



## Minutes of the second Executive Committee

9 December 2015, 10:00 am - 1:00 pm in Hel125, Cambridge and Mab008,  
Chelmsford

| Item No |   | Action |
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| 10      | <p><b>Attendance</b></p> <p><b>10.1 Present</b></p> <p>Shakil Ameerudden (SA) Communications Rep (Chelmsford)</p> <p>Grace Anderson (GA) Academic Officer</p> <p>Lauren Fidler (LF) Environmental &amp; Community Rep (Cambridge)</p> <p>Alice Goodheart (AG) Disabled Students' Rep (Chelmsford) <i>from 11am</i></p> <p>Sarah Haider (SH) Experience Officer (Cambridgeshire)</p> <p>Sophie May (SM) Communications Officer</p> <p>Precious Nwanze (PN) International Rep (Chelmsford) <i>from 12pm</i></p> <p>Gregory Powell (GP) Societies Rep (Cambridge)</p> <p>Leigh Rooney (LR) Experience Officer (Essex)/Vice Chair</p> <p>Stewart Watson (SWa) Sports Club Rep (Cambridge)</p> <p>Sammi Whitaker (SWi) President/Chair</p> <p>Shaun Yates (SY) ALSS Postgraduate Research Rep</p> <p><b><i>In attendance</i></b></p> <p>Matthew Ensor (ME) Chief Executive Officer</p> <p>Daniel Login (DL) Democracy and Representation Manager/Secretary to the Executive Committee</p> <p>Naomi Rudd (NR) Office Coordinator (Cambridge)</p> <p>Guy Stepney (GS) Head of Student Engagement and Communication <i>from 11am-12pm</i></p> <p><b>10.2 Apologies</b></p> <p>Carinna Aldworth FHSCE Faculty Rep (Chelmsford)</p> <p>Selina Burdett FST Faculty Rep (Cambridge)</p> <p>Jessica Bush Sports Club Rep (Chelmsford)</p> <p>Ben Coombes ALSS Faculty Rep (Chelmsford)</p> <p>Rabbi Deloso Postgraduate Rep (Chelmsford)</p> <p>Shona Hoey ALSS Faculty Rep (Cambridge)</p> <p>Thea Maragkakis Environmental &amp; Community Rep (Chelmsford)</p> <p>Victoria Martin Welfare Campaigns Rep (Cambridge)</p> |        |

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|           | <p>Nathaniel Miles FMS Faculty Rep (Cambridge)<br/> Niles Pedersen Disabled Students' Rep (Cambridge)<br/> Michelle Rogers Women's Rep (Chelmsford)<br/> Millie Smith Women's Rep (Cambridge)<br/> Nanci Tareco International Rep (Cambridge)<br/> Natalie Walsh LGBT+ Students' Rep (Cambridge)<br/> Rich Warner FMS Postgraduate Research Rep</p> <p><b>10.3 Absent</b></p> <p>Farah Abualsuod Postgraduate Rep (Cambridge)<br/> Jonathan Adebisi FST Postgraduate Research Rep<br/> Samuel Akpoke FST Faculty Rep (Chelmsford)<br/> Jessica Austin ALSS Postgraduate Research Rep<br/> Oluwafemi George FMS Postgraduate Research Rep<br/> Nicola Gillin FHSCE Postgraduate Research Rep<br/> Emma Houghton Welfare Campaigns Rep (Chelmsford)<br/> Charlotte Hurden Communications Rep (Cambridge)<br/> Samer Mashlah LAIBS Postgraduate Research Rep<br/> Uche Nwosu Black &amp; Minority Ethnic (BME) Students' Rep (Chelmsford)</p> <p>Selina Okeke FMS Faculty Rep (Chelmsford)<br/> Dominic Ominowo FST Postgraduate Research Rep<br/> Olivia Rees FHSCE Faculty Rep (Cambridge)<br/> Grace Stanley LAIBS Faculty Rep (Cambridge)</p> |  |
| <b>11</b> | <p><b>Acceptance of Previous Minutes</b></p> <p><b>11.1 Accuracy</b> – The previous meetings minutes were accepted as a true record.</p> <p><b>11.2 Matters arising</b></p> <p>4.2 Democracy Review – DL invited any interested Reps to the review taking place on Tuesday 15<sup>th</sup> December, if any people were interested DL asked for them to email him by Thursday 10<sup>th</sup> December 2015.</p> <p>5.3 Exec Committee face to face meeting – DL wanted the general consensus for the 29/1/16, this would be in Cambridge and transport would be provided. All attendees happy for this to go ahead.</p>   |  |
| <b>12</b> | <p><b>Permanent items</b></p> <p><b>Executive officer reports</b></p> <p><b>12.1 Sammi Whitaker</b> – SW reported the updates from her one page plan. This included:</p> <ul style="list-style-type: none"> <li>- Green week had happened and had been a success with lots of interest and participation from students. SW wanted to thank Lauren Fidler on all her support throughout.</li> <li>- Green Monday has been launched, there has been lots of pledge makers and the incentive scheme in Cambridge has also been launched.</li> </ul> <p>No questions were asked.</p> <p><b>12.2 Grace Anderson</b> – GA reported updates from her one page plan. This Included:</p>  |  |

