



Minutes of the third Executive Committee

11 January 2016, 10:00 am - 1:00 pm in Hel006, Cambridge and Tin board room, Chelmsford

| Item No | | Action |
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| 21 | <p>Attendance</p> <p>21.1 Present</p> <p>Grace Anderson (GA) Academic Officer</p> <p>Selina Burdett (SB) FST Faculty Rep (Cambridge)</p> <p>Jessica Bush (JB) Sports Club Rep (Chelmsford)</p> <p>Hannah Chan (HC) LGBT+ Students' Rep (Chelmsford)</p> <p>Sekemi Eshofonie (SE) Black and Minority Ethnic (BME) Students' Rep (Cambridge)</p> <p>Lauren Fidler (LF) Environmental & Community Rep (Cambridge)</p> <p>Alice Goodheart (AG) Disabled Students' Rep (Chelmsford) <i>from 11am</i></p> <p>Sarah Haider (SH) Experience Officer (Cambridgeshire)</p> <p>Shona Hoey (ShH) ALSS Faculty Rep (Cambridge)</p> <p>Emma Houghton (EH) Welfare Campaigns Rep (Chelmsford)</p> <p>Thea Maragkakis (TM) Environmental & Community Rep (Chelmsford)</p> <p>Victoria Martin (VM) Welfare Campaigns Rep (Cambridge)</p> <p>Sophie May (SM) Communications Officer</p> <p>Precious Nwanze (PN) International Rep (Chelmsford) <i>from 1-2pm</i></p> <p>Niles Pedersen (NP) Disabled Students' Rep (Cambridge) <i>from 1-3pm</i></p> <p>Gregory Powell (GP) Societies Rep (Cambridge)</p> <p>Leigh Rooney (LR) Experience Officer (Essex)/Vice Chair</p> <p>Grace Stanley (GrS) LAIBS Faculty Rep (Cambridge)</p> <p>Sammi Whitaker (SWi) President/Chair</p> <p>Shaun Yates (SY) ALSS Postgraduate Research Rep <i>from 3-4pm</i></p> <p><i>In attendance</i></p> <p>Linda Collett (LC) Office Coordinator (Chelmsford) <i>from 12pm</i></p> <p>Fiona Caslake (FC) Digital Communications Coordinator</p> <p>Daniel Login (DL) Democracy and Representation Manager/Secretary to the Executive Committee</p> <p>Naomi Rudd (NR) Office Coordinator (Cambridge)</p> <p>21.2 Apologies</p> | |

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| | <p>Carinna Aldworth FHSCE Faculty Rep (Chelmsford) Shakil Ameerudden Communications Rep (Chelmsford) Ben Coombes ALSS Faculty Rep (Chelmsford) Rabbi Deloso Postgraduate Rep (Chelmsford) Millie Smith Women's Rep (Cambridge) Stewart Watson Sports Club Rep (Cambridge)</p> <p>21.3 Absent</p> <p>Farah Abualsuod Postgraduate Rep (Cambridge) Jonathan Adebisi FST Postgraduate Research Rep Samuel Akpoke FST Faculty Rep (Chelmsford) Jessica Austin ALSS Postgraduate Research Rep Oluwafemi George FMS Postgraduate Research Rep Nicola Gillin FHSCE Postgraduate Research Rep Charlotte Hurden Communications Rep (Cambridge) Enombu John LAIBS Faculty Rep (Chelmsford) Samer Mashlah LAIBS Postgraduate Research Rep Nathaniel Miles FMS Faculty Rep (Cambridge) Shrenik Munot Societies Rep (Chelmsford) Uche Nwosu Black & Minority Ethnic (BME) Students' Rep (Chelmsford)</p> <p>Selina Okeke FMS Faculty Rep (Chelmsford) Dominic Ominowo FST Postgraduate Research Rep Olivia Rees FHSCE Faculty Rep (Cambridge) Michelle Rogers Women's Rep (Chelmsford) Nanci Tareco International Rep (Cambridge) Natalie Walsh LGBT+ Students' Rep (Cambridge) Rich Warner FMS Postgraduate Research Rep</p> <p>21.4 Declaration of Interest None</p> | |
| 22 | <p>Welcome and explanation of terms of reference</p> <p>SWi welcomed everyone and outlined the terms of reference. She explained that although Executive Officers and Campaign Reps were the main components of the meeting, all other reps that were a constituted part of the committee and were welcome to attend.</p> <p>Fiona Caslake, Digital Communications Coordinator (New member of SU Staff) left the room whilst the meeting discussed and agreed that Fiona could be in attendance at this and future meetings.</p> | |
| 23 | <p>Acceptance of Previous Minutes</p> <p>23.1 Accuracy – The minutes were accepted as accurate. 23.2 Matters arising - none</p> | |
| 24 | <p>Permanent items</p> <p>24.1 Executive officer reports</p> | |

