JK and MR to announce win</b></p> <p>LD to update minibus and diversity projects (ASAP)  LD and SW to meet Paul Baxter in new year  LD to organises Up Your Grants – Has met with finance officer</p> <p><b>Terms of reference</b></p>	<p>LD</p> <p>ET</p> <p>LD</p> <p>JK/MR</p>

	No Change	
3	<p><b>Permanent items</b></p> <p><b>3.1 Executive officer reports</b></p> <p><b>President</b></p> <p><b>Retention Campaign</b>  Jamie meeting with Ruth Taylor &amp; Ashton McGregor  Report to loosely follow the LBH report</p> <p><b>Teaching Excellence</b>  This is set by the Government  JS wanted to lobby University to change this  SW: Introducing new formats of learning, implement it in first year, not to add it during third year.  AV: postgraduate courses different to undergraduate courses. Mixtures are good, but would like to have an understanding of different learning styles.  Made a difference award – new category for excellence teaching.  BR: Meeting students in contact times can help with having personal tutoring times</p> <p><b>VP (ALSS)</b></p> <p><b>Recipe Suggestion</b>  Canteen will start cooking meals suggested by students in January</p> <p><b>Communication</b>  Meeting in January with Andrea Turner  Officer organised radio shows  JK &amp; LD have trained for CAM FM  KK to follow  <b>Action: JK to find out if students can promote SU events on the radio</b>  Add to agenda for January</p> <p><b>Free Printing</b>  Stickers in iCentre from 3<sup>rd</sup> January to encourage online submissions  Important document regarding Books+ and printing</p> <p><b>VP (Business)</b></p> <p><b>Personal Tutoring</b>  January meetings with other Universities  Asked Exec to discuss feedback of good personal tutoring</p>	JK

	<p><b>Part Time Job Fair</b> Event taking place on 2<sup>nd</sup> February, rooms have been booked If a budget is required, this will be sorted at January Exec meeting.</p> <p><b>Bike Safety</b> Organisations in Cambridge have been contacted to implement talks. Chelmsford to be arranged in January Discuss with environment team, as they have closer ties with organisations. <b>Action: KK to update his papers</b></p> <p><b>VP (FHSCE &amp; FMS)</b> No updates, due to illness <b>Action: ET to update her papers due to illness</b></p> <p><b>VP (FST)</b> LD &amp; KK to discuss plagiarism talks between students and personal advisor. Business school does offer this service, especially on correct referencing. LD to update exec on her latest projects <b>Action: LD to update her papers due to illness</b></p> <p><b>FVC/LEDIC reports</b> Comments from other reps to be included in January exec meeting</p> <p>BR to create a survey – finalised budget for next exec meeting Working in partnership with ET, due to similarities of project Liberating the curriculum – discuss at forum</p>	<p>KK</p> <p>ET</p> <p>LD</p>
4	<p><b>Appointments</b> None</p>	
5	<p><b>Policies</b></p> <p>5.1 <b>Against cuts to education</b> No update <b>Action: KK to meet with Campaigns and Education Enhancement Coordinator (RW)</b></p> <p>5.2 <b>Against NHS cuts</b> No update <b>Action: ET to meet with Campaigns and Education Enhancement Coordinator (RW)</b></p> <p>5.3 <b>Gender neutral toilets</b> <b>Action: LD to contact estates after Christmas</b></p> <p>5.4 <b>Increased equality for vegan students</b> Vegan pledge – finished 19/12/17 with 3 sign-ups Still waiting to discuss with catering, after recipe trial campaign.</p>	<p>KK/RW</p> <p>ET/RW</p> <p>LD</p>