- Awaiting on the release of information before working on Alternative Assessments.
- Peer Mentoring – GA has the support of ALSS and LAIBs. GA is planning to work with SH in having a similar theme on study packs and distant learning packs for students.
- GA has been working on a reply to the Green Paper on the Teaching Assessment Framework (TEF). This is regarding raising fees dependant on the quality of teaching. For more information GA invited anyone to come and discuss this with her.
- GA spoke about her idea of running an Education week in Semester 2.

The floor was opened for questions.

- Greg Powell (GP) recommended that GA worked with SH and LR as course related societies were growing and this would be a great way to create and promote the buddy system.
- It was made aware by attendee at the Rep Conference that Josh Clare spoke in depth about TEF.  
GA responded that the original document large and there are lots of articles on this issue, GA is able to send out any summary articles regarding this and invited anyone to come and meet and discuss this with her if they would like to know more or have any queries.
- LR said that both LR and SH could work with GA on education week, ideas of Give it a Go sessions could be organised such as sign language classes.

**12.3 Sophie May** - SM reported updates from her one page plan. This Included:

- ARU SU TV – SM explained that she is planning to change the name with less acronyms. Also that she has been working with media students to get university and union events filmed. This will then be published on the Students' Union Youtube page.
- Quizzes – This has helped non engaged students interested and looking at the Students' Union via Social media.
- Buzzfeed – SM has created an SU Buzzfeed page and released articles through this. This again has resulted in getting students more engaged with the SU as they are reading more than the original article they had clicked on.
- Nursery closure – SM explained that this had took a majority of her time up in the last 2 weeks, SM explained that this was an agenda item and would be talked about further later in the meeting.

The floor was opened for questions.

- SH said that there had been society activities filmed and this would be a great way to spotlight branding.
- LR asked if there had been drop in sessions for students to speak to SM regarding ARU SU TV.  
SM said that yes this had happened but no one had turned up, but students had been in touch to show their interest SM is planning to meet face to face with the interest parties in all campuses.
- GP asked if articles and quizzes are getting more students engaged with the SU.  
SM said yes quizzes and articles with characters had helped with the engagement, more than information articles, such as articles about mould.