24.1.1 Sammi Whitaker – SWi reported the following update from her one page plan:

- Green week was now complete.
- Green Mondays is running and there is ongoing talks with the catering department to improve the menus and get have this featured at all campuses.
- Consent training is now complete.
- Sustainability training is an ongoing project and still needs to be completed.
- SWi reported she has been invited to the Cambridge food fair to talk about Green week with local business and share its successes and impact,
- SWi reported she had been working with the university over a sustainability paper that the university will commit to. As soon as this has been approved she will share with the committee.

No questions were asked to SWi about her update.

24.1.2 Grace Anderson – GA reported the following update from her one page plan:

- Has a meeting with LAIBs as they would like to support the Peer mentoring scheme. Also has support from ALSS and they also are going to have a meeting.
- Study pack items have been bought and sourced and are all ready to make up.
- Working on the reply to Green Paper regarding the TEF (Teaching Excellence Framework). This is due in by Friday 15/1.
- Has played a key part in the Nursery closure campaign. This included taking a list of adjustments to the university which even though the nursery will still close this has brought many positive changes to the student body who are parents and parents to be.

No questions were asked.

24.1.3 Sophie May – SM reported the following update from her one page plan:

- Where my Rent Went (WMRW) SM said the campaign is running slightly behind but this is now at priority. SM said she dressed up as Sherlock Holmes and was able to talk and get students engaged on the subject.
- SM has written an article about going home for Christmas.
- Started a Facebook group for all those staying on campus for the Christmas break.
- SM reported that SUTV is now a formed society and shared how they are planning to record a cookery programme where only a microwave is available as a cooking tool.
- SM has also been working on the Redbrick research project and new design ideas for the Students' Union logo.
- Both SM and SH have written and performed a poem for the website about Nursing students losing their bursary.

No questions were asked.

24.1.4 Sarah Haider – SH reported the following update from her one page plan:

- Preparing distant learner packs.
- Global week – SH said lots of events are being prepared. Student help is required, looking for students to promote their culture.

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| | <p>- Working on the Experience Officer Challenge – SH and LR competing to see how many clubs and society events they can get involved with.</p> <p>-SH reported more societies are being started around academia and they are getting support from the faculties.</p> <p>- Inclusivity fund – SH is working on a presentation.</p> <p>- Preparing the Give it a Go groups and trips for Semester 2.</p> <p>- SH will be taking students on a trip to Paris at the end of January and will be going on tour with the Sports Teams and supporters to Croatia later during semester 2.</p> <p>No questions were asked.</p> <p>21.4.5 Leigh Rooney - LR reported the following update from her one page plan:</p> <p>- LR said that her report is very much the same as SH's and they are working on a majority of the projects together.</p> <p>LR also spoke about her feedback board which has gone up in Michael Ashcroft building in Chelmsford. There has been lots of questions and ideas been put forward. LR is answering these via her social network pages.</p> <p>No questions were asked.</p> | |
| <p>25</p> <p>26</p> | <p>Items for Discussion</p> <p>Access for student carers at ARU - GA presented the paper on 'Who cares? Access to learning for student carers at ARU. GA asked the attendees that if they had anything to add to please contact her.</p> <p>The floor was opened for question, however none was asked. SWi thanked GA for the work and efforts put into the paper.</p> <p>Social Space – Elisa Powell (Policy & Research Coordinator, Students Union) went through the documents and feedback from meetings that member of the Students' Union (officers and staff) had attended that involved and shared their views on the subject of the diminishing and lack of social space on all ARU campuses. The floor was open to discuss the subject.</p> <p>SWi said that with the information EP had gathered should be used to make a policy to take to the Annual members meeting. Once this is policy the officers can then campaign to the university for more Social spaces on all ARU campuses.</p> <p>GP, SB, LF, SH, LR, SM and SWi to make a group to discuss taking to AMM, EP offered to support and advise. DL actioned to set up meeting.</p> <p>SB spoke about the new building being built and the possibilities to gain a possible free room in it.</p> <p>SH responded that she was unaware about a free room, she believed all had been claimed. She said she thinks there will a space in the building for a café area. SH also added that due to previous policy passing the main objective was to demand Gender Neutral toilets being part of the building plans.</p> <p>GP added that he wanted to get involved and support the officers on this. He also confirmed that Compass house, where he has lectures in, has also opened a café in the last week,</p> <p>EP added that a lot of students had commented that due to lack of space this has led to students using the library to meet and this had impacted on the study area.</p> | <p>DL</p> |

