

Executive Committee (FVC and LEDIC) Minutes; 13<sup>th</sup> Jan 2022 11am

Item				Action																																																																																													
1.	<p><b>1.1 Attendance</b>            P = Present, Ap = Apologies, A = Absent</p> <p><b>1.1.1 Members</b></p> <table border="1" data-bbox="213 600 1332 1854"> <tr><td>Cavya Antony</td><td>President</td><td>Ap</td></tr> <tr><td>Sobin Sojan</td><td>Vice President: Arts, Humanities, and Social Sciences</td><td>Ap</td></tr> <tr><td>Ashique Salim</td><td>Vice President: Business &amp; Law</td><td>P</td></tr> <tr><td>Divya Agarwal</td><td>Vice President: Health Education Medicine &amp; Social Care (CHAIR)</td><td>P</td></tr> <tr><td>Kevin Long</td><td>Vice President: Science and Engineering</td><td>Ap</td></tr> <tr><td>Abbie Harper</td><td>AHSS Faculty Rep</td><td>A</td></tr> <tr><td>Wonda Grobbelaar</td><td>B&amp;L Faculty Rep (Chelmsford)</td><td>Ap</td></tr> <tr><td>Abu Suresh</td><td>B&amp;L Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Ines Da Silva Correia</td><td>HEMS Faculty Rep (Chelmsford)</td><td>Ap</td></tr> <tr><td>Kirstin Green</td><td>HEMS Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Lucy Barton</td><td>HEMS Faculty Rep (Cambridge)</td><td>Ap</td></tr> <tr><td>Cal O'Connor</td><td>HEMS Faculty Rep (Cambridge)</td><td>A</td></tr> <tr><td>Elle Rimmer</td><td>HEMS Faculty Rep (Peterborough)</td><td>A</td></tr> <tr><td>Ruime Azumara</td><td>S&amp;E Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Sandra Misbah</td><td>S&amp;E Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Olubenga Oluwatominyi</td><td>BME Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Joshua Olasehinde</td><td>BME Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Tiegan-Leigh Everitt</td><td>Disabled Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Emma Wong</td><td>Disabled Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Akshay Kumbalath</td><td>International Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Robin Robert</td><td>International Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Charlotte Fraser-Williams</td><td>LGBT+ Students Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Kat Persaud</td><td>LGBT+ Students Rep (Cambridge)</td><td>A</td></tr> <tr><td>Maddison Taylor</td><td>Mental Health Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Alina Clarke</td><td>Mental Health Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Sascha Wasilewska</td><td>Trans Students' Rep (Cambridge)</td><td>A</td></tr> <tr><td>Neethu Jose</td><td>Women's Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Chelsea-Marie Cochrane</td><td>Women's Rep (Cambridge)</td><td>A</td></tr> </table> <p><b>1.1.2 Observers</b></p> <table border="1" data-bbox="213 1939 1332 2078"> <tr><td>Emma Howes</td><td>Engagement Manager</td><td>P</td></tr> <tr><td>Fraser Luther-Yarwood</td><td>Democracy and Campaigns Coordinator</td><td>P</td></tr> <tr><td>Joe Bunkle</td><td>Campaigns and Representation Coordinator</td><td>P</td></tr> </table>			Cavya Antony	President	Ap	Sobin Sojan	Vice President: Arts, Humanities, and Social Sciences	Ap	Ashique Salim	Vice President: Business & Law	P	Divya Agarwal	Vice President: Health Education Medicine & Social Care (CHAIR)	P	Kevin Long	Vice President: Science and Engineering	Ap	Abbie Harper	AHSS Faculty Rep	A	Wonda Grobbelaar	B&L Faculty Rep (Chelmsford)	Ap	Abu Suresh	B&L Faculty Rep (Cambridge)	A	Ines Da Silva Correia	HEMS Faculty Rep (Chelmsford)	Ap	Kirstin Green	HEMS Faculty Rep (Chelmsford)	A	Lucy Barton	HEMS Faculty Rep (Cambridge)	Ap	Cal O'Connor	HEMS Faculty Rep (Cambridge)	A	Elle Rimmer	HEMS Faculty Rep (Peterborough)	A	Ruime Azumara	S&E Faculty Rep (Chelmsford)	A	Sandra Misbah	S&E Faculty Rep (Chelmsford)	A	Olubenga Oluwatominyi	BME Students Rep (Chelmsford)	A	Joshua Olasehinde	BME Students Rep (Cambridge)	A	Tiegan-Leigh Everitt	Disabled Students Rep (Cambridge)	A	Emma Wong	Disabled Students Rep (Chelmsford)	A	Akshay Kumbalath	International Students Rep (Chelmsford)	A	Robin Robert	International Students Rep (Cambridge)	A	Charlotte Fraser-Williams	LGBT+ Students Rep (Chelmsford)	A	Kat Persaud	LGBT+ Students Rep (Cambridge)	A	Maddison Taylor	Mental Health Rep (Chelmsford)	A	Alina Clarke	Mental Health Rep (Chelmsford)	A	Sascha Wasilewska	Trans Students' Rep (Cambridge)	A	Neethu Jose	Women's Rep (Chelmsford)	A	Chelsea-Marie Cochrane	Women's Rep (Cambridge)	A	Emma Howes	Engagement Manager	P	Fraser Luther-Yarwood	Democracy and Campaigns Coordinator	P	Joe Bunkle	Campaigns and Representation Coordinator	P	
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	<p>1.2 Terms Of Reference*</p> <p>1.3 Minutes of the last meeting The minutes were approved.</p> <p>1.4 Actions Arising</p> <table border="1" data-bbox="215 383 1331 1122"> <thead> <tr> <th>ITEM</th> <th>ACTION</th> <th>OWNER</th> <th>UPDATE</th> </tr> </thead> <tbody> <tr> <td colspan="4" style="background-color: #cccccc;">New Actions: November 2021</td> </tr> <tr> <td>2.2</td> <td>Executive Committee Members to vote on the proposed changes to Bye-Law 4</td> <td>ALL</td> <td>Complete – Bye law changes related to elections complaints agreed and approved by trustees</td> </tr> <tr> <td>2.3</td> <td>Executive Committee Members to vote on the budget request of £165 for 1000 pronoun badges</td> <td>ALL</td> <td>Complete – Pronoun badges have arrived in Cambridge and will begin distribution at refreshers events</td> </tr> <tr> <td>2.5</td> <td>Campaign Reps to pass on any feedback regarding police presence at Reclaim the Night to JB</td> <td>Campaign Reps</td> <td>CMC met with FLY - no concerns raised.</td> </tr> <tr> <td>6.2</td> <td>CMC to register for WonkHE employability event in London</td> <td>EH / CMC</td> <td>Complete – CMC unable to attend</td> </tr> </tbody> </table>	ITEM	ACTION	OWNER	UPDATE	New Actions: November 2021				2.2	Executive Committee Members to vote on the proposed changes to Bye-Law 4	ALL	Complete – Bye law changes related to elections complaints agreed and approved by trustees	2.3	Executive Committee Members to vote on the budget request of £165 for 1000 pronoun badges	ALL	Complete – Pronoun badges have arrived in Cambridge and will begin distribution at refreshers events	2.5	Campaign Reps to pass on any feedback regarding police presence at Reclaim the Night to JB	Campaign Reps	CMC met with FLY - no concerns raised.	6.2	CMC to register for WonkHE employability event in London	EH / CMC	Complete – CMC unable to attend	
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2.	<p>2. Items for Discussion</p> <p>2.1 Refreshers</p> <p>DA: Can we clarify the process and any updates from reps on activities for refreshers</p> <p>FLY: SW, JO, IDSC and MT have all contact campaigns coordinators to arrange some events or activities for Refreshers.</p> <p>DA: Officers will be in the office wherever possible (DA will be working on campus all week and at event). AS and KJ will be booking onto the rotas.</p> <p>AS: Me and KJ will be attending 1 day in Chelmsford and the rest of the week in Cambridge.</p> <p>FLY: Can officers who are in office / in the UK please book into the rota and consider cross campus activities as these will require Officer support. Use social media to promote and share your activities.</p> <p>Noted: CA and SS are not currently available</p> <p>FLY: We would like to ask Faculty and Campaign Reps to attend fairs and events to promote equality networks and their campaigns. FLY will ask if Fresher's rota can be shared with exec.</p>	<p>KJ, DA, CA</p> <p>ALL FLY</p>																								
3.	<p>3. Faculty Rep Updates:</p> <p>3.1 No reports received</p>																									

