

ITEM	ACTION	OWNER	UPDATE
Carried Over Actions: February 2020			
5.3	MH to keep exec committee updated with decisions made at the Well-Being Strategy Group.	MH	Ongoing
Carried Over Actions: April 2020			
3.1	MH to raise concerns of students on placements and access to their accommodation at relevant university meetings.	MH	Ongoing
Carried Over Actions: April 2020			
3.1	BM to raise specific instances on reduced contact time with FLY. FLY to raise these concerns with Catherine Lee.	BM/FLY	
3.3	EL to raise concerns of Y3 Optom students who have been asked to find accommodation for their delayed exams with MH. MH to raise this with senior members of staff and discuss with Aletta.	EL/MH	
3.3	SS to raise concerns around student training to use digital learning platforms with the CSA Learning Technologist and John Walsh.	SS	
3.3	EL to send Comms Report to RW to be shared with exec.	EL/RW	Complete
3.3	BM to query with FLY is module evaluation surveys are anonymous as students must input their SID numbers to participate.	BM	
4.1	RW to create handover document for faculty and campaign reps to complete. <b>**All part-time reps to fill out and then to be shared with incoming reps.**</b>	RW/All Faculty & Campaign Reps	Template shared by RW.
9.1	<b>**All part-time reps to email RG/RW any relevant files/docs/emails from their term in office that needs to be shared with incoming reps.**</b> RG/RW to save in accessible location.	All Faculty Reps & Campaign Reps RG/RW	
9.3	<b>**All part-time reps to log volunteering hours from this year so it can be included on your transcripts. **</b>	All Faculty & Campaign Reps	