| 27 | <p>Where my Rent went campaign update - SM gave an update on the campaign, which included future plans:</p> <ul style="list-style-type: none"> -SM said that SUTV society plan to film a Sherlock Holmes special – Officers mess, whose is it? If anyone can help and support this project please speak to SM. - SWi said any help on the whole campaign would be greatly appreciated. The officer team want to make this campaign a success. -SH said there is a new Tumbler page for all to share their bad experience stories of their accommodation. -SH said that the officers have been invited to attend an Accommodation fair. This will be a great time to share with students what to expect when moving, and not to rush and panic when looking for accommodation. SH said they will be talking to students and are looking to give out flyers. - GA wanted to give thanks to AG for all the help and support she has given the team. | | | | | | | | | | | | | | | | | | | |
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| 28 | <p>Campaign Rep/ Executive Officer away day – DL went through the proposed agenda for the away day to be held on the 29/1/16. This included:</p> <ul style="list-style-type: none"> - Talking about National Union for Students and the changes and policies being passed nationally. - Feedback and discussion from NUS about ARU SU. -Informal networking – meet your Rep counterpart based in the opposite campus. - Help to develop your campaign - Reps meet up with your mentor. -ice breaker sessions <p>DL will send out dietary requirement needs.</p> | | | | | | | | | | | | | | | | | | | |
| 29 | <p>Update on implementation of policy/lapsing policy – Groups are required to meet before AMM in February. They will need to decide if lapsing policy is to be taken to council or not.</p> | | | | | | | | | | | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th data-bbox="209 1375 671 1451">Policy number and description</th> <th data-bbox="681 1375 991 1451">Officer/Executive Member ownership</th> <th data-bbox="1000 1375 1385 1451">Action/ ideas shared at meeting</th> </tr> </thead> <tbody> <tr> <td data-bbox="209 1458 671 1534">Policy 1 – Close Inactive Clubs and Societies Accounts</td> <td data-bbox="681 1458 991 1534">SH</td> <td data-bbox="1000 1458 1385 1534">Need to add to website</td> </tr> <tr> <td data-bbox="209 1541 671 1704">Policy 2 – Introduction of Mature Students’ Rep</td> <td data-bbox="681 1541 991 1704">GA</td> <td data-bbox="1000 1541 1385 1704">Should be retaken to council. iPads to get voting started once meeting ends.</td> </tr> <tr> <td data-bbox="209 1711 671 1910">Policy 4 – ATOS –MAXIMUS Off Campus</td> <td data-bbox="681 1711 991 1910">SWi, NP, AG, MR, LF</td> <td data-bbox="1000 1711 1385 1910">DL to book room for meeting. SWi to investigate if this still happens on campus.</td> </tr> <tr> <td data-bbox="209 1917 671 1993">Policy 5 – Specific Trans Student Rep</td> <td data-bbox="681 1917 991 1993">SH, LR</td> <td data-bbox="1000 1917 1385 1993">Voted in but no student stood in last election.</td> </tr> <tr> <td data-bbox="209 2000 671 2033">Policy 6 – Zero Tolerance to</td> <td data-bbox="681 2000 991 2033">GA, LR, TM, SWa</td> <td data-bbox="1000 2000 1385 2033">SWa would like to take to</td> </tr> </tbody> </table> | Policy number and description | Officer/Executive Member ownership | Action/ ideas shared at meeting | Policy 1 – Close Inactive Clubs and Societies Accounts | SH | Need to add to website | Policy 2 – Introduction of Mature Students’ Rep | GA | Should be retaken to council. iPads to get voting started once meeting ends. | Policy 4 – ATOS –MAXIMUS Off Campus | SWi, NP, AG, MR, LF | DL to book room for meeting. SWi to investigate if this still happens on campus. | Policy 5 – Specific Trans Student Rep | SH, LR | Voted in but no student stood in last election. | Policy 6 – Zero Tolerance to | GA, LR, TM, SWa | SWa would like to take to | |
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| Policy 4 – ATOS –MAXIMUS Off Campus | SWi, NP, AG, MR, LF | DL to book room for meeting. SWi to investigate if this still happens on campus. | | | | | | | | | | | | | | | | | | |
| Policy 5 – Specific Trans Student Rep | SH, LR | Voted in but no student stood in last election. | | | | | | | | | | | | | | | | | | |
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| Sexual Harassment | | AA |
| Policy 7 – What a ‘Bloody Joke’ | SWi, MR, MS | SM suggested getting freebies, suggestion to talk to Sarah Blackford. |
| Policy 8 – Support the living wage | SH, GA, SWi | SWi offered support due to previous job as RA and has contacts within university. DL to confirm SU change. |
| Policy 9 – Changing the structure of loan payments | SW, SH, LR | SH said Ola Adetola worked on ‘How to make you loan last longer’ last year and this got good response. SWi said she is happy to contact NUS (Megan) for support. |
| Policy 10 – No Platform Policy | SWi, SM and GA | SWi said she would seek further advise at the time the policy is due to lapse. |
| Policy 11 – Introducing Audio Recording for Lectures with Little or No Visual Aids | GA, SH, LF | GS to get update on previous working group on this issue. |
| (1) Encourage staff to make recordings | SH | SH to continue conversation in SSIG, as this was in all interest to be pushed forward. |
| (3) Support course Reps in getting this implemented on courses | GA, LF | GA & LF attending meeting regarding online literature. |
| Policy 12 – Gender Neutral Toilets | SH, LR, HC | SM to make a blog about GNT. Paper to be given to Campus Operations to remind why these are wanted. |
| Policy 13 – Where my Rent went? (Lower Accommodation costs) | SM, SH, PW, NT | DL to organise meeting for update and make next steps on policy. |
| Policy 14 – Up your grants | SH, LR | Policy to be taken to Board of Trustees for approval. With current available funding if all societies asked for grants they would roughly get £60. |