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|                  | <p><b>12.4 Sarah Haider</b> - SH reported updates from her one page plan. This Included:</p> <ul style="list-style-type: none"> <li>- Open Mic night – fully funded by the Arts council, SH said that this would need to be continued by ALSS after the end of SH time in office. SH also said there will be a website launching soon, and asked the committee members to share this once its launched.</li> <li>- Where my rent went campaign.</li> <li>- Wright State University in Ohio visit</li> <li>- Working on a skills workshop to launch next semester.</li> <li>- SH reported there has been a large increase of clubs and societies, and there are currently 3 to 4 new society’s applications a week.</li> <li>- SH discussed that Global week/international festival will be again going ahead in Semester 2 and currently struggling to get students involved. SH asked attendees to promote to students how they could get involved and send students any interested parties to SH.</li> </ul> <p>No questions were asked to SH.</p> <p><b>12.5 Leigh Rooney</b> - LR reported updates from her one page plan. This Included:</p> <ul style="list-style-type: none"> <li>- LR has been involved in vision visits, this has taken her to meet and explore other Students’ Unions. LR also said that there is interest of possibly having a building in the middle of Chelmsford campus specifically for the SU.</li> <li>- LR has also been working on Global week alongside SH.</li> <li>- Clubs and Societies in Chelmsford have also increased, not at the rate of Cambridge, however LR said she has been able to give the new committees training so they are ready for release in Semester 2 and the Refreshers event.</li> </ul> <p>The floor was opened for questions:</p> <p>SH recommended that if a new SU site was to go ahead, there should be a student hub space for officers and the exec committee members to be able to speak to students.</p> <p>GP asked where the space was being looked for the new SU building.</p> <p>LR responded that the preference would be Marconi as this is at the centre of traffic and close to MAB which is also very busy.</p> <p>SWi asked if there could be a Yorkshire table during Global week.</p> <p>SH said that last year there was a British table, but recommended that SWi could take this forward and work with other students on this.</p> |  |
| <p><b>13</b></p> | <p><b>Items for Discussion</b></p> <p><b>13 NUS Zone Conferences</b></p> <p>13.1 GA presented a brief report on her attendance at Zones and spoke about the sessions she attended. Full notes on the sessions can be sent to anyone interested and GA invited anyone to come and talk to her about these.</p> <p>GA also stood for a position during the conference but unfortunately was not elected. The speech is available on the SU website under the Student Council meeting in December’s agenda.</p> <p>13.2 SM presented a report on the conference she attended, these sessions were concerning Society, Citizenship and Welfare. SM spoke about PREVENT and recommended that everyone should look into and read about PREVENT and how this affects students and the university.</p>  |  |

SM also said she was able to discuss the Where my Rent went campaign and other Students' Unions showed interest in what the Exec were doing on this.

SM also discussed the limited education allowed to prisoners and spoke about future lobbying to help people with a criminal record be allowed to study. SY voiced interest of support.

SH asked that the Exec should look into PREVENT and also students studying during Ramadan as the Christian calendar is followed in the UK.

DL said that this could possibly be discussed during the Away Day. GA backed taking this forward for discussion.

SWi also said that the Exec are again PREVENT, however the university has to follow this because of laws.

ME said that the SU has legal obligation as an employer and charity to follow this. SH disagreed and said that NUS had advised otherwise.

ME said he would seek clarification.

**14 "Where my rent went" campaign update**

SM updated the attendees of how the campaign is currently running and also commented that due to the Nursery closure this has slowed down this campaign. SM said there is currently a mould competition online and the worst mould picture would win the officer team coming and cleaning the mould away. Letters are going to be sent and given out in Chelmsford.

SH said that council accreditation schemes for landlords are currently being looked into.

GA said that Unipol are launching a 'rate my landlord poll. However this would be only for Leeds.

SM asked for everyone to help promote 'WMRW' campaign and if any further information is required she is happy to send it out.

No questions were asked.

**15 "Keep Anglia Ruskin University nursery open" campaign update.**

GA gave an update on the nursery and the decisions that have been made. This included that the nursery is still being closed however there is an further extension on the closure date. All students with children will now be able to apply for support from the university for all campuses, not just Cambridge who has the nursery. There will be a child care adviser employed to help with support to students who are parents. Also better support will be given to pregnant students including mitigation and extensions.

GA said that the Exec team had received a lot of hostility from the community parents who use the nursery. However there job was to support the students who use the nursery.

SM wanted to confirm that the SU had not been informed of the plan of closure to the nursery until the nursery had been made. The community are continuing their campaign but the Exec are happy with the new deal that have now been set. These are not just helping Cambridge student parents, but all student parents across all 3 campuses.

GP asked what was going to happen to building/space that the nursery occupied.

SH replied that she was not sure and that we had not asked for the space. SH also said well done to SM and GA for handling this while SWi, SH and LR were on the Ohio visit. In regard of the community SH said that the community does not seem to help the university but were happy to use the university funded nursery, in previous occasions they had blocked potential buildings that could help the students.

ME recommended that the Exec write a blog to show that the community can't have it both ways.

SM agreed that this would be a good thing to do but not right now. She also commented that some members of the community had acted in a bad manner and had got quite personal towards the Exec team and the Students' Union.

## 16 Black Leaders Conference

Unfortunately Uche Nwosu was unable to attend the meeting and discuss the conference.

