

Executive Committee (FVC and LEDIC) Minutes; 10th January 11:00 – 13:00

Item			Action																																																																																	
1.	1.1 Attendance P = Present, Ap = Apologies, A = Absent 1.1.1 Members <table border="1" data-bbox="204 645 1326 1809"> <tr><td>Shankar Sreenath</td><td>President</td><td>P</td></tr> <tr><td>Akshay Kumbalath</td><td>Vice President: Arts, Humanities and Social Sciences (Chair)</td><td>P</td></tr> <tr><td>Nithin-Raj Govindan-Krishnan</td><td>Vice President: Business & Law</td><td>P</td></tr> <tr><td>Rohit Dhyani</td><td>Vice President: Health Education Medicine & Social Care</td><td>P</td></tr> <tr><td>Rahman Abdul-Salam</td><td>Vice President: Science and Engineering</td><td>P</td></tr> <tr><td>Sharmeen Jawad</td><td>Vice President: Healthcare Practice</td><td>P</td></tr> <tr><td>Srujith Raj Yatelly</td><td>B&L Faculty Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Louise Still</td><td>HEMS Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Graydon Thorpe</td><td>HEMS Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Natas Senakh</td><td>S&E Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Jeffin Francis</td><td>S&E Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Murthy Peddinti</td><td>International Students Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Ramees Nazar</td><td>Mental Health Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Swetha Amoolya Malladi</td><td>Women's Rep (Cambridge)</td><td>P</td></tr> <tr><td>Madji Carvalho</td><td>AHSS Faculty Rep</td><td>A</td></tr> <tr><td>Jade Campbell</td><td>Disabled Students' Rep (Cambridge)</td><td>P</td></tr> <tr><td>Lucy Barton</td><td>HEMS Faculty Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Haritha Nair</td><td>HEMS Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Merin Clare Manoj</td><td>B&L Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Paige Palframan</td><td>LGBT+ Students' Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Hephzibah Oppong</td><td>Race Equality Rep (Cambridge)</td><td>A</td></tr> <tr><td>Ridley Green</td><td>Trans Students' Rep (Cambridge)</td><td>P</td></tr> <tr><td>Nana Boakye</td><td>Women's Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Connie Battram</td><td>Mental Health Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Arjun Murali</td><td>International Students' Rep (Chelmsford)</td><td>Ap</td></tr> </table> 1.1.2 Observers <table border="1" data-bbox="204 1895 1326 1980"> <tr><td>Fraser Luther-Yarwood</td><td>Democracy and Campaigns Coordinator</td><td>P</td></tr> <tr><td>Jo Bunkle</td><td>Campaigns and Representation Coordinator</td><td>Ap</td></tr> </table>		Shankar Sreenath	President	P	Akshay Kumbalath	Vice President: Arts, Humanities and Social Sciences (Chair)	P	Nithin-Raj Govindan-Krishnan	Vice President: Business & Law	P	Rohit Dhyani	Vice President: Health Education Medicine & Social Care	P	Rahman Abdul-Salam	Vice President: Science and Engineering	P	Sharmeen Jawad	Vice President: Healthcare Practice	P	Srujith Raj Yatelly	B&L Faculty Rep (Cambridge)	Ap	Louise Still	HEMS Faculty Rep (Chelmsford)	A	Graydon Thorpe	HEMS Faculty Rep (Chelmsford)	A	Natas Senakh	S&E Faculty Rep (Cambridge)	A	Jeffin Francis	S&E Faculty Rep (Chelmsford)	P	Murthy Peddinti	International Students Rep (Cambridge)	Ap	Ramees Nazar	Mental Health Rep (Cambridge)	Ap	Swetha Amoolya Malladi	Women's Rep (Cambridge)	P	Madji Carvalho	AHSS Faculty Rep	A	Jade Campbell	Disabled Students' Rep (Cambridge)	P	Lucy Barton	HEMS Faculty Rep (Cambridge)	Ap	Haritha Nair	HEMS Faculty Rep (Cambridge)	A	Merin Clare Manoj	B&L Faculty Rep (Chelmsford)	A	Paige Palframan	LGBT+ Students' Rep (Cambridge)	Ap	Hephzibah Oppong	Race Equality Rep (Cambridge)	A	Ridley Green	Trans Students' Rep (Cambridge)	P	Nana Boakye	Women's Rep (Chelmsford)	P	Connie Battram	Mental Health Rep (Chelmsford)	A	Arjun Murali	International Students' Rep (Chelmsford)	Ap	Fraser Luther-Yarwood	Democracy and Campaigns Coordinator	P	Jo Bunkle	Campaigns and Representation Coordinator	Ap	
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	<p>1.2 Terms of Reference Emma Wong is no longer disabled students rep (Chelmsford)</p> <p>1.3 Minutes of the lasting meeting The Minutes were approved as accurate</p> <p>1.4 Actions & matters arising from the last meeting Action for all members to complete their exec update reports before the next committee Not Complete Action for NS to take SCI and equipment concerns to FPTNS Not complete Action SM to contact charities; research mechanics of screening; talk with medical societies and others (dance society has done things historically) SM Complete Action Exec Members to contact FLY & JB for website profiles and social media showcasing Not Complete</p> <p>New Actions: November 2022 Action for FLY to arrange meet with PP, JB and RG to look at developing space on the website Complete Action for RN to schedule catch up with FLY & JB to look at mental health events for semester 2 Not Complete Action for NR, AK & RS to bring up, Keep Wednesday Afternoons Free issues at FPT Complete Action for all officers to discuss PDT visibility and PDT Hub at FPT Complete Action for FLY to contact committee to get interest and availability for a get together/away day Complete</p>	
2.	<p>2. Items for Discussion</p> <p>2.1. Conferences There are 2 headline conferences coming up with Liberation Conference and the Sustainability Summit. If anyone is interested in attending please contact FLY to find out more information and to get registered for the conference.</p> <p>2.2. Budget There is still a large amount of money still available in the exec spending pot for campaigns, as well as no spending has come out of the wider executive £50 per person. As a new semester begins make sure the money gets spent towards campaigns and feedback gathering. Everyone stood on manifestos so if anyone has any spending to help these campaigns happen please contact FLY</p> <p>2.3. History Months With plans going ahead for both Women's History Month and LGBTQ+ history month, if there are any history months any members would like to get involved with, join a project or run your own event with some spending please reach out to FLY or JB to get involved.</p>	
3.	3. Faculty Rep Updates:	

