

Executive Committee (FVC and LEDIC) Minutes; 22<sup>nd</sup> November 11:00 – 13:00

Item			Action																																																																																				
1.	<b>1.1 Attendance</b> P = Present, Ap = Apologies, A = Absent  <b>1.1.1 Members</b> <table border="1" data-bbox="204 645 1326 1861"> <tr> <td>Shankar Sreenath</td> <td>President</td> <td>Ap</td> </tr> <tr> <td>Akshay Kumbalath</td> <td>Vice President: Arts, Humanities and Social Sciences (Chair)</td> <td>P</td> </tr> <tr> <td>Nithin-Raj Govindan-Krishnan</td> <td>Vice President: Business &amp; Law</td> <td>P</td> </tr> <tr> <td>Rohit Dhyani</td> <td>Vice President: Health Education Medicine &amp; Social Care</td> <td>P</td> </tr> <tr> <td>Rahman Abdul-Salam</td> <td>Vice President: Science and Engineering</td> <td>Ap</td> </tr> <tr> <td>Sharmeen Jawad</td> <td>Vice President: Healthcare Practice</td> <td>P</td> </tr> <tr> <td>Srujith Raj Yatelly</td> <td>B&amp;L Faculty Rep (Cambridge)</td> <td>P</td> </tr> <tr> <td>Louise Still</td> <td>HEMS Faculty Rep (Chelmsford)</td> <td>A</td> </tr> <tr> <td>Graydon Thorpe</td> <td>HEMS Faculty Rep (Chelmsford)</td> <td>A</td> </tr> <tr> <td>Natas Senakh</td> <td>S&amp;E Faculty Rep (Cambridge)</td> <td>A</td> </tr> <tr> <td>Jeffin Francis</td> <td>S&amp;E Faculty Rep (Chelmsford)</td> <td>P</td> </tr> <tr> <td>Emma Wong</td> <td>Disabled Students Rep (Chelmsford)</td> <td>A</td> </tr> <tr> <td>Murthy Peddinti</td> <td>International Students Rep (Cambridge)</td> <td>A</td> </tr> <tr> <td>Ramees Nazar</td> <td>Mental Health Rep (Cambridge)</td> <td>P</td> </tr> <tr> <td>Swetha Amoolya Malladi</td> <td>Women's Rep (Cambridge)</td> <td>P</td> </tr> <tr> <td>Madji Carvalho</td> <td>AHSS Faculty Rep</td> <td>A</td> </tr> <tr> <td>Jade Campbell</td> <td>Disabled Students' Rep (Cambridge)</td> <td>A</td> </tr> <tr> <td>Lucy Barton</td> <td>HEMS Faculty Rep (Cambridge)</td> <td>P</td> </tr> <tr> <td>Haritha Nair</td> <td>HEMS Faculty Rep (Cambridge)</td> <td>Ap</td> </tr> <tr> <td>Merin Clare Manoj</td> <td>B&amp;L Faculty Rep (Chelmsford)</td> <td>P</td> </tr> <tr> <td>Paige Palframan</td> <td>LGBT+ Students' Rep (Cambridge)</td> <td>P</td> </tr> <tr> <td>Hephzibah Oppong</td> <td>Race Equality Rep (Cambridge)</td> <td>A</td> </tr> <tr> <td>Ridley Green</td> <td>Trans Students' Rep (Cambridge)</td> <td>A</td> </tr> <tr> <td>Nana Boakye</td> <td>Women's Rep (Chelmsford)</td> <td>A</td> </tr> <tr> <td>Connie Battram</td> <td>Mental Health Rep (Chelmsford)</td> <td>A</td> </tr> <tr> <td>Arjun Murali</td> <td>International Students' Rep (Chelmsford)</td> <td>P</td> </tr> </table> <b>1.1.2 Observers</b> <table border="1" data-bbox="204 1944 1337 2033"> <tr> <td>Fraser Luther-Yarwood</td> <td>Democracy and Campaigns Coordinator</td> <td>P</td> </tr> <tr> <td>Jo Bunkle</td> <td>Campaigns and Representation Coordinator</td> <td>Ap</td> </tr> </table>		Shankar Sreenath	President	Ap	Akshay Kumbalath	Vice President: Arts, Humanities and Social Sciences (Chair)	P	Nithin-Raj Govindan-Krishnan	Vice President: Business & Law	P	Rohit Dhyani	Vice President: Health Education Medicine & Social Care	P	Rahman Abdul-Salam	Vice President: Science and Engineering	Ap	Sharmeen Jawad	Vice President: Healthcare Practice	P	Srujith Raj Yatelly	B&L Faculty Rep (Cambridge)	P	Louise Still	HEMS Faculty Rep (Chelmsford)	A	Graydon Thorpe	HEMS Faculty Rep (Chelmsford)	A	Natas Senakh	S&E Faculty Rep (Cambridge)	A	Jeffin Francis	S&E Faculty Rep (Chelmsford)	