

## Actions and matters arising from last meeting

27<sup>th</sup> November 2017

ITEM	ACTION	OWNER	UPDATE
Carried over			
7	Rainbow lanyards – VPs waiting for follow up e-mails to their Deputy Deans	MG/VP's	LD – Waiting for Luca's email
3.1	Family Day – DBS checks might be required if they are working with students	ET	ET – on hold
5.3	Gender Neutral Toilets: LD sent email to estates, no reply	LD	Have emailed Sandy Lynam 16/11/2017
5.10	Up Your Grants: JS to meet with Finance Manager	JS	Ongoing
6	Free Parking: KK to provide feedback	KK	Ongoing
	Free graduation guest fee – JS to get feedback from graduations	JS	Ongoing
	Money money money: MR/JK to work with Campaigns and Education Enhancement Coordinator to deal with issue of students who are having to travel in to hand in work	MR/JK	
	Diversity projects, minibus from Chelmsford to Cambridge needed	LD	
	Paul Baxter email from LD/SW – take to faculty forum?	LD/SW	
	KWAF – Request list of courses who have busy afternoons	JS	
	Up Your Grants – LD to meet with JS for update	LD	