	<p>3.1. JF – Looking at the development of the Student Professional Society and getting students to register, at the moment there have only been 12 so they are working with the faculty to boost these numbers.</p> <p>3.2 LB – 6 Faculty Forums have been held so far and the feedback has been reviewed and acted on. Currently looking at the potential of more regular drop ins for students in the faculty. Plans are well underway for the end of year Nursing & Midwifery ball.</p>	
4.	<p>4. Campaign Rep Updates</p> <p>4.1. PP – Met with JB to discuss student concerns over the rise of hate based activities towards the students of the lgbtq+ community. I have been planning a regular evening activity to spend with the people of our community to re-verbalise the fact that student union is a safe place to be and to socialise, and we will always be there to stand against the behaviour of others around campus.</p> <p>Also working on a LGBTQ+ workshop to take place in a lecture theatre, to educate, introduce and refamiliarize members of the university about labels, sexualities and genders to those who may feel as if they need more information on the subject!</p> <p>4.2 SM – Working with Cambridge SU on the street lighting campaign, the next step is to follow up on the feedback from the end of last semester and take to the local council.</p> <p>Also working on Women’s history month with Aliza and Jo as well as breast cancer awareness.</p> <p>4.3 JC – The library spaces in Cambridge have no heating and it is getting to the point students and staff need to wear multiple layers. Also, it has been found out that some students are using AI to write assignments for them which is also been widely sponsored on Instagram.</p> <p>ACTION - SS to email estates about heating in Cambridge Library</p> <p>ACTION - JC, SJ, RD – Discuss the use of AI to write assignments and what is being done to address this</p>	
5.	<p>Executive Officer Updates:</p> <p>5.1 President</p> <p>Currently have students who are willing to paint the mural, so will get a list of equipment they will need for it so they can get started.</p> <p>Following a request from Roderick the VC, the initial paper behind KWAF was sent over and Roderick is happy with it, we just need to arrange a time to meet up and have a signed signing of the agreement.</p> <p>5.2 VP AHSS</p> <p>The first 2 Mental Health Podcasts have been recorded and they are due to go out and be made available at the end of this month.</p> <p>With exam and deadline period being in April/May, would like to bring back the exam support packs as well as hold a couple of different events for students to de-stress and relax around that period.</p> <p>5.3 VP B&L</p>	

	<p>Student Entrepreneurship Week is coming up, the Motivational & Start Up speakers have been arranged and confirmed.</p> <p>There will also be a student stall fair for students who have their own small business to come and promote themselves to students. This is available on both campuses.</p> <p>5.4 VP S&E With accommodation issues, the student renters guide has been sent off for printing. Other than this have recently been responding to some serious accommodation cases, looking at alternatives to provide guarantor support to students as well as looking at student mental health in accommodation.</p> <p>5.5 VP HEMS Student Entrepreneurship Week is coming up and there will be an Entrepreneurship Quiz as well as an Entrepreneurship Hour for students to be given an item/scenario and will need to come up with an initiative to make it different than what currently exists, at the end a panel will decide a winner and a prize will be given to the group.</p> <p>5.6 VP Healthcare Practice SJ – The amendments to the renovation plan for the prayer spaces is complete, now just waiting for the budget and the build to start on this. The next step is to look at the immediate provision of spaces for students. The HEMS Transport guide is complete, going to FPT. EDI group – placement survey. Publishing article following meeting with NUS for students.</p>		
6.	<p>6. Budgets Student Entrepreneurship Week - £315 – Approved with 13 votes cast (10 in room and 3 via email) and 13 approvals</p>		
7.	<p>7. AOB NR & RD – An extra judge is required for Entrepreneurship Hour and there are still vacant stalls so if members of the exec could help support and promote, that would be greatly appreciated.</p>		
ITEM	ACTION	OWNER	UPDATE
Actions Carried Over:			
2.4	Action for all members to complete their exec update reports before the next committee	All	
3.1	Action for NS to take SCI and equipment concerns to FPT	NS	
4.1	Action Exec Members to contact FLY & JB for website profiles and social media showcasing	All	
4.1	RN to schedule catch up with FLY & JB to look at mental health events for semester 2	RN	
New Actions: January 2023			
2.1	Any reps that would like to attend the Sustainability Summit, Liberation Conference, or any other conference please let Fraser know to look at registration.	All	
4.3	Shankar to email estates and facilities regarding the cold spaces in the library	SS	

4.3	Rohit/Sharmeen/Jade to meet up to discuss and share progress around the use of AI to write assignments	RD/SJ/JC	
5.4	Rahman to chase up Natas regarding outstanding actions	RS/NS	