4.	Campaign Rep Updates 4.1 No reports received	
5.	Executive Officer Updates: 5.1 President: Report taken as read  5.2 VP Arts Humanities and Social Sciences No report received  5.3 VP Health, Education, Medicine and Social Care: Report taken as read  5.4 VP Science and Engineering Report taken as read  5.5 VP Business & Law Report taken as read	
6.	AOB: 6.1 FLY: Elections will open for applications and recommend a friend opportunities on Monday 17 <sup>th</sup> Jan. All exec members should consider re-running or recommending others to run. Recommending a friend is not an application – just an email to recommend they run. All exec should promote and share elections information especially in HEMS for the newly created role. All questions to EH and FLY.  6.2 FLY: All Part time Exec members should consider hosting events / campaign in tri 2 and meet their manifesto promises – they all have a pre-approved budget of £50 and can request more money if needed.  6.3 FLY: All exec MUST respond to the Exec away day invites. We need to know numbers due to COVID restrictions.  6.4 JB Social media, QR codes and promotions for equality networks will be shared with exec for promotion during refreshers. All members should be sharing and promoting over the next few weeks  6.5 FLY Date of Feb meeting to be confirmed via doodle poll	ALL  ALL  ALL  JB / ALL

## Matters Arising:

ITEM	ACTION	OWNER	UPDATE
New Actions: January 2022			
2.1	Officer to sign up for refreshers activities (inc. cross campus) and use social media to promote	KJ, AS, DA,	

2.1	Faculty and Campaign reps to attend refreshers fairs and events and promote equality networks	ALL	
2.1	Arrange to share Refreshers rota with exec	FLY	
3.1	Faculty Reps should update their reports each month	Faculty Reps	
4.1	Campaign Reps should update their reports each month	Campaign Reps	
5	Officers should update their reports each month	Officers	
6.1	Elections will open for applications and 'recommend a friend' on Monday 17 <sup>th</sup> Jan. All exec members should consider re-running or recommending others to run	ALL	
6.2	All Part time Exec members should consider hosting events / campaign in tri 2	ALL	
6.3	All exec MUST respond to the Exec away day invites. We need to know numbers due to COVID restrictions.	ALL	
6.4	JB to share Social media, QR codes and promotions for equality networks. All members should be sharing and promoting over the next few weeks	ALL	