## 17 Implementing policy

| Policy number and description                          | Officer/Executive Member ownership  | Action/ ideas shared at meeting   |
|--|---|---|
| Policy 1 - Close Inactive Clubs and Societies Accounts | Sarah Haider  |   |
| Policy 2 - Introduction of Mature Students' Rep        | -   | Amendment was not approved at Student Council                                     |
| Policy 3 - Trans' Participation in Sport               | -   | Policy lapsed   |
| Policy 4 - ATOS -MAXIMUS Off Campus                    | Sammi Whitaker with support from Lauren Fidler and Alice Goodheart                            | DL recommended taking paper to university. SH said she can take paper to SSIG     |
| Policy 5 - Specific Trans Student Rep                  | -   | Voted in but no student stood in election.  |
| Policy 6 - Zero Tolerance to Sexual Harassment         | Grace Anderson and welfare campaign reps in both campuses, Stewart Watson. SH offered support | SWa would like to take to AA  |
| Policy 7 - What a 'Bloody Joke'                        | Sammi Whitaker and both Women's Reps  | SM suggested getting freebies, suggestion to talk to Sarah Blackford.             |
| Policy 8 - Support the living wage                     | Sarah Haider and Grace Anderson. Support offered from Sammi Whitaker                          | SWi offered support due to previous job as RA and has contacts within university. |

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|    | Policy 9 - Changing the structure of loan payments   | Sarah Haider and Leigh Rooney. Also support to be asked from Students' Union staff | SH said Ola Adetola worked on 'How to make you loan last longer' last year and this got good response.<br>SWi said she is happy to contact NUS for support. |
|    | Policy 10 - No Platform Policy   | Sammi Whitaker   | SWi said she would seek further advise at the time the policy is due to lapse.  |
|    | Policy 11 - Introducing Audio Recording for Lectures with Little or No Visual Aids   | Guy Stepney  | GS to get update on previous working group on this issue.   |
|    | (1) Encourage staff to make recordings   | Sarah Haider   | SH to continue conversation in SSI6, as this was in all interest to be pushed forward.  |
|    | (3)Support course Reps in getting this implemented on courses  | Grace Anderson with support of Lauren Fidler                                       | -   |
|    | Policy 12 - Gender Neutral Toilets   | Sarah Haider and Leigh Rooney, with the support of all officer team.               | Ongoing lobbying to make sure that any new builds or updates on building add GNT in plans.  |
|    | Policy 13 - Where my Rent went? (Lower Accommodation costs)  | Sophie May and Sarah Haider. Support from both International Reps.                 | DL to organise meeting for update and make next steps on policy.  |
|    | Policy 14 - Up your grants   | Sarah Haider and Leigh Rooney.   | Policy to be taken to Board of Trustees for approval.<br>With current available funding if all societies asked for grants they would roughly get £60.       |
| 18 | <p><b>AOB</b></p> <p><b>18.1 Meeting date changed</b> – The fourth Executive Committee meeting has been moved from Tuesday 2 February 10.00-13.00 to Friday 5 February 11.00 – 14.00</p> <p><b>18.2 NUS democracy review</b> – DL invited the Full Exec to attend the review which will be taking place on Tuesday 15 December from 10.00 – 15.00 if anyone was interested in attending they were to email Dan Login by Thursday 10 December 2015.</p> |  |   |

**18.3 Bye-Election** – DL announced there would be a bye-election taking place on the week commencing Monday 14<sup>th</sup> December. Any interested students who would like to stand for the remaining roles were to email Dan Login with a picture and their manifesto.

**18.4 Goodwill Research** – DL had been asked to give feedback to the university of why students do not feel proud of ARU, and asked the attendees to give some feedback. Responses made were that:

- At open days ARU always advertise online as #clearing therefore showing that ARU would not always be the potential students first choice

- ARU was using information that wasn't fully representative of the student body. GS said that through the recent SU's research 79% of 3200 who were asked replied that they were proud. DL said he would see if this research could be shared with the relevant people.

- Another point raised is that the campuses are not visible to the outsider, therefore no one knows they are in the ARU buildings/grounds.

- Sportswear and colours are only available to teams, these should be available to be purchased by all, by showing their university colours shows students and staff are proud to be part of Anglia Ruskin.

