

Proposal: Student representation at senior faculty level

Background

On 30 January 2018, the SU received a proposal from VCG/Deans for student representation at Faculty level. This is the SU's response to that proposal.

Name and timing

We propose to form a Faculty Partnership Team (FPT). This would meet monthly immediately before an FMT meeting in all faculties.

Membership

All members of the FMT are members of the FPT. The additional SU members of the FPT would be:

- Vice President
- Faculty Rep (Cambridge)
- Faculty Rep (Chelmsford)
- Faculty Rep (Peterborough) for *FHSCE only*
- Engagement Manager or nominee (observer)

Chair

In 2017, CMT agreed a framework for student academic partnership that makes a series of recommendations. One of those is students as co-chairs on a number of university committees

As such, the FPT should be co-chaired by the Dean of the Faculty and Vice President of the SU.

Training

Chairing meetings effectively is an essential skill. The SU would provide in-house training to cover the responsibilities of the chair, how to plan and lead meetings effectively and explore ways of getting the best from meetings.

Remit and responsibilities

The FPT would:-

- Advise the FMT on the strategic direction of the Faculty
- Provide insight, feedback and advice on issues relating to student experience, engagement and learning and help to identify areas for development
- Make recommendations to enhance the student experience
- Provide and facilitate Faculty level student partnership and collaboration
- Develop the Faculty's relationship with the SU
- Advise on the development and enhancement of the Faculty's overall curriculum in terms of its review, design, development and implementation.
- Advise on new policy and practice

Outcomes

The FPT should make decisions by consensus rather than by majority vote. This ensures that all opinions, ideas and concerns are taken into account. Through listening closely to each other, the FPT will aim to come up with proposals that work for everyone.

The FPT should send a report of its work to the Faculty Quality Enhancement and Standards Subcommittee (FQESS).

Agenda

Both parties would identify items ahead of time. Agenda should be co-determined by the Faculty and the SU, with identification of FMT items that warrant FPT consideration. This should be circulated to members no later than 5 working days before a meeting.

Minutes

The Secretary should be a nominee of the Faculty. Minutes of the FPT should be distributed to relevant students and staff no later than 15 working days following a meeting.

Implementation and review

The FPT should be implemented from April 2018. ARU and the SU will review this arrangement in December 2018.