P	Emma Wong	Disabled Students Rep (Chelmsford)	A	Murthy Peddinti	International Students Rep (Cambridge)	A	Ramees Nazar	Mental Health Rep (Cambridge)	P	Swetha Amoolya Malladi	Women's Rep (Cambridge)	P	Madji Carvalho	AHSS Faculty Rep	A	Jade Campbell	Disabled Students' Rep (Cambridge)	A	Lucy Barton	HEMS Faculty Rep (Cambridge)	P	Haritha Nair	HEMS Faculty Rep (Cambridge)	Ap	Merin Clare Manoj	B&L Faculty Rep (Chelmsford)	P	Paige Palframan	LGBT+ Students' Rep (Cambridge)	P	Hephzibah Oppong	Race Equality Rep (Cambridge)	A	Ridley Green	Trans Students' Rep (Cambridge)	A	Nana Boakye	Women's Rep (Chelmsford)	A	Connie Battram	Mental Health Rep (Chelmsford)	A	Arjun Murali	International Students' Rep (Chelmsford)	P	Fraser Luther-Yarwood	Democracy and Campaigns Coordinator	P	Jo Bunkle	Campaigns and Representation Coordinator	Ap	
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	<p>1.2 Terms of Reference*</p> <p>1.3 Minutes of the lasting meeting The Minutes were approved as accurate</p> <p>1.4 Actions &amp; matters arising from the last meeting Action for all members to send FLY a recommendation for a charity to be considered to be an NSS beneficiary <b>Complete</b> Action for all members to complete their exec update reports before the next committee <b>Not Complete</b> Action for NS to take SCI and equipment concerns to FPTNS <b>Not complete</b> Action SM to contact charities; research mechanics of screening; talk with medical societies and others (dance society has done things historically) SM <b>Not complete</b> Action Exec Members to contact FLY &amp; JB for website profiles and social media showcasing <b>Not Complete</b></p> <p>New Actions: October 2022 FLY to circulate comms materials and event information to the committee <b>Complete</b> FLY to circulate Exec Update documents ahead of the Student Summit <b>Complete</b> LB to meet with FLY &amp; SJ to explore issues and take to faculty <b>Complete</b> MC to meet with SS, FLY &amp; JB <b>Complete</b> MM &amp; NR to speak to commercial manager about the possibility to screen the cricket <b>Complete</b> JC to send over details of the issue <b>Complete</b> NR &amp; FLY to speak with B&amp;L Rep Coordinator to gather further feedback and take to faculty <b>Complete</b> SS to send accommodation survey to AM <b>Complete</b> All members to vote for the budget request to reach quoracy <b>Complete</b></p>	
2.	<p><b>2. Items for Discussion</b></p> <p>2.1. Bye Law Change – Faculty &amp; Campaign Rep Election Period</p> <p>The Committee received a paper proposing that Faculty Reps and Campaign Reps move to be elected in line with the October rep election, meaning that the Spring election will only be for the Executive Officers.</p> <p>Pros and Cons were given for, and members were asked for any questions.</p> <p>No questions were asked, and the proposal was passed with <b>13 votes cast (12 in room and 1 via email) and 13 approvals</b></p> <p><b>2.2 Student Trustee recruitment</b></p> <p>The committee received a paper following the interview for a student trustee. Having read through the document and the response of the interview panel the committee approved the recruitment with <b>13 votes cast (12 in room and 1 via email) and 13 approvals.</b></p>	
3.	<p><b>3. Faculty Rep Updates:</b></p> <p>3.1. LB – It has been quite a busy month so has not been able to make as much progress but is looking to at starting to plan a Faculty Forum for HEMS course reps this semester as well as planning a HEMS Ball</p>	