- It was suggested that the university gave more funding towards clubs and societies, therefore they could have clothing that represent the university.

DL asked that if anyone else had any further suggestions or points then please contact him.

### **Campaign Rep reports**

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#### **19.1 Shakil Ameeruddin (SA) - Communications Rep (Chelmsford)**

SA gave an update on his One Page Plan . This included:

- SA said that he was involved in a fun run and promoted this to students resulting in a few getting involved. LR asked if there was any pictures that could be shared to be shown on the SU's website and social media.
- SA also said he had been advertising the upcoming International festival and has got 8 students prepared to get involved.
- SA said that he wanted to have a live chat discussion group available for students to chat to one another and suggested a whatsapp group. SM said that she was not sure about whatsapp as it shows telephone numbers but there are other avenue that could be investigated.

#### **19.2 Lauren Fidler (LF) - Environmental & Community Rep (Cambridge)**

LF gave an update on her One Page Plan. This included:

- Assisted SWi with Green week, which has also resulted in Cambridge University interest and an invite to talk about the events of the week.
- LF said students donated lots to the swap shop, more was donated then swapped so any left overs went to the Volunteering services bag pack which was being donated to the homeless. LF said this would be good to repeat more regularly and was looking at doing this bimonthly.
- LF said she was seeking numbers on how many students are currently



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|    | <p>vegetarian or vegan. SH recommended to speak to the university environmental team as they currently were doing surveys on carbon footprint and one of the question was on diet.</p> <p>SWi said that she has had emails from other Students' Unions who run a student led shop, such as a green market inviting local businesses, 10% of profits would be donated to the SU. LR said it would be good to promote local businesses by having them on campus selling their goods.</p> <p>SH congratulated LF and SWi on all effort put into Green Week.</p> <p><b>19.3 Alice Goodheart (AG) - Disabled Students' Rep (Chelmsford)</b></p> <p>AG gave an update on her One Page Plan this included:</p> <ul style="list-style-type: none"> <li>- Starting to write an extensions guide and lists of services provided by the university.</li> <li>- Was considering setting up a Disabled Students' society in Chelmsford and setting up a Facebook page for Disabled students to correspond to one another.</li> </ul> <p>SH said she recommended AG to introduce herself to Karen Burton prior to attending the SSIG meeting. SH to send all the info AH would require.</p> <ul style="list-style-type: none"> <li>- GA said that both she and AG have been invited to be part of a panel for LAIBS. This is for information on Disabled students experience during university and how it could be improved.</li> </ul> <p><b>19.4 Gregory Powell (GP) - Societies Rep (Cambridge)</b></p> <p>GP said that he had a positive one to one with SH and this had helped set some direction and planning for Semester 2. This included:</p> <ul style="list-style-type: none"> <li>- Informal Freshers networking meeting, a way for clubs and societies to meet one another and find out what each other do.</li> <li>- One to one sessions with c&amp;s, a way to support both c&amp;s and SH, therefore helping them before they have to go via SH and Alun Minifey.</li> <li>- GP said he needs to meet with mentoring SU staff member Jo Harbrow, There was no questions asked.</li> </ul> |  |
| 20 | <p><b>Any Other Business</b></p> <p><b>20.1 Sports REP (Cambridge) – Revised one page plan</b></p> <p>SWa went through his revised one page plan, the changes had to be made due to a policy effecting his plan not being voted in at the last Student Council.</p> <p>SWa said that Sports teams had been making changes automatically without his involvement and Active Anglia said that any problems with the changes were not being ignore by Active Anglia.</p> <p>SWa said he would like to organise a meeting in February regarding increasing recognition and making sports more enjoyable – competitive and non-competitive.</p> <p>SH said she would help SWa in setting up the meeting with relevant University staff. She also congratulated SWa on the changes of the plan.</p> <p><b>20.2 Cambridge City Council and voter registration</b> – DL asked the committee if anyone would be interested in assisting CCC in helping to get students registered to vote, this was done last year in the general election but the council is keep to</p>   |  |

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|  | continue. Both SM and LF put themselves forward to lead and follow up.                              |  |
|  | <b>Date and Time of next meeting: Monday 11 January 2016 – 13.00-16.00 – Tindal Boardroom / MRC</b> |  |