

Academic Regulations

With effect from the academic year 2006/2007, the academic regulations were completely revised. Now in the second year of use, this leaflet is designed to draw your attention to the main changes and to remind you of the impact of those amendments. The regulations will be revised further during the 2007/2008 academic year. Other Students' Union leaflets explaining aspects of the regulations are available:

- Alleged Assessment Offences
- Appealing
- How is my written work marked?
- Mitigation
- What happens if I fail?

For detailed information, please refer to the Academic Regulations on the University's website or pick up a copy of the A5 booklet Assessment Regulations - Extract from the Academic Regulations (1st edition-July 2006) with the 2007 introduction, available from Students' Union Advice Services.

Will these Regulations apply to all students?

From 2007/2008, these Regulations will apply to all students. The transitional arrangements relating to 'old learning' i.e. learning **before** September 2006, applied only for a limited period (i.e. up to August 2007).

What are the main points?

Assessments

For all assessments, you will have two attempts, with the second attempt being capped at 40%. The exception to this rule is assessment for students on specific pathways with professional body requirements (list available from the SU Advice Service). However, other measures are in place including compensation (see below). There is also the ability to replace a **designated** module which has been failed following re-assessment with an alternative module at the same level (to 30 credits in any one level and up to 60 credits in total for the pathway) from the list of designated modules described on the Pathway Specification Form.

Submission deadlines

For all students, if you submit work after the deadline, your work will be considered a fail. The old '3 day rule' where work handed in within 3 days of the deadline was penalised by 10 percentage points **was discontinued in the 2006/07 revision**. This was deemed to be unworkable and confusing and was not applied consistently across the University, which disadvantaged some students.

Mitigation

For all students, if you submit a claim for mitigating circumstances and this is **upheld**, whether you **pass** or fail the

module, the mark will be **annulled**. You will need to think carefully about whether your circumstances have had a genuinely detrimental effect on your studies and you will need to provide supporting evidence. Mitigating Circumstances Forms must be completed within five working days of the examination date or submission date for assignments. Faculty Student Advisers or Programme Leaders must sign off the form. This is to ensure that you are fully aware of the implications of submission and have been informed of the criteria for eligibility.

Compensation

Compensation is designed to ensure that an otherwise strong student is not unduly penalised for a marginal fail. However, to evidence this, compensation is not considered until 75 credits have been passed at the level at which this is considered. There are limits to the volume and level of compensation that may be applied. For an Honours degree this is up to 45 credits for the pathway and up to 30 credits at any one level. There are other criteria to be applied – please see the Academic Regulations for full details. Compensation is formally determined at Faculty Awards Boards and if the criteria are met, compensation will be automatically applied at the earliest point of eligibility. However, compensation cannot be applied for modules which must be compulsorily passed to meet the standards required by professional bodies.

Intermission

Students may only intermit up to the third week of the semester and for valid reasons, as authorised by the Faculty Student Adviser or Programme Leader.

Word counts and limits

Written assignments must not exceed the maximum word limit and the penalty for doing so will be the deduction of 10% of the maximum marks available. It is your responsibility to enter an accurate word count on Cover Sheets.

Extensions

Faculty Student Advisers have the authority to grant short term and long term extensions, as long as you meet the criteria published in the Academic Regulations. Long term extensions must have the approval of the Director of Studies for your Faculty.

Further Assistance

If you are in doubt about the regulations, contact the Students' Union Advice Service for assistance. Alternatively, the Faculty Student Advisers provide detailed information about your particular programme. Contact details are available on the University's website at the following link:
<http://www.anglia.ac.uk/ruskin/en/home/central/stuadv.html>

Anglia Ruskin Students' Union Advice Services:

Cambridge

Tel: 01223 460008
E-mail: cambs.advice@angliastudent.com

Chelmsford

Tel: 01245 258178
E-mail: essex.advice@angliastudent.com

www.angliastudent.com

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