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| 30 | <p>AOB (before video conference cut off)</p> <p>30.1 Bloggers wanted – SM asked for student bloggers to share all aspects of student life. Also asked to share to other interested students.</p> <p>30.2 Social Media – SWi said if social media coverage please contact SM for support.</p> <p>Date and Time of next meeting: Friday 5 February 2016 – 11.00-14.00 – Tindal Boardroom / MRC</p> <p>Executive Committee Away Day: Friday 29 January 2016 – 9.00 -17.00 – Shelford Rugby Club</p> | |
| | Video conference ended | |
| | Cambridge | |
| 31 | <p>Campaign Rep Reports (Cambridge)</p> <p>31.1 Black & Minority Ethnic (BME) Students Rep – Sekemi Eshofonie - SE reported the following update from her one page plan:</p> <ul style="list-style-type: none"> - SE spoke about getting the university to liase with agencies for international students when they are looking for accommodation. SH recommended SE to get involved in the WMRW campaign. - SE said that most international students including BME don't get involved with clubs and societies. GP said he was happy to work with SE and recommended to look at International Orientation. - Buddy Scheme – SE said it would be good to have a buddy scheme for students to meet other students from the same or neighbouring countries. SH said she would speak to Caroline Shanahan to see if something like this is already happening and if not look at arranging this. <p>31.2 LGBT+ Students' Rep (Cambridge) – Natalie Walsh – NW did not attend the meeting.</p> <p>31.3 Welfare Campaigns Rep (Cambridge) – Victoria Martin - VM reported the following update from her one page plan:</p> <ul style="list-style-type: none"> - VM had been researching lad culture in both a nightclub and university setting. VM said she would like to give feedback that things do happen. SWi spoke about the caravan club who come and make performances about sexual harassment and different parts of university life. VM also said she is working with Cambridge university on the 'Reclaim the night' march. -VM also shared an idea about raising awareness about cycling in Cambridge. Discussion took place about different ideas and ways this could be done. Shona Hoey offered support as she has been involved in a number of accidents while cycling. Ideas included Cycling proficiency sessions, buzz feed article and getting involved in personal safety week. SH to share Harry Lamb details with VM. <p>31.4 Environmental & Community Rep (Cambridge) - Lauren Fidler – LF reported the following update from her one page plan:</p> <p>LF spoke about - Audio Recordings in lectures. She put this policy forward in her first year and wants to see this through. LF wants to make lectures accessible for both students and staff where ever they may be. LF is attending meetings about this next</p> | |

