



TRUSTEE

RECRUITMENT PACK



INTRODUCTION

Thank you for your interest in joining the Board of Trustees at ARU Students' Union. This is an exciting opportunity to make a meaningful impact on the lives of students and contribute to the direction of our organisation.

We are a student-led organisation, committed to enhancing the student experience at Anglia Ruskin University. As a Trustee, you will play a key role in shaping our strategy, ensuring we deliver valuable services and represent our students' interests effectively. Our Trustees help guide the Union's vision, uphold its values, and ensure that we remain accountable and transparent in all our work.

As a Trustee, you will be part of a diverse and passionate Board that is dedicated to supporting students and making a difference within the ARU community. This is a unique opportunity to gain strategic leadership experience, develop governance skills, and have a direct impact on student life at ARU.



We are looking for individuals who are committed to the well-being and success of students, who bring fresh perspectives and ideas, and who are ready to take on an exciting and rewarding responsibility.

If you're passionate about making a difference, have a strategic mindset, and are eager to contribute to the future of ARU Students' Union, we would love to hear from you.

If you have any questions or would like to know more about the role, please don't hesitate to get in touch.

VALUES AND STRATEGY

ARU Students' Union has grown in size and scope over recent years, and so too has our responsibility to support an increasingly diverse and dynamic student body. Representing students on six campuses across the East of England and London has prompted us to reflect on how we can best meet the needs of students and continue to provide exceptional services and support.

We've listened to our students, staff teams and stakeholders, learned from their experiences, and developed a plan that will drive us forward as an organisation, providing our students with greater opportunities for involvement, support, and personal growth and we're excited about the launch of our new strategy later this year.

As a Trustee, you will play an essential role in guiding this strategy, ensuring that we stay focused on our mission and achieve the goals we've set out. You will have the opportunity to contribute your expertise, and perspectives to help shape the future of ARU Students' Union.



EXTERNAL TRUSTEE

JOB DESCRIPTION

PURPOSE

Trustees play a crucial and pivotal role at ARU Students' Union, holding ultimate responsibility, both individually and collectively, for all aspects of the organisation's activities.

The Board of Trustees is entrusted with setting the vision, values, and strategic direction of the organisation, ensuring that its core purpose is consistently delivered. Trustees of ARU Students' Union are committed to guiding the implementation of a long-term strategy designed to enhance and improve the lives of our members.

CURRENT VACANCIES

We are looking to appoint two Lay Trustees to our Board, with expertise in any of the following areas:

Financial

For this role, you will need to evidence extensive experience in a senior professional financial role, with solid strategic financial management skills. A working knowledge of the rules and regulations governing charity finance and corporate risk management would be advantageous, and a professional accountancy qualification is essential. As it anticipated that the successful candidate will lead the Finance and Risk Committee, confidence chairing strategic meetings effectively is essential.

Communications and Marketing

The Communications and Marketing Trustee will be a source of expertise and support, with a strong background in strategic marketing and communications and experience of developing and implementing a strategy to increase organisational profile and awareness.

Legal and Governance

With expertise in strategic legal advice, you will be a trusted advisor to the Board in area of charity governance and compliance.

KEY RESPONSIBILITIES

Trustees have a duty to:

- Ensure that ARU Students' Union acts in full accordance with its charitable objects, constitution and other guiding documents and focuses on its goals, developments and purpose. Help ARU Students' Union achieve its objectives and improve the lives of its members.
- Ensure that ARU Students' Union complies with all relevant legislation and regulations, including relevant charity and education acts.
- Ensure that ARU Students' Union does not undertake activities that put its financial stability, members or reputation at unnecessary risk.
- Work with other trustees, staff and volunteers in a constructive manner and for the greater good of ARU Students' Union and its members.
- Act in accordance with Nolan's 7 principals for public life.
- Participate fully in Board meetings and join at least one of the Board's sub-committees.
- Use their personal skills and experience to ensure ARU Students' Union is well governed and efficiently managed.
- Seek external professional advice where there may be material risk to ARU Students' Union or where the Trustees may be in breach of their duties, or at any other appropriate moment.
- Add value to the Board and ARU Students' Union through generating ideas, challenging the status quo, broadening thinking and supporting and promoting innovation and creativity.

TERM OF OFFICE

The term of office for this role is four years. Trustees may serve a maximum of two terms.

EXTERNAL TRUSTEE JOB DESCRIPTION CONT. PERSON SPECIFICATION

All Trustees should be:

- Committed to the purpose, objects and values of ARU Students' Union.
- Constructive about other committee members' opinions in discussions and promote contribution from all members at meetings.
- Able to understand the ambassadorial role of a Trustee and act reasonably, respectfully and responsibly when undertaking Board responsibilities and promoting the Union.
- Able to maintain strict confidentiality.
- Understand the importance and purpose of Board and sub-committee meetings and be committed to preparing for them adequately and attending them regularly.
- Able to understand and digest complex information and strategy, and when appropriate, challenge constructively.
- Able to make decisions by consensus and stand by them.
- Able to respect boundaries between management and governance functions.
- Excellent role models who promote the highest standards of empathy, honesty and integrity.
- Committed to equality of opportunity and promoting diversity.

EQUALITY STATEMENT

ARU Students' Union is committed to providing equal opportunities for all, irrespective of age, disability, ethnicity, sex, religion, sexuality, transgender status and working patterns. We are keen to have a Board that appropriately represents all the communities we serve as an organisation.

REMUNERATION

These roles are unremunerated; Trustees may claim reasonable expenses for reimbursement.

TIME COMMITMENT

The Board meets five times per year, including the Annual Away Day. Trustees are expected to commit to at least another four days per year for additional subcommittee meetings. From September 2025, Board meetings will take place on Wednesdays, with all Board and committee meetings take place during the working day.



HOW TO APPLY

To apply to join the Board of ARU Students' Union Trustees, please complete the online application found by clicking the button below.

APPLY HERE



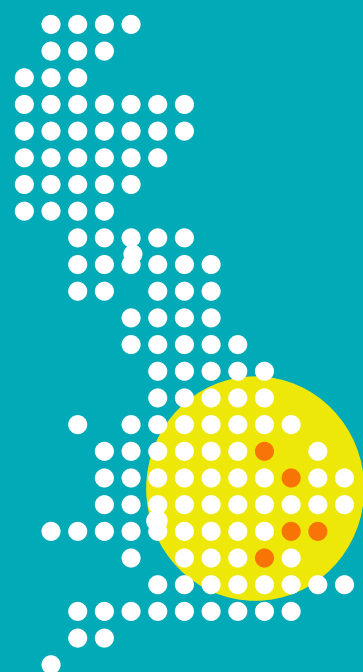
We'll ask you to complete our online application to clearly demonstrate how you meet the requirements for the role. We will also ask for the names, positions, organisations and email addresses for two referees, relevant to this role. References will only be taken once your express permission has been granted. Successful applicants will also be asked to complete an enhanced DBS check.

The closing date for applications is **30 March 2025**. Panel interviews will be held in Chelmsford on **7 and 11 April**.

If you have any questions on any aspect of the appointment process, need additional information, or would like to talk to someone informally before you apply, please contact recruitment@angliastudent.com



Over **32,000** students,
from over **182** different countries,
studying over **551** courses,
across our **5** campuses.



WHO WE ARE