	<p><b>5.5 KWAF</b> Used to go to VC, now has contact in timetabling</p> <p><b>5.6 Liberating the curriculum</b> Meeting with Aletta in January <b>Action: JM to organise meeting</b></p> <p><b>5.7 Save our space</b> Active Anglia and Director of Student Services to implement dance studio in September Chelmsford dome – launch in Refreshers Peter Taylor House – now has CCTV <b>Action: JS to Jo Harbrow (Activities and Operations Director) for opening times</b> Now in process of fixing disabled toilet button <b>Action: JS to tweet University about accessible toilets</b></p> <p><b>5.8 TEF</b> No update <b>Action: JM to rearrange meeting with John Hogan (UCU)</b> JS previously updated</p> <p><b>5.9 Trans not trans*</b> Approved – going to trustees. Congrats to LD and MG</p> <p><b>5.10 Up your grants</b> <b>Action: LD to push this policy in the new year</b></p>	<p>JM</p> <p>JS</p> <p>JS</p> <p>JM/KK</p> <p>LD</p>
6	<p><b>Council</b> <b>Equal Access Policy</b> – to discuss at Exec Away Day <b>Equality for Vegan Students</b> – No requirement of vegan café in the resubmission of this policy KWAF – LD &amp; JS re-submitted <b>Up Your Grants</b> – no update <b>Living Wage</b> - Anglia Ruskin Students Union adheres by this University also follows the living wage <b>Wheels in Motion</b> – student discount for park and ride in other cities was discussed <b>Action: KK to gather feedback from Chelmsford and Peterborough</b> NHS Cuts – Previously discussed <b>Action: ET to update in new year</b></p>	<p>KK</p> <p>ET</p>
7	<p><b>Ideas</b> SU permanent bar in Cambridge – Ongoing Books Plus card used for printing – Ongoing Summer graduation – Remove – bring back when required Stop charging for hot water – update at next meeting Therapy Dogs - Completed Accessible microwave – Completed in Chelmsford</p>	

	<p>Waiting for risk assessment in Cambridge</p> <p>Free graduation guest fee – Ongoing</p> <p>Halal food and prayer room</p> <p>Action: JK to discuss with Chaplin regarding feedback from students</p> <p>Free parking – Article not on website</p> <p>Action: KK to discuss with Georgia Hingston to add article to website</p> <p>Jacket potatoes – meeting in new year</p> <p>Cheerleading – meeting with Ruskin Raiders – activity team to discuss grants</p> <p>Food in Library – change of staff in January; JS to meet new librarian</p> <p>Lab coats – Completed</p> <p>Action: LD to update if this is necessary</p> <p>Money money money –</p> <p>Action: LD to update and contact Shannon (student staff in shop) - original poster of idea.</p> <p>New Ideas passed:</p> <p>Grad Ball</p> <p>Students Guide of Renting Private Accommodation</p> <p>JK to discuss with accommodation and Natalie Brown when necessary</p> <p>Reduce healthy food prices</p> <p>New Accessible Toilet Signs</p>	<p>JK</p> <p>KK</p> <p>LD</p> <p>LD</p>
8	<p><b>Budgets</b></p> <p>LD – LGBT History month</p> <p>Guest speaker no.1 Jacob Joyce - £250</p> <p>Guest speaker no.2 Amie Taylor - £150</p> <p>Art kit - £50</p> <p>Snacks for first guest speaker talk - £35</p> <p>500 wristbands for “Your Irreplaceable” and “Random Acts of Kindness” - £135 (Eliza to provide other £135)</p> <p>Travel expenses for guest 1- £50</p> <p>Travel expenses for guest 2- £50</p> <p>JS – Let’s Be Honest</p> <p>15 A1 posters of promoting the recommendations and headlines of report - £150</p> <p>KK - Part Time Job Fair</p> <p>500 A6 flyers and 10 A3 flyers – Comms Materials - £60</p> <p>Student Staff for 6 hours - £60</p> <p>JS raised suggestion for hours, to KK to follow</p> <p>Action: JS to send an email to all members of FVC/LEDIC to approve budget, due to a lack of attendance.</p>	<p>JS</p>

	No AOB	
	Date and Time of Next Meeting: 31/01/2018	

Jamie Smith – President of Students' Union, approves these minutes