	<p>FLY – A meeting took place between FLY, LB &amp; SJ so while the faculty forum will be planned there will be a live survey over the winter break for HEMS students to provide feedback regarding their communication experience with the faculty particularly around placements. With escalating issues coming from Paramedics and Social Work we want to address the issues.</p> <p>JF – Feedback has been received from students about losing data on the cloud and asking about regular access to Marconi</p> <p>JB – There was an update on the Heron about lost data, are these linked</p> <p>JF – They are but when IT came to help deal with some of the issues they found that they were unable to recover some data for some students and the only feedback they received was to make more storage space. But students have still lost large pieces of work and whole submissions</p> <p>FLY – You can refer them to SU advice, if IT are not able to recover their work, we can at least help them apply for exceptional circumstances and get an extension on their submission so they can catch up.</p>	
4.	<p><b>4. Campaign Rep Updates</b></p> <p>4.1.</p> <p>PP – Arranging for a speaker to come in and talk about issues and leaving university as a queer student. The guest speaker has also done work with the alumni office – The ‘Seeing myself project’</p> <p>Also looking to arrange a Coffee evening &amp; Poll survey for stats on who identifies as what to tailor to specific needs, as well as being involved with the AHSS newsletter for more visibility</p> <p>ACTION – FLY to arrange meet with PP, JB and RG to look at developing space on the website</p> <p>SM – Working with CUSU on a Lighting campaign to improve the lighting situation in the Cambridge area as students are worried for their safety and there was an incident not too long ago.</p> <p>RN – Has been planning on holding mental health events but submission deadlines has made it difficult so will schedule time with FLY &amp; JB to arrange.</p> <p>ACTION – RN to schedule catch up with FLY &amp; JB to look at mental health events for semester 2</p>	
5.	<p><b>Executive Officer Updates:</b></p> <p><b>5.1 President</b></p> <p>It is becoming increasingly apparent that some faculties are not keeping to the Keep Wednesday Afternoon Free commitment so is looking to meet with Roderick to reinstate the commitment.</p> <p>FLY - It would be good to see if Officers, not including HEMS, could enquire about whether Keep Wednesday Afternoons Free is still being followed within the faculty as we had a few accounts of S&amp;E, AHSS and B&amp;L students unable to attend the Student Summit due to lectures at 2pm, 3pm and 4pm</p> <p>ACTION – NR, AK &amp; RS to bring up, Keep Wednesday Afternoons Free issues at FPT</p> <p>PDT – Some issues that students experience lead them to go to a range of different service only to</p>	

wait several days before being signposted somewhere else when they could have just gone to their PDT to get an answer or resolution. Looking ahead at Jan welcome having faculties clearly promote the role and what students can go to their PDT for while also developing the PDT hub on canvas which currently does not work

**ACTION** – All officers to discuss PDT visibility and PDT Hub at FPT

Following from last years' good speech policy we are looking to develop a good speech guide in line with university guidance and code of conduct to promote healthy discussion and debate without room for hate speech.

## 5.2 VP AHSS

The Cost of Living project works is continuing and some of the areas we are looking at the moment is the Hardship fund in terms of its accessibility, eligibility and funding. Also looking to have CoL added to the website navigation bar as so far articles and progress is not easily accessible or visible on the home page.