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| | <p>week.</p> <ul style="list-style-type: none"> -Local businesses on campus – wants to get local businesses and the community on campus to share local produce. SWi to check if LF can attend the Cambridge university visit to talk about Green week. GA suggested doing a raffle using local businesses products as prizes. SM suggested getting locally produced vegetables to be featured in the SUTV cooking lesson. - Swap Shops – LF wants to make this a regular thing, either monthly/bimonthly. This is a way to help students save money on a budget. -LF and SB to look into having a Herb garden on campus. SH suggested to look at Lancaster university as they have something similar. It was also suggested to possibly use the allotment by Peter Taylor House. SH also said there is funding for this and look at possible thing that it can be used form. SWi said it would be nice to see a Gardening society. <p>31.5 Societies Rep (Cambridge) – Gregory Powell - GP reported a brief update from his one page plan:</p> <ul style="list-style-type: none"> - Still working on Societies Refresh. Needs to set a mentor meeting with SH. <p>31.6 Disabled Students’ Rep (Cambridge) – Niles Pederson - NP reported a brief update from his one page plan:</p> <ul style="list-style-type: none"> -Awaiting for funding to be approved for wheelchair basketball. NP said that spectators will be allowed. He will keep everyone updated with the progress. | |
| 32 | <p>Any Other Business (Cambridge attendees only)</p> <p>32.1 Spectators at Bucks – GP asked if spectators are allowed to support ARU teams at events.</p> <ul style="list-style-type: none"> - SH responded that spectators are allowed as long as the sport allows it. Home games are easier to get to and can be spectated by all. But when sport is played away there is limited transport and it is more difficult to organise buses etc. -GP added that Active Anglia (AA) does not promote that spectators are allowed. -SH responded that this asked for regularly, however match information is not kept up to date and is mostly released last minute. -SB said more people should be able to go and support. This helps raise awareness of what the team is doing and a great way to show pride towards ARU. -SH, GP and SWa actioned to get together to plan a way to raise awareness and pride of ARU and the AA teams. | |
| | Chelmsford | |
| 33 | <p>Campaign rep reports</p> <p>33.1 Hannah Chan</p> <p>HC reported that she was hoping to arrange some LGBT socials and to take a group of students to Gay Pride. She agreed to research dates and LR agreed to support her objectives. Other members expressed an interest in attending the Gay Pride event.</p> <p>33.2 Jess Butler</p> <p>JB reported that she was currently preparing an online survey for the different faculties to establish why students did not participate in sports. She was also organising a meeting with Sally Pearson regarding a sports workshop. It was agreed</p> | HC |

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| | <p>that she would post her manifesto on LR's board in Ashcroft.</p> <p>LR suggested that all reps send a piece on their priorities for posting on her board, and also invited all reps to attend Re-Freshers on 2 February.</p> <p>33.3 Emma Houghton</p> <p>EH reported that she was working on a health promotion outlining a zero tolerance to drugs and had assisted Accommodation in putting up posters. She went on to say that she had contacted the local MP's office and had established that students could attend his surgeries by contacting his secretary. It was agreed that EH would liaise with GA about bursaries for nursing students. LR to email GA.</p> <p>EH asked if there had been any feedback regarding the welfare survey. LR to email GS to establish how to send this to all students.</p> <p>33.4 Alice Goodheart</p> <p>AG reported that she had attended a student panel with GA on student disability.</p> <p>33.5 Thea Maragakis</p> <p>TM reported that she had postponed her helping vulnerable people in cold weather campaign as the weather had been mild. LR suggested that she might like to consider running the rucksack project and suggested that she liaise with the volunteering team.</p> | <p>ALL</p> <p>EH LR</p> <p>LR</p> |
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| 34 | <p>Any other business</p> <p>It was requested that DL circulate the dates for the remaining meetings in the year.</p> | DL |