2 of the Mental Health podcasts have been filmed and are looking ahead to schedule the next videos. It has been really nice to be involved and having other students a part of the process.

With SSLCs being completed and course reps elected and trained we are getting feedback to help support advanced training in AHSS supporting students to develop essential skills to help them complete their portfolios

## 5.3 VP B&L

Looking ahead with the faculty to have Business panels as part of entrepreneurship week in Jan

CV building sessions happened as part of the futures festival but will now looking ahead to continue these sessions

The article around UK driving for International students is ready to be published on our website and through the International Office

The SU has decided to screen the World Cup

SJ - Further to Nithin's mention of the World Cup screening, we are fundraising for 2 human rights charities: Human Dignity Trust (LGBTQ+ rights) and Amnesty International (Human Rights)

## 5.4 VP S&E

The design work has come back for the Student Renter's Guide and barring a few minor amendments it is ready for printing, we will have the digital guide available but will also look to print guides for each campus.

LB - Are these going to be kept in SU spaces or given out to students?

They will be kept in the SU space for students to look at but if they need to take one away with them if they are having issues they can.

	<p>All of the pushing and campaigning for the university to revise their accommodation and recruitment tactics is starting to pay off as they have capped their international recruitment for January, emails have gone out to applicants to say that there is no accommodation available at ARU and there are plans ahead to look at how we can further grow developing accommodation while keeping recruitment numbers to capacity.</p> <p><b>5.5 VP HEMS</b> The Online Gaming Tournament will be postponed till next semester</p> <p>Awareness videos are being picked up in the Broadening your Horizons project and we are looking at 10-15 topic areas</p> <p>Plagiarism &amp; misconduct – Working with the DoS within HEMS to look at how we can address misconduct in HEMS through providing a module for students to complete to make sure they have all the information and awareness they need</p> <p>There is also work being done to address companies that offer to sell assignments to students by making students aware that they will be caught and will receive a penalty, so it is best to just do the work their selves.</p> <p><b>5.6 VP Healthcare Practice</b> Feedback and proposals have been given for the prayer space development plan so just awaiting confirmation for proposed changes. Have met with all HoS except one, and they are on board but have expressed concern at the university being able to fund this. In the meantime, I am working on a placement travel guide (due to be released soon). Practice hub is in process of being improved/accessible to all healthcare students (partnering with ME and Student Opportunity team in HEMS).</p> <p>Canvas site to be used instead of newsletter for sharing updates with students</p>		
6.	<p><b>6. Budgets</b> Student Renter's Guide - £320 – Approved with 13 votes cast (12 in room and 1 via email) and 13 approvals</p>		
7.	<p><b>7. AOB</b> FLY – As this is the last committee of the year, a big congratulations to the committee for a good semester so far with many campaigns well under way and already working to bring big wins to students so I look forward to what the next semester brings</p> <p>Looking ahead planning a get together for the executive committee for the new year.</p> <p>ACTION FLY to contact committee to get interest and availability for a get together/away day</p>		
ITEM	ACTION	OWNER	UPDATE
<b>Actions Carried Over:</b>			
2.4	Action for all members to complete their exec update reports before the next committee	All	
3.1	Action for NS to take SCI and equipment concerns to FPT	NS	

4.1	Action SM to contact charities; research mechanics of screening; talk with medical societies and others (dance society has done things historically)	SM	
4.1	Action Exec Members to contact FLY & JB for website profiles and social media showcasing	All	
<b>New Actions: November 2022</b>			
4.1	FLY to arrange meet with PP, JB and RG to look at developing space on the website	FLY	
4.1	RN to schedule catch up with FLY & JB to look at mental health events for semester 2	RN	
5.1	NR, AK & RS to bring up, Keep Wednesday Afternoons Free issues at FPT	NR, AK & RS	
5.1	All officers to discuss PDT visibility and PDT Hub at FPT	Officers	
7.1	FLY to contact committee to get interest and availability for a get together